

**Lanesboro Public Utilities
Regular Meeting
Tuesday, October 19, 2021 10:00 a.m.
Lanesboro Community Center Meeting Room and Zoom**

Present: Jon Pieper and Don Bell
Absent: Elliot Riggott
Staff/Council Present: Darla Taylor and Mindy Albrecht-Benson
Visitors: Deb Fahey

Regular Meeting:

Commissioner Pieper called the regular meeting to order at 10:00 a.m.

- A. Agenda:** Member Pieper motioned to approve the agenda with the additions of Fire Calendar, 2022 Budget, and Ordinance 54.06. Member Bell seconded the motion. Motion carried with all in favor.
- B. Consent Agenda:** Member Bell motioned to approve the Consent agenda as presented. Member Pieper seconded the motion. Motion carried with all in favor.
- Minutes of the Regular Meeting, September 21, 2021
 - Accounts Payable
- C. Wastewater Treatment Facility Update:** No update was available.
- D. Staff Update:** Administrator Peterson shared a report from Supervisor Wagner:
- Farabee mechanical is willing to present the engine update proposal in person or via zoom to answer any questions. They may be able to offer a two year payment plan for the upgrade rather than one payment.
 - Norby Tree service has completed the trimming necessary for 2021.
 - The Fish Hatchery road project forced us to move two poles and that work has been completed.
 - Working on future needs of electrical in the park system.
 - Continue to work on Hwy 250 Campground upgrade proposal. They plan to set the poles after the MEA weekend.
 - DNR Dam safety noted a concern for conduit that is currently in the spillway. Working with Engineers to correct the concern.
 - Plan on cleaning out some of the channel with remaining Dam renovation funds. The plan would be to remove the silt and pile it to dry out.
- E. City Council Update:** Member Benson noted that the Council did move forward with the purchase of the Peterson Motors building, additionally it was noted that GCubed was awarded the bid for the remodel of the building.

Regular Business

- A. Resolution 2021-24 Authorizing Transfer of Public Utility Funds:** Member Pieper motioned to authorize the transfer of \$279,000 from fund 310 to fund 610. Member Bell seconded the motion. Motion carried with all in favor.

- B. Parkway Market - Reimbursement Request:** Member Pieper motioned to table the discussion. Member Bell seconded the motion. Members requested staff look into any past presidents on such requests. Motion carried with all in favor.
- C. 2022 Budget:** Member Pieper motioned to approve the budget with the amendment of removing the EDA funding from the budget. Member Bell seconded the motion. Council Member Albrecht-Benson requested that the % of increase or decrease be listed as well as any reasons for increases or decreases. Motion carried with all in favor.
- D. Ordinance 54.06:** Member Pieper motioned to recommend approval of ordinance 54.06, Public Utilities Fee Schedule. Member Bell seconded the motion. Motion carried with all in favor.
- E. Continued Business:**
- a. Apartment Base Charges:** Administrator Peterson shared that there are 55 apartments on the utility billing database. Of those 12 accounts will see a decrease in cost with the new rate structure. Additional information was requested:
- Number of Meters at Sylvan Manor
 - Should the Utility account be listed in the owner or the tenant
 - Are there multiple or single meters at multi-family buildings

Due to time constraints, Member Pieper motioned to table the remaining items on the agenda. Member Bell seconded the motion. Motion carried with all in favor.

Next Meeting: Tuesday, November 16, 2021 at 10:00 a.m.

Adjourn Regular Meeting: Motion was made by Commissioner Pieper to adjourn the regular meeting of the Public Utilities Commission at 10:31 a.m. Motion was seconded by Commissioner Bell. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk