

Approved 03/06/2023

**Lanesboro City Council
Regular Meeting
Monday, February 6, 2023**

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Joe Goetzke, Chase Bakke, and Mindy Albrecht-Benson
(Participated remotely from 376 Rosa Boulevard Unit 412, Fort Walton Beach, Florida)

Absent: None

Visitors: Brian Malm, Hannah Wingert, Bonita Underbakke, Deane Benson, David Haugen. Rob Wagner, Joseph O’Koren, Vicky McKinney, Tara Johnson, Andrej Zalasinski, Karen Heimdahl, Trenton Raygor, Lester Dunn, and Jonathon Lavine

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. Agenda: Member Bakke motioned to approve the agenda as presented. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

B. Public Comments: No comments were shared.

C. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, January 3, 2023: Member Goetzke motioned to approve the minutes as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

D. Consent Agenda:

1. Accounts Payable
2. Resolution 2023-10 Accepting a Donation
3. 2023 Lodging Licenses
4. Lanesboro Arts Temporary Liquor License Feb 10, Feb 11, and June 17, 2023

Member Goetzke motioned to approve the Consent Agenda items as presented. Member Bakke seconded the motion. Motion carried with all in favor.

E. Project Reports:

a. Wastewater Treatment Facility

- **Pay Request #26:** City Engineer Brian Malm recommended payment in the amount of \$14,001.91 which represents 89.3% completion of the project. Member Goetzke motioned to approve the payment as recommended. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

F. Department Reports:

- a. **LPU:** Member Albrecht-Benson reported the Commission is monitoring electric rates, to ensure revenues are covering expenditures. Two residential solar interconnections have been completed, and the connection for the School will be happening soon. Electric

meters are scheduled for replacement within the next year, with Water meters in the next 5-7 years. Finally, a letter was sent out to area property owners regarding the application of biosolids to crop land.

- b. **Planning & Zoning:** Mayor Resseman reported that the commission is currently having preliminary discussions regarding the Comprehensive Plan as well as Commercial Vehicle Parking. It was noted that a Comprehensive Plan is generally updated every 10 years.
- c. **HPC:** Member Albrecht-Benson shared that the commission recently reviewed a change to the Merchants Bank sign. As well, potential renovations to the Devey Hotel were reviewed and found to be favorable. The Commission has been considering two local designations, Bethlehem Lutheran Church and St Patrick's Catholic Church. There have been some concerns noted regarding future modifications to the buildings and how that would relate to the designation. Finally, the commission members will be completing training modules in order to be compliant as a Certified Local Government.
- d. **Library:** Director Tara Johnson noted that this is a quiet time of the year, when planning and organizing are completed. Johnson is currently working on a seed program to provide annuals and vegetables seeds to patrons. Additionally, Johnson is working on completing the annual report to the State. Further information is being considered to understand patrons locations, this is done in order to determine funding for each of the libraries. The library board will be meeting to review the strategic planning for 3 years out.

G. Agenda Request:

- a. **Filthy 50 2023 Event:** Trenton Raygor announced they would like to hold the Filthy 50 in Lanesboro again on Saturday, October 14, 2023. They are requesting the following closures:
 - A half block of Coffee St. (between Parkway and the alley behind Pedal Pushers Cafe) from 7am until 10pm.
 - A block of Parkway (from Elmwood to Coffee) from 10am until 8pm.

Concerns were shared for the impacts to the local Farmers, complaints were received noting that cyclists were not obeying traffic laws on the gravel roads. Raygor shared that safety and following traffic laws are all part of the communication plan given to riders in advance of the event. Member Goetzke motioned to approve the event and the closures as presented. Member Walbridge seconded the motion. Mayor Resseman requested that event organizers check in with City staff 60 days prior to the event. Vote was done by roll-call with all in favor.

H. Continued Business:

- a. **Administrator/Clerk Job Description Update Review:** Member Goetzke motioned to approve the Administrator/Clerk Job description as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Walking Bridge to Little Norway Repairs:** Discussions were had regarding if the City indeed owned the bridge, and therefore should any repairs or replacements be considered. A title search was estimated to be \$1,000 to \$1,500. A full survey of the area is estimated at \$4,000 to \$10,000. Mayor Resseman motioned to table the discussion to allow time for residents to be contacted to see how they utilize the bridge. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **Beacon Street West (South Side) Sidewalk Consideration:** Member Bakke motioned to table the discussion until more information is available regarding any possible

contingency funds for the Street Improvement project. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor.

- d. **Fire Truck Purchase:** Chief Wagner reported that a second truck had been identified which is available sooner than the previous one. The newest truck is a 2011 E1 Pumper from West Metro. It has similar mileage to the 2009 Pierce from Eagen, however is available in April of 2023. The availability of the 2011 is 1 ½ years sooner than the 2009 is estimated to be. Both trucks have similar equipment, and both need adjustments and minor repairs. A committee from the Fire Department will determine the details for selling the old truck. Attorney O’Koren presented an amended purchase agreement for consideration. Member Goetzke motioned to approve the amended purchase agreement for the purchase of the 2011 E1 Pumper in the amount of \$200,000. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

I. New Business:

- a. **Street Department - Equipment Replacement:** Supervisor Haugen presented trading the 2017 Farmall 65C for a 2021 Farmall 75C for a total cost of \$14,000. The 2021 is a State trade-in with 189 hours. Due to this there is a full two-year warranty that would begin once purchased. Equipment replacement funds for the tractor are at \$36,500 for the 2023 budget year. Member Goetzke motioned to approve the purchase as recommended. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Supervisor Haugen also recommended the purchase of a 2023 Kubota SSV75 Skid Steer as well as attachments including: forks, grapple, snowpusher, and snowblower. This purchase would be completed jointly with Public Utilities with a total cost to both of \$32,662. Haugen noted that the tractor could then be placed on a 7 year replacement rotation, and the skid steer on a 5 year replacement rotation. It was noted that the skid steer would be utilized in many ways. Mayor Resseman motioned to approve the purchase of the 2023 Kubota SSV75 along with the forks and grapple. Member Goetzke seconded the motion. It was noted that used equipment was not considered due pricing, instead State bid pricing for new equipment was considered. It was also noted that this purchase would be contingent on the Public Utility Commission authorizing the purchase. Vote was done by roll-call with all in favor. Motion carried.
- b. **Capital Improvement Plan:** Administrator Peterson shared the draft version of the Capital Improvement Plan. Next steps will be to have department heads, and commissions review and prioritize the plan before bringing it back to the Council for review. Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **EDA Ordinance:** Member Goetzke shared the background information for the requested amendment. Goetzke also questioned if the wording could be created to allow for fluctuation of total members that would not require a change to the ordinance in the future. Attorney O’Koren will look into the possibility, as well as consider if there would be a definitive period of time to amend the number of members if we do not have the required numbers. Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- d. **Rural Board Per Capita for 2024-2025:** Member Goetzke motioned to approve the per capita rate of \$56.00 for 2024 and 2025. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

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- e. **Remote Work Policy Review:** Mayor Resseman motioned to table the discussion. Member Walbridge seconded the motion. Discussion was had if the policy is needed. Vote was done by roll-call with all in favor. Motion carried.
- f. **Fund 230 Remaining Balance:** Members requested the following information be made available: Priorities, What can the funds be used for, Are there any Legalities to be concerned with, Can the funds be invested, If so under the City or EDA. Mayor Resseman motioned to table the discussion. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- g. **Panel Presentations:** Mayor Resseman motioned to follow legal guidance from the City Attorney and not present any panel discussions. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- h. **May City Council Meeting Date:** Member Goetzke motioned to change the May Regular Meeting Date to Tuesday, May 2, 2023. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Next Meeting: Monday, March 6, 2023 6:00 p.m.

ADJOURN: Mayor Resseman adjourned the meeting at 7:13 p.m.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk