

**Lanesboro Public Utilities  
Regular Meeting  
Tuesday, May 17, 2022 10:00 a.m.  
Lanesboro Community Center Meeting Room and Zoom**

**Present:** Jon Pieper, Elliot Riggott, and Brian Roelofs

**Absent:** None

**Staff/Council Present:** None

**Visitors:** Bonita Underbakke

**Regular Meeting:**

Commissioner Pieper called the regular meeting to order at 10:00 a.m.

- A. Public Comments:** No comments were made.
- B. Agenda:** Member Riggott motioned to approve the agenda as presented. Member Roelofs seconded the motion. Motion carried with all in favor.
- C. Consent Agenda:** Member Roelofs motioned to approve the Consent agenda as presented. Member Riggott seconded the motion. Motion carried with all in favor.
  - Minutes of the Regular Meeting, April 19, 2022
  - Accounts Payable
  - 2022 SEMCAC Agreement
- D. Wastewater Treatment Facility Update:** Administrator Peterson shared that supply chain issues are causing a delay in getting the plant complete. At this time project management is noting that the plant may not be online until October of this year.
- E. Staff Update:** Administrator Peterson shared the following report from Supervisor Wagner:
  - Material costs are skyrocketing, therefore staff will evaluate operational items and determine if additional should be purchased in an effort to be sure we have what is necessary to maintain operations prior to costs continuing to rise.
  - On May 16, 2022 at 8 a.m. it was noted that there was discharge from the existing plant on land. Supervisor Wagner assessed the situation and immediately called the duty officer and then the MPCA. He requested guidance from both on processes and clean-up recommendations. Based on that information staff are working to repair equipment and clean-up the site.
  - Electric meters are being installed for two trash compactors for the season, installation will be complete soon.
- F. City Council Update:** Administrator Peterson shared that the Council is considering a street and utility project for 2022, with that the recommendation has been made that Water rates be increased annually 1% to keep up with rising costs for supplies and repairs. The projected increase would help to cover the cost of the utility repairs as part of the 2022 project.

**Regular Business**

- A. Continued Business:**
  - a. Capital Projects:**
    - i. Carbon Neutrality:** No updates were available.
    - ii. Drip Lines Investigations:** No updates were available.

- iii. **Storm Sewer Investigations:** No new updates were available.
- iv. **Land Acquisition:** No new updates were available.
- b. **Miscellaneous:**
  - i. **Budget Process:** Administrator Peterson shared that the budget for next year will be reviewed in connection with the list of priorities. Members noted that new quotes for projects should be attained, due to the rising cost of materials.

**Next Meeting: Tuesday, June 21, 2022 at 10:00 a.m.**

**Adjourn Regular Meeting:** Motion was made by Commissioner Riggott to adjourn the regular meeting of the Public Utilities Commission at 10:17 a.m. Motion was seconded by Commissioner Roelofs. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk