

Approved 4/25/23

**Lanesboro Park Board  
Regular Meeting  
Tuesday, March 28, 2023  
Lanesboro Community Center Meeting Room and Zoom**

**Members Present:** Teri Benson, Sam Heraldson, Alex Gehrig, and Brenda Semmen

**Members Absent:** Rick Darling

**Visitors:** Michele Peterson, Darla Taylor, Mitchell Walbridge, Gwen Harmon, Kathy Wade, Andrea Miehlich, and Mark Lawstuen

**Call to Order:** Board Member Benson called the meeting of the Park Board to order at 4:30p.m.

**Welcome Guests and Comments:** Kathy Wade, Gwen Harmon, and Andrea Miehlich shared the need and desire for improved outdoor pickleball courts. They noted they are willing to help in any way needed and encouraged the park board to invest in the outdoor equipment needed for a second pickleball court.

**Adopt Agenda:** Board Member Semmen motioned to approve the agenda as presented. Member Gehrig seconded the motion. Motion carried, all in favor.

**Approve Minutes:** Motion was made by Board Member Gehrig to approve the meeting minutes from November 22, 2022 as submitted. Motion was seconded by Board Member Semmen. Motion carried all in favor.

**Consent Agenda:**

- a. 6/23/-6/25 Family Reunion
- b. Lanesboro Arts Fall Gala 11/4/23
- c. Art in the Park 6/17/23
- d. Rhythms on the Root (Gateway Park) 6/10/23,7/8/23,8/12/23
- e. History Alive Gazebo 5/28/23
- f. Sass Graduation 6/11/23
- g. Johnson Baby Shower 4/8/23
- h. Boy Scouts Derby 4/8/23 (Gym)
- i. Lanesboro Community Theatre 7/15-7/16 Sylvan Park

A motion was made to approve the consent agenda items by Member Semmen and seconded by Member Heraldson. Motion carried all in favor.

**Staff Update:** Mark Lawstuen noted that it was a busy winter plowing and cleaning. He painted the locker rooms using paint on hand. Mark also noted the possible need for seasonal staff. He is also looking into some possible grant opportunities.

**New Business:**

- A. National Fitness Campaign:** BCBS outdoor fitness program with shared costs was explored, however the overall costs could be over \$100000. Staff will be exploring options and ideas.
- B. Consider Job Title Change for Public Works Technician:** The current job title is Public Works Maintenance Worker. Mark Lawstuen requested a change to Park and Facility Manager to better represent the duties and responsibilities of the position. It was noted that the pay scale and responsibilities are the same. A motion to recommend a job title change from Public Works Maintenance Worker to Park and Facility Manager to the city council was made by Member Heraldson and seconded by Member Benston. Motion carried all in favor.
- C. AED Location in Community Center:** A request had been made to move the current unit from near the gym to the library book drop area. The park discussed the request and noted the possible need for a second unit with signage for the book drop area. Grants will be sought for the purchase of a second AED to be placed in the library book drop area.
- D. Sylvan Park Drive-Thru Lights Option:** Staff noted the desire to collaborate with other businesses to create lighted park displays for the winter. The idea will be shared with the Business Promotion Group, the Chill-Inn Group as well as others who may be interested. The idea will continue to be explored.
- E. 2023 Seasonal Employment:** A motion was made to first offer the position to the past staff and secondly if needed to advertise for any openings by Member Heraldson and seconded by Member Semmen. Motion carried all in favor.
- F. 2023 Proposed Camping Rate Increases:** A motion was made to approve the increased camping rates as presented with the exception of RV sites to \$40 per night or \$200 weekly by Member Heraldson and seconded by Member Gehrig. Motion carried all in favor. New 2023 rates are: Auditorium \$650, Dining Room \$125, Daily Tent \$25, Weekly Tent \$125, Daily RV \$40, Weekly RV \$200.
- G. Portable Restroom Quotes:** A motion was made to approve the lower quote from Onsite Sanitation by Member Semmen and seconded by Member Gehrig. Motion carried all in favor.
- H. LACF Grant Application:** A motion was made to submit a grant application for the Gazebo items including paint, landscaping, lights and decking by Member Heraldson and seconded by Member Semmen. Motion carried all in favor.

**Old Business:**

- A. BAM 2023 Event:** It was noted that the event will take place in Sylvan Park on Wednesday Aug 16, 2023 . The Chamber is working on volunteers for the event.
- B. Air Stream Rally May 11-14 Riverview Campground Use:** A motion was made to reserve 8 sites at Riverview Campground on May 11-14 for the air stream rally by Member Heraldson and seconded by Member Gehrig. Motion carried all in favor.

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- C. Bathhouse Mural Design:** Work will need to be completed by June 30, 2023. Administrator Peterson will reach out to Stacey Schultz for an update on design progress.
- D. Tennis Court Area:** The grant that was applied for to complete the study was not approved. A motion to approve the study by Bolton and Menk at a cost not to exceed \$9000 with the intention of having a hard surface for sports was made by Member Semmen and seconded by Member Heraldson. Motion carried all in favor.

**Adjourn:** Motion was made by Board Member Semmen to adjourn at 5:39 p.m. Motion was seconded by Board Member Gehrig. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor  
Deputy Clerk