

Approved 10/6/22

**Lanesboro Economic Development Authority  
Regular Meeting  
Thursday, September 1, 2022 at 10:30 a.m.  
Via Zoom and In Person Council Chambers**

**Present:** Phil Dybing, Cathy Enerson and Joe Goetzke

**Absent:** None

**Visitors:** Jonathon Lavine, Michael Seiler, Andrej Zalasinski, Sarah Peterson and Bonita Underbakke.

1. **Call To Order:** Member Dybing called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.
2. **Agenda:** Member Goetzke motioned to approve the agenda as amended with the addition of Reset Business Conference to the Chamber Report. Member Dybing seconded the motion. Motion carried with all in favor.
3. **Welcome Guests:** No comments were shared.
4. **Approval of the Consent Agenda:** Member Goetzke motioned to approve the Consent Agenda items. Member Dybing seconded the motion. Motion carried with all in favor.
  - a. August 4, 2022 EDA Minutes
  - b. Financial Reports
5. **City Business:**
  - a. **Council Reps/City Administrator/Planning and Zoning:** Member Goetzke noted the public hearing for the Sparrow Valley Tax Abatement was scheduled for the next meeting on Wednesday September 7th. Other topics include Sidewalk improvements, grain bin variance and and Interim Use Permit for old time photos.
  - b. **Chamber:** Chamber Director Zalasinski reported they have hired Melissa Vanderplas. The Reset Conference was shared as an opportunity for small business owners.
  - c. **School Board:** Sarah Peterson shared that the teachers are back to work this week, and sports activities are underway. The need for upgrades to the bus garage are in the initial stages of exploration of ideas. The need for staff still exists, especially Special Ed Teachers, Bus Drivers, Paras and substitutes. A grant for electric buses has been submitted into a lottery system.
6. **Revolving Loan:**
  - a. **New Loan & Tax Abatement Request - Pfeffer:** Member Goetzke motioned to recommend a 4% interest rate to the borrower. Motion was seconded by Member Dybing with Member Dybing noting that he has no personal interest or benefit in the project. Motion carried with all in favor.
  - b. **Collections-Beautiful Something:** A motion was made by Member Dybing to turn the account over to Attorney O’Koren to proceed with collection notice and potential lien on the property per Clause 6 of the agreement. Motion was seconded by Member Goetzke. Motion carried with all in favor.

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**7. Old Business:**

- a. **Light manufacturing and retail space needed:** No new updates.
- b. **Livability Website Tab Final Report:** Michael Seiler noted that \$2290 has been spent on the google ads. He also shared statistical information including a 7.44% click through rate by users. It was also noted that a LACF grant may be submitted for \$1800 in funds to continue the google ads.
- c. **L.E.A.N. Meeting:** Sept 14th meeting. New Chair and Members are needed.
- d. **Welcome Week:** Sept 14th- Phil will introduce the New Construction Incentive Baskets.
- e. **EDA Brochures:** A design bid is needed. Item Tabled to next meeting.
- f. **USDA reimbursement request:** The extension of time approval was accepted. Funds for Clara's will be submitted.
- g. **Parking Ordinances in various communities:** No Updates, more to come next month.
- h. **Community Cooperative Investment Group- October 19:** Member Goetzke will create a flyer for the October utility bill.

**8. New Business:**

- a. **Tax abatement - Housing Infill Project, Lamon:** The 1st plat maps were received by the group, but sent back for reworking.
- b. **Blandin Foundation:** An application was sent and still pending the outcome.
- c. **2 entities requesting EDA assistance:** Cathy is working on this.
- d. **SHIP Funds and initiatives:** It was noted that a recent zoom meeting shared new initiatives for SHIP funding. It was suggested that the Chamber apply for a grant for another Wayfinding Sign.

**9. Other:**

- a. **SE MN Together:** Phil Dybing will be attending the housing tour.
- b. **Griffin Development:** Michele Peterson noted that the developers' agreement has been received and is being looked at by the attorney and engineer.

**Adjournment:** Member Dybing motioned to adjourn the meeting at 11:51 a.m. Member Goetzke seconded the motion. Motion carried with all in favor.

**Next Meeting:** Thursday, October 6, 2022 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor