

Lanesboro City Council
Regular Meeting
Monday, June 1st, 2020
Meeting held via Zoom and Recorded

Present: Jason Resseman, Bridget Harvey, Tom Smith, Tom Dybing, and Chase Bakke

Absent: None

Visitors: Tom Manion, Deane Benson, Hannah Wingert, Pat Shanahan, Bill, Brian Roelofs, Chad Phillips, Chris Ruskell, Darla Taylor, David Landro, Michael Murphy, John Pieper, Stacey Schultz, Pauline Suckow, Drue Ferguson, John Dahle, Lester Dunn, and Andrzej Zalasinski.

Public Hearing: Mayor Resseman opened the Public Hearing at 6:00 p.m. Mayor Resseman provided the background information for the set-back variance request for 503 Calhoun to build a new garage in the place of the existing. No comments were received, the hearing was closed at 6:03 p.m.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:03 p.m.

- A. Agenda:** Member Harvey motioned to approve the agenda with the additions of Resolution 2020-19, Lodging Licenses, Liquor Licenses, Library, and Public Spaces to the COVID19 Response. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.
- B. Approval of Minutes:**
 - 1. Minutes of the Regular Meeting, May 4th, 2020: Member Harvey motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- C. Consent Agenda:**
 - 1. Accounts Payable
Member Bakke motioned to approve the Consent Agenda as submitted. Member Harvey seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.
- D. Committee Reports:**
 - 1. Ambulance: Director Deane Benson noted that call volume has been increasing, as well that the level of PPE gear is still at sufficient levels. There are currently 15 screening questions with relation to COVID19, the regulations for this pandemic continue to change rapidly. The training for EMT's is hoping to reconvene in September and finish by the end of the year. The ambulance department recently received a \$500 donation from an area resident. Benson is looking into possible additional funding sources for replacing the tires on the ambulance, a current cost of \$2400. The tires will be replaced this fall.
 - 2. Fire: No report was available.
- E. Continued Business:**
 - 1. COVID19 Response for Public Facilities Discussion
 - a) Basketball Hoops, Tennis Courts, Volleyball Nets: Member Harvey motioned to reinstall the basketball hoops, open the tennis courts, and install the volleyball nets. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- b) Community Center: Mayor Resseman motioned to keep the Community Center closed until recommended by the Governor's order. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - c) City Office: Member Resseman motioned for the office to remain closed to the public until safety measures can be installed. Member Harvey seconded the motion. Administrator Peterson noted that the work should be completed in 3-4 weeks. Vote was done by roll-call with all in favor. Motion carried.
 - d) Public Meetings: Mayor Resseman motioned to conduct public meetings in the gymnasium starting the week of June 8th, and to continue using the zoom link. Member Bakke seconded the motion. Discussion was then had regarding the use of masks by all in attendance. Member Harvey motioned to amend the initial motion to include the wearing of a mask by all in attendance. Member Dybing seconded the amendment. A concern was voiced that this would preclude some from attending, Attorney Manion felt that as long as there was still the ability to attend the meeting via Zoom, no would be precluded. Vote was done by roll-call with Mayor Resseman and Members Bakke, Harvey, and Dybing in favor. Member Smith voted no. Motion carried. A vote was then taken on the amended motion to hold in person meetings with a zoom link as well, and all attendees would be required to wear a mask. Vote was done by roll-call with all in favor. Motion carried.
 - e) Library: Library Board member Stacey Schultz noted that the board was following the state guidelines as well as those from SELCO. The Library is currently doing curbside pick-up twice a week, and are working towards a slow roll out in order to keep everyone's safety in mind.
 - f) Liquor Licenses: Member Bakke motioned to refund three months of liquor license fees excluding off-sale and tobacco. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - g) Lodging Licenses: Mayor Resseman motioned to refund lodging license fees for 2020. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - h) Resolution 2020-19: Mayor Resseman motioned to approve the resolution allowing for lawful gambling to be conducted outdoors at permitted premises beginning June 1st, 2020. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - i) Public Spaces: The business owner of Iron Horse Outfitters, Pat Shanahan, noted concern for the lack of bathrooms and hand washing stations in the downtown area. Member Harvey motioned to place a portable bathroom and handwashing station in the empty lots downtown. Mayor Resseman seconded the motion. Administrator Peterson will reach out to the property owner to verify that this is okay, as well verify proper spacing distances. Vote was done by roll-call with all in favor. Motion carried.
2. Right of Way Access – Greenslade: Mayor Resseman noted that Mr. Murphy, representing Mr. Greenslade, presented the idea to Planning & Zoning on May 20th of Mr. Greenslade paying an engineer to design the access way. The Planning & Zoning commission did recommend this idea to the City Council. Member Harvey motioned to allow Mr. Greenslade to have designs completed for the access way off of Hillside Ave. Member Smith seconded the motion. Plans will be submitted to the City Administrator, who will then share the information with the City Engineer, City Attorney, as well as members of the public. Vote was done by roll-call with all in favor. Motion carried.

3. Verify Roadways Discussion: Administrator Peterson reviewed the list of access ways in questions. Property owner David Landro was asked to submit a request in writing to the City Administrator regarding his concerns for an easement. Property owner Lester Dunn noted the necessity for access to facilities, and requested that the plowing of Westview Drive continue. Mayor Resseman motioned to table the discussion to allow Mr. Landro time to submit his request. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

F. New Business:

1. Setback Variance Request: Mayor Resseman motioned to approve the request for variance for set-back requirements. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
2. Sidewalk Ordinance Review: Member Bakke motioned to approve the ordinance 93.033 with the removal of item g from the draft version. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
3. Annual Staff Reviews: Administrator Peterson requested that the annual staff reviews be conducted in the fall. Mayor Resseman motioned to approved reviews being conducted in the fall of 2020. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
4. State of Minnesota Renewal:
 - a) Joint Powers Agreement Authorized Agency: Mayor Resseman motioned to approve. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - b) Court Data Serves Subscriber Amendment to CJDN Subscriber Agreement: Mayor Resseman motioned to approve. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - c) Resolution 2020-18: Mayor Resseman motioned to approve the resolution approving the State of Minnesota Joint Powers Agreements with the City of Lanesboro on behalf of its City Attorney and Police Department. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - d) 2021 Budget: Administrator Peterson is working on the budget for 2021, and will have submit the figures for 2020 at the July meeting as well as a suggested starting place for the 2021 budget. The goal will be to minimize all spending for this year and next.

- G. Miscellaneous:** Special Council Meeting, Monday June 15th, 2020 at 6:00 p.m., to determine Buffalo Bill Days.

Next Meeting: Monday, July 6th, 2020 at 6:00 p.m.

ADJOURN: Member Harvey moved to adjourn at 7:56 p.m. Motion seconded by Mayor Resseman. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk