

Approved 3/4/21

Lanesboro Economic Development Authority
Regular Meeting
Thursday, February 4, 2021 11:00 a.m.
Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrezj Zalinski, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 11:02 a.m.

- A. **Agenda:** Member Goetzke motioned to approve the agenda with the addition of USDA Grant Guidelines under new business and LEAN and MHP under Items from Members. Member Dybing seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from January 7, 2021 as presented. Member Goetzke seconded the motion. Motion carried all in favor.

Regular Business:

A. Updates:

1. **Treasurer's Report:** The EDA operating fund has a balance of \$11960.49 The Loan fund is currently at \$25,517.09 with all loans current. It was also noted that the LPU transfer of funds to the EDA operating account for 2021 has not yet taken place.
2. **City/P&Z/HPC/LPU:** Administrator Peterson noted that on sale liquor and lodging license fees have been waived for 2021. The new wastewater plant construction is under way and the first concrete was poured this week. She also noted a road project for 2022 is grant eligible so they will be moving forward to get the project shovel ready.
3. **Chamber of Commerce:** There will be a meeting on February 15, 2021 to discuss the goals and direction of the chamber. Andrezj is also working on a marketing plan. The new board will have a retreat on February 24, 2021
4. **Lanesboro Business Update:** The group met earlier in the morning and are moving forward with planning 2021 events in a cautiously optimistic manner. WSU may have a marketing intern who is able to help with the coordination and communication of all events.
5. **School Board:** No update given.

B. **Director's Report:** Director Enerson reviewed her report with board members, the report was included in the meeting packet as well.

C. New Business:

1. **Stay Safe Grant Applications:** Member Goetzke motioned to approve Stay Safe Grants for Coffee Street Inn and Bluff Country Retreat. Member Dybing seconded the motion. Motion carried all in favor. Member Goetzke also inquired about the \$200 amount and who was responsible for setting the limit. The EDA may consider alternatives to using the stay safe funds or to increasing the dollar amount given.

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- 2. USDA Grant Guidelines:** Member Dybing made the motion to approve the USDA Grant Guidelines as submitted by Cathy Enerson including the interest rate and the waiving of the application fee. Member Goetzke seconded the motion. Motion carried all in favor.

D. Items from Member:

- 1. LEAN:** Member Edwards shared about a program to create student internships and are looking to have Lanesboro Schools participate. New business surveys have been created. SMIF is designing a logo for LEAN. WSU also has an intern program that could bring help to Lanesboro.
- 2. Phil Dybing-Housing Group (MHP):** Member Dybing shared that the MHP presented to City Council on 2/1/21 as their first formal communication with the community. The group is in a communication and collaboration stage and working to share information with others.
- 3. Phil Dybing-Wayfinding Sign:** Phil mentioned that he was able to connect with Kelly Printing and things are in progress.

Adjourn: Member Goetzke moved to adjourn at 12:22 p.m. Motion seconded by Member Dybing. Motion carried all in favor.

Next Meeting: Thursday, March 4, 2021 at 11:00 a.m.

Respectfully Submitted,

Darla Taylor
Deputy Clerk