

Approved 1/5/23

**Lanesboro Economic Development Authority**  
**Regular Meeting**  
**Thursday, December 1, 2022 at 10:30 a.m.**  
**Via Zoom and In Person Council Chambers**

**Present:** Phil Dybing, Tom Pursell, Cathy Enerson and Joe Goetzke

**Absent:** None

**Visitors:** Michael Seiler, Sarah Peterson, Alissa Palmer, and Bonita Underbakke.

1. **Call To Order:** Member Dybing called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.
2. **Agenda:** Member Goetzke motioned to approve the agenda with the additions of Chamber Financial Request and Health Care under New Business. Member Pursell seconded the motion. Motion carried with all in favor.
3. **Welcome Guests:** No comments were shared.
4. **Approval of the Consent Agenda:** Member Goetzke motioned to approve the Consent Agenda . Member Pursell seconded the motion.. Motion carried with all in favor.
  - a. November 3, 2022 EDA Minutes
  - b. Financial Reports
5. **City Business:**
  - a. **Council Reps/City Administrator/Planning and Zoning:** The truth and taxation hearing as well as final levy approval will happen on December 5th. Boards are still looking for volunteers. Planning and Zoning will begin looking at updating the comprehensive plan especially the areas of zoning and housing density.
  - b. **Chamber:** No update.
  - c. **School Board:** Sarah Peterson noted they have begun the Strategic Plan Process. A group of 30 individuals met and a public forum was held earlier this week outlining strengths and weaknesses. A core group meeting will be held to create the goals. Bus Drivers and Paraprofessionals are still needed. Solar panels were not delivered and no new information was available.
6. **Revolving Loan:**
  - a. **New Loan:** Alisa Palmer was in attendance to share that the project has been put on hold due to current ratios of debt. Many financing avenues have been shared and will be explored.
  - b. **Collections-Beautiful Something:** A motion was made to offer \$75 payments to resume in March 2023 and the funds to add lien position on the building to be paid for by the borrower by Member Goetzke and seconded by Pursell. Motion carried all in favor
7. **Old Business:**
  - a. **Housing Incentive:** Member Dybing noted this can be tabled until Spring 2023.

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- b. EDA Brochures:** A draft was presented to the board. It will continue to be revised as content is delivered.
- c. USDA:** New forms were requested and submitted. Funds for Clara's and Harvey's should be received soon.
- d. Community Cooperative Investment Group Next Steps:** Member Pursell will check into the governmental and start up procedure processes.
- e. TIF and Tax Abatement Application:** A draft was presented. A motion was made by Member Dybing to adopt the form to be used for future tax abatement requests and send the form to City Council for approval. Motion was seconded by Member Goetzke. Motion carried all in favor.
- f. Updates G3 and Lamon:** Lamon accepted lots and pond placement on draft drawings of 10 lots, once finalized it will be presented to the Planning and Zoning. G3 on hold until spring.

**8. New Business:**

- a. University of MN Extension Services:** Pending contact review.
- b. Other Blandin:** No updates
- c. Outline for Planning:** Cathy Enerson Introduced the outline for future use.
- d. Chamber Funding Request:** Andrej was present to request funds from the EDA for the directory in the 2023 Visitor's Guide. He noted that Dairyland Grant will also be used. A motion was made to give \$1200 from the EDA operating budget to support the visitor's guide pending no budget changes by Member Dybing and seconded by Member Pursell. Motion carried with Member Goetzke abstaining.
- e. Health Care:** The topic was introduced and tabled.

**9. Other:**

- a. Winter Fishing:** The idea was presented by Member Pursell and will be forwarded to the Blandin Folder

**Adjournment:** Member Dybing motioned to adjourn the meeting at 12:06 p.m. Member Gotetzke seconded the motion. Motion carried with all in favor.

**Next Meeting:** Thursday, January 5, 2023 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor