

Appendix B: Petition for Vacating a Street

PETITION FOR VACATION OF (A PORTION OF) _____ STREET
 IN THE CITY OF _____, County of
 _____, Minnesota.¹

TO: The City Council of _____, Minnesota

The undersigned, a majority of the property owners as set forth opposite their respective names, abutting on _____ street,² respectfully petition the city council to vacation the aforesaid (portion of) _____ street.³

Print Name	Signature	Address or Description of Property
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Received on the _____ day of _____, 20____

 (Signature of City Clerk)

¹ The abutting landowners' petition is not required to commence a vacation. The City Council may commence a vacation procedure on its own initiative. However, a vacation commenced without a valid petition must be passed by a 4/5 favorable resolution of City Council. When a petition needing multiple sheets of paper is used, each sheet should bear the full heading at the top, so that all signers and the city have a clear understanding of the nature of the petition being signed.

² Please see "Procedure for Vacation of Streets" memo Section II-A-1 for a discussion of the legal requirements relating to abutting landowners signatures.

³ The description of the street to be vacated should be complete enough to prevent any possible uncertainty or ambiguity. In some cases, particularly where only a portion of a public street or grounds will be vacated, a legal description may be necessary.