

Lanesboro Economic Development Authority
Regular Meeting
Thursday, March 5th, 2020 11:00 a.m.
City Council Chambers

Present: Phil Dybing, Elaine Edwards, Rebecca Charles

Absent: Tom Smith

Visitors: Bonita Underbakke, Sarah Peterson, Jason Resseman, Andrzej Zalasinski

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 11:00 a.m.

- A. **Agenda:** Member Dybing motioned to approve the agenda as submitted. Member Edwards seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from February 6th, 2020 as submitted. Member Edwards seconded the motion. Motion carried all in favor.

Regular Business:

A. Updates:

1. **Treasurer's Report:** The operating fund has a balance of \$9,553.98 remaining the same, the Loan fund balance is \$12,384.67. Treasurers report was approved my consensus.
2. **City/P&Z/HPC/LPU:** The City Council approved a proposal from Eye Prize Marketing for a new website, as well as approved the Wastewater Treatment Facility go out for bids. Work to complete a survey to gain information for updating the Comprehensive Plan continues.
3. **Chamber of Commerce:** Director Zalasinski noted that Bailey Otto is given her notice, and an ad to fill her position will be posted soon. He stated the importance of the site intranet.lanesboro.com. Zalasinski recently attended the Explore Minnesota Conference and plans to share the information with Chamber members soon.
4. **Lanesboro Business Update:** There will be a ribbon cutting ceremony for Eye Prize Marketing on March 11th. The new business Unwined is set to open in May. Additional discussion was had on job postings.
5. **Rural Entrepreneurial Venture:** Charles attended the quarterly REV meeting in Owatonna. During this meeting it was noted that each community should update their ripple maps, for this reason Lanesboro will hold a meeting on March 18th for the regular REV meeting and to update the ripple map. There are still some funds leftover for the REV project that SMIF is determining how they could be spent. One idea was a bus tour, the other is to create videos for each individual community.
6. **EDA Director:** Director Charles shared her monthly report, which was included in the packets. She is currently applying for two grants, one for a shelter in Sylvan Park, and the second for another fishing dock in Sylvan Park. Charles also noted the upcoming Business Enrichment Series, with the first class being held on April 8th, registration is out and fliers will be going up soon.

B. Old Business:

- 1. Loan Application and Guidelines:** Member Dybing motioned to approve the guidelines as submitted with the amendments to add Single Family Units to Ineligible Uses. Member Edwards seconded the motion. Motion carried all in favor.
- 2. Member Salaries:** Members requested waiting until all members were present for this discussion.
- 3. Housing Institute:** Member Dybing noted that he is the new President for the Lanesboro Housing Group. Dybing and Administrator Peterson completed the application for the Housing Institute. Dybing will research the timeline for the applications.

C. Items from Members:

- 1.** Member Dybing noted that a grant has been received for the Sons of Norway to paint the exterior of the building. They are also looking into grant opportunities for signage outside of the building. Director Charles will share information for design and grant opportunities with Dybing.

Adjourn: Member Dybing moved to adjourn at 11:32 a.m. Motion seconded by Member Edwards. Motion carried all in favor.

Next Meeting: Thursday, April 2nd, 2020 at 11:00 a.m.

Respectfully Submitted,
Michele Peterson
City Administrator/Clerk