

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, November 19, 2020 6:00 p.m.
Zoom

Present: Jason Resseman, Steve Snyder, Jason Harvey, Chad Phillips, and Michael Seiler

Absent: None

Visitors: Darla Taylor, Harry Davis, and Bob Thompson

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Harvey moved to approve the agenda as submitted . Member Phillips seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.
- B. **Consent Agenda:** Member Seiler motioned to approve the Consent Agenda as submitted. Motion seconded by Member Harvey. Vote was done by roll-call with all members in favor. Motion carried.
 - 1. Minutes of the regular meeting, October 21, 2020
 - 2. Haug Fence Installation
 - 3. Jensson - Cement Slab

Continued Business:

- A. **102 Parkway Avenue South Compliance Review:** Members reviewed the letter sent by Attorney O’Koren as well as the letter received from the property owners attorney. Members also noted progress being made on the building as requested. It was noted that the current building permit expired on October 27, 2020. Member Resseman motioned to extend the building permit for a 12 month period. Member Snyder seconded the motion. Member Seiler inquired if a shorter time period would be more appropriate. Vote was done by roll-call with all in favor. Motion carried.

New Business:

- A. **304 Coffee Street:** Member Resseman described the concern with this property as well as it’s location. The Commission requested that a letter be sent from the City Attorney noting the concern for ordinance violations, as well as a possible health hazard. The letter will also request information as to the future plans for this property.
- B. **Lanesboro Public School - Solar Array:** Bob Thompson with Novel Energy provided an overview of the project. The system is set to be placed on the roof of the new gymnasium, as a behind the meter installation. This will be a purchase power agreement between Novel and Lanesboro School. Member Harvey motioned to approve the plans as submitted. Member Phillips seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Comprehensive Plan Update:

- A. **Draft Plan Review - Harry Davis:** Harry Davis with Bolton & Menk went through the progress and thought process thus for the Comprehensive Plan update. Members did not have any questions at this

time. Davis will share his contact information. The goal is to have the plan completed by late January, so that final approval of the plan can be done in the first quarter of 2021.

Next Meeting: Wednesday, December 16, 2020, at 6:00 p.m.

Adjourn: Member Harvey moved to adjourn at 6:46 p.m. Motion seconded by Member Seiler. Vote was done by roll-call with all members in favor. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk