

**Lanesboro City Council
Regular Meeting
Monday, January 3, 2022**

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Hannah Wingert, Deane Benson, Bonita Underbakke, Randy and Lori Rakosnik, Tara Johnson, Sarah Pieper, Stacey Schultz, Mike Bubany, Darla Taylor, Mark Goldberg, John Buggs, Phil Holtegaard, and Trenton Raygor

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. **Agenda:** Member Walbridge motioned to approve the agenda as presented. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

B. Approval of Minutes:

❖ Minutes of the Regular Meeting, December 6, 2021

Member Goetzke motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. Consent Agenda:

1. Accounts Payable
2. Resolution 2022-11 Accepting Donations
3. Resolution 2022-12 Agreeing to Maintain Facility Transportation Alternative Funds

Member Bakke motioned to approve the Consent Agenda. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

D. Project Reports:

a. Wastewater Treatment Facility

i. Pay Request #13: Bolton & Menk Engineering recommended payment in the amount of \$477,827.10. Mayor Resseman motioned to approve Pay Request #13. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

b. Market and Calibration Study: Mark Goldberg reviewed the presentation for the study, which was included in the packet. His recommendation would be to increase staff members annually on their anniversary, and consider cost of living increases every 2-3 years. Ideally the salary structure would be reviewed every 3-5 years. Member Goetzke motioned to confirm the step pay scale structure presented based on the recommendation. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Member Goetzke motioned to approve placement of staff up to the next correlating step as of January 3, 2022. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

E. Department Reports:

- a. **Fire Department:** Chief Rob Wagner plans to be at the February Council meeting to provide an update. Member Bakke noted that the department had voted to update the existing Air Pack System at an estimated cost of \$4,500 rather than looking at a new system at this time.

F. New Business:

- a. **2022 Filthy 50 Event:** Mayor Resseman motioned to approve of the event being held in Lanesboro on the second Saturday of October, the 8, 2022. Member Bakke seconded the motion. Motion carried with all in favor.
- b. **RFP for Financing for Emergency Services Building Project:** Financial advisor Mike Bubany provided background information on the City's ability to finance the project. Three handouts were provided showing the different options available. Bubany recommended working with Merchants Bank for this opportunity. A TEFRA Public Hearing will also need to be held prior to closing. A rate can be locked in two weeks prior to closing which is currently scheduled for May 1, 2022. Council members noted a desire to consider closing sooner if possible. Mayor Resseman motioned to accept Merchants Bank as the funding resource for this project. Member Walbridge seconded the motion. Motion carried with all in favor.
- c. **Resolution 2022-01 – Designating an Official Depository:** Mayor Resseman motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- d. **Resolution 2022-02 – Designating the Official Newspaper:** Mayor Resseman motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- e. **Resolution 2022-03 – Authorizing the Lanesboro Fire Department Relief Association for Lawful Gambling:** Mayor Resseman motioned to approve the resolution as presented. Member Walbridge seconded the motion. Motion carried with all in favor.
- f. **Resolution 2022-04 – Authorizing Signature Authority for City Accounts:** Mayor Resseman motioned to approve the resolution as presented. Member Walbridge seconded the motion. Motion carried with all in favor.
- g. **Resolution 2022-05 – Establishing Mileage Reimbursement Rate:** Member Goetzke motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- h. **Resolution 2022-06 – Appointing Fire Relief Association Board of Trustees:** Mayor Resseman motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- i. **Resolution 2022-07 – Appointing Fire Department Officers:** Mayor Resseman motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- j. **Resolution 2022-08 - Appointing Members of the Library Board:** Mayor Resseman motioned to approve the resolution as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- k. **Resolution 2022-09 - Appointing Members of the Economic Development Authority:** Mayor Resseman motioned to approve the resolution as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

- l. Resolution 2022-10 - Appointing Members of the Heritage Preservation Board:** Mayor Resseman motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- m. Nuisance Violation - 206 Elmwood Street:** Member Albrecht-Benson motioned to table until the February meeting to allow time for the property to be brought back into compliance. Mayor Resseman seconded the motion. Motion carried with all in favor.

G. Continued Business:

- a. Liquor License Request:** It was noted that all licenses are non-transferable, as well the ordinance would need to be amended in order to issue another license, and therefore could not be a single use license. A suggestion was made to inquire with the state regarding a Caterer's permit. Mayor Resseman motioned to deny the request. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. Street Closure Policy:** Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. Motion carried with all in favor.
- c. Planning & Zoning Appointment:** Mayor Resseman motioned to appoint Randy Rakosnik to the Planning & Zoning Commission for a three year term. Member Bakke seconded the motion. Motion carried with all in favor.
- d. Attorney Services:** The current contract granted in 2015 is for \$1625 per month including litigation costs and did not include a term. Mayor Resseman motioned to approve the contract with the additions of a 90 day termination provision and a mutual modification clause. Member Goetzke seconded the motion. Motion carried with all in favor.
- e. Consideration for the purchase of property: Closed Meeting, to consider offers for the purchase of real property pursuant to Minnesota Statute 13D.05, Subd. 3 (b)(3), Parcels 180180020 and 190136000.** Mayor Resseman motioned to close the meeting at 7:54 p.m. Member Goetzke seconded the motion. Motion carried with all in favor. Member Goetzke motioned to reopen the meeting at 8:12 p.m. Mayor Resseman seconded the motion. Motion carried with all in favor. Mayor Resseman motioned to approve Resolution 2022-13 Approving the Sale of Forfeited Parcels as long as there is no interest from LPU or EDA. Member Goetzke seconded the motion. Motion carried with all in favor.

Next Meeting: Monday, February 7, 2022 6:00 p.m.

ADJOURN: Mayor Resseman moved to adjourn at 8:13 p.m. Motion seconded by Member Bakke. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk