

Lanesboro Economic Development Authority
Regular Meeting
Thursday, December 2, 2021 10:30 a.m. Via Zoom and In Person Council Chambers

Present: Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: Phil Dybing

Visitors: Andrezej Zalinski, Sarah Peterson, Michael Seiler, Darla Taylor and Michele Peterson

1. **Call To Order:** Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.
2. **Agenda:** Member Goetzke motioned to approve the agenda. Member Edwards seconded the motion. Motion carried all in favor.
3. **Welcome Guests:** Guests were welcomed, no comments were received.
4. **Approval of the Consent Agenda:**
 - A. EDA Minutes November 4, 2021
 - B. November Financial ReportMember Goetzke motioned to approve the Consent Agenda items as presented. Member Edwards seconded the motion. Motion carried all in favor.
5. **City Business:**
 - A. **Council Reps/City Administrator/Planning and Zoning:** Administrator Peterson noted that progress continues on the WWTF, the 2022 Road Project, the Eagle Bluff Grant, the Methodist Church Project, and the Griffin Development.
 - B. **Chamber Report:** Director Zalasinski noted the membership drive for 2022 is in progress. He also noted board openings.
 - C. **School Board:** Board Member Sarah Peterson noted that a vaccination clinic was held November 23rd. There is still a need for bus drivers so creative solutions are being considered in addition to Superintendent Schultz supporting the idea of a temporary licensure for currently licensed CDL drivers. She also noted that winter sports and knowledge bowl have begun. It was also noted the solar panels for the solar project installation are scheduled for March 2022. Administrator Peterson noted that the permit time has lapsed for the project and a renewal would be needed.
6. **Revolving Loan:**
 - A. **Client Fees:** Director Enerson noted that \$500 would be for council consideration. Discussion to be continued.
 - B. **USDA Funding:** We are currently awaiting funding after mailing an originally signed document.
 - C. **New Loans:** Director Enerson noted that a commitment letter would be needed for the Blue Hotel loan.
7. **Old Business:**
 - A. **Workforce Housing Grant:** A resolution will be presented to the City Council at the December meeting supporting the Grant application, as well as the creation of a tax abatement.
 - B. **LACF Application:** Application was denied, due to the multi-year request.
 - C. **L.E.A.N. Meeting**
 - a. **Ripple Mapping Exercise:** Member Edwards noted that the U of MN is helping to create a map to show all the progress that will be shared once received.

b. REV Lunch: Pam Bishop from SMIF would like to visit Lanesboro and meet with L.E.A.N. committee members on December 15th for lunch.

D. E-1 Education Event: It was noted that this was a very successful event.

E. MN Housing: It was noted that there is a host of items they can assist with.

F. Board Seat: City Council will review applicants and appointments on December 6th.

G. Wayfinding Sign: No update given

8. New Business:

A. Federal Outdoor Recreation Grant: Member Goetzke noted that progress continues on the grant application with letters of support from the County in addition to the cities of Lanesboro, Fountain and Preston.

B. USDA REAP Grant and Loan Program: Director Enerson shared the opportunity with the board for renewable energy assistance and HVAC upgrades.

9. Director's Report: The printed report was included in the packet materials..

10. Other:

11. Adjourn: Member Edwards moved to adjourn at 11:34 a.m. Motion seconded by Member Goetzke. Motion carried all in favor.

Next Meeting: Thursday, January 6, 2022 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor
Deputy Clerk