

Lanesboro City Council
Regular Meeting
Monday, November 1, 2021

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Hannah Wingert, Brain Malm, Deane Benson, Stacey Schultz, Brooke Pfeffer, Lester Dunn, Joel Pfeffer, Cathy Enerson, Darla Taylor, Katarina Amdahl, Winston Howerton, Gideon Purdeohl, Jackson Rindels, Blaine Harmon, and Phil Dybing.

Budget Workshop (5:00 p.m.): Council members discussed General Revenue, Council, Elections, Museum, Administration, Police, EDA, and LPU budgets. Chief Sass was present to discuss the increase for the Police department. Additional information will be shared regarding the length of the Police contract. Members noted agreement with removing the EDA funding from the LPU budget, however also asked that the Internship funding be removed from the 2022 budget. Administrator Peterson will look into the donation to the Museum in the amount of \$5,000 to find out how it is used.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Walbridge motioned to approve the agenda with the additions of Gambling Permit and December Meeting schedule to Miscellaneous and 2022 Road Project to Continued Business. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

B. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, October 4, 2021

Mayor Resseman motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. Consent Agenda:

1. Accounts Payable
2. Turkey Bowling
3. Resolution 2021-27 Reestablishing Precincts and Polling Places
4. Fire Relief Association Retirement Benefit Level Increase

Mayor Resseman motioned to remove item 4 from the Consent Agenda, as documentation has not been received to verify amounts. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Member Goetzke motioned to approve the remaining items on the Consent Agenda. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

D. Project Reports:

- a. **Wastewater Treatment Facility**

- i. **Pay Request #11:** City Engineer Brian Malm recommended payment in the amount of \$315,174.14. Member Goetzke motioned to approve Pay Request #11. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

E. Department Reports:

- a. **Police:** Officer Gideon Purdeohl noted that the Preston City Council recently approved the purchase of a Dodge Charger to replace an existing squad car. Additionally the department recently hired two part time officers: Jackson Rindels and Brooke Johnson, both are currently in training. Both officers also work part time for the Fillmore County Sheriff's Department.
- b. **EDA:**
 - i. **Housing Institute Progress Update:** Phil Dybing shared the powerpoint presentation that was created for the final presentation for the institute.
 - ii. **Workforce Housing Grant Opportunity:** Cathy Enerson, Phil Dybing, and Joel Pfeffer presented the opportunity to apply for a Workforce Housing Grant. Mr. Pfeffer would like to renovate the previous Methodist Church into workforce housing. In order to do this the Council will be asked to support the creation of a Tax Abatement for this property. Further discussion will be had at the December meeting.
 - iii. **CEDA Contract for 2022:** Mayor Resseman motioned to approve the contract for 2022 in the amount of \$13,790. Member Goetzke seconded the motion. Motion carried with all in favor.
- c. **Emergency Services:**
 - i. **Building Project Recommendations:** Council members noted that the preference would be to have any changes in the scope of the project to be presented to the Council. Member Goetzke motioned to approve additional concrete work in the amount of \$52,700, Replacement of Sewer service line in the amount of \$6,100, and placement of the electrical service underground in the amount of \$2,000. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

F. New Business:

- a. **Personnel Policy Discussions**
 - i. **Health Insurance for 2022:** Mayor Resseman motioned to continue decreasing the stipend for those not opting for Health Insurance coverage. Member Bakke seconded the motion. Motion carried with all in favor. Mayor Resseman motioned to switch carriers from PEIP to Minnesota Healthcare Consortium. Member Bakke seconded the motion. Motion carried with all in favor. Member Goetzke motioned to provide 100% coverage for single, and 75% for family health care premiums. Member Bakke seconded the motion. Motion carried with all in favor.
 - ii. **Market and Calibration Study:** Member Goetzke motioned to approve completion of the study in the amount of \$4500. Member Bakke seconded the motion. Motion carried with all in favor.
 - iii. **Policy Amendment:** Mayor Resseman motioned to table the discussion to allow time to search out PTO carryover requirements from other cities. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Administrator Peterson will provide the termination policy for the December meeting.

- b. **Street Closure Policy:** Members discussed options of requiring a deposit, creation of an application, and gave consideration for creation of a fee schedule. Mayor Resseman motioned to table the discussion and asked Administrator Peterson to look into policies from other tourist communities. Member Goetzke seconded the motion. Motion carried with all in favor.
- c. **Board and Commission Member Terms:** Mayor Resseman motioned to post notice of board and commission member openings for 2022. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- d. **Attorney Services:** Mayor Resseman motioned to table the discussion to allow time for Attorney O’Koren to draft a contract, as there is not currently a written agreement for services. Member Goetzke seconded the motion. Motion carried with all in favor.
- e. **Ordinance 54.06:** Administrator Peterson shared the proposed updated fee schedule for Public Utilities for 2022. The ordinance will be posted on the City Website, and brought back to the City Council for a vote in December.

G. Continued Business:

- a. **Cyber Security:** Administrator Peterson completed a review of the current security measures in place for the website, documents and emails, and Accounting Software. At this time appropriate consideration has been given to keep information secure.
- b. **Trash Compactors:** Mayor Resseman provided the background information for the proposal to add two trash compactors to the downtown area for 2022. Member Goetzke motioned to approve leasing the two units for 2022 at \$298 for the months of April-November. Member Bakke seconded the motion. Discussion was had regarding budget for the lease amount, as well as concern for if the units are damaged. Motion carried with all in favor.
- c. **Ambulance:** Work is still being done to finalize the assets for the Ambulance, discussion will be continued. The Ambulance Association had noted they plan to dissolve the Association at the end of this year. For that reason the request to stop the round-up program for the Ambulance has been requested. Mayor Resseman motioned to end the round up program for the ambulance effective immediately. Member Walbridge seconded the motion. Motion carried with all in favor.
- d. **2022 Road Project:** City Engineer Brian Malm provided background information on what steps have been taken to get to this point in the project. Discussion was had regarding infrastructure, pavement, parking, signage, speed. Member Goetzke motioned to amend the previous consideration from Council for the design of the West side of Kirkwood: move angled parking from the south to the north side, provide parallel parking on the south side, have the buses pick up and drop off by blocking the middle of the street.. Member Walbridge seconded the motion. Motion carried with all in favor. Additional discussion was had regarding the ability to notify residents of current and future projects. The project website will be shared with the Fillmore County Journal. In the future it was suggested that email and phone calls be considered to verify that residents are aware of potential projects.

H. Miscellaneous:

- a. **Gambling Permit:** Mayor Resseman motioned to approve the permit request from the Root River Game Protective League. Member Bakke seconded the motion. Motion carried with all in favor.

- b. December Meeting Schedule:** Members requested that Administrator Peterson schedule the final budget workshop meeting in advance of December 6, 2021. Member Goetzke motioned to start the December meeting at 5 pm. Mayor Resseman seconded the motion. Motion carried with all in favor.

Next Meeting: Monday, December 6, 2021 5:00 p.m.

ADJOURN: Member Bakke moved to adjourn at 8:30 p.m. Motion seconded by Member Goetzke. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk