

Lanesboro Public Utilities
Regular Meeting, City Council Chambers
Tuesday, March 17th, 2020 10:00 a.m.

Present: Jon Pieper, Elliot Riggott and Don Bell

Absent: None

Staff Present: Jerod Wagner

Visitors: Bonita Underbakke

Regular Meeting:

Commissioner Pieper called the regular meeting to order at 10:11 a.m. Administrator Peterson and Supervisor Wagner were both present in the Auditorium of the Lanesboro Community Center. Public Utilities Commission members joined via video and phone conference, meeting was conducted and recorded using Zoom. All votes were completed via roll call.

- A. Agenda:** Agenda was approved by consensus.
- B. Consent Agenda:** Member Bell motioned to approve the Consent agenda as presented. Member Riggott seconded the motion. Motion carried all in favor.
 - Minutes of the Regular Meeting, February 18th, 2020
 - Accounts Payable
- C. Council Update:** No update was available.
- D. Staff Update:** Utilities Supervisor Jerod Wagner reported the following:
 - Repairs to the Wastewater Treatment Facility are complete and operations are continuing as expected.
 - Wagner also recently completed a three-day training for Water.
- E. Dam Project Update:** Administrator Peterson noted that at this time we believe the project will go on as planned. Work is scheduled to begin next Monday, March 23rd.

Regular Business

- A. Conservation Improvement Funds:** Member Pieper stated he had reached out to MiEnergy for advice. The commission will further discuss options in the future, including the possibility of providing additional funding for SEMCAC to administer.
- B. Continued Business:**
 - 1. Mapping:** Discussion to be continued.
 - 2. Electric Rate Study:** No update was available.
 - 3. Mower:** Discussion to be continued.
 - 4. Summer Help:** Discussion to be continued.
 - 5. Part-Time Position:** Member Bell motioned to approve hiring Troy Schiltz as a Part-time staff member at 16 hours per week. Member Riggott seconded the motion. Motion carried all in favor.
 - 6. Water Rates:** Discussion to be continued.
- A. Miscellaneous:**
 - 1. Meeting Date and Time:** At this time members felt the current date and time was the best option.

Next Meeting: Tuesday, April 21st, 2020 at 10:00 a.m.

Adjourn Regular Meeting: Motion was made by Commissioner Bell to adjourn the regular meeting of the Public Utilities Commission at 10:23 a.m. Motion was seconded by Commissioner Riggott. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk