

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, September 16, 2020 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jason Resseman, Steve Snyder, Jason Harvey, and Michael Seiler

Absent: Chad Phillips

Visitors: Darla Taylor, Phil Dybing, Cathy Enerson, Kara Maloney, Alissa Sindelar

Public Hearing - Phil and Heidi Dybing, 502 Calhoun Avenue South - Zoning Variance Request: Member Resseman opened the hearing at 6:04 p.m. Member Resseman reviewed the request, no comments were shared. The hearing was closed at 6:04 p.m.

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:04 p.m.

- A. **Agenda:** Member Harvey moved to approve the agenda as submitted with the addition of Demolition Permit. Member Seiler seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.
- B. **Consent Agenda:** Member Resseman motioned to approve the Consent Agenda as submitted. Motion seconded by Member Harvey. Vote was done by roll-call with all members in favor. Motion carried.
 - 1. Minutes of the regular meeting, July 15, 2020
 - 2. Bell/Tindall – Chicken Renewal
 - 3. McCabe – Deck and Retaining Wall replacement
 - 4. Driftless Goat Co – David Grey
 - 5. Norby – Sidewalk Replacement
 - 6. Driftless Goat Co – David Grey
 - 7. Ferguson/Zerbe – Deck and Stair Replacement
 - 8. Sobota – Deck Replacement
 - 9. Anderson – Egress Window Installation
 - 10. Peterson – Landscaping Repair
 - 11. Sylvan Brewing – Fence Installation
 - 12. Lanesboro School – Landscaping
 - 13. Johnson – Driveway Installation
 - 14. Gingerich – Retaining Wall
 - 15. Hamann - Porch, side replacement

Continued Business:

- A. **Rural Taxing District:** Member Resseman reviewed the discussion details. Member Seiler motioned to recommend creating a Rural Taxing District that would tax at 50% of the current property tax rate to the City Council. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- B. Lanesboro School Project:** Members Snyder and Resseman provided the final details for the landscaping portion of the project. The existing retaining wall will be removed, and the area will be graded and seeded to prevent erosion. Member Resseman motioned to approve the amended grading plan. Member Snyder seconded the motion.

New Business:

- A. Petition to vacate a portion of Fillmore Avenue North:** A petition to vacate a portion of Fillmore Avenue North between Dupont and Elmwood was received. The petitioner is requesting the vacation due to a structure that is currently infringing on the right of way. Member Harvey motioned to recommend to City Council the portion of Fillmore Avenue North be vacated. Member Resseman seconded the motion. A Public Hearing will be called for the October 5, 2020 City Council meeting. Vote was done by roll-call with all in favor. Motion carried.
- B. Dybing**
- a. Amendment Request:** Member Resseman motioned to recommend to City Council that the request for set-back variance be granted. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - b. Building Permit:** Member Resseman motioned to approve the application for building permit for the garage contingent on the final approval for the variance request. Member Seiler seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- C. Demolition Permit:** A request to demolish a property at 301 Kenilworth Avenue N was received from Craig and Michelle Hanson. Members requested that a form be created for the demolition permit application. Member Snyder motioned to approve the application for demolition. Member Harvey seconded the motion. Discussion was had regarding dust control during the demolition, Administrator Peterson will review with the fire department. Vote was done by roll-call with all in favor. Motion carried.

Comprehensive Plan Update:

- A. Economic Development Authority Discussion:** EDA Director Cathy Enerson provided an introduction as well as reviewed the importance of discussions with the EDA in regards to the Comprehensive Plan update. Administrator Peterson will work to coordinate a discussion with the engineers at the next EDA meeting, as well as provide the maps to the EDA to review.
- B. Future Land Use Map Review:** Discussion will be continued after receiving input from the EDA.
- C. Plan Draft Review:** A meeting has been tentatively scheduled for October 28th for the review.

Next Meeting: Wednesday, October 21, 2020, at 6:00 p.m.

Adjourn: Member Seiler moved to adjourn at 6:47 p.m. Motion seconded by Member Resseman. Vote was done by roll-call with all members in favor. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk