

Approved 7/1/21

Lanesboro Economic Development Authority
Regular Meeting
Thursday, June 3, 2021 10:30 a.m.
Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrezj Zalinski, Sarah Peterson, Michael Seilor, Megan Weilandt, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:33 a.m.

- A. **Agenda:** Member Dybing motioned to approve the agenda. Member Goetzke seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from May 6, 2021 as presented. Member Goetzke seconded the motion. Motion carried all in favor.

Regular Business:

A. Updates:

1. **Treasurer's Report:** The EDA operating fund has a balance of \$17,317.49 The Loan fund is currently at \$27,205.76 with all loans current. It was noted that support from F&M bank in the amount of \$1000 was received. Support from Merchants Bank is still pending
2. **City/P&Z/HPC/LPU:** Administrator Peterson noted that the next council meeting will be held on June 7 so no update. Planning and Zoning has seen lots of minor permits for painting and fencing. Future plans for the fire hall could be presented in the near future. The WWTF project is moving along. Michael Seiler was appointed as the P&Z liaison to the EDA.
3. **Chamber of Commerce:** Visitor Guides and map supply is already running low. There are 2-3 open positions at the chamber so they are looking for applicants. It was noted that the lodging tax is higher than historically. The area is being spruced up with the DNR having spread gravel recently.
4. **Lanesboro Business Update:** Member Dybing noted that it was hard to find food on Memorial Day. The vacant lot is being worked on by the stay safe grant intern and a survey will be taking for ideas for the area. A prize basket will be offered as an incentive to participate in the survey. Commonwealth Theatre is back to full capacity. Many events are being planned for Lanesboro.
5. **School Board:** Sarah Peterson shared that interviews were taking place for open positions. The need for a daycare director, Title 1 Teacher and bus drivers is still prevalent. Graduation is set for June 6 at 1:30pm. Summer Rec activities are set to begin normally next week. A final punch list of items is being worked through with Market and Johnson and asphalt should be happening soon. The first phase of the solar panels should also get underway this summer. Finally a stipend of \$500 was given to all staff who are retained for next year as an appreciation for all the work they put in due to covid. Director Enerson shared that Telemedicine options are still to be discussed and she may need a letter of

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support from the school in the near future if that is something they are interested in exploring further.

6. **Lanesboro Arts:** Art in the Park is June 19 and the first of the concert series will be held on June 11.
7. **Stay Safe Intern:** Megan Weilandt join us via zoom to share she is working on Parkway Place. An information board will be placed with a survey for the area included. An events yard sign was shared and suggestions offered by the committee for changes. A video is in the works.

B. Director's Report: Director [Cathy Enerson](#) shared that the CEDA annual meeting will be held on June 10. She also noted that the Small Cities Block Grant is looking like a possibility for 2024 and would require a \$1000 pre application fee and \$1000 final application fee. Additional information was included in the directors report.

C. New Business:

1. **MI ENERGY Loan Amount:** A motion was made to move forward with the Mienergy funds based on need up to the maximum amount of \$150,000 by Member Goetzke. Motion was seconded by Member Dybing. Motion carried all in favor.
2. **Revolving Loan Application:** Ryan and Alisa Palmer, future owners of the Red Hotel Property in Lanesboro presented a business plan and has made an application to the EDA for a loan of \$45,000 to help with the business plan and some gap financing. Member Goetzke made the motion to approve a loan in the amount of \$45,000 for Livingston Holdings LLC pending proof of 1:1 collateral, verified bank appraisal, final bank approval and the council approval of MIENERGY Funds. Member Dybing seconded the motion. Motion carried all in favor.
3. **Telecommuter Forward Designation:** A motion to bring a resolution to city council for approval of a Telecommuter Forward Designation was made by Member Goetzke. Motion was seconded by Member Dybing. Motion carried all in favor.
4. **Planning and Zoning Liaison:** A motion was made to appoint Phil Dybing as the liaison to planning and zoning by Member Dybing. Motion was seconded by Member Goetzke. Motion carried all in favor

D. Items from Member:

1. **LEAN:** Meeting scheduled for July 14 with guest speakers [Karen Heimdahl](#) and [Kristen Asleson](#) . Director Enerson suggested that Bill Ferrie could also be asked.
2. **Phil Dybing-Housing Group (MHP):** Final session is set for October. The likely outcome is to present a recommendation to city council for housing development.
3. **Phil Dybing-Wayfinding Sign:** The sign has been fabricated and they are working on verbage.

E. Other

1. **Meeting Schedule:** Member Goetzke motioned to move the start time of all EDA meetings to 10:30 AM. Motion was seconded by Member Dybing. Motion carried all in favor.

Adjourn: Member Goetzke moved to adjourn at 12:11 p.m. Motion seconded by Member Dybing. Motion carried all in favor.

Next Meeting: Thursday, July 1 2021 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor

Deputy Clerk