

**Lanesboro Public Utilities  
Regular Meeting  
Tuesday, March 15, 2022 10:00 a.m.  
Lanesboro Community Center Meeting Room and Zoom**

**Present:** Jon Pieper, Elliot Riggott, and Brian Roelofs

**Absent:** None

**Staff/Council Present:** Jerod Wagner, Darla Taylor

**Visitors:** Dan Otteson

**Regular Meeting:**

Commissioner Pieper called the regular meeting to order at 10:00 a.m.

- A. Agenda:** Member Roelofs motioned to approve the agenda as presented. Member Riggott seconded the motion. Motion carried with all in favor.
- B. Consent Agenda:** Member Riggott motioned to approve the Consent agenda as presented. Member Roelofs seconded the motion. Motion carried with all in favor.
- Minutes of the Regular Meeting, February 15, 2022
  - Accounts Payable

A question was raised regarding payment to Maslon under Professional Fees. Administrator Peterson noted that the charge was for legal services due to pending litigation. City Council is aware of the situation, no further information was able to be provided at this time.

- C. Wastewater Treatment Facility Update:** Supervisor Wagner noted that a concern for the color of the service doors was presented at the last meeting. The doors are scheduled to be black, and with the heat of the sun, can swell making use challenging.
- D. Staff Update:** Supervisor Wagner noted the following:
- Work is being done to update and verify the Line Loss report for electric usage.
  - A shortage or delay on receiving supplies is noticeable.
  - The recently updated spill prevention plan noted some corrective action including painting tanks.
  - Work to move a pole for the upcoming street project will be completed soon, causing an approximately two hour power outage for those nearby. Properties have been contacted.
  - Discussions are happening about the possibility of reopening the Genoa Nuclear power site.
- E. City Council Update:** Council Member Mindy Albrecht-Benson noted that the Council approved implementation of a public comment period at the start of all City meetings. This will be done on a trial basis to see what measures are working and what others may need to be implemented. The Public Utility Commission agreed to implement the public comment portion on a trial basis, following the format of the City Council. The determination was also made that the original round-up dollars from Public Utilities given to the Lanesboro Ambulance Association would not be returned for use in the Emergency Services Building project.

## Regular Business

- A. Cooperative Response Center Presentation - Dan Otteson:** CRC is a call center as well as dispatch center. Lanesboro would provide detailed information, so that callers can be appropriately directed. One time fees include: \$250 Associate Fee, \$1,150 Set-up Fee, and \$216 Training Fee. Monthly on-going fees include: \$0.15 per meter (estimated to be \$75), \$271 CRC Link platform charge, and a per call of \$2.26 (with a minimum of \$250 per month). Members discussed other opportunities, such as a cell phone, although concerns were noted for the screening capabilities. Member Pieper motioned to table the discussion. Member Roelofs seconded the motion. Motion carried with all in favor.
- B. Fee Schedule:** Member Pieper motioned to table the discussion. Member Riggott seconded the motion. Administration will review the actual cost to connect services and offer suggestions to the current fee schedule, as well as provide examples from neighboring communities. Motion carried with all in favor.
- C. Continued Business:**
- a. Water Connection, RLH:** A resolution has been made and a meter will be installed prior to any future use. Administration will review billing for this account.
  - b. Capital Projects:**
    - i. Pricing for replacing the relays as a 2021 project:** No new information was available.
    - ii. Quotes for valve replacement:** No new information was available.
    - iii. Carbon Neutrality:** Members again discussed the long term goal of a microgrid and battery storage. Administration will review the purchase power agreement to identify limitations and possibilities.
      - 1. Rebate Offers:** No discussion.
    - iv. Drip Lines Investigations:** On going project, no updates.
    - v. Storm Sewer Investigations:** Alterations to the Bank and the Root River Rod Shop buildings are underway by property owners. Members requested that a spreadsheet be created tracking the investigation. Discussion to be continued.
- D. Miscellaneous**
- a. Trailer mounted Trash Pump:** Member Pieper motioned to approve purchase of a trailer mounted trash pump, estimated at \$30,000. Member Roelofs seconded the motion. Motion carried with all in favor.
  - b. Land for Biosolids Application:** Long term goals would include purchasing a 10 acre site for biosolids annual application.

**Next Meeting: Tuesday, April 19, 2022 at 10:00 a.m.**

**Adjourn Regular Meeting:** Motion was made by Commissioner Pieper to adjourn the regular meeting of the Public Utilities Commission at 11:41 a.m. Motion was seconded by Commissioner Riggott. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

