

Lanesboro City Council
Regular Meeting
Monday, May 3, 2021

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: None

Visitors: John Dahle, Lester Dunn, Ron Amdahl, Pauline Suckow, Hannah Wingert, Darla Taylor, Andy Heimdahl, Brian Malm, Phil Dybing, Eric Gehrke, Andrew Forliti, and Mr. and Mrs Howe.

Rural Taxing District Public Hearing: Mayor Resseman opened the Public Hearing at 5:45 p.m. Ordinance 35.02 for the Rural Taxing District has been amended to include two additional properties that are not currently in the City limits. No comments were received. Mayor Resseman closed the Public Hearing at 5:50 p.m.

Sidewalk Improvements and Assessments Public Hearing: Mayor Resseman opened the Public Hearing at 6:00 p.m. It was noted that a record of the work to be completed as well as the estimated assessment was mailed to property owners. No comments were received. Mayor Resseman closed the Public Hearing at 6:01 p.m.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:01 p.m.

- A. **Agenda:** Member Goetzke motioned to approve the agenda as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

B. **Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, April 5, 2021
- ❖ Minutes of the Special Meeting, April 14, 2021
- ❖ Minutes of the Local Board of Appeal and Equalization, April 14, 2021
- ❖ Minutes of the Joint Park Board Meeting, April 27, 2021

Mayor Resseman motioned to approve the minutes as submitted. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. **Consent Agenda:**

1. Accounts Payable
2. NWTF Root River Chapter - Temporary Liquor
3. NWTF Root River Chapter - Gambling
4. LACC (BBD) - Temporary Liquor
5. Lanesboro Fire - Temporary Liquor
6. Coffee Street West Closure Friday, August 6, 2021 5 p.m. to 2 a.m.
7. Grandma's - Lodging License
8. Coffee Street Inn - Lodging License

Member Walbridge motioned to approve the Consent Agenda as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

D. 2020 Audit Review: Andrew Forlitti with Smith Schafer Associates provided an overview of the 2020 Financials. A slide show was provided along with printed handouts of the information. Forlitti noted that given the number of Administrative staff, the division of duties is difficult to break out. Council members noted no concerns with the prepared 2020 financial statements for the City and the Public Utilities.

E. Project Reports:

a. Wastewater Treatment Facility

- i. Pay Request #5:** Brian Malm presented the pay request and recommended approval. Malm noted that the project is on schedule and things are going according to plan. Member Bakke inquired about the cost of materials for the project. Malm noted that the material costs are locked in with our contract, so there would not be any additional costs incurred to the City should prices increase. Member Bakke motioned to approve pay request #5 in the amount of \$183,224.80. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

F. Department Reports

- a. EDA:** Member Goetzke provided an update from the EDA noting they have been very busy. The EDA has been busy working on grant and loan applications in an effort to provide support to the business community. Goetzke also requested the Council approve applications for a summer internship and supervisor role which would be funded from a grant from SMIF. The intern would work with the businesses to create safe events, and to verify that COVID guidelines are being followed and implemented. Member Walbridge motioned to approve the recommendation from the Economic Development Authority for the internship and the supervisor role. Mayor Resseman seconded the motion. Vote was done by roll call with Members Walbridge, Bakke, Albrecht-Benson, and Goetzke voting in favor. Mayor Resseman voted no. Motion carried.

G. New Business:

- a. Office Closure:** Mayor Resseman motioned to close the City Office at 11:30 a.m. June 1-4, 2021 and open the City Office at noon on June 7, 2021. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. Kirkwood Street Closure Saturday May 15, 2021:** Mayor Resseman motioned to approve the street closure from the intersection of Parkway Avenue South to Fillmore Street on Saturday, May 5, 2021 from 5 p.m. to 9 p.m. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. Ordinance 35.02 Rural Taxing District:** Member Albrecht-Benson motioned to approve the amended ordinance. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- d. Resolution 2021-14:** Member Goetzke motioned to approve resolution 2021-14 calling the 2010A Bond. Member Bakke seconded the motion. Administrator Peterson noted that the Public Utility Commission also approved calling the bond. Vote was done by roll-call with all in favor. Motion carried.
- e. Sidewalk Improvements and Assessments:** Member Goetzke motioned to approve the work as well as the assessments for 2021. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- f. Part-Time Seasonal Applicants:** Mayor Resseman motioned to approve hiring Logan Jensson and Jacob Peterson for the seasonal part-time positions effective May 1, 2021. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- g. Conditional Use Permit, Sylvan Brewery:** Member Bakke motioned to approve the illuminated sign permit application at the recommendation of the Planning & Zoning Commission, noting no comments were made during the Public Hearing. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

H. Continued Business:

- a. Orderly Annexation Agreement:** Mayor Resseman motioned to offer a one time payment to Holt Township in the amount of \$6,700 for the annexation of parcels 110156000 and 110151000. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Member Walbridge motioned to approve the Agreement for Snow Plowing Services with Holt Township. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. Debris Removal Discussion:** Mayor Resseman motioned that the city will pay for the removal of the brush as described in the estimate from our subcontractor not to exceed \$5,000, and any overages will be considered the obligation of the property owner. Pertaining to the replacement of the fence the City will give Mr Amdahl a check for 50% of the estimated cost of fence, which is estimated at \$3,600. Mr. Amdahl will be able to select his own contractor and have the fence built to his specifications, as well as coordinate the project on his time frame, and once the fence has been completed and verified by a visual inspection from staff, we will release the remaining 50% of the funds made available. The cost of the allowance shall not exceed the estimate we provide. Member Goetzke seconded the motion. Discussion followed with Ron Amdahl. Mr. Amdahl did not feel this was an agreeable way to move forward, and requested copies of the estimates received. Mayor Resseman then rescinded the motion, and asked to continue the discussion at the June meeting. (Member Albrecht-Benson left the meeting at 7:00 p.m.) Member Bakke motioned to approve removal of the brush up to \$5,000, however prior to any work being completed a meeting between the Contractor, the property owner and Public Works Supervisor David Haugen must be completed to verify the work scheduled to be completed. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Mayor Resseman then motioned to table the remainder of the discussion items until the June meeting. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. Peddler Ordinance Suggested Update:** City Attorney Joseph O’Koren noted that he had reviewed the current ordinance with Chief Sass and they have determined that the current ordinance is sufficient. Administrator Peterson will create an application form, along with a tennessean warning for the board to review next month. The ordinance does note that a permit from the County is required to apply for the City license, however at this time the County does not permit peddlers. O’Koren noted that the County is working on implementing such an ordinance, and therefore suggested that the language in our ordinance remain as is.
- d. COVID - Portable Bathrooms:** Member Bakke suggested again placing the portable bathroom on the empty lot downtown. Member Goetzke motioned to proceed with placing a restroom on the lot contingent on the property owners approval. Member Bakke seconded the motion. Mayor Resseman motioned to amend the original motion to remove the restroom after October 31, 2021. Member Goetzke seconded the motion. Vote was then taken by roll-call for the amendment with all members in favor. Motion carried. Vote was then taken by roll-call for the amended motion with all members in favor. Motion carried.

Next Meeting: Monday, June 7, 2021 at 6:00 p.m.

ADJOURN: Member Bakke moved to adjourn at 7:18 p.m. Motion seconded by Member Goetzke. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk