

Approved 6-2-22

Lanesboro Economic Development Authority

Regular Meeting

Thursday, May 5, 2022 at 10:30 a.m.

Via Zoom and In Person Council Chambers

Present: Elaine Edwards, Phil Dybing, Cathy Enerson and Joe Goetzke

Absent: None

Visitors: Jonathon Lavine, Andrezej Zalinski and Bonita Underbakke.

1. **Call To Order:** Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:31 a.m.
2. **Agenda:** Member Dybing motioned to approve the agenda with the addition of Blandin Rural Leadership Boost Grant to Other. Member Goetzke seconded the motion. Motion carried with all in favor.
3. **Welcome Guests:** No guest comments.
4. **Approval of the Consent Agenda:**
 - A. EDA Minutes April 7, 2022
 - B. Financial Report

Member Dybing motioned to approve the Consent Agenda items. Member Goetzke seconded the motion. Motion carried with all in favor.

5. City Business:

- A. **Council Reps/City Administrator/Planning and Zoning:** The food truck public hearing was well attended and the council will take more time to review. The 2022 Road project will have a special meeting next Wednesday.
- B. **Chamber Report:** 2022 Guides and Maps are available. Chamber staff have connected with Friends of the Root River and will also sponsor Rock the Driftless.
- C. **School Board:** An emailed report from Sarah Peterson was shared. The elementary track and field day will be May 20th and the last day of school is June 1st. The next school board meeting is May 11th. Daycare Key Fobs are on backorder. General school board information was shared including contact information for board members, The superintendent is open to one on one meetings to discuss issues related to students and staff, the school board can not legally discuss any staff or student issues publicly. Public input is welcome at school board meetings. Here's how it works: Comments from visitors must be informational in nature and not exceed five (5) minutes per issue. The Board cannot engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting.

6. Revolving Loan:

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- A. New Loan Requests: State Historic Preservation Review:** The letter was received from SHIPPO and included in the packet materials.
- B. Construction Disruption Loan Program:** It was suggested that unrestricted funds be separated from USDA funds. The application needs more bank information from the applicant and a board vote would be needed to determine the business interruption.

7. Old Business:

- A. L.E.A.N. Meeting;** A power point will need to be created so the meeting date should be moved up.
- B. Rethos Opportunity:** It was noted that we did not receive.
- C. Wayfinding Sign:** Permission was given for Cathy and Phil to proof the information and printing. Invoice has been sent to Fillmore County Public Health.
- D. CEDA Main Street Grant Application:** We should know by the end of May which projects received award.
- E. American Rescue Plan Act Funding:** The city council approved the purchase of a new boiler for the community center. The remaining funds have not yet been assigned.

8. New Business:

- A. DEED Workforce Housing Grant- outcome:** The project didn't meet the qualification.
- B. Tax Abatement for the Long Term Housing Project:** The board questioned the number of units and the overall impact of the project. The city is still waiting for architectural drawings requested by the fire marshall due to the change of use of the building.

9. Director's Report: Director Enerson highlighted the USDA program to help HRA's, as well as the Children's First Program for childcare. It was also noted that HERO's pay had been announced and Cathy shared where to sign up. Director Enerson also provided a SWOT document for review.

10. Other: CEDA Annual Meeting is June 16th in Pine Island and Cathy encouraged the members to attend. A draft letter was reviewed for the Blandin Rural Leadership Boost Grant. A list of restaurants and lodging for sale in Lanesboro was also shared.

11. Adjourn: Member Dybing moved to adjourn at 11:57 a.m. Motion seconded by Member Goetzke. Motion carried all in favor.

Next Meeting: Thursday, June 7, 2022 at 10:30 a.m.

Respectfully Submitted,
Darla Taylor Deputy Clerk