

**Lanesboro Economic Development Authority**  
**Regular Meeting**  
**Wednesday June 29, 2022 at 10:30 a.m.**  
**Via Zoom and In Person Council Chambers**

**Present:** Elaine Edwards, Phil Dybing, Cathy Enerson and Joe Goetzke

**Absent:** None

**Visitors:** Jonathon Lavine, Michael Seilor, Sarah Peterson and Bonita Underbakke.

1. **Call To Order:** Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:31 a.m.
2. **Agenda:** Member Dybing motioned to approve the agenda with the addition of Beautiful Something Revolving Loan and an Update from Elaine. Member Goetzke seconded the motion. Motion carried with all in favor.
3. **Welcome Guests:** Bonita Underbakke shared that Cheryl Lamon may be looking for some help transitioning her business of Cheryl's Fabric Garden.
4. **Approval of the Consent Agenda:**
  - A. EDA Minutes June 2, 2022
  - B. Financial Report

Member Goetzke motioned to approve the Consent Agenda items. Member Dybing seconded the motion. Motion carried with all in favor.

**5. City Business:**

- A. **Council Reps/City Administrator/Planning and Zoning:** A couple of ordinances will be reviewed at the next meeting for possible updating needs. Joe will present EDA needs for tax abatement and business interruption loan program at the July 5th meeting.
- B. **Chamber Report:** Jonathan Levine shared that visitor count data comparison shows over 50 more visits this year than last. He also noted that the Chamber attended the park board meeting to begin discussion and design plans for some future updates to the visitor center area and layout.
- C. **School Board:** No new items to note. There is curiosity of the upcoming road project and timelines for the school area. Phil Dybing questioned the status of the solar project and the panels are still on backorder with no known time frame.

**6. Revolving Loan:**

- A. **New Loan Requests:** Sparrow Valley Properties loan request was questioned as to whether a board member had a financial interest in the project. Member Dybing stated he has no financial gain or any conflict of interest in the project, but would request a revote. A motion was made by Member Goetzke to recommend to the city council the approval of the Dairyland to Mienegy to City of Lanesboro 75K revolving loan application at 1% interest. This loan would then be loaned out to Joel Pfeffer of Sparrow Valley Properties at 2% interest over 7 years with the conditions of

tax abatement, development agreement and 9 units established. Motion was seconded by Member Edwards. Motion carried with Member Dybing abstaining.

- B. Shipton Loan:** Director Enerson asked that the check for the remainder of the \$50,000 be made to ONB Bank and Tyler Shipton. The loan amortization schedule will need to be re-done showing the \$50,000 loan amount.
- C. Beautiful Something Loan:** Director Enerson prepared the board for the possibility of needing to take action for a default in the loan. Director Enerson will check into possibilities with the attorney.

## 7. Old Business:

- A. Short Term Business Interruption Loan Program:** Member Goetzke will share information with the city council on July 5th
- B. Housing and Business start-up resource sheets:** No suggestions were given, as more time is needed to look closer at the content.
- C. Livability website Tab Update:** [Michael Seiler](#) shared the fillable form has been created and is available now. 371K impressions were noted from the 1st round of ads. The EDA agreed to Michael's recommendation of moving \$500 of google ad funds to new social media ads on Facebook.
- D. L.E.A.N. Meeting:** Member Edwards will be presenting the powerpoint on July 13th.
- E. Wayfinding Sign:** Member Dybing noted he has picked up the sign and is waiting for concrete work. It may be necessary to have a volunteer work day if the contractor can't get to it soon.
- F. Welcome Baskets:** Member Dybing is working with Lori to get these going. Member Dybing requests to be added to the LPU agenda for the July 19th meeting to request the new service fees be waived.
- G. American Rescue Plan Act Funding:** Member Goetzke noted that the majority of the funds have been allocated to the boiler, and suggested the EDA remove this topic from their agenda.

## 8. New Business:

- A. Strengthening Rural Communities Grant-**Director Enerson and Member Dybing will work to identify possible needs for the \$10,000 grant opportunity.

**9. Director's Report:** Director Enerson reported that the group working on the hiking trail from Whalan to Lanesboro would be doing a trial hike and she is waiting for further updates from the group. She also noted that the Chill Inn Lanesboro is working on winter activities. She presented a letter from CEDA for 2023 budgeting purposes. Member Dybing motioned to request the current contracted time and services in the amount of \$14,479 with the addition of \$5000 set aside for special project work to the city council for budget. Member Edwards seconded the motion. Motion carried all in favor.

## 10. Other:

- A.** Member Dybing noted that the Lamon development is fully platted and will be ready for the next steps of Planning and Zoning approval.
- B.** Member Edwards shared that they have accepted an offer on their home and will be moving out of the state.

**11. Adjourn:** Member Goetzke moved to adjourn at 11:59 a.m. Motion seconded by Member Dybing. Motion carried all in favor.

**Next Meeting:** Thursday August 4, 2022 at 10:30 a.m.

Respectfully Submitted,  
Darla Taylor Deputy Clerk