

Approved 12/3/21

Lanesboro Economic Development Authority

Regular Meeting

Thursday, October 7, 2021 10:30 a.m. Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrej Zalinski, Sarah Peterson, Michael Seiler, Darla Taylor, Ryan Palmer, Chris Hahn, Sarah Pieper, Colleen Foehrenbacher, and Elaine Geopfert

1. **Call To Order:** Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.
2. **Agenda:** Member Dybing motioned to approve the agenda with the addition of ARPA Funding Suggestions to Other Business. Member Goetzke seconded the motion. Motion carried all in favor.
3. **Welcome Guests:** Guests were welcomed, no comments were received.
4. **Approval of the Consent Agenda:**
 - A. EDA Minutes October 7, 2021
 - B. October Financial ReportMember Goetzke motioned to approve the Consent Agenda items as presented. Member Dybing seconded the motion. Motion carried all in favor.
5. **City Business:**
 - A. Council Reps/City Administrator/Planning and Zoning:** Lanesboro City Council approved the 2022 contract. The Wastewater Treatment Facility and the Emergency Services building projects are going well. The City Council is continuing discussions for the 2022 budget.
 - B. Chamber Report:** Director Zalasinski noted the membership drive for 2022 is continuing.
 - C. School Board:** Board Member Sarah Peterson noted that they are doing their best to keep kids in school and keep everyone healthy. Additional staff members are still needed, including bus drivers. A new key entry system was recently installed at the school and is now operational. The school will be holding a vaccination clinic in November for children 5-11. School officials and board members have been receiving feedback regarding the 2022 Kirkwood project. Peterson also announced that the Varsity Football team will be participating in the Section 1 championship game November 5. Also Cross County Team member Lilyanne Kiehne has qualified for the state tournament, November 6, 2021.
6. **Revolving Loan:**
 - A. Client Fees:** Director Enerson noted that Harmony currently charges \$100, while Preston charges \$250. Discussion to be continued.
 - B. USDA Funding:** All required paperwork has been submitted, we are currently awaiting funding.
 - C. New Loans:** Director Enerson provided an overview of the application for Elaine Geopfert and the Blue Hotel. The Chamber of Commerce will assist with supplying information for the loan application. Elaine Geopfert introduced herself and shared the plans that she has for the Blue Hotel. Member Goetzke motioned to approve a loan of \$38,000 pending the SBA approval,

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approval of the USDA funding, as well as that conditions are met to meet the collateral requirements. Member Dybing seconded the motion. Motion carried with all in favor.

7. Old Business:

- A. Workforce Housing Grant:** A resolution will be presented to the City Council at the December meeting supporting the Grant application, as well as the creation of a tax abatement.
- B. LACF Application:** No results have been received at this time.
- C. L.E.A.N. Meeting**
 - a. Ripple Mapping Exercise: Member Edwards noted that several entrepreneurs have been invited to the event that will be held November 15, 2021 at 9:00 a.m.
 - b. REV Lunch: Pam Bishop from SMIF would like to visit Lanesboro and meet with L.E.A.N. committee members. Member Edwards will send out an invitation.

8. New Business:

- A. MN Housing Partnership Final Presentation:** Member Dybing noted that a final powerpoint presentation was given. Dybing also noted that 4 of the 15 prospective lots in the Lamon subdivision are currently spoken for.
- B. E-1 Education event November 17:** Director Enerson noted that the educational event for entrepreneurs will be held on November 17, in person and via zoom.
- C. Federal Outdoor Recreation Grant:** Colleen Foehrenbacher, Executive Director of Eagle Bluff Environmental Learning Center reviewed the opportunity to apply for this grant. Grant funds would be used to build a Nature Center, the exact design is still being developed. Eagle Bluff has contracted with CEDA to write the grant. Member Dybing motioned to create a letter of support for the project. Member Edwards seconded the motion. Motion was approved with members Edwards and Dybing voting in favor. Member Goetzke abstained as he is an employee of Eagle Bluff.
- D. CEDA Evaluation:** Director Enerson requested members evaluate CEDA's services, and will provide a link to an online form.

9. Director's Report: The printed report was included in the packet materials. Enerson highlighted the following: Basket Winner, Housing Incentive, Livability Website, Prorated Liquor amounts, Food Trucks, Fillmore County Solar Project, and the Rochester Economic Summit.

10. Other:

- A. ARPA Funding Suggestion:** Director Enerson suggested grants for new and existing businesses could be created to help fund COVID related projects, such as new heating systems.

11. Adjourn: Member Dybing moved to adjourn at 11:45 a.m. Motion seconded by Member Goetzke. Motion carried all in favor.

Next Meeting: Thursday, December 2, 2021 at 10:30 a.m.

Respectfully Submitted,

Michele Peterson, MCMC
City Administrator/Clerk