

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, May 20th, 2020 6:00 p.m.
Meeting held via Zoom

Present: Jason Resseman, Steve Snyder, Chad Phillips, and Michael Seiler

Absent: Jason Harvey

Visitors: Darla Taylor, Chris Ruskell, Mike Murphy, and Brian Roelofs

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:06 p.m.

- A. Agenda:** Member Seiler moved to approve the agenda as submitted the additions of Building Permit for Roelofs, Right of way Request – Greenslade, and Sidewalk Discussion. Member Resseman seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.
- B. Consent Agenda:** Member Snyder motioned to approve the Consent Agenda as submitted. Motion seconded by Member Seiler. Vote was done by roll-call with all members in favor. Motion carried.
 - 1. Minutes of the regular meeting, April 15th, 2020
 - 2. Lawstuen – New Roof; replace doors, windows, and siding
 - 3. Berg – Fencing and deck
 - 4. Jensson – Sidewalk
 - 5. Ferguson/Zerbe – Fence
 - 6. Peterson – Patio
 - 7. Seiler – Privacy Screen
 - 8. Willford – Chickens
 - 9. Hrtanek – Porch
 - 10. Jones – Siding
 - 11. Lepper – Shingle replacement
 - 12. Another Time Ice Cream – Painting
 - 13. Another Time Ice Cream – Sidewalk
 - 14. Jensson - Fence

Regular Business:

- A. Right of Way Request – Greenslade:** Mayor Resseman provided background information for this discussion. Attorney Mike Murphy offered that Mr. Greenslade would hire someone to design the roadway off of Hillside Avenue. Member Snyder motioned to recommend to Council to allow Mr. Greenslade to have the road designed in order to provide him access to his land. Member Seiler seconded the motion. The design would need to be approved prior to any work being competed. Vote was done by roll-call with all in favor. Motion carried.
- B. Late Fee Discussion:** Member Seiler motioned to table this discussion until the June meeting. Member Phillips seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- C. Roelofs House Building Permit:** Brian Roelofs presented his application for an addition on the second story of the south side of the home. Member Resseman motioned to approve the permit application as

long as there were no complications with Utilities. Member Seiler seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- D. **Roelofs Garage Building Permit:** Discussion was had regarding set-back requirement. The existing garage has approximately a 2 ft side yard set-back, the requirement is 6 feet. Members noted that a variance would need to be granted. Member Resseman motioned to approve the building permit, as well recommend to Council approval of the variance request. Member Snyder seconded the motion. Approval would also need to be given by Public Utilities and the properties to the North and South of the parcel. Vote was done by roll-call with all in favor. Motion carried.
- E. **Vacation of a portion of Hillcrest:** Member Resseman motioned to recommend calling a hearing to vacate a portion of Hillcrest Street. Member Snyder seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- F. **Rural Taxing District:** Information was shared from the Fillmore County Auditor/Treasurer. Administrator Peterson will try to pull some figures together for a rough estimate on what a decrease to these parcels would mean to the tax levy.
- G. **Sidewalk Discussion:** Member Seiler motioned to recommend Council allow sidewalk business with a permit required, no glass, and 50% from the curb needs to be clear to allow for pedestrians, and encourage businesses to have signs noting tables are reserved for customers. Member Snyder seconded the motion. Vote was done by roll-call with all in favor.

Comprehensive Plan Update:

- A. **Survey:** The survey has been formatted into a PDF, and an online survey has been created. Administrator Peterson will meet with the Engineer, and share the survey with the community.

Miscellaneous:

- A. The Lanesboro Booster Club is putting on a parade for the Seniors this Friday at 7 p.m. The Seniors will be escorted by the Fire Department throughout town.

Next Meeting: Wednesday, June 17th, 2020, at 6:00 p.m.

Adjourn: Member Snyder moved to adjourn at 7:26 p.m. Motion seconded by Member Phillips. Vote was done by roll-call with all members in favor. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk