

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, January 4, 2021**  
**Meeting held via Zoom**

**Present:** Jason Resseman, Mindy Albrecht-Benson, Joe Goetzke, Mitchell Walbridge,, and Chase Bakke

**Absent:** None

**Visitors:** Deane Benson, Marlin Miner, Andrzej Zalasinski, Darla Taylor, Lester Dunn, David Haugen, Jereme and Pauline Suckow, Brian Malm, Attorney Joseph O’Koren, John Dahle, Drue Ferguson, Trenton Raygor, and Anne Flynn

**Elected Mayor and Council Members Oath of Office:** Administrator Peterson administered the oath of office to Mayor Resseman and Council Members Goetzke, Walbridge, and Albrecht-Benson at 4:45p.m. in the City Council Chambers. Members then left the building to conduct the meeting through Zoom.

**Closed Meeting - Staff Annual Reviews:** Pursuant to Minnesota Statute 13D.05 subdivision 3 (a) this portion of the meeting will be closed to discuss staff performance reviews of those who are subject to the Lanesboro City Council’s Authority. Mayor Resseman opened the meeting at 5:30 p.m., the meeting was then closed at 5:43 p.m.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. **Agenda:** Member Walbridge motioned to approve the agenda with the amendment of moving item I to an EDA department report. Member Goetzke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**B. Approval of Minutes:**

1. Minutes of the Regular Meeting, December 7, 2020: Mayor Resseman motioned to approve the minutes . Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**C. Consent Agenda:**

1. Accounts Payable

Member Bakke motioned to approve the Consent Agenda as submitted. Member Goetzke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

Mayor Resseman welcomed the new Council members.

#### D. Department Reports:

- a. **Street:** Administrator Peterson was approached with the idea of placing a handi-cap parking space on North Parkway on the West side of the street. David Haugen shared his approval of the idea, as well as the exact location of the potential site closest to Town Klippers and the alley. Mayor Resseman motioned to approve Haugen's recommendation. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Ambulance:** Member Benson provided the following updates:
  - EMT classes will be held in Chatfield starting in February, we are always looking for volunteers.
  - \$1000 in donations have been received for the association from local businesses.
  - COVID vaccinations will be done by the County starting January 5, 2021 for ambulance volunteers.
  - With funds from the CARES act funding the Ambulance was able to purchase an intercom system for the ambulance, which will greatly increase their ability to communicate with each other as well as the patient.
  - Mayo Health Systems is currently reviewing their contract with Lifepak for the transmissions for the 12 lead system that we currently have. They are considering moving away from that contract for LifePak and going with Zoll instead. If that decision is made we will no longer be able to transmit data for our patients. With this in mind Director Benson requested authorization to purchase a Zoll monitor if needed. Mayor Resseman motioned to approve the purchase of a Zoll monitor at the cost of \$29,000 including the trade in value of our current unit, provided that Mayo Health Systems will no longer support the transmission from the LifePak. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **EDA:** Director Cathy Enerson noted that the EDA would like to apply for a grant from the USDA in order to capitalize on the revolving loan fund. The application is for \$99,999, this requires a minimum of a 26% match. Mayor Resseman motioned to approve Resolution 2021-8 authorizing the submission of the USDA Rural Business Enterprise Grant. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

#### E. Agenda Request

- a. **Jereme and Pauline Suckow:** Jereme and Pauline Suckow presented the idea of purchasing an easement from the City which runs next to a portion of their property. Mayor Resseman motioned to deny the request. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

#### F. New Business:

- a. **Appointment of Mayor Pro-Tem:** Mayor Resseman motioned to appoint Member Bakke as Mayor Pro-Tem. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Resolution 2021-1 Designating an Official Depository:** Member Bakke motioned to approve the resolution. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **Resolution 2021-2 Designating the Official Newspaper:** Mayor Resseman motioned to approve the resolution. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- d. **Resolution 2021-3 Authorizing the Lanesboro Fire Department Relief Association for Lawful Gambling:** Member Bakke motioned to approve the resolution. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- e. **Resolution 2021-4 Authorizing Signature Authority for City Accounts:** Member Albrecht-Benson motioned to approve the resolution. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- f. **Resolution 2021-5 Establishing Mileage Reimbursement Rate:** Member Bakke motioned to approve the resolution. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- g. **Resolution 2021-6 Appointing Fire Relief Association Board of Trustees:** Member Bakke volunteered to be the Council member appointed to the board of trustees. Member Albrecht-Benson motioned to approve the resolution. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- h. **Resolution 2021-7 Appointing Fire Department Officers:** Member Walbridge motioned to approve the resolution. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- i. **Resolution 2021-9 Appointing Members of the Library Board:** Member Goetzke motioned to approve the resolution. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- j. **Pay Request #1 - Wapasha Construction (WWTF):** City Engineer Brian Malm provided an update on the project. Mayor Resseman motioned to approve Pay Request #1 in the amount of \$155,534. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- k. **2021 Events**
  - i. **Filthy 50 - Saturday, October 9, 2021:** Mayor Resseman motioned to approve the planning for the event to move forward. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - ii. **Buffalo Bill Days:** Member Walbridge motioned to have the planning begin for the 2021 event. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor.
- l. **Member Appointments**
  - i. **Street/Park:** Mayor Resseman motioned to appoint Member Walbridge as the liaison. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - ii. **Fire:** Mayor Resseman motioned to appoint Member Bakke as the liaison. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - iii. **Ambulance:** Mayor Resseman motioned to appoint Member Bakke as the liaison. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor.
  - iv. **Library:** Mayor Resseman motioned to appoint Member Albrecht-Benson as the liaison. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - v. **Economic Development Authority:** Mayor Resseman motioned to appoint Member Joe Goetzke to the board. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - vi. **Public Utility Commission:** Mayor Resseman motioned to appoint Member Albrecht-Benson as the liaison. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - vii. **Planning & Zoning and HPC:** Member Albrecht-Benson motioned to appoint Mayor Resseman to both boards. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- m. **2021 License and Permit Fees:** Mayor Resseman motioned to approve the recommendation from the Lanesboro Area Chamber of Commerce and waive the Lodging and On-Sale Liquor License Fees for 2021. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- n. **Employee Review:** Mayor Resseman provided that all reviews were positive, and shared his appreciation for the staff and the jobs well done. Resseman also noted that due to the concern for keeping the budget level, the Council was not offering step increases this year.
- o. **Ambulance Payroll Request:** Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**G. Continued Business:**

**a. COVID**

- i. **Facility Rentals:** Member Bakke motioned to allow rentals as long as the guidelines that are set by Federal, State, and County are met. Member Albrecht-Benson seconded the motion. Discussion was had that the Council reserves the right to amend this decision based on extenuating circumstances as necessary. Vote was done by roll-call with all members in favor. Motion carried.
- ii. **Public Meetings:** All January meetings shall be held virtually and the discussion will be continued at the February meeting.

**b. Planning & Zoning Appointment:** A volunteer is still needed to fill this position.

**c. Boulevard Trees:** Member Albrecht-Benson motioned to table the discussion. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**d. Ordinance 92.18 Review:** Discussion to be continued.

**H. Miscellaneous:**

- a. **Public Works Supervisor:** Member Bakke motioned to approve David Haugen as the Public Works Supervisor for Street and Park at a grade 5, Step 3 with six month reviews and possible step increases to a step 5 within one year. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**Next Meeting: Monday, February 1, 2021 at 6:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 7:49 p.m. Motion seconded by Member Goetzke. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, February 1, 2021**  
**Meeting held via Zoom**

**Present:** Jason Resseman, Mindy Albrecht-Benson, Joe Goetzke, Mitchell Walbridge,, and Chase Bakke

**Absent:** None

**Visitors:** Shayla Gehrke, Andrzej Zalasinski, Jr. , Ron Amdahl , Lester Dunn, Mike Bubany, David Haugen , Dan Beuch, Deane Benson, Jennifer Haug, Pauline Suckow, Harry Davis, Phil Dybing, Hannah Wingert, Attorney Joe O’Koren, John Dahle, Cathy Enerson, Drue Ferguson, and Brian Malm

**Public Hearing - Rural Taxing District:** Mayor Resseman opened the Public Hearing at 6:00 p.m. Property Owner Phil Haug noted that he felt his property should be included in the district. No further comments were made. Mayor Resseman closed the Hearing at 6:03 p.m.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:03 p.m.

A. **Agenda:** Member Albrecht-Benson motioned to approve the agenda as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**B. Approval of Minutes:**

1. Minutes of the Special Meeting, December 29, 2020: Member Goetzke motioned to approve the minutes as submitted . Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
2. Minutes of the Regular Meeting, January 4, 2021: Member Walbridge motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**C. Consent Agenda:**

1. Accounts Payable
2. Smith Schafer 2020 Audit Agreement
3. Fillmore County Ambulance Agreement
4. 2021 Lodging Licenses

Member Bakke motioned to approve the Consent Agenda as submitted. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**D. Department Reports:**

- a. **Police:** Chief Sass provided a brief overview of his professional career, along with a history of the department. Officer Gideon Purdeohl also shared information about himself.

- b. **Housing Institute:** Housing Institute representative Phil Dybing shared a slide show of information pertaining to the Institute, specifically who is involved, the information being gathered, as well as potential outcomes.

**E. Continued Business:**

**a. COVID**

- i. **Community Center Preparedness Plan:** Mayor Resseman motioned to approve the Community Center Preparedness Plan. Member Goetzke seconded the motion. Vote was done roll-call with all in favor. Motion carried.
- ii. **Public Meetings:** Mayor Resseman motioned to reinstate in person meetings effective February 2, 2021 while continuing with a zoom option as well following Federal, State, County, and Local guidelines for gatherings. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Planning & Zoning Board:** The Planning & Zoning Board is still in need of a volunteer to fill a three year term.
- c. **Boulevard Trees:** Mayor Resseman motioned to approve a rebate program for boulevard trees for property owners. The rebate would be in the amount of \$75.00, requirements will include: the species must be on the approved City list and it must be at least 1 ¼ inches in diameter. Member Goetzke seconded the motion. Mayor Resseman then amended the motion to include that a registration form shall be created and the rebate program would begin in 2022 with a predetermined amount each year. Member Goetzke seconded the amendment. Vote was done by roll-call with all in favor. Motion carried.

**F. New Business:**

- a. **Variance Request - 18 Beacon Street:** Mayor Resseman noted that Planning & Zoning had reviewed the application, and recommended that it be approved. Member Goetzke motioned to approve the variance request. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Rural Taxing District:** Administrator Peterson requested additional time to review the properties to be included. Mayor Resseman motioned to table the discussion until next month. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor.
- c. **Amdahl Property Discussion:** Mayor Resseman noted that a project for electrical improvements near Mr. Amdahl's property were made in 2010-2011. From this project a pile of debris had been made. Ron Amdahl is the son of Orville and Marie Amdahl who owned the property at this time, as well Ron is now the owner of the property. In 2017 the Lanesboro City Council voted to clean up the debris pile, staff members attempted to burn, however were unsuccessful. A contractor was then hired to break up the pile, in an effort to try and burn again, again this effort was unsuccessful. Ron felt that because the Council had approved the area to be cleaned up, that a timeline for the work to be completed should be agreed upon and the work completed. Additional discussion was had regarding the fence that had been removed for the project, and subsequently re-installed. Mr. Amdahl does not believe it was replaced with a similar quality product and would like the fencing replaced. Council requested that a photo be looked for in order to determine what fencing was there previously. In the meantime Public Works David Haugen will evaluate the site to determine if he feels the piles could be burned on site, or removed by renting roll-off dumpsters. Haugen will also set up a time to meet with Mr. Amdahl to determine the exact length of fence being discussed and obtain a bid for a barbed wire fence. Mayor Resseman motioned to table the discussion until the next meeting. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- d. **Comprehensive Plan:** Mayor Resseman noted that the Planning & Zoning board had recommended approval of the submitted document. Administrator Peterson suggested that the document be posted on the City website for the public to review until the March meeting. Mayor Resseman motioned to table the discussion until the March meeting. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion seconded.
- e. **Miscellaneous**
  - i. **Rural Board Annual Meeting Monday, February 8, 2021 at 7 p.m.:** A reminder that a quorum of the Council is requested to attend the meeting. The Fire Department contract is being negotiated this year.
  - ii. **Fire Department Building:** Administrator Peterson requested permission to review options for potentially moving the department from the existing building. Mayor Resseman motioned to approve Peterson gather necessary information to consider this option. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**G. Project Reports:**

- a. **Wastewater Treatment Facility:** City Engineer Brian Malm reviewed the information for the following requests.
  - i. **Change Order:** Mayor Resseman motioned to approve the Change Order to extend the timeline for the project. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - ii. **Pay Request #2:** Mayor Resseman motioned to approve Pay Request #2 in the amount of \$85,443. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Road Project Consideration:** City Engineer Brian Malm presented the discussion of a potential road project for 2022. The lending agency has noted that the City is potentially grant eligible, as well applications have been submitted previously for the Local Road Improvement Program for a portion of the project. Kirkwood Street East and the loop of Coffee Street West, Rochelle Avenue N, and Beacon Street West are the two areas that would need to be engineered in order to be certified with the State to be eligible for funding. If the Council chooses to approve the work order to complete the engineering, the project would then be certified by June of 2021, the project would then be bid out in the fall of 2021, with construction in 2022. The City's Financial Advisor Mike Bubany shared data as to how this project would affect the City's finances. Mr. Bubany also noted that the Council should consider borrowing from the Electric Fund rather than taking out a Micro Loan. It was noted that this decision did not need to be made immediately. Council Members will review the options and voice any concerns or thoughts. Member Goetzke motioned to approve the work order for Bolton & Menk to complete the engineering for these projects in the amount of \$185,000. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Administrator Peterson then read Resolution 2021-10 aloud. Member Bakke motioned to approve the resolution with clerical amendments. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Mayor Resseman then read aloud Resolution 2021-11. Member Bakke motioned to approve the resolution with clerical amendments. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**Next Meeting: Monday, March 1, 2021 at 6:00 p.m.**

**ADJOURN:** Mayor Resseman moved to adjourn at 8:17 p.m. Motion seconded by Member Walbridge. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk



**Lanesboro City Council**

**Special Meeting with the Rural Board**

**Monday, February 8, 2021 7:00p.m.**

**Lanesboro Community Center Auditorium**

**Members Present:** Jason Resseman , Chase Bakke, Mindy Albrecht-Benson , Joe Goetzke , Mitchell Walbridge

**Members Absent:** None

**Visitors:** Deane Benson and Colin Bakke

The joint meeting was called to order by Mayor Resseman at 7:00 p.m.

Discussion began with the Ambulance Department; Director Benson provided an update on the department. Benson noted that there have been several procedural changes with the pandemic including the use of PPE. He stated that volunteers have adapted well. Weekly directors meetings have been held virtually to help with the changing situation and therefore guidelines. Four new EMT's were recently certified, which brings the number of EMT's on the service to 16. Benson also thanked Carrollton Township for their help in finding new headsets that allow for better communication between crew members as well as the patient. Finally Benson thanked Steve Snyder for his generous donation of N95 masks to the department at the start of the pandemic.

Assistant Fire Chief Colin Bakke then provided a report for the fire department. Bakke noted that the department also incurred several changes due to the pandemic such as virtual meetings, and additional required cleaning of equipment after a call. Through the CARES act funding there were able to purchase individual masks for everyone. The department continues to apply for grant funding for gear, equipment, and trucks. Bakke also noted that the department welcomed two new volunteers during 2020.

Administrator Peterson shared the proposed rate increase of 2% for 2022 and 2023, and discussed how this figure was determined.

A motion was made and seconded by the Rural Board to approve the per capita amount for Fire of \$45.84 as proposed by the City of Lanesboro. Motion carried all in favor. Council Member Walbridge motioned to approve the increase to \$45.84 for 2022 and 2023. Council Member Albrecht-Benson seconded the motion. Motion carried all in favor.

The Rural Board then completed their annual meeting. Meeting was adjourned at 7:32 p.m.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council  
Special Meeting  
Friday, February 12, 2021 8:30 a.m.  
Lanesboro Community Center Meeting Room and Zoom**

**Present:** Jason Resseman and Joe Goetzke in person, and Mindy Albrecht-Benson , Chase Bakke , and Mitchell Walbridge via Zoom.

**Absent:** None

**Visitors:** Darla Taylor, Mark Lawstuen, and Tony Russell

**Call the Special Meeting to Order:** Mayor Resseman called the Special Meeting to order at 8:30 a.m.

Agenda: Member Albrecht-Benson motioned to approve the agenda as presented. Member Goetzke seconded the motion. Vote was done by roll call with all in favor. Motion carried.

- A. Maintenance Worker - Streets:** Administrator Peterson recommended that Tony Russell be offered the position at a starting wage of \$20.23, with eligibility of a step increase after 12 months and obtaining a CDL License. Mayor Resseman motioned to approve the recommendation. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. Maintenance Worker - Parks:** Administrator Peterson recommended that Mark Lawstuen be offered the position at a starting wage of \$21.04, due to his previous experience with the City as well as his education. Lawstuen would be eligible for a step increase after 12 months, within that time frame also obtain an applicators license, and complete some arborer training. Mayor Resseman motioned to approve the recommendation. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- C. Planning & Zoning Board Appointment:** Mayor Resseman motioned to appoint Jeff Lepper to the board. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**Adjourn:** Member Bakke motioned to adjourn the special meeting at 8:33 a.m. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried..

Respectfully submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council**

**Regular Meeting**

**Monday, March 1, 2021**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Joe Goetzke, Mitchell Walbridge,, and Chase Bakke

**Absent:** Mindy Albrecht-Benson

**Visitors:** Tom Dybing, Officer Gideon Prudoehl, Jereme Suckow, Geoff Griffin, Michon Rogers, Rich & Cheryl Lamon, Brian Malm, Darla Taylor , Pauline Suckow, Hannah Wingert, Attorney Joseph O'Koren , Melanie Haugen, Phil Dybing , John Pieper, Jane Kansier , Ron Amdahl, Chris Goodwin, Jon Willford, John Dahle, Dan Rooney, Lester and Dianne Dunn, Andrzej Zalasinski , Sara Kling-Punt , Drue Ferguson , Barb Jeffers, Brooke Pfeffer, Michael Seiler, Jeff Lepper , Kara Maloney , Ceil Allen, Steve Sobieniak, and also on Zoom Jennifer? Vicki?, and Jane?.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. **Agenda:** Member Walbridge motioned to approve the agenda as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**B. Approval of Minutes:**

1. Minutes of the Regular Meeting, February 1, 2021: Mayor Resseman motioned to approve the minutes as submitted . Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
2. Minutes of the Rural Board Meeting, February 8, 2021: Mayor Resseman motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
3. Minutes of the Special Meeting, February 12, 2021: Member Walbridge motioned to approve the minutes as submitted. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**C. Consent Agenda:**

1. Accounts Payable
2. Resolution 2021-12 for Application
3. Resolution 2021-13 for Application

Member Bakke motioned to approve the Consent Agenda as submitted. Member Walbridge seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**D. Department Reports:**

- a. **Museum:** Board Member Jon Willford noted that after 10 years of service as the director Sandy Webb will be transitioning out. He thanked her for the work she has completed and encouraged

Council members to visit the museum. Willford then introduced Dan Rooney who will take over as Director of the Museum.

**E. Project Reports:**

- a. **Dam Project:** Engineer Chris Goodwin shared a time lapse video of the Lanesboro Dam Renovation Project.
  - i. **Pay Request:** Engineer Chris Goodwin noted that a pay request had not been received proper to the meeting. He expects that we will have an two additional pay requests to finalize the project.
  - ii. **Change Order:** Mayor Resseman noted appreciation to Ayers for their work on the project, as well as to ICON Construction for a job well done. Especially given the challenges of 2020, the project went very smoothly. Member Walbridge motioned to approve the Change Order request. Member Goetzke seconded the motion. Vote was done by roll call with all in favor. Motion carried.
- b. **Wastewater Treatment Facility**
  - i. **Pay Request #3:** City Engineer Brian Malm provided a brief update on the project. Mayor Resseman motioned to approve Pay Request #3 in the amount of \$67,737.37. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**F. New Business:**

- a. **Ambulance Appointment:** Mayor Resseman motioned to appoint Mindy Albrecht-Benson to the Ambulance Department. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Development Proposal:** Mayor Resseman provided a timeline of how this discussion began. On January 19 Mr. Griffin contacted the office regarding a proposal for the Ford Garage for a potential development for the Fire Department. On January 21 we met to discuss the possibilities. At that time it was noted that an area on the southeast side of town was for sale. On February 4 we again met to discuss the opportunity for the Fire Department , Mr Griffin noted the possibility of a development on the land that was listed for sale. On February 12 Mr. Griffin notified the City that he had made an offer on the land and would be submitting a proposal, however he needed a commitment from the City to commit to the improvement of Hillside Avenue in order to move forward.

Mr Griffin then shared his plan to improve Hillside Avenue in order to provide access to his development, a picture of what the improvement could look like was also shared. Mr. Griffin also noted that he was willing to front the costs for the improvements, as well as for the installation of the utilities in exchange for a pay as you go TIF District creation. Mayor Resseman shared that the Council had previously denied a request for agricultural access on Hillside Avenue due to concerns for storm water drainage.

Member Goetzke motioned to approve the development proposal of Hillside Avenue from Mr. Griffin. Member Walbridge seconded the motion. Member Walbridge noted that the Cities Subdivision Ordinance was very helpful in understanding the process to approve a development of a subdivision. Vote was done by roll-call with all in favor. Motion carried.

Mayor Resseman motioned to allow Administrator Peterson to begin the negotiations for an orderly annexation of two parcels of land from Holt Township. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **Peddler Ordinance Review:** Administrator Peterson requested additional time to discuss with Chief Sass. Member Goetzke motioned to table the discussion. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- d. **Review of Support Letter for SF50/HF121:** Member Goetzke motioned to approve issuance of a letter of support for SF50/HF121. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**G. Continued Business:**

- a. **Comprehensive Plan Update:** Jane Kansier with Bolton & Menk provided a presentation on the updated version. Member Walbridge motioned to approve the updated Comprehensive Plan. Member Goetzke seconded the motion. Discussion followed that this document will be a working document to help guide future decisions for the City Council. An appreciation was noted for everyone's work on the plan. Vote was done by roll-call with all in favor. Motion carried.
- b. **COVID Operations:** At this time things are going well, therefore no changes are recommended at this time.
- c. **Rural Taxing District:** Member Goetzke motioned to approve ordinance 35.02 as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- d. **Debris Removal Discussion:** Administrator Peterson noted that they have been waiting on a survey of the north property line in order to help determine a plan for the debris removal. The survey will be completed later this week and staff will work with the property owner to create a plan to submit to the Council at the April 5th meeting.

**Next Meeting: Monday, April 5, 2021 at 6:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 7:13 p.m. Motion seconded by Member Walbridge. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council**

**Regular Meeting**

**Monday, April 5, 2021**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

**Absent:** None

**Visitors:** John Dahle, Andrzej Zalasinski , Lester Dunn, Don Luukason, Ron Amdahl, Mr. Amdahl, Jereme and Pauline Suckow, Hannah Wingert, David Haugen , Chris Goodwin, Anne Flynn , Bonnie Handmacher, and Darla Taylor.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. **Agenda:** Member Albrecht-Benson motioned to approve the agenda with the addition of Amendment to DNR Contract to Miscellaneous. Member Goetzke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**B. Approval of Minutes:**

1. Minutes of the Regular Meeting, March 1, 2021: Member Walbridge motioned to approve the minutes as submitted . Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**C. Consent Agenda:**

1. Accounts Payable
2. Gambling Permit - LACC, Buffalo Bill Days
3. Lodging License - Guest Hus Motel
4. Lodging License - Joel and Doreen Goodman 104 Coffee Street, Apt 102A

It was noted that the Gambling Permit for the Lanesboro Area Chamber of Commerce is for the raffle tickets for Buffalo Bill Days, however the City does complete all of the necessary paperwork for the permit. Member Bakke motioned to approve the Consent Agenda as submitted. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

D. **Staff Retirement:** Mayor Resseman noted a special thank you to Ardell (Ardie) Nordgaard for his 14 years of service to the City of Lanesboro.

**E. Project Reports:**

- a. **Dam Project**



Normally the utilities under the roads would be updated at the same time. Given the condition of the streets an alternative may need to be considered, in order to make improvements.

**G. Arbor Day Proclamation:** Mayor Resseman read the Proclamation aloud proclaiming April as Arbor Month in the City of Lanesboro.

**H. New Business:**

- a. Council Meeting Date and Time:** Mayor Resseman noted that Member Albrecht-Benson would not be available for the June City Council meeting due to her EMT training, and would have limited availability for the May meeting. Member Albrecht-Benson questioned if her opinion could be shared with the other Council members if she was not able to attend the meeting. Attorney O’Koren noted that it was allowable for Administrator Peterson to share the opinion to the other Council members. Mayor Resseman noted that for any special meetings that may be needed, scheduling would be done to accommodate all Council members attendance.
- b. Annexation Agreement:** Holt Township had offered to annex the property to Lanesboro for 5 years worth of property tax. Mayor Resseman motioned to counter offer 4 years property tax, or \$5,393.32. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Administrator Peterson will present the counter offer to the Township, as well as work to create a maintenance agreement for Lanesboro to continue plowing 242nd Street.

**I. Continued Business:**

- a. COVID Operations**
  - i. Emergency Decree:** Mayor Resseman motioned to cancel the emergency decree for the City. Member Goetzke seconded the motion. Mayor Resseman noted appreciation for the staff and Administration for the efforts put forth over the last year. Vote was done by roll-call with all in favor. Motion carried. Council noted concern for our community to continue following the recommended COVID guidelines.
  - ii. Sidewalk Permit Fees:** Member Goetzke motioned to waive the sidewalk permit fees for 2021. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. Debris Removal Discussion:** Mayor Resseman noted that he would prefer understanding the total cost including survey work, debris removal, and fencing replacement for the work to be considered prior to making any decisions. Mayor Resseman motioned to table the discussion until the May meeting. Member Goetzke seconded the motion. Discussion followed regarding if the survey should happen first, so that an accurate estimate for the fencing can be considered. It was noted that it was preferred to have all estimated in prior to any decisions being made. Vote was done by roll-call with all in favor. Motion carried.
- c. Peddler Ordinance Review:** Administrator Peterson conveyed that Chief Sass is working with the Sheriff and the City Attorney to recommend an amendment to the current ordinance. Mayor Resseman motioned to table the discussion. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**J. Miscellaneous**

- a. Amendment to DNR Contract:** Administrator Peterson requested approval of an amendment to the contract with the DNR for improvements to the shore fishing area below the dam. The current contract is set to expire April 15, 2021, the amendment would extend the contract until December 31, 2021. Mayor Resseman motioned to approve the amendment. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.



**Next Meeting: Monday, May 3, 2021 at 6:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 6:51 p.m. Motion seconded by Mayor Resseman. Motion Carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council**  
**Local Board of Appeal and Equalization**  
**Wednesday, April 14, 2021 6:00 p.m.**  
**Meeting held via Webex and in the Lanesboro Community Center Meeting Room**

**Present:** Jason Resseman, Chase Bakke, Mindy Albrecht-Benson, Mitchell Walbridge, Joe Goetzke

**Absent:** None

**Local Board of Appeal and Equalization:** Mayor Resseman opened the Local Board of Appeal and Equalization meeting at 6:00 p.m. Fillmore County Assessor Jason McCaslin provided an overview of the changes being implemented as well as statistical data for area communities.

- Parcel id 190277000, Elizabeth Mitchell, was initially valued at \$176,652, after a reevaluation McCaslin suggested the value would decrease to \$148,806. Mayor Resseman motioned to approve the decreased value. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- Parcel id 190410000, Allen Haugen, was initially valued at \$194,041, after a reevaluation McCaslin suggested the value would decrease to \$177,095. Mayor Resseman motioned to approve the decreased value. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Mayor Resseman motioned to close the Local Board of Appeal and Equalization at 6:32 p.m. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council**  
**Special Joint Meeting with Lanesboro Park Board**  
**Tuesday, April 27, 2021 4:30 p.m.**  
**Lanesboro Community Center Meeting Room and Zoom**

**Present:** Jason Resseman, Joe Goetzke, Chase Bakke, Mitchell Walbridge, and Mindy Albrecht-Benson.

**Absent:** None

**Visitors:** David Haugen, Darla Taylor, Sam Heraldson, Brenda Semmen, Teri Benson, Alex Gehrig, Rick Darling, Tiana Degarmo, Kate O'Neary, Michael Seiler, Anne Flynn, Mark Lawstuen, Lou Hamann, and Vicky McKinley

**Call the Special Meeting to Order:** Mayor Resseman called the Special Meeting to order at 4:30 p.m.

Agenda: Member Albrecht-Benson motioned to approve the agenda as presented. Member Walbridge seconded the motion. Vote was done by roll call with all in favor. Motion carried.

**A. Public Works - Street, 2021 Ford F-350:** Mayor Resseman reviewed the consideration from the April 14th meeting to purchase a 2021 F-350, as well as the possibility of which truck to trade in. The idea is to create the most versatile fleet for the City. The boards discussed the budget, replacement schedules, mileage on existing vehicles, and maintenance on existing vehicles. The goal moving forward is to work as a team, and therefore the fleet vehicles may be used as needed between departments, however the 2016 F350 would primarily be used for the Park.

Member Darling of the Park Board motioned to trade in the 2018 F150. Member Gehrig of the Park Board seconded the motion. Vote was done by roll call with all in favor. Motion carried. Mayor Resseman motioned to approve the recommendation of the Park Board to keep the 2016 F350 and trade in the 2018 Silverado 1500. Member Bakke seconded the motion. It was noted that the plow for the Silverado 1500 would be traded in with the truck. Vote was done by roll-call with all in favor. Motion carried.

**Adjourn:** Member Albrecht-Benson motioned to adjourn the special meeting at 4:40 p.m. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Respectfully submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council  
Regular Meeting  
Monday, May 3, 2021**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

**Absent:** None

**Visitors:** John Dahle, Lester Dunn, Ron Amdahl, Pauline Suckow, Hannah Wingert, Darla Taylor, Andy Heimdahl, Brian Malm, Phil Dybing, Eric Gehrke, Andrew Forliti, and Mr. and Mrs Howe.

**Rural Taxing District Public Hearing:** Mayor Resseman opened the Public Hearing at 5:45 p.m. Ordinance 35.02 for the Rural Taxing District has been amended to include two additional properties that are not currently in the City limits. No comments were received. Mayor Resseman closed the Public Hearing at 5:50 p.m.

**Sidewalk Improvements and Assessments Public Hearing:** Mayor Resseman opened the Public Hearing at 6:00 p.m. It was noted that a record of the work to be completed as well as the estimated assessment was mailed to property owners. No comments were received. Mayor Resseman closed the Public Hearing at 6:01 p.m.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:01 p.m.

- A. **Agenda:** Member Goetzke motioned to approve the agenda as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

B. **Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, April 5, 2021
- ❖ Minutes of the Special Meeting, April 14, 2021
- ❖ Minutes of the Local Board of Appeal and Equalization, April 14, 2021
- ❖ Minutes of the Joint Park Board Meeting, April 27, 2021

Mayor Resseman motioned to approve the minutes as submitted. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. **Consent Agenda:**

1. Accounts Payable
2. NWTF Root River Chapter - Temporary Liquor
3. NWTF Root River Chapter - Gambling
4. LACC (BBD) - Temporary Liquor
5. Lanesboro Fire - Temporary Liquor
6. Coffee Street West Closure Friday, August 6, 2021 5 p.m. to 2 a.m.
7. Grandma's - Lodging License
8. Coffee Street Inn - Lodging License

Member Walbridge motioned to approve the Consent Agenda as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**D. 2020 Audit Review:** Andrew Forlitti with Smith Schafer Associates provided an overview of the 2020 Financials. A slide show was provided along with printed handouts of the information. Forlitti noted that given the number of Administrative staff, the division of duties is difficult to break out. Council members noted no concerns with the prepared 2020 financial statements for the City and the Public Utilities.

**E. Project Reports:**

**a. Wastewater Treatment Facility**

- i. Pay Request #5:** Brian Malm presented the pay request and recommended approval. Malm noted that the project is on schedule and things are going according to plan. Member Bakke inquired about the cost of materials for the project. Malm noted that the material costs are locked in with our contract, so there would not be any additional costs incurred to the City should prices increase. Member Bakke motioned to approve pay request #5 in the amount of \$183,224.80. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**F. Department Reports**

- a. EDA:** Member Goetzke provided an update from the EDA noting they have been very busy. The EDA has been busy working on grant and loan applications in an effort to provide support to the business community. Goetzke also requested the Council approve applications for a summer internship and supervisor role which would be funded from a grant from SMIF. The intern would work with the businesses to create safe events, and to verify that COVID guidelines are being followed and implemented. Member Walbridge motioned to approve the recommendation from the Economic Development Authority for the internship and the supervisor role. Mayor Resseman seconded the motion. Vote was done by roll call with Members Walbridge, Bakke, Albrecht-Benson, and Goetzke voting in favor. Mayor Resseman voted no. Motion carried.

**G. New Business:**

- a. Office Closure:** Mayor Resseman motioned to close the City Office at 11:30 a.m. June 1-4, 2021 and open the City Office at noon on June 7, 2021. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. Kirkwood Street Closure Saturday May 15, 2021:** Mayor Resseman motioned to approve the street closure from the intersection of Parkway Avenue South to Fillmore Street on Saturday, May 5, 2021 from 5 p.m. to 9 p.m. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. Ordinance 35.02 Rural Taxing District:** Member Albrecht-Benson motioned to approve the amended ordinance. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- d. Resolution 2021-14:** Member Goetzke motioned to approve resolution 2021-14 calling the 2010A Bond. Member Bakke seconded the motion. Administrator Peterson noted that the Public Utility Commission also approved calling the bond. Vote was done by roll-call with all in favor. Motion carried.
- e. Sidewalk Improvements and Assessments:** Member Goetzke motioned to approve the work as well as the assessments for 2021. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- f. Part-Time Seasonal Applicants:** Mayor Resseman motioned to approve hiring Logan Jensson and Jacob Peterson for the seasonal part-time positions effective May 1, 2021. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- g. Conditional Use Permit, Sylvan Brewery:** Member Bakke motioned to approve the illuminated sign permit application at the recommendation of the Planning & Zoning Commission, noting no comments were made during the Public Hearing. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

#### **H. Continued Business:**

- a. Orderly Annexation Agreement:** Mayor Resseman motioned to offer a one time payment to Holt Township in the amount of \$6,700 for the annexation of parcels 110156000 and 110151000. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Member Walbridge motioned to approve the Agreement for Snow Plowing Services with Holt Township. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. Debris Removal Discussion:** Mayor Resseman motioned that the city will pay for the removal of the brush as described in the estimate from our subcontractor not to exceed \$5,000, and any overages will be considered the obligation of the property owner. Pertaining to the replacement of the fence the City will give Mr Amdahl a check for 50% of the estimated cost of fence, which is estimated at \$3,600. Mr. Amdahl will be able to select his own contractor and have the fence built to his specifications, as well as coordinate the project on his time frame, and once the fence has been completed and verified by a visual inspection from staff, we will release the remaining 50% of the funds made available. The cost of the allowance shall not exceed the estimate we provide. Member Goetzke seconded the motion. Discussion followed with Ron Amdahl. Mr. Amdahl did not feel this was an agreeable way to move forward, and requested copies of the estimates received. Mayor Resseman then rescinded the motion, and asked to continue the discussion at the June meeting. (Member Albrecht-Benson left the meeting at 7:00 p.m.) Member Bakke motioned to approve removal of the brush up to \$5,000, however prior to any work being completed a meeting between the Contractor, the property owner and Public Works Supervisor David Haugen must be completed to verify the work scheduled to be completed. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Mayor Resseman then motioned to table the remainder of the discussion items until the June meeting. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. Peddler Ordinance Suggested Update:** City Attorney Joseph O’Koren noted that he had reviewed the current ordinance with Chief Sass and they have determined that the current ordinance is sufficient. Administrator Peterson will create an application form, along with a tennessean warning for the board to review next month. The ordinance does note that a permit from the County is required to apply for the City license, however at this time the County does not permit peddlers. O’Koren noted that the County is working on implementing such an ordinance, and therefore suggested that the language in our ordinance remain as is.
- d. COVID - Portable Bathrooms:** Member Bakke suggested again placing the portable bathroom on the empty lot downtown. Member Goetzke motioned to proceed with placing a restroom on the lot contingent on the property owners approval. Member Bakke seconded the motion. Mayor Resseman motioned to amend the original motion to remove the restroom after October 31, 2021. Member Goetzke seconded the motion. Vote was then taken by roll-call for the amendment with all members in favor. Motion carried. Vote was then taken by roll-call for the amended motion with all members in favor. Motion carried.

**Next Meeting: Monday, June 7, 2021 at 6:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 7:18 p.m. Motion seconded by Member Goetzke. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, June 7, 2021**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Joe Goetzke, Mitchell Walbridge, and Chase Bakke

**Absent:** Mindy Albrecht-Benson

**Visitors:** John Davis, Cathy Enerson, Austin Rieder, Brian Malm, Ron Amdahl, Mr. Amdahl, Hannah Wingert, Pauline and Jereme Suckow.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Goetzke motioned to approve the agenda with the additions of Liquor License Application and Office Closure to Miscellaneous. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

B. **Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, May 3, 2021

Member Goetzke motioned to approve the minutes as submitted. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. **Consent Agenda:**

1. Accounts Payable
2. Lanesboro Arts - Temporary Liquor License

Member Bakke motioned to approve the Consent Agenda as submitted. Member Walbridge seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

- D. **John Davis:** Davis thanked the current and past Council members for the City's support of the arts. Davis shared an overview of how he has continued to represent the Arts as well as Lanesboro through his presentations. Although Davis is moving out of the community he will continue to advocate for the Arts and Lanesboro.

E. **Project Reports:**

a. **Wastewater Treatment Facility**

- i. **Pay Request #6:** City Engineer Brian Malm presented the pay request and recommended payment. Mayor Resseman motioned to approve. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Malm also noted that work on the Sewer Main within Coffee Street will begin in the next month, therefore there may be traffic delays, notification will be provided to residents in advance as much as possible.

b. **Lanesboro Dam**

- i. **Change Order #7:** Austin Rieder with Ayers Associates presented Change Order #7 for review. Mayor Resseman motioned to approve. Member Walbridge seconded the



motion. A final invoice is scheduled for review for the July City council meeting. Vote was done by roll-call with all in favor. Motion carried.

## F. Department Reports

### a. EDA

- i. **MiEnergy Loan:** EDA Director Cathy Enerson provided the background information, noting that the loan funds are needed in order to assist local businesses both established and new. Member Goetzke motioned to approve of borrowing up to \$150,000 from MiEnergy to support local businesses. Mayor Resseman seconded the motion. A final amount will be determined by the EDA at their July meeting once all applications have been vetted. Vote was done by roll call with all in favor. Motion carried.
- ii. **Loan Applicants:** Administrator Peterson requested that the Council also approve the applicants to whom the borrowed funds are being loaned to. Member Goetzke motioned to approve the applications for Bill Ferrie and Livingston Holdings as recommended by the EDA. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

### b. Buffalo Bill Days

- i. **Event Sponsorship:** Mayor Resseman motioned to approve sponsorship of the Buffalo Bill Days 2021 event. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- ii. **Parade Route:** Member Bakke motioned to approve the parade route as submitted. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- iii. **Fireworks Location:** Mayor Resseman motioned to approve of the fireworks display from parcel 190035000. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- iv. **Coffee Street West Closure - August 5, 2021:** Mayor Resseman motioned to approve the street closure. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

## G. New Business

- a. **Whalan Lodging Tax Agreement Notification:** The City of Whalan has brought forward notice that they would like to amend the current joint powers agreement for lodging tax collection. Member Mitchell volunteered to serve as a liaison from the Lanesboro City Council for future discussions.
- b. **Annual Staff Reviews:** Members Bakke and Goetzke will assist with annual reviews for the following staff members: Darla Taylor, David Haugen, Deane Benson, and Michele Peterson.
- c. **2022 Budget:** The following members will assist with the creation of the 2022 budget:
  - ❖ Fire / Ambulance - Chase Bakke
  - ❖ Street - Mitchell Walbridge
  - ❖ Park / Administration - Jason Resseman
  - ❖ Library - Mindy Albrecht-Benson
  - ❖ EDA - Joe Goetzke
- d. **Ballfield Parking Review:** Park Board asked that the Council review the ordinance authorizing long term parking at the ballfield, specifically how many parking spaces and who was authorized to apply for the permits (businesses, non-profit's, residents). Mayor Resseman motioned to table the discussion until next month, and asked that the Park Board send recommendations back to

the Council. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

#### **H. Continued Business**

- a. Orderly Annexation Agreement:** Mayor Resseman motioned to approve Resolution 2020-15 as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. Peddler License Application Forms:** Mayor Resseman provided the background information noting that the ordinance did not need to be updated, however application forms were to be created. Mayor Resseman motioned to approve the forms as submitted. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

#### **I. Miscellaneous**

- a. Liquor License Application:** Mayor Resseman motioned to approve the Liquor License application from Tyler Shipton pending final purchase of the establishment. member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. Office Closure:** Mayor Resseman motioned to approve the City Office closing at 2 p.m. on Thursday, June 10, 2021. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**Next Meeting: Tuesday, July 6, 2021 at 6:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 6:45 p.m. Motion seconded by Member Walbridge. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council  
Special Meeting  
Tuesday, June 29, 2021 6:00 p.m.  
Lanesboro Community Center Meeting Room**

**Present:** Jason Resseman, Chase Bakke, Mitchell Walbridge, Joe Goetzke, Mindy Albrecht-Benson

**Absent:** None

**Visitors:** David Haugen, Ken Graner, John Dollar, Jim Iverson, Mark Lawstuen, Deane Benson, TJ Stettler, Anthony Schwartz, and Blaine Harmon.

**Call the Special Meeting to Order:** Mayor Resseman called the Special Meeting to order at 6:00 p.m.

**Agenda:** Member Albrecht-Benson motioned to approve the agenda as presented. Member Bakke seconded the motion. Motion carried with all in favor.

- A. Emergency Services Building:** Mayor Resseman noted that the discussion of moving the location of the Fire Department began in 2016, with an evaluation of parcels 190339000 and 190338000 completed in 2017. Negotiations continued off and on, with no official offering being completed. In February of 2021 we were contacted by Mr. Griffin noting that he had recently purchased the two parcels, without knowledge that the City was interested in the space for Emergency Services. Mr. Griffin has offered to trade the parcels to the City in exchange for the current Fire Hall site.

Renovation costs are estimated at \$600,000 to \$650,000, while a new building could run between \$1.8 million and \$3.2 million. Any project completed by the City would need to be competitively bid out.

Land value of the current Fire Hall is \$72,600, while parcels 190339000 and 190338000 are valued at \$59,000. Both buildings are in need of repair. The shoreline at the current Fire Hall is in need of repairs estimated to cost \$62,000. The potential new site would offer several positive components such as: more building space, more land, not within the flood zone, and out of the downtown area. It was noted that between Fire and Ambulance there is currently \$49,500 set aside for facility improvements.

Council members voiced opinions that as part of the purchase agreement, there should be a clause for a first right to purchase should parcel 190196010 go up for sale in the future.

The City Engineer suggested that a feasibility study be completed with an estimated cost of \$5,000 to \$15,000. After completion of the study plans and specifications would be designed and the project bid from there. Member Goetzke motioned to complete the Feasibility Study with a cost not to exceed \$15,000. Member Walbridge seconded the motion. Members then discussed the total cost of the study versus the information that could be gained from the study. Members Goetzke and Walbridge voted in favor. Mayor Resseman, Member Albrecht-Benson, and Member Bakke voted no. Motion failed.

Discussion was had about other potential portions of a renovation project, such as consideration for new asphalt. It was noted that we would include all suggestions, however some portions of the project may need to be completed on different timelines.

Mayor Resseman motioned to allow Administration to gather information to remodel the building at 190339000 and submit the project for bid with the intention of transferring properties. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Mayor Resseman motioned to develop a purchase agreement detailing an even trade of the parcels 190339000 and 190338000 for parcel 190196010, dependent on bids gathered for the remodel. Member Albrecht-Benson seconded the motion. Discussion was had again regarding the value of each parcel and buildings. Mayor Resseman then amended the motion to state negotiate a purchase agreement.... Member Goetzke seconded the motion. Motion carried with all in favor. A vote was then taken for the amended motion. Motion carried with all in favor.

**Adjourn:** Mayor Resseman motioned to adjourn the special meeting at 7:05 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

Respectfully submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council**  
**Regular Meeting**  
**Tuesday, July 6, 2021**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

**Absent:** None

**Visitors:** Attorney Joseph O’Koren, Phil and Chlorees Haug, Lester and Diane Dunn, Darla Taylor, Jennifer Haug, Duane Bakke, Sheriff John DeGeorge, Scott Taylor, Joel Raygor, Jake Pichelman, Chris Goodwin, and Darren Moser.

**Public Hearing:** Mayor Resseman opened the public hearing at 5:45 p.m. Phil Haug shared his concern for vacating the street as he owns the land to the east of the proposed area. No other comments were shared. Member Bakke motioned to close the Public Hearing at 5:48 p.m.. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. **Agenda:** Member Albrecht-Benson motioned to approve the agenda with the following amendments:

- Removal of Department Reports
- Addition of Property Discussion and Brush Dump Lease to Miscellaneous
- Moving item F, Acentek Video Franchise Agreement to Item B
- Discussion of Project Reports prior to Sheriff DeGeorge’s presentation
- Addition of Minutes from the June 29, 2021 Special City Council Meeting

Member Goetzke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

B. **Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, June 7, 2021

Mayor Resseman motioned to approve the minutes as submitted. Member Bakke seconded the motion. Member Albrecht-Benson noted a clerical amendment. Vote was done by roll-call with all in favor. Motion carried.

- ❖ Minutes of the Special Meeting, June 29, 2021

Member Bakke motioned to approve the minutes as presented. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. **Consent Agenda:**

1. Accounts Payable
2. Close three parking spaces on Coffee Street W for group dinner at Pedal Pushers
3. Coffee Street East Closure 7am-5pm Girls Day Out

Member Goetzke motioned to approve the Consent Agenda as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**D. Sheriff John DeGeorge:** Sheriff DeGeorge gave a presentation regarding the current condition of the Fillmore County Jail, as well as the possible outcomes for the future of the jail.

**E. Project Reports:**

**a. Lanesboro Dam**

**i. Final Pay Request:** Engineer Chris Goodwin noted his recommendation for the final payment in the amount of \$101,797.93. Member Goetzke motioned to approve the final payment. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**b. Wastewater Treatment Facility**

**i. Pay Request #7:** Jake Pichelmann provided a brief update on the project and recommended payment of request #7 in the amount of \$330,321.65. Member Walbridge motioned to approve pay request #7. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**F. New Business**

**a. Filthy 50 Street Closures:** Mayor Resseman provided background information on the event. Member Goetzke motioned to approve the following street closures on Saturday, October 9, 2021:

- Coffee Street West from Parkway to alley from 7 am - 10 pm
- Parkway Avenue from Elmwood to Coffee Street from 10am - 8 pm

**b. Acentek Video Franchise Agreement:** Darren Moser with Acentek provided the background of the agreement. Mayor Resseman motioned to call a Public Hearing for the August meeting. Member Bakke seconded the motion. Vote was done by roll-call with all in favor.

**c. Fiscal Agent for Farmers Park Project:** Attorney O’Koren recommended that the City not take over as the Fiscal Agent for the project. He noted that the group can fundraise and then donate those funds to the City with the requirement that the funds go towards the Farmer’s Park. Mayor Resseman motioned to deny the request for Fiscal Agent. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**d. Resolution 2021-14 Accept Coronavirus Local Recover Funds:** Mayor Resseman motioned to approve Resolution 2021-14. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**e. Resolution 2021-15 Calling for a Public Hearing on the Approval of Tax Abatement for G-Cubed Development:** Mayor Resseman motioned to approve Resolution 2021-15. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**f. Resolution 2021-17 Ordering Preparation of Report:** Member Bakke motioned to approve Resolution 2021-17. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**g. Resolution 2021-16 Vacation of a portion of Pleasant Street East:** Mayor Resseman motioned to approve Resolution 2021-16. With no second the motion failed. Member Goetzke then motioned to deny the request to vacate. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**G. Continued Business**

- a. **Joint Powers Agreement with Whalan - Lodging Tax:** With no new information available Mayor Resseman motioned to table the discussion. Member Bakke seconded the motion. Vote was done by roll-call with all in favor.
- b. **2022 Budget:** City Administrator Peterson noted that meetings will soon be scheduled with Departments to further define the 2022 Budget. Discussion will be continued.
- c. **Ballfield Parking Ordinance Review:** Mayor Resseman motioned to table the discussion to allow time for Attorney O’Koren to review the amended ordinance. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- d. **Staff Reviews:** Mayor Resseman closed the meeting at 7:06 p.m. pursuant to Minnesota Statute 13 D.05 subdivision 3 (a) to discuss staff performance reviews of those who are subject to the Lanesboro City Council authority.  
 Member Albrecht-Benson motioned to re-open the meeting at 7:21 p.m. Member Bakke seconded the motion. Vote was done by roll-call with all in favor.  
 Mayor Resseman motioned to approve an increase from step 3 to 4 for David Haugen. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.  
 Member Goetzke motioned to increase from step 7 to step 8 for Darla Taylor. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.  
 Mayor Resseman motioned to increase from a step 6 to step 7 for Michele Peterson. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.  
 Member Bakke motioned to amend Deane Benson’s compensation by including the standard rate of pay for runs, meetings, and on-call time in addition to his salary. Member Walbridge seconded the motion. Member Bakke then amended his motion to make the compensation change as of July 1, 2021. Mayor Resseman seconded the motion. Vote on the amendment was done by roll-call with Mayor Resseman, and Members Bakke, Walbridge, and Goetzke voting in favor. Member Albrecht-Benson abstained from voting.. Motion carried. Vote on the amended motion was then done by roll-call with Mayor Resseman, and members Bakke, Walbridge, and Goetzke in favor. Member Albrecht-Benson abstained from voting. Motion carried.  
 Member Goetzke motioned to have the increases for David Haugen and Darla Taylor effective July 5, 2021. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.  
 Member Walbridge motioned to have the increase for Michele Peterson effective July 5, 2021. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

#### H. Miscellaneous

- a. **Property Discussion:** Member Goetzke motioned to amend the potential transfer of property to include parcels 190195000 and 190195010 for the Emergency Services Building Discussion. Member Walbridge seconded the motion. Discussion was had about the initiative to improve the alley way as well as the need for parking downtown. Vote was done by roll-call with no members in favor. Motion failed.
- b. **Brush Dump Lease:** The lease for the brush dump site is set to renew in September of 2021. The current lease was for five years \$1,200 paid annually to the property owner. The property owner has suggested that the lease amount be increased to \$3,600 annually. Member Bakke motioned to offer \$2,400 per year, with a ten year lease

agreement. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor.

**Next Meeting: Monday, August 2, 2021 at 6:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 7:36 p.m. Motion seconded by Mayor Resseman. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk



**Lanesboro City Council**  
**Regular Meeting**  
**Monday, August 2nd, 2021**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

**Absent:** None

**Visitors:** Attorney Joseph O’Koren, Darren Moser, Darla Taylor, Deane Benson, Geoff Griffin, Fred Kiel, Lester Dunn, Mike Bubany, and Hannah Wingert

**Public Hearing:** Mayor Resseman opened the Public Hearing for the Video Franchise Agreement with Acentek at 5:30 p.m. No comments were shared. Member Albrecht-Benson motioned to close the hearing. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Public Hearing was closed at 5:35 p.m.

**Public Hearing:** Mayor Resseman opened the Public Hearing at 6:00 p.m. for consideration of a property tax abatement for a development by G-Cubed. Financial Advisor Mike Bubany provided an overview of the proposal for property tax abatement. Although the development will be done in phases, each phase can go out 15 years, with a cap in the year 2045. Bubany noted that there was no risk for the City, the risk would fall on the developer. No other comments were submitted. Member Walbridge motioned to close the Public Hearing. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Public Hearing was closed at 6:15 p.m.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:15 p.m.

A. **Agenda:** Member Bakke motioned to approve the agenda with the following amendments:

- Anna V’s Lodging License
- Lanesboro Arts Temporary Liquor Licenses
- Street Repairs
- American Recovery Act Funding
- Fire Department Update

Member Goetzke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

B. **Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, July 6, 2021

Member Goetzke motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. **Consent Agenda:**

1. Accounts Payable

2. Street Closure Request Sept 18, 19, 25, 26 from 11:00 a.m. to 5:00 p.m. Coffee Street E History Alive
3. Street Closure Sept 11, from 7 a.m. to 6 p.m. Coffee Street E, Taste of the Trail
4. Preston Serviceman's Club - Temporary Liquor License
5. Anna V's Lodging License
6. Lanesboro Arts Temporary Liquor Licenses

Member Goetzke motioned to approve the Consent Agenda as presented. Member Bakke seconded the motion. Discussion was had regarding the street closure requests, and possible the creation of a policy for such requests in the future. Discussion will be continued over the winter months. Vote was done by roll-call with Member Bakke and Walbridge voting no and Mayor Resseman, Member Goetzke, and Member Albrecht-Benson voting in favor. Motion carried.

#### **D. Project Reports:**

##### **a. Wastewater Treatment Facility**

- i. **Pay Request #8:** Administrator Peterson noted that the Engineers recommended payment of request #8 in the amount of \$235,182.00. The project is estimated to be 23.2% complete. Mayor Resseman motioned to approve the requested payment. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

#### **E. Department Reports:**

- a. **Library:** Member Benson provided the update noting the following: Circulation is increasing, Summer Reading Events are happening, as well as the board has sent out a survey to consider hours of operation for the library.
- b. **Ambulance:** Member Bakke provided the update noting the following: Initial 2022 budget has been discussed, Director Benson is working on obtaining two quotes for a new ambulance, the computer is currently 6 years old and also due for replacement. Member Bakke motioned to replace the computer now at a quote of \$4,200, and provide that funding as part of the 2022 budget. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Bakke noted the need for volunteers, stating that further information will be sent out soon. Finally, Bakke stated the desire to review the Director's pay as well as job description prior to 2022. Bakke then motioned to increase the director's pay by 4% for a cost of living increase for the last two years to be implemented immediately. Member Goetzke seconded the motion. Vote was done by roll call with Mayor Resseman and Members Goetzke, Bakke, and Walbridge voting in favor. Member Albrecht-Benson abstained from voting. Motion carried.
- c. **Fire:** Member Bakke noted that the Fire Department had been awarded a \$49,000 grant from the Gary Sinius Fund. With those funds they were able to purchase four battery operated tools. The Annual Fire Department dance will be held this Friday, August 6.

#### **F. Continued Business:**

- a. **Ballfield Parking Ordinance Review:** Member Walbridge motioned to approve the ordinance as submitted. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Brush Dump Lease:** Administrator Peterson shared that the property owner had counter offered the previous offer from the Council for \$2,400 for 10 years to \$3,000 for 5 years. Discussion was had regarding time required to cancel the lease, as well as the termination date of the current lease. Mayor Resseman motioned to approve a one year contract in

the amount of \$2,400, this would allow time for further negotiations. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor.

- c. **Cable Television Franchise Agreement:** City Attorney Joe O’Koren has reviewed the agreement and shared no concerns. Mayor Resseman motioned to approve the agreement. Member Bakke seconded the motion. Vote was done by roll-call with all in favor.
- d. **American Recovery Act Funding:** Mayor Resseman motioned to table the discussion. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor.

## G. New Business

- a. **Resolution 2021-18 Approving a Lot Split for 603 Auburn Avenue South:** The Planning and Zoning Commission did recommend approval of the lot split. Mayor Resseman motioned to approve Resolution 2021-18 spitting the parcel as described. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor.
- b. **Resolution 2021-19 Creating Abatement:** Administrator Peterson noted that although the paperwork for the annexation has been submitted to the state, the annexation is not complete. It was noted that a legal description needed to be updated, this has been completed and submitted. Due to the fact that the annexation is not complete the Council is not able to take action on the Resolution creating an abatement. Mayor Resseman motioned to create a letter of support for the creation of the abatement to send to the County noting the technicality of the annexation paperwork. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Consideration will be given once paperwork is complete to call a special meeting for the consideration of the Resolution 2021-19. Mayor Resseman motioned to table the discussion. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **Ordinance 54.06 Public Utilities Fee Schedule:** Administrator Peterson shared the updated electrical utility fee schedule. The proposed update will be shared with the Public prior to the September meeting.
- d. **Lodging Complaint:** Mayor Resseman noted that a complaint has been received on a property in town violating City Ordinance. The property previously was licensed as a Bed and Breakfast, however that license was revoked from the City previously due to non-compliance. The property is not zoned for short-term rental. Mayor Resseman motioned to request Attorney O’Koren submit a letter requesting the property comply with City Ordinances. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- e. **Street Repairs:** Administrator Peterson shared that the City currently has \$55,689 in Small Cities Assist Road Funds. Supervisor Haugen has received an estimate for repairs of critical areas in the amount of \$46,280.80 from Asphalt Armour. Member Goetzke motioned to accept the bid amount for the work to be completed. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- f. **Consideration of purchase of real property:** Meeting was closed for the consideration of purchase of real property, parcels 180180020 and 190193000, pursuant to Minnesota Statute 13D.05, Subd 3 (b)(3) at 7:06 p.m. Mayor Resseman motioned to close the closed portion and reopen the meeting. Member Bakke seconded the motion. Meeting was reopened at 7:16 p.m. Mayor Resseman motioned to enter into negotiations for the purchase of parcel 190193000. Member Walbridge seconded the motion. Vote was done by roll call with all in favor. Motion carried. Mayor Resseman motioned to enter into

negotiations for the purchase of a portion of parcel 180180020. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**Next Meeting: Tuesday, September 7, 2021 at 6:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 7:17 p.m. Motion seconded by Member Walbridge. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council  
Special Meeting  
Tuesday, August 10, 2021 8:00 a.m.  
Lanesboro Community Center Meeting Room**

**Present:** Jason Resseman, Chase Bakke, Mitchell Walbridge, Joe Goetzke

**Absent:** Mindy Albrecht-Benson

**Visitors:** None

**Call the Special Meeting to Order:** Mayor Resseman called the Special Meeting to order at 8:00 a.m.

Agenda: Member Goetzke motioned to approve the agenda as presented. Member Bakke seconded the motion. Motion carried with all in favor.

- A. Resolution 2021-19 Approving Property Tax Abatement related to G-Cubed Development, Inc. Housing Project 2021:** Mayor Resseman noted that the annexation orders had been completed. Member Walbridge motioned to approve Resolution 2021-19. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**Adjourn:** Member Goetzke motioned to adjourn the special meeting at 8:02 p.m. Mayor Resseman seconded the motion. Motion carried with all in favor.

Respectfully submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council  
Special Meeting  
Friday, August 13, 2021 8:00 a.m.  
Lanesboro Community Center Meeting Room**

**Present:** Jason Resseman, Mitchell Walbridge, Joe Goetzke, and Mindy Albrecht-Benson. Chase Bakke participated remotely from 110 Galewski Drive, Winona, MN due to work commitments.

**Absent:** None

**Visitors:** Aimee Stettler, Darla Taylor, Deane Benson, Holly Jacobs, Ryan Throckmorton, and Braden Hanson

**Call the Special Meeting to Order:** Mayor Resseman called the Special Meeting to order at 11:30 a.m.

**Agenda:** Member Albrecht-Benson motioned to approve the agenda as presented. Member Walbridge seconded the motion. Motion carried with all in favor.

- A. Resignation from Deane Benson:** Member Walbridge motioned to accept the resignation of Deane Benson. Member Bakke seconded the motion. Member Albrecht-Benson noted that Director Benson did not want to resign, however felt underpaid. Albrecht-Benson noted concern for the future of the department. Vote was done by roll-call with Mayor Resseman and Members Goetzke, Walbridge, and Bakke voting yes. Member Albrecht-Benson abstained from voting. Motion carried. Mayor Resseman then thanked Deane Benson for his work with the City, noting his appreciation for his service.
- B. Mutual Aid Agreement:** Mayor Resseman motioned to approve the Mutual Aid Agreement with the City of Preston. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- C. Referral of Prosecution:** City Attorney Joseph O’Koren noted that he had received a complaint that he had a conflict of interest with and therefore turned the file over to the County Attorney.
- D. Code of Conduct:** Mayor Resseman thanked all of the staff, volunteers, elected and appointed officials for their service to the City. Resseman noted that he would like to see the Code of Conduct sent out to remind everyone of the Cities policies. Member Albrecht-Benson motioned to send out the Code of Conduct to all staff, volunteers, elected, and appointed officials. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- E. Ambulance Crew Concerns:** Mayor Resseman provided an overview of the meeting held with crew members earlier in the week. Concern was noted for completion of the run reports and review of the equipment to ensure it is ready and operational. It was noted that we should address the critical short term needs of the department, then continue to the long term plans. Mayor Resseman motioned to appoint Dan Jaquith as the interim director. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**Adjourn:** Member Walbridge motioned to adjourn the special meeting at 11:47 a.m. Member Goetzke seconded the motion. Motion carried with all in favor.

Respectfully submitted,  
Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council  
Regular Meeting  
Tuesday, September 7, 2021**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

**Absent:** None

**Visitors:** Attorney Joseph O’Koren, Hannah Wingert, Dan and Maureen Anderson, Geoff Griffin, Dan Jazuith, David Haugen, Brain Malm, Brain Brickly, Jon Buggs, Tom Smith, Jackie Ream, Laurel Landsverk, Andrzej Zalasinski, Michael Brown, Darla Taylor, Deane Benson, Billy Reed, Bonita Underbakke, Betsy Holbrook, Rebecca Holbrook, Ron Amdahl, Mr. Amdahl, and Rick Lamon

**Public Hearing:** Mayor Resseman opened the public meeting at 6:00 p.m. The hearing was for the 2021 Sidewalk assessments. No comments were made. Mayor Resseman closed the hearing at 6:02 p.m.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:02 p.m.

- A. **Agenda:** Member Goetzke motioned to approve the agenda with the addition of EDA to Department Reports. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**B. Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, August 2, 2021
- ❖ Minutes of the Special Meeting, August 10, 2021
- ❖ Minutes of the Special Meeting, August 13, 2021

Mayor Resseman motioned to approve the minutes as submitted. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**C. Consent Agenda:**

1. Accounts Payable
2. City Office Closing at noon on September 22 and October 8, 2021
3. Adam Hazel - Appointment to Fire Department
4. MMUA Safety Management Program Agreement

Member Goetzke motioned to approve the Consent Agenda as presented. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**D. Project Reports:**

**a. Wastewater Treatment Facility**

- i. **Pay Request #9:** City Engineer Brian Malm recommended payment in the amount of \$191,101.79. Malm noted the project is currently 4-5 weeks behind, which will cause more outside work to be completed into the winter months. Mayor Resseman motioned to approve Pay Request #9. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**E. Department Reports:**

- a. **Ambulance:** Interim Director Dan Jaquith introduced himself providing his background. Jaquith noted concern for the current state of staffing for the department. He also noted the City could consider a First Responder Unit rather than a BLS Service. There will be an informational recruitment meeting on Wednesday, September 8, 2021. Mayor Resseman suggested that cooperative agreements with surrounding communities be looked into.
- b. **Street:** Member Goetzke motioned to approve additional asphalt replacement using the small cities funding. Member Bakke seconded the motion. Vote was done by roll call with all in favor. Motion carried.
- c. **EDA:** Member Goetzke presented the following:
  - i. Director Enerson applied for a grant with SMIF for the creation of a “Livability” tab to be used by both the City and the Chamber Websites. Member Goetzke motioned to accept the \$9,500 grant. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor.
  - ii. As a result of the Blandin Foundation participation, the EDA is also eligible for a E1 grant in the amount of \$500 to help with training expenses. Member Goetzke motioned to accept the grant. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
  - iii. Welcome week will be celebrated September 15, 2021. Mayor Resseman then read a proclamation aloud. Member Goetzke motioned to accept the proclamation. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**F. New Business:**

- a. **Resolution 2021-21 Adopting Assessment:** Member Bakke motioned to approve the resolution. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Resolution 2021-20 Adopting Proposed Tax Levy:** Member Goetzke motioned to table. Member Walbridge seconded the motion. Discussion was had that a special meeting will be called to consider the Proposed Tax Levy after the Ambulance recruitment meeting. Vote was done by roll-call with all in favor. Motion carried.
- c. **Resolution 2021-23 Receiving Report and Calling for a Hearing on Improvements:** City Engineer Brian Malm provided a brief overview of the report. Malm also noted that assessments will need to be considered. Mayor Resseman read the resolution aloud calling for a hearing. Member Walbridge motioned to approve the resolution. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- d. **Lanesboro Emergency Services Building Project:** Mayor Resseman shared the bid amounts from three Contractors. Member Goetzke motioned to accept the bid from G3. Member Bakke seconded the motion. Member Goetzke shared concern for the range of bid amounts. Member Albrecht-Benson shared her concern that perhaps not all options had been explored. Commercial property owner Jackie Ream also shared concern for renovating the property into an Emergency Services Building. Ream voiced concern for the vitality of her business as well as others, to the residents, as well as property value. Resident and previous Council Member Tom Smith noted that additional sites and options had been considered by previous Council over several years. Member Goetzke motioned to rescind his motion and table the discussion. Member Bakke seconded the motion. Administrator Peterson will investigate a possible cost for renovating the existing Fire Hall.



Attorney O’Koren will draft a purchase agreement. Vote was done by roll-call with all in favor. Motion carried.

**G. Continued Business:**

- a. American Recovery Act Funding Committee Creation:** It was noted that the Council will serve as the committee. A workshop to consider how the funds will be spent will be posted at a later date.
- b. Ordinance 54.06 Public Utilities Fee Schedule:** Mayor Resseman motioned to approve ordinance 54.06 effective December 1, 2021. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. Brush Dump Lease Renewal:** Administrator Peterson noted that the lease agreement has been completed for a one year period. The property owners will be invited to a future meeting of the City Council to consider additional options.
- d. Amdahl Debris Removal Discussion:** The previous offer of up to \$5,000 for repairs was reviewed. No additional action was taken. It was requested the Mr. Amdahl notify the City of his acceptance of this agreement within a reasonable amount of time.

**H. Miscellaneous:** Administrator Peterson inquired about scheduling the workshop and special meeting dates, dates and times are to be continued.

**Next Meeting: Monday, October 4, 2021 at 6:00 p.m.**

**ADJOURN:** Mayor Resseman moved to adjourn at 7:45 p.m. Motion seconded by Member Albrecht-Benson. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council**  
**Special Meeting**  
**Wednesday, September 15, 2021 6:30 p.m.**  
**Lanesboro Community Center Meeting Room**

**Present:** Jason Resseman, Mitchell Walbridge, Joe Goetzke, Chase Bakke, and Mindy Albrecht-Benson.

**Absent:** None

**Visitors:** Deane Benson, Chad Phillips, Darla Taylor, Geoff Griffin, Dan Jaquith, Stacey Schultz, Jason Harvey, Ken Graner, and Ryan Throckmorton.

**Call the Special Meeting to Order:** Mayor Resseman called the Special Meeting to order at 6:30 p.m.

Agenda: Member Bakke motioned to approve the agenda as presented. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- A. Ambulance Service:** Mayor Resseman, Administrator Peterson, and Ryan Throckmorton, EMS Director for Preston provided background information and answered questions with regards to the discussion. Member Goetzke motioned to approve moving forward becoming a substation to Preston Ambulance. Member Bakke seconded the motion. Additional conversation was had regarding volunteers and funding. Vote was done by roll-call with all in favor. Motion carried.
- B. Emergency Services Building:** Mayor Resseman provided a brief history of the search for a new location for Fire and Ambulance. Mayor Resseman announced that the meeting would then be closed for the consideration for the purchase of property pursuant to Minnesota Statute 13D.05, Subd. 3 (b)(3), Parcels 190339000 and 190338000 at 7:22 p.m. Member Bakke motioned to reopen the public meeting at 8:32 p.m. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Mayor Resseman motioned to table the discussion until the regular October meeting. Member Bakke seconded the motion. It was noted that the purchase agreement would be amended by Attorney O’Koren and shared with Mr. Griffin prior to the meeting. Vote was done by roll-call with all in favor. Motion carried.
- C. Resolution 2021-20, Adopting the 2022 Preliminary Tax Levy:** Mayor Resseman motioned to approve Resolution 2021-20. Member Goetzke seconded the motion. Discussion was had regarding the Ambulance and Police budgets. Vote was done by roll-call with all in favor. Motion carried.

**Adjourn:** Mayor Resseman motioned to adjourn the special meeting at 8:40 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

Respectfully submitted,  
Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council**  
**Regular Meeting**  
**Monday, October 4, 2021**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

**Absent:** None

**Visitors:** Attorney Joseph O’Koren, Hannah Wingert, Geoff Griffin, Brain Malm, Jackie Ream, Deane Benson, Bonita Underbakke, Rick Lamon, Bonnie Handmacher, Karen and Andy Heimdahl, Peggy Hanson, Frank Wright, Andy Bunge, Liz Bucheit, Michael Seiler, Jeff Lepper, Paul and Lou Hammann, Chris and Patti Goetzke, Scott Taylor, Stacey Schultz, and Drew Darling.

**Public Hearing for 2022 Street and Utility Improvements:** Mayor Resseman opened the public meeting at 6:02 p.m. The following comments were made:

- Karen Heimdahl: Does not see the need for sidewalks along Beacon Street, although she understands the aesthetics of the project, also would like to minimize spending.
- Andy Bunge: Would like to consider removal of the access off of Parkway to the Cottage House, and instead create access off of Beacon Street. He also questioned the need for sidewalks along Beacon and Rochelle Ave N. He encouraged the Council to consider 20% assessment rates.
- Peggy Hanson: Felt that a precedent had been set with a previous road project and felt that the council should consider 20% assessments. Hanson questioned how the costs of the project are being spread out, questioning whether or not the school would be assessed. She also noted that she was in favor of sidewalks in town, as they are good for liveability and growing our community.
- Paul Hammann: He supports the project, however wondered about the ability to bury the electrical lines as a part of the project.
- Frank Wright: Wright also supports an assessment rate of 20%.

Member Walbridge motioned to close the Public Hearing at 6:16 p.m. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:16 p.m.

- A. **Agenda:** Member Goetzke motioned to approve the agenda with the addition of Cyber Security to New Business. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**B. Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, September 7, 2021
- ❖ Minutes of the Special Meeting, September 15, 2021

Mayor Resseman motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**C. Consent Agenda:**

1. Accounts Payable
2. Liability Waiver Form - League of MN Cities Insurance Trust
3. Tax Abatement Agreement
4. Resolution Accepting Donation 2021-25
5. 2022 Liquor Licenses
6. Homecoming Parade - Parkway Avenue October 8, 2021
7. Resolution 2021-22 Interconnection Process
8. Resolution 2021-26 Accepting Library Donation

Member Goetzke motioned to approve the Consent Agenda as presented. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**D. Project Reports:**

**a. Wastewater Treatment Facility**

- i. **Pay Request #10:** City Engineer Brian Malm recommended payment in the amount of \$389,391.70. Malm noted the project is currently 31% complete. Member Goetzke motioned to approve Pay Request #10. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**E. Department Reports:**

**a. Park:** Member Walbridge provided the following update from the most recent Park Board meeting:

- The board reviewed a request to lease the dining room as a commercial space, the board noted a desire to keep the rentals to community activities, rather than commercial.
- Work is being completed to replace the picnic shelter in Sylvan Park that was lost in the storm of 2016.
- Stacey Schultz is working on applying for grants to purchase additional bike racks to be placed downtown to help with congestion.
- The board is considering a camping registration system for 2022, as well as the consideration for long term or seasonal camping.
- The board would like input as to the future use of the tennis courts as well as how the deterioration of the existing facilities plays into future plans.

**F. New Business:**

**a. Resolution 2021-24 Ordering Improvement and Preparation of Plans and Specifications:**

Administrator Peterson noted that the wrong resolution number had been printed on the agenda, the correct number is 2021-24. City Engineer Brian Malm noted that a project website will be created, which will allow community members to sign up for any updates as they become available. Member Goetzke motioned to approve resolution 2021-24. Member Bakke seconded the motion. Malm shared the intention of the resolution is to commit to the project and further design of the project. Future decisions to be made will include: approval of final plans and specifications, authorizing the project to be put out for bids. Once the bids are back then there will be final approval of final assessment amounts. Vote was done by roll-call with all in favor. Motion carried.

- b. **Work Order 2022 /street and Utility Improvements - Bolton & Menk:** City Engineer Brian Malm reviewed a memo shared with the Council requesting guidance on how planning should continue.
- Water Main to Little Norway: Council noted with consensus that this should be corrected during the Hwy 250 project.
  - Kirkwood Street Parking Layout: Council noted by consensus that diagonal parking was preferred.
  - Assessment Rate: Members noted that a 20% assessment rate was preferable.
  - Alley Assessments: Members agreed with the recommendation from Malm to not assess for work in the alley ways.
  - Street Scaping: Members noted a desire to minimize the aesthetic features of the project along Coffee, Beacon, and Rochelle. Options will be provided for the retaining wall to be installed on Beacon Street.
- Mayor Resseman motioned to approve the work order as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **Cyber Security:** Member Goetzke noted concern for the security of the Lanesboro City Office, citing a local city had been attacked. Administrator Peterson will review options with Fillmore County, and local IT professionals to determine the risk for the Lanesboro City Office.

**G. Continued Business:**

- a. **Emergency Services Building:** Mayor Resseman closed the meeting at 7:04 p.m. for the consideration of the purchase of real property pursuant to Minnesota Statute 13D.05, Subd. 3 (b)(3), Parcels 190339000 and 190338000.
- Member Goetzke motioned to reopen the meeting at 7:36 p.m. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- Member Goetzke motioned to accept the purchase agreement with the second option of paragraph 14, with addition of the occupancy agreement. Mayor Resseman seconded the motion. Vote was done by roll-call with members Resseman, Bakke, Walbridge, and Goetzke voting in favor. Member Albrecht Benson voted no. Motion carried.
- Member Goetzke motioned to accept the bid from G3 Homes for the remodel of the building. Member Bakke seconded the motion. Vote was done by roll-call with members Albrecht-Benson and Walbridge voting no, and members Resseman, Bakke, and Goetzke voting in favor. Motion carried.

**Next Meeting: Monday, November 1, 2021 at 6:00 p.m.**

**ADJOURN:** Member Goetzke moved to adjourn at 7:38 p.m. Motion seconded by Mayor Resseman. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council  
Regular Meeting  
Monday, November 1, 2021**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

**Absent:** None

**Visitors:** Attorney Joseph O’Koren, Hannah Wingert, Brain Malm, Deane Benson, Stacey Schultz, Brooke Pfeffer, Lester Dunn, Joel Pfeffer, Cathy Enerson, Darla Taylor, Katarina Amdahl, Winston Howerton, Gideon Purdeohl, Jackson Rindels, Blaine Harmon, and Phil Dybing.

**Budget Workshop (5:00 p.m.):** Council members discussed General Revenue, Council, Elections, Museum, Administration, Police, EDA, and LPU budgets. Chief Sass was present to discuss the increase for the Police department. Additional information will be shared regarding the length of the Police contract. Members noted agreement with removing the EDA funding from the LPU budget, however also asked that the Internship funding be removed from the 2022 budget. Administrator Peterson will look into the donation to the Museum in the amount of \$5,000 to find out how it is used.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Walbridge motioned to approve the agenda with the additions of Gambling Permit and December Meeting schedule to Miscellaneous and 2022 Road Project to Continued Business. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**B. Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, October 4, 2021

Mayor Resseman motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**C. Consent Agenda:**

1. Accounts Payable
2. Turkey Bowling
3. Resolution 2021-27 Reestablishing Precincts and Polling Places
4. Fire Relief Association Retirement Benefit Level Increase

Mayor Resseman motioned to remove item 4 from the Consent Agenda, as documentation has not been received to verify amounts. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Member Goetzke motioned to approve the remaining items on the Consent Agenda. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**D. Project Reports:**

- a. **Wastewater Treatment Facility**

- i. **Pay Request #11:** City Engineer Brian Malm recommended payment in the amount of \$315,174.14. Member Goetzke motioned to approve Pay Request #11. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**E. Department Reports:**

- a. **Police:** Officer Gideon Purdeohl noted that the Preston City Council recently approved the purchase of a Dodge Charger to replace an existing squad car. Additionally the department recently hired two part time officers: Jackson Rindels and Brooke Johnson, both are currently in training. Both officers also work part time for the Fillmore County Sheriff's Department.
- b. **EDA:**
  - i. **Housing Institute Progress Update:** Phil Dybing shared the powerpoint presentation that was created for the final presentation for the institute.
  - ii. **Workforce Housing Grant Opportunity:** Cathy Enerson, Phil Dybing, and Joel Pfeffer presented the opportunity to apply for a Workforce Housing Grant. Mr. Pfeffer would like to renovate the previous Methodist Church into workforce housing. In order to do this the Council will be asked to support the creation of a Tax Abatement for this property. Further discussion will be had at the December meeting.
  - iii. **CEDA Contract for 2022:** Mayor Resseman motioned to approve the contract for 2022 in the amount of \$13,790. Member Goetzke seconded the motion. Motion carried with all in favor.
- c. **Emergency Services:**
  - i. **Building Project Recommendations:** Council members noted that the preference would be to have any changes in the scope of the project to be presented to the Council. Member Goetzke motioned to approve additional concrete work in the amount of \$52,700, Replacement of Sewer service line in the amount of \$6,100, and placement of the electrical service underground in the amount of \$2,000. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**F. New Business:**

- a. **Personnel Policy Discussions**
  - i. **Health Insurance for 2022:** Mayor Resseman motioned to continue decreasing the stipend for those not opting for Health Insurance coverage. Member Bakke seconded the motion. Motion carried with all in favor. Mayor Resseman motioned to switch carriers from PEIP to Minnesota Healthcare Consortium. Member Bakke seconded the motion. Motion carried with all in favor. Member Goetzke motioned to provide 100% coverage for single, and 75% for family health care premiums. Member Bakke seconded the motion. Motion carried with all in favor.
  - ii. **Market and Calibration Study:** Member Goetzke motioned to approve completion of the study in the amount of \$4500. Member Bakke seconded the motion. Motion carried with all in favor.
  - iii. **Policy Amendment:** Mayor Resseman motioned to table the discussion to allow time to search out PTO carryover requirements from other cities. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Administrator Peterson will provide the termination policy for the December meeting.

- b. **Street Closure Policy:** Members discussed options of requiring a deposit, creation of an application, and gave consideration for creation of a fee schedule. Mayor Resseman motioned to table the discussion and asked Administrator Peterson to look into policies from other tourist communities. Member Goetzke seconded the motion. Motion carried with all in favor.
- c. **Board and Commission Member Terms:** Mayor Resseman motioned to post notice of board and commission member openings for 2022. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- d. **Attorney Services:** Mayor Resseman motioned to table the discussion to allow time for Attorney O’Koren to draft a contract, as there is not currently a written agreement for services. Member Goetzke seconded the motion. Motion carried with all in favor.
- e. **Ordinance 54.06:** Administrator Peterson shared the proposed updated fee schedule for Public Utilities for 2022. The ordinance will be posted on the City Website, and brought back to the City Council for a vote in December.

**G. Continued Business:**

- a. **Cyber Security:** Administrator Peterson completed a review of the current security measures in place for the website, documents and emails, and Accounting Software. At this time appropriate consideration has been given to keep information secure.
- b. **Trash Compactors:** Mayor Resseman provided the background information for the proposal to add two trash compactors to the downtown area for 2022. Member Goetzke motioned to approve leasing the two units for 2022 at \$298 for the months of April-November. Member Bakke seconded the motion. Discussion was had regarding budget for the lease amount, as well as concern for if the units are damaged. Motion carried with all in favor.
- c. **Ambulance:** Work is still being done to finalize the assets for the Ambulance, discussion will be continued. The Ambulance Association had noted they plan to dissolve the Association at the end of this year. For that reason the request to stop the round-up program for the Ambulance has been requested. Mayor Resseman motioned to end the round up program for the ambulance effective immediately. Member Walbridge seconded the motion. Motion carried with all in favor.
- d. **2022 Road Project:** City Engineer Brian Malm provided background information on what steps have been taken to get to this point in the project. Discussion was had regarding infrastructure, pavement, parking, signage, speed. Member Goetzke motioned to amend the previous consideration from Council for the design of the West side of Kirkwood: move angled parking from the south to the north side, provide parallel parking on the south side, have the buses pick up and drop off by blocking the middle of the street.. Member Walbridge seconded the motion. Motion carried with all in favor. Additional discussion was had regarding the ability to notify residents of current and future projects. The project website will be shared with the Fillmore County Journal. In the future it was suggested that email and phone calls be considered to verify that residents are aware of potential projects.

**H. Miscellaneous:**

- a. **Gambling Permit:** Mayor Resseman motioned to approve the permit request from the Root River Game Protective League. Member Bakke seconded the motion. Motion carried with all in favor.



- b. December Meeting Schedule:** Members requested that Administrator Peterson schedule the final budget workshop meeting in advance of December 6, 2021. Member Goetzke motioned to start the December meeting at 5 pm. Mayor Resseman seconded the motion. Motion carried with all in favor.

**Next Meeting: Monday, December 6, 2021 5:00 p.m.**

**ADJOURN:** Member Bakke moved to adjourn at 8:30 p.m. Motion seconded by Member Goetzke. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council  
Special Meeting  
Tuesday, November 23, 2021 at 5:30 p.m.  
Lanesboro Community Center Meeting Room**

**Present:** Jason Resseman, Mitchell Walbridge, Joe Goetzke, Chase Bakke, and Mindy Albrecht-Benson

**Absent:** None

**Visitors:** None

**Call the Special Meeting to Order:** Mayor Resseman called the Special Meeting to order at 5:30 p.m.

- A.** The meeting will be closed due to Attorney-Client privilege to discuss potential litigation per MN Statute 13D.05 Subd 3B. Subject has threatened litigation under the Clean Water Act. We are discussing litigation strategies based on the information and threats received. Mayor Resseman motioned to close the closed portion of the meeting at 5:50 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

**Adjourn:** Member Goetzke motioned to adjourn the special meeting at 5:51 p.m. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Respectfully submitted,  
Michele Peterson  
City Administrator/Clerk

**Lanesboro City Council  
Regular Meeting  
Monday, December 6, 2021**

**Meeting held in the Lanesboro Community Center Meeting Room and via Zoom**

**Present:** Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

**Absent:** None

**Visitors:** Attorney Joseph O’Koren, Hannah Wingert, Brian Malm, Deane Benson, Cathy Enerson, Winston and Christine Howerton, Bonita Underbakke, Jeff Lepper, Randy Rakosnik, Vicky McKinney, Steve Sobieniak, Jordan Pankonin, Peter and Vicki Torkelson, Colleen Fohrenbacher.

**Regular Meeting:**

Mayor Resseman called the Regular Meeting to order at 5:00 p.m.

- A. **Agenda:** Member Goetzke motioned to approve the agenda with the additions of Root River Protective League, Resolution 2021-31, and Resolution 2021-32 to the Consent Agenda. Also adding Minutes from November 23, 2021 and Bathroom for Emergency Services Project to Miscellaneous. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

**B. Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, November 1, 2021

Member Walbridge motioned to approve the minutes as submitted. Member Albrecht seconded the motion. Several clerical errors were then noted. Member Goetzke motioned to approve the amended minutes. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**C. Consent Agenda:**

1. Accounts Payable
2. Fire Relief Association Retirement Benefit Level Increase to \$1650
3. Eide Gambling Application
4. DNR Grant Amendment
5. Root River Protective League Temporary Alcohol
6. Resolution 2021-31 Accepting American Rescue Act Plan Funding
7. Resolution 2021-32 Requesting a Variance from Standards for State Aid Operations for Project No. S.A.P. 023-597-009

Mayor Resseman motioned to approve the Consent Agenda. Member Goetzke seconded the motion. Vote was done by roll-call with Members Resseman, Albrecht-Benson, Goetzke, and Walbridge voting in favor, Member Bakke abstained as he is a Fire Department Volunteer. Motion carried.

**D. Project Reports:**

**a. Wastewater Treatment Facility**

- i. **Pay Request #12:** City Engineer Brian Malm recommended payment in the amount of \$291,283.31. Member Bakke motioned to approve Pay Request #12.

Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**E. Department Reports:**

**a. EDA:**

- i. Workforce Housing Grant Opportunity:** Member Goetzke motioned to approve the EDA applying for the Grant with the consideration of a tax abatement agreement for 505 Parkway Avenue South. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**F. New Business:**

- a. Resolution 2021-29:** Member Goetzke motioned to approve the resolution authorizing execution of a Tax Abatement Agreement. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. Resolution 2021-28:** Mayor Resseman motioned to approve the resolution approving plans and specifications and ordering advertisement for bids. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. Zoning Amendment Request:** Mayor Resseman noted that the Planning & Zoning Commission had recommended approval of the request to rezone parcel 190259000, 505 Parkway Avenue South from R1 to R3. Member Bakke motioned to approve the request. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor.
- d. Council Board Appointments for 2022:** Mayor Resseman motioned to keep appointments the same from 2021 for 2022. Member Walbridge seconded the motion. Vote was done by roll-call with all in favor.
  - Fire Department and Street: Chase Bakke
  - Planning & Zoning: Jason Resseman
  - Park: Mitchell Walbridge
  - Library and LPU: Mindy Albrecht-Benson
  - EDA: Joe Goetzke
- e. Eagle Bluff Federal EDA Grant Submission:** Colleen Fohrenbacher, Executive Director for Eagle Bluff Environmental Learning Center provided an overview of the request. Eagle Bluff would like support to apply for Federal Grant funding to create a Nature Center that would provide additional services as well as serve as an entrance to the Center. Member Walbridge motioned to approve submission of a letter of support. Member Bakke seconded the motion. Vote was done by roll-call with Mayor Resseman and Members Bakke, Albrecht-Benson, and Walbridge voting in favor. Member Goetzke abstained as he is an employee of Eagle Bluff Environmental Learning Center. Motion carried.
- f. Off-sale Liquor License Request:** Member Goetzke motioned to move forward with amending the ordinance to allow another off-sale license. Member Walbridge seconded the motion. Randy Rakosnik spoke regarding their intention to sell Charcuterie boards with a bottle of wine to the local bed and breakfasts. Their wish would be to have this as a single use, non-transferable license. Member Goetzke then withdrew his original motion. Member Goetzke motioned to table the discussion. Member Walbridge seconded the motion. Administration will complete further study on what options are available. Vote was done by roll-call with all in favor. Motion carried.

**G. Continued Business:**

**a. Personnel Discussions**



**I. New Business Continued:**

- a. **Resolution 2021-30:** Member Goetzke motioned to approve Resolution 2021-30 Certifying the Final Tax Levy for 2022 in the amount of \$729,011. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

**Next Meeting: Monday, January 3, 2022 5:00 p.m.**

**ADJOURN:** Mayor Resseman moved to adjourn at 6:06 p.m. Motion seconded by Member Bakke. Vote was done by roll-call with all in favor. Motion Carried.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk