

Lanesboro City Council
Regular Meeting
Monday, February 7, 2022

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Hannah Wingert, Deane Benson, Bonita Underbakke, Jon and Sarah Pieper, Jon Buggs, David Haugen, Ryan Throckmorton, Rob Wagner, Andy and Karen Heimdahl, Ame Putman, Tyler Shipton, Petzers, Jake Pickelmann, Tamera Degarmo, Sandy Webb, Patrick D.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Walbridge motioned to approve the agenda with the additions of Peddler Ordinance to New Business and Ambulance Association to the Department Reports. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

B. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, January 3, 2022

Member Goetzke motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- ❖ Minutes of the Special Meeting, January 18, 2023

Member Walbridge motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. Consent Agenda:

1. Accounts Payable
2. Resolution 2022-13 Appointing Fire Department Officers
3. Resolution 2022-14 Appointing Members of the Heritage Preservation Commission
4. Resolution 2022-15 Appointing Members of the Planning & Zoning Commission
5. Resolution 2022-16 Resolution Requesting Variances from Standards for State Aid Operations
6. Pay Equity Report

Member Goetzke motioned to approve the Consent Agenda as presented. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

D. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #14:** Bolton & Menk Engineering recommended payment in the amount of \$284,557.30. Member Goetzke motioned to approve Pay Request #14. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- b. Emergency Services Building:** Administrator Peterson shared approvals from the fire department including: vinyl plank flooring in the bathrooms, installation of air lines, and cement in front of the building as well as the rear doors. Consideration is also being given to moving antennas, as well as a weather station, and potentially a replacement smaller siren.

E. Department Reports:

- a. **Fire Department:** Chief Rob Wagner provided an update for the department. Work continues to coordinate the renovation of the future Emergency Services Building. Additionally a meeting was held involving the Sheriff, and the County Emergency Manager. Discussions included review of the December storms, as well as protocols for future emergency concerns.
- b. **Street - Sweeper Repairs:** David Haugen shared a quote for necessary repairs. Haugen will complete the repairs they are able to, the remaining estimated expense is \$10,000. Repairs will be made yet this winter so that the unit is ready in the spring. Member Goetzke motioned to approve the expenditure, with funds coming from the Equipment Replacement Fund. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **Ambulance**
 - i. **Fillmore County Annual Contract:** Attorney O’Koren noted concern that the Council could not enter into a contract given Lanesboro does not hold an Ambulance license. Mayor Resseman motioned to table the discussion until more clarification from the County can be obtained. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - ii. **Resolution 2022-17 Transfer of Assets:** Member Goetzke motioned to approve the resolution as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - iii. **Resolution 2022-18 Vehicle Replacement Funds:** Member Walbridge motioned to approve the resolution as presented. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - iv. **Lease Agreement:** Mayor Resseman motioned to approve the lease agreement as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - v. **Ambulance Association Funds:** Member Albrecht-Benson questioned the funds donated to the Association through the Round up Program from Lanesboro Public Utilities. Member Goetzke motioned to table the discussion to allow time to review the discussion with Attorney O’Koren. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

F. New Business:

- a. **Subordination Request for Block Grant Lien:** Mayor Resseman motioned to approve the request. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Emergency Protocols:** Administrator Peterson shared that work is underway to share emergency protocols on the City Website, to be able to be better prepared in the future. As previously mentioned a meeting was held with Emergency Management from County and local officials in an effort to share information, and verify protocols. Signs will also be created to post in the campground to share emergency information with visitors.
- c. **2022 Lodging Licenses:** Confirmation was received from the State of MN that a Department of Health license is required for all short term lodging licenses. There are currently 2 full house rentals in Lanesboro that do not have a state license. The state also noted a staffing difficulty in completing inspections. Mayor Resseman motioned to approve the licenses for those two establishments through the end of the year, to allow time for the establishments to have an inspection completed. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Member Bakke motioned to approve the remaining lodging licenses with the exception of

#6 on the B&B list, Historic Scanlan House. Mayor Resseman seconded the motion. A letter from the City Attorney will be drafted and sent out. Vote was done by roll-call with all in favor. Motion carried.

- d. **Councilmember Pay 2023:** Member Goetzke motioned to increase pay for Councilmembers to \$1500 and the Mayor to \$2500 beginning in 2023. Member Bakke seconded the motion. Vote was done by roll-call with Members Albrecht-Benson, Bakke, Goetzke, and Walbridge voting in favor. Mayor Resseman voted against. Motion carried.
- e. **Speed Limit Discussion:** Member Goetzke motioned to table the discussion until further details on what a speed study would entail as well as cost. Member Albrecht-Benson seconded the motion. Public comment was shared regarding the implementation of a school speed zone, noting signs could be installed, and questioning the range of area this would cover. Vote was done by roll-call with all in favor. Motion carried.
- f. **Garbage Service Contract:** The current contract for Garbage and Recycling is set to expire in May 2022. Member Goetzke motioned to send out a Request for Proposals, using the draft included in the packet with the additions of size of trucks, and organic recycling options. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- g. **Peddler Ordinance:** Mayor Resseman noted that Planning & Zoning has been working on creation of an ordinance regulating Food Trucks for Lanesboro. Member Bakke motioned to hold off on any new permits from today through March 8, 2022 to allow the commission to finalize a suggested ordinance. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

G. Continued Business:

- a. **Nuisance Violation - 206 Elmwood Street:** Mayor Resseman motioned to table the discussion. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Street Closure Policy:** Member Goetzke motioned to table the discussion until March. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **American Recovery Funding:** Administrator Peterson will schedule a workshop prior to the March meeting.

H. Miscellaneous:

- a. **Community Input:** Jon Buggs discussed the Emergency Services Building Financing, questioning if in the future the Council would consider a referendum for any expenditures over \$500,000.

Next Meeting: Monday, March 7, 2022 6:00 p.m.

ADJOURN: Member Walbridge moved to adjourn at 6:56 p.m. Motion seconded by Mayor Resseman. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk