

Approved 12/20/2022

**Lanesboro Public Utilities
Regular Meeting
Tuesday, November 15, 2022 10:00 a.m.
Lanesboro Community Center Meeting Room and Zoom**

Present: Elliot Riggott, Jon Pieper and Brian Roelofs

Absent: None

Staff/Council Present: Deputy Clerk Darla Taylor and Member Mindy Albrecht-Benson

Visitors: Bonita Underbakke

Regular Meeting:

Commissioner Pieper called the regular meeting to order at 10:00 a.m.

- A. Public Comments:** No comments were shared
- B. Agenda:** Member Riggott motioned to approve the agenda as submitted. Member Roelofs seconded the motion. Motion carried with all in favor.
- C. Consent Agenda:** Member Riggott motioned to approve the Consent agenda as presented. Member Roelofs seconded the motion. Motion carried with all in favor.
 - Minutes of the Regular Meeting, October 18, 2022
 - Accounts Payable
- D. Wastewater Treatment Facility Update:** Supervisor Wagner noted that equipment start up continues. Currently 50% of the flow from the current plant is being diverted into the new plant until the equipment is ready to discharge. Wagner estimates that will happen in the next 2-3 weeks. Paving will be completed in 2023. The SCADA system is operational, both the Water Treatment Facility and the Wastewater Facility are communicating. There will be electrical work that will need to be done during the decommissioning of the old plant. Wagner plans to save any useful pieces of equipment from the old plant prior to demolition.
- E. Street & Utility Improvement Project Update:** Water, Sewer, and Storm Sewer infrastructure is complete for this portion of the project. The contractor is still working to install cement, at this time it does not appear that any paving will be completed this year.
- F. Staff Update:** Supervisor Wagner noted he is studying the Zenith power circuit in an effort to understand if the community could incorporate the existing properties currently served from MiEnergy as well as the new subdivisions. He will be looking into capacity, as well as cost, and lead time for equipment. Equipment would need to be purchased in order to bring the existing properties into our system due to a change in voltage. Members also discussed the capacity of the diesel generator. This information will help members to understand the impact of the proposed new subdivisions. Wagner also shared that at a recent UMMEG meeting there was a presentation that provided that in order to meet the renewable energy requirements by 2030 of 66%, infrastructure in the United States would need to double.
- G. City Council Update:** The City Council requested a recommendation from the board for Ordinance 54.06. It was noted that at this time there are no Development Agreements in place for the new subdivisions. The Council has authorized installation of water and sewer mains, as well as installation of a Public Right of Way, however this agreement has not been executed as of this meeting.

Regular Business

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A. Continued Business:

- a. **2023 Budget:** Members discussed the electric rate for both usage and base rates, while reviewing anticipated expenses and revenues. Member Pieper motioned to approve the budget for 2023 and recommend approval of Ordinance 54.06 effective January 1, 2023. Member Roelofs seconded the motion. Motion carried with all in favor.
- b. **Electric Meter Replacement:** Supervisor Wagner noted that recent inspections of some electric meters found that not all were visibility readable. It was shared that although the display on the meters was not readable, the meters were still keeping accurate measurements for usage. Supervisor Wagner will present cost estimates for the December meeting to replace the electric meters in town.
- c. **MMUA Safety Training:** Discussion to be continued.
- d. **Capital Projects:**
 - i. **Carbon Neutrality:** Member Pieper noted he had received an invitation to visit Prairie Island to get an understanding of their project.
 - ii. **Drip Lines Investigations:** No new updates were provided.
 - iii. **Storm Sewer Investigations:** No new updates were provided.
 - iv. **Land Acquisition:** Information from speaking with local farmers will be shared with the board at the December meeting, from there the board will decide on what details to have included to send to area property owners.

Next Meeting: Tuesday, December 20, 2022 at 10:00 a.m.

Adjourn Regular Meeting: Motion was made by Commissioner Pieper to adjourn the regular meeting of the Public Utilities Commission at 10:48 a.m. Motion was seconded by Commissioner Roelofs . Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk