

**Lanesboro City Council  
Regular Meeting  
Monday, November 7, 2022**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, Joe Goetzke, and Chase Bakke

**Absent:** None

**Visitors:** Brian Malm, Hannah Wingert, Bonita Underbakke, Jon Buggs, Tara Johnson, David Haugen, Stacey Schultz, Sarah Pieper, Darla Taylor, Deane Benson, Karen & Andy Heimdahl, Susan Ritter, and Jonathan Levine.

**Budget Workshop 5:30 p.m.:** Council Members reviewed and provided comments for the following departments.

1. Library: Automation, Wages, and PERA Benefits were discussed. Additionally it was noted that the Computer Lease amount decreased due to the fact they will be leasing two less computers for 2023.
2. Park: Cell phone amount to be corrected to \$900 from \$630. Increase gas from \$2100 to \$3000. Split the installation charges in half for 2023 and 2024, consider measures to determine success and continuation of the units for 2024. Clothing expenses are less due to reduced staffing.
3. Street: Increase motor fuels from \$6300 to \$7800, while reducing tree rebate by \$500 and engineering fees by \$1,000. Wage amounts will be verified.
4. Police: It was noted that the increase is due to an increase in workmen's compensation insurance. Discussion was had regarding patrol time within Lanesboro.

**Public Hearing Amending Liquor Ordinances 6:00 p.m.:** Karen Heimdahl with Sylvan Brewing noted support of the amendments as she feels it supports their business. No additional comments were made. The Hearing was closed at 6:05 p.m.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:05 p.m.

- A. Agenda:** Member Albrecht-Benson motioned to approve the agenda with the following amendment: Resolution 2022-40 item G under New Business. Member Walbridge seconded the motion. Motion carried with all in favor.
- B. Public Comments:** No comments were shared.
- C. Approval of Minutes:**
  - ❖ Minutes of the Regular Meeting, October 3, 2022: Member Bakke motioned to approve the minutes as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
  - ❖ Minutes of the Special Meeting, October 18, 2022: Member Walbridge motioned to approve the minutes as presented. Member Bakke seconded the motion. Motion carried with all in favor.

- ❖ Minutes of the Special Meeting, October 26, 2022: Member Goetzke motioned to approve the minutes as presented. Member Bakke seconded the motion. Motion carried with all in favor.

**D. Consent Agenda:**

1. Accounts Payable
2. Resolution 2022-39 Accepting Donation for Gazebo Roof in Sylvan Park
3. Turkey Bowling, Closure of Parking Spaces along Parkway Avenue

Member Goetzke motioned to approve the Consent Agenda items as presented. Member Walbridge seconded the motion. Members noted a desire to have a form for parking space closures for the future. Motion carried with all in favor.

**E. Project Reports:**

**a. Wastewater Treatment Facility**

- i. **Pay Request #23:** City Engineer Brian Malm provided an update on the project, noting that the plant has begun initial start-up processes and finishing site work is scheduled for this week. Malm recommended payment in the amount of \$209,904.27. Mayor Resseman motioned to approve the request as submitted. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

**b. 2022 Street & Utility Improvements:**

- i. **Pay Request #3:** City Engineer Brian Malm noted that curb installation was due to begin the next day, additionally paving is also scheduled to commence this week. Malm recommended payment in the amount of \$370,373.27. Mayor Resseman motioned to approve the request as submitted. Member Bakke seconded the motion. Motion carried with all in favor.

**F. Department Reports:**

- a. **Library:** Director Tara Johnson shared a copy of the most recent circulation report. She stated that circulation numbers have improved above pre-covid numbers noting that last month they were above 2000 items. The breakdown was 1868 physical items, and 147 E-book, audios, and magazines. Events have been able to continue including story times and author visits.

**G. Continued Business:**

- a. **Liquor Licensing Ordinance, Request to call Public Hearing repealing Ordinances 112.221, 112.30, 112.38, 112.39, 112.40, 112.401, 112.50, 112.51, 112.52, 112.53, 112.54, 112.55. Adopting Ordinance 112.06, and amending ordinances 112.03, 112.22:** Mayor Resseman motioned to approve the suggested amendments to the chapter. Member Goetzke seconded the motion. Members discussed the definition of restaurant, noting the definition from statute should be utilized. Member Bakke motioned to amend the previous motion to include removal of ordinance 112.06. Member Albrecht -Benson seconded the motion. The amended motion carried with all in favor.
- b. **Consider Walking Bridge to Little Norway Disrepair Next Steps:** Mayor Resseman motioned to table the discussion in order to get quotes for repair of the bridge. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

**H. New Business:**

- a. **Blandin Foundation Grant for Leadership Boost Grant for Community Planning Acceptance:** Member Goetzke shared the background information for the application of the grant funding. The funding will be used to study tourism in Lanesboro, with an emphasis on the winter season. Member Goetzke motioned to accept the \$50,000 grant funding. Mayor Resseman seconded the motion. Motion carried with all in favor.

- b. **Winter Tourism Study through the University of Minnesota:** Member Goetzke shared the opportunity to partner with the University of Minnesota to have a tourism assessment conducted. The cost is \$8,000 and will be funded through the Blandin Foundation Grant. Mayor Resseman motioned to approve the expenditure for the study. Member Bakke seconded the motion. It was noted that if there are additional large expenditures from the grant the Council will be asked to review them. Motion carried with all in favor.
- c. **MNDOT Art Mitigation for Construction Project Letter of Support:** Mayor Resseman motioned to approve the letter of support for the opportunity to partner with MNDOT to study the effects of utilizing Art to mitigate the effects of road construction. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- d. **Consider Personnel Policy Update for: Overtime, Health, Dental, Disability, Clothing Allowance, Holidays, and Annual Leave Conversion:** Member Goetzke motioned to the recommended amendments to the personnel policy. Member Bakke seconded the motion. Motion carried with all in favor.
- e. **Consider Updating Ordinance 93.033 Permitting Restaurants to operate on City Sidewalks Update Consideration:** The Ordinance will be taken to Planning & Zoning for review, and then brought back to Council for review.
- f. **Consideration for Updating Ordinance 54.06 effective January 1, 2023:** The ordinance will be shared with the Public Utility Commission and then brought back to the Council for final review.
- g. **Resolution 2022-40 Calling for a Public Hearing:** Member Goetzke motioned to approve Resolution 2022-40 Calling for a public hearing on the modification of municipal development district No 2, and the modification of the development plan relating thereto, the establishment of tax increment financing district No. 2-3 located therein, and the approval of the tax increment financing plan relating thereto. Member Bakke seconded the motion. Motion carried with all in favor.

**I. Miscellaneous:**

- a. **Term Limits of Boards and Commissions Details:** Member reviewed the information submitted. Members also discussed the opportunity to change liaisons for departments and boards year to year. Mayor Resseman motioned to table the discussion. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- b. **December Meeting Start Time:** Mayor Resseman motioned to start the December meeting at 5:00 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

**Next Meeting: Monday, December 5, 2022 5:00 p.m.**

**ADJOURN:** Mayor Resseman adjourned the meeting at 642 p.m.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk