

**Lanesboro City Council
Regular Meeting
Monday, January 3, 2022**

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Hannah Wingert, Deane Benson, Bonita Underbakke, Randy and Lori Rakosnik, Tara Johnson, Sarah Pieper, Stacey Schultz, Mike Bubany, Darla Taylor, Mark Goldberg, John Buggs, Phil Holtegaard, and Trenton Raygor

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. **Agenda:** Member Walbridge motioned to approve the agenda as presented. Member Bakke seconded the motion. Vote was done by roll-call with all members in favor. Motion carried.

B. Approval of Minutes:

❖ Minutes of the Regular Meeting, December 6, 2021

Member Goetzke motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. Consent Agenda:

1. Accounts Payable
2. Resolution 2022-11 Accepting Donations
3. Resolution 2022-12 Agreeing to Maintain Facility Transportation Alternative Funds

Member Bakke motioned to approve the Consent Agenda. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

D. Project Reports:

a. Wastewater Treatment Facility

i. **Pay Request #13:** Bolton & Menk Engineering recommended payment in the amount of \$477,827.10. Mayor Resseman motioned to approve Pay Request #13. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

b. **Market and Calibration Study:** Mark Goldberg reviewed the presentation for the study, which was included in the packet. His recommendation would be to increase staff members annually on their anniversary, and consider cost of living increases every 2-3 years. Ideally the salary structure would be reviewed every 3-5 years. Member Goetzke motioned to confirm the step pay scale structure presented based on the recommendation. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Member Goetzke motioned to approve placement of staff up to the next correlating step as of January 3, 2022. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

E. Department Reports:

- a. **Fire Department:** Chief Rob Wagner plans to be at the February Council meeting to provide an update. Member Bakke noted that the department had voted to update the existing Air Pack System at an estimated cost of \$4,500 rather than looking at a new system at this time.

F. New Business:

- a. **2022 Filthy 50 Event:** Mayor Resseman motioned to approve of the event being held in Lanesboro on the second Saturday of October, the 8, 2022. Member Bakke seconded the motion. Motion carried with all in favor.
- b. **RFP for Financing for Emergency Services Building Project:** Financial advisor Mike Bubany provided background information on the City's ability to finance the project. Three handouts were provided showing the different options available. Bubany recommended working with Merchants Bank for this opportunity. A TEFRA Public Hearing will also need to be held prior to closing. A rate can be locked in two weeks prior to closing which is currently scheduled for May 1, 2022. Council members noted a desire to consider closing sooner if possible. Mayor Resseman motioned to accept Merchants Bank as the funding resource for this project. Member Walbridge seconded the motion. Motion carried with all in favor.
- c. **Resolution 2022-01 – Designating an Official Depository:** Mayor Resseman motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- d. **Resolution 2022-02 – Designating the Official Newspaper:** Mayor Resseman motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- e. **Resolution 2022-03 – Authorizing the Lanesboro Fire Department Relief Association for Lawful Gambling:** Mayor Resseman motioned to approve the resolution as presented. Member Walbridge seconded the motion. Motion carried with all in favor.
- f. **Resolution 2022-04 – Authorizing Signature Authority for City Accounts:** Mayor Resseman motioned to approve the resolution as presented. Member Walbridge seconded the motion. Motion carried with all in favor.
- g. **Resolution 2022-05 – Establishing Mileage Reimbursement Rate:** Member Goetzke motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- h. **Resolution 2022-06 – Appointing Fire Relief Association Board of Trustees:** Mayor Resseman motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- i. **Resolution 2022-07 – Appointing Fire Department Officers:** Mayor Resseman motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- j. **Resolution 2022-08 - Appointing Members of the Library Board:** Mayor Resseman motioned to approve the resolution as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- k. **Resolution 2022-09 - Appointing Members of the Economic Development Authority:** Mayor Resseman motioned to approve the resolution as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

- l. Resolution 2022-10 - Appointing Members of the Heritage Preservation Board:** Mayor Resseman motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- m. Nuisance Violation - 206 Elmwood Street:** Member Albrecht-Benson motioned to table until the February meeting to allow time for the property to be brought back into compliance. Mayor Resseman seconded the motion. Motion carried with all in favor.

G. Continued Business:

- a. Liquor License Request:** It was noted that all licenses are non-transferable, as well the ordinance would need to be amended in order to issue another license, and therefore could not be a single use license. A suggestion was made to inquire with the state regarding a Caterer's permit. Mayor Resseman motioned to deny the request. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. Street Closure Policy:** Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. Motion carried with all in favor.
- c. Planning & Zoning Appointment:** Mayor Resseman motioned to appoint Randy Rakosnik to the Planning & Zoning Commission for a three year term. Member Bakke seconded the motion. Motion carried with all in favor.
- d. Attorney Services:** The current contract granted in 2015 is for \$1625 per month including litigation costs and did not include a term. Mayor Resseman motioned to approve the contract with the additions of a 90 day termination provision and a mutual modification clause. Member Goetzke seconded the motion. Motion carried with all in favor.
- e. Consideration for the purchase of property: Closed Meeting, to consider offers for the purchase of real property pursuant to Minnesota Statute 13D.05, Subd. 3 (b)(3), Parcels 180180020 and 190136000.** Mayor Resseman motioned to close the meeting at 7:54 p.m. Member Goetzke seconded the motion. Motion carried with all in favor. Member Goetzke motioned to reopen the meeting at 8:12 p.m. Mayor Resseman seconded the motion. Motion carried with all in favor. Mayor Resseman motioned to approve Resolution 2022-13 Approving the Sale of Forfeited Parcels as long as there is no interest from LPU or EDA. Member Goetzke seconded the motion. Motion carried with all in favor.

Next Meeting: Monday, February 7, 2022 6:00 p.m.

ADJOURN: Mayor Resseman moved to adjourn at 8:13 p.m. Motion seconded by Member Bakke. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

**Lanesboro City Council
Special Meeting
Tuesday, January 18, 2022 5:15 p.m.
Lanesboro Community Center Meeting Room**

Present: Jason Resseman, Chase Bakke, Mitchell Walbridge, Joe Goetzke, and Mindy Albrecht-Benson

Absent: None

Visitors: Attorney Joseph O’Koren and Attorney Hannah Felix

Call the Special Meeting to Order: Mayor Resseman called the Special Meeting to order at 5:15 p.m.

A. Discuss Legal Strategy regarding threatened litigation regarding employment and personnel concerns: Mayor Resseman stated:

This properly noticed special meeting of the City Council of the City of Lanesboro will be closed pursuant to Minnesota Statutes, section 13D.05, subdivision 3 (b) under the attorney/client privilege exception to the Minnesota Open Meeting Law.

The city's need for confidentiality outweighs the purposes served by the open-meeting law in this case based on the following:

- Absolute confidentiality is necessary so that the City Council and legal counsel can have a candid and open discussion to determine the available legal options to handle the pending litigation, including strategy and any possible areas of resolution.
- The purpose of the closed meeting is not to make a decision behind closed-doors, but instead is to determine the legal options for handling the referenced pending litigation.
- The only business to be discussed in this meeting is the pending litigation.
- An open session would be detrimental because it may take place in the presence of individuals involved in the pending litigation.
- A closed session would benefit the public because the ultimate outcome of the pending litigation may impact the finances and regulatory authority of the City.

I will now entertain a motion to close this portion of the meeting.

Member Bakke motioned to close the meeting. Member Albrecht-Benson seconded the motion.

Motion carried with all in favor. The City Council will now go into a closed session. The time is 5:16 p.m.

Only the officials and consultants of the City who reasonably require access to this data may be in attendance at any portion of the meeting for this agenda item.

This portion of the meeting should not be taped or otherwise electronically recorded since it has been closed under the attorney-client privilege.

The minutes of this portion of the meeting should reflect only that a meeting was held with its date, time and location; who was present at the meeting; and the purpose of the meeting.

In addition to the City Council, the following persons are present for the closed meeting:

Hannah Felix, legal counsel for the City on this matter from the League of Minnesota Cities Insurance Trust and Attorney Joseph O’Koren Attorney for the City of Lanesboro.

The closed meeting was adjourned into open session at 5:30 p.m.

Adjourn: Member Walbridge motioned to adjourn the special meeting at 5:30 p.m. Member Goetzke seconded the motion. Motion carried with all in favor.

Respectfully submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro City Council
Regular Meeting
Monday, February 7, 2022

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Hannah Wingert, Deane Benson, Bonita Underbakke, Jon and Sarah Pieper, Jon Buggs, David Haugen, Ryan Throckmorton, Rob Wagner, Andy and Karen Heimdahl, Ame Putman, Tyler Shipton, Petzers, Jake Pickelmann, Tamera Degarmo, Sandy Webb, Patrick D.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Walbridge motioned to approve the agenda with the additions of Peddler Ordinance to New Business and Ambulance Association to the Department Reports. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

B. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, January 3, 2022

Member Goetzke motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- ❖ Minutes of the Special Meeting, January 18, 2023

Member Walbridge motioned to approve the minutes as submitted. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. Consent Agenda:

1. Accounts Payable
2. Resolution 2022-13 Appointing Fire Department Officers
3. Resolution 2022-14 Appointing Members of the Heritage Preservation Commission
4. Resolution 2022-15 Appointing Members of the Planning & Zoning Commission
5. Resolution 2022-16 Resolution Requesting Variances from Standards for State Aid Operations
6. Pay Equity Report

Member Goetzke motioned to approve the Consent Agenda as presented. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

D. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #14:** Bolton & Menk Engineering recommended payment in the amount of \$284,557.30. Member Goetzke motioned to approve Pay Request #14. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- b. Emergency Services Building:** Administrator Peterson shared approvals from the fire department including: vinyl plank flooring in the bathrooms, installation of air lines, and cement in front of the building as well as the rear doors. Consideration is also being given to moving antennas, as well as a weather station, and potentially a replacement smaller siren.

E. Department Reports:

- a. **Fire Department:** Chief Rob Wagner provided an update for the department. Work continues to coordinate the renovation of the future Emergency Services Building. Additionally a meeting was held involving the Sheriff, and the County Emergency Manager. Discussions included review of the December storms, as well as protocols for future emergency concerns.
- b. **Street - Sweeper Repairs:** David Haugen shared a quote for necessary repairs. Haugen will complete the repairs they are able to, the remaining estimated expense is \$10,000. Repairs will be made yet this winter so that the unit is ready in the spring. Member Goetzke motioned to approve the expenditure, with funds coming from the Equipment Replacement Fund. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **Ambulance**
 - i. **Fillmore County Annual Contract:** Attorney O’Koren noted concern that the Council could not enter into a contract given Lanesboro does not hold an Ambulance license. Mayor Resseman motioned to table the discussion until more clarification from the County can be obtained. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - ii. **Resolution 2022-17 Transfer of Assets:** Member Goetzke motioned to approve the resolution as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - iii. **Resolution 2022-18 Vehicle Replacement Funds:** Member Walbridge motioned to approve the resolution as presented. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - iv. **Lease Agreement:** Mayor Resseman motioned to approve the lease agreement as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
 - v. **Ambulance Association Funds:** Member Albrecht-Benson questioned the funds donated to the Association through the Round up Program from Lanesboro Public Utilities. Member Goetzke motioned to table the discussion to allow time to review the discussion with Attorney O’Koren. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

F. New Business:

- a. **Subordination Request for Block Grant Lien:** Mayor Resseman motioned to approve the request. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Emergency Protocols:** Administrator Peterson shared that work is underway to share emergency protocols on the City Website, to be able to be better prepared in the future. As previously mentioned a meeting was held with Emergency Management from County and local officials in an effort to share information, and verify protocols. Signs will also be created to post in the campground to share emergency information with visitors.
- c. **2022 Lodging Licenses:** Confirmation was received from the State of MN that a Department of Health license is required for all short term lodging licenses. There are currently 2 full house rentals in Lanesboro that do not have a state license. The state also noted a staffing difficulty in completing inspections. Mayor Resseman motioned to approve the licenses for those two establishments through the end of the year, to allow time for the establishments to have an inspection completed. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried. Member Bakke motioned to approve the remaining lodging licenses with the exception of

#6 on the B&B list, Historic Scanlan House. Mayor Resseman seconded the motion. A letter from the City Attorney will be drafted and sent out. Vote was done by roll-call with all in favor. Motion carried.

- d. **Councilmember Pay 2023:** Member Goetzke motioned to increase pay for Councilmembers to \$1500 and the Mayor to \$2500 beginning in 2023. Member Bakke seconded the motion. Vote was done by roll-call with Members Albrecht-Benson, Bakke, Goetzke, and Walbridge voting in favor. Mayor Resseman voted against. Motion carried.
- e. **Speed Limit Discussion:** Member Goetzke motioned to table the discussion until further details on what a speed study would entail as well as cost. Member Albrecht-Benson seconded the motion. Public comment was shared regarding the implementation of a school speed zone, noting signs could be installed, and questioning the range of area this would cover. Vote was done by roll-call with all in favor. Motion carried.
- f. **Garbage Service Contract:** The current contract for Garbage and Recycling is set to expire in May 2022. Member Goetzke motioned to send out a Request for Proposals, using the draft included in the packet with the additions of size of trucks, and organic recycling options. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- g. **Peddler Ordinance:** Mayor Resseman noted that Planning & Zoning has been working on creation of an ordinance regulating Food Trucks for Lanesboro. Member Bakke motioned to hold off on any new permits from today through March 8, 2022 to allow the commission to finalize a suggested ordinance. Member Goetzke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

G. Continued Business:

- a. **Nuisance Violation - 206 Elmwood Street:** Mayor Resseman motioned to table the discussion. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- b. **Street Closure Policy:** Member Goetzke motioned to table the discussion until March. Mayor Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- c. **American Recovery Funding:** Administrator Peterson will schedule a workshop prior to the March meeting.

H. Miscellaneous:

- a. **Community Input:** Jon Buggs discussed the Emergency Services Building Financing, questioning if in the future the Council would consider a referendum for any expenditures over \$500,000.

Next Meeting: Monday, March 7, 2022 6:00 p.m.

ADJOURN: Member Walbridge moved to adjourn at 6:56 p.m. Motion seconded by Mayor Resseman. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

**Lanesboro City Council
Regular Meeting
Monday, March 7, 2022**

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Hannah Wingert, Deane Benson, Andy Heimdahl, Sandy Webb, Anthony Schwartz, Colin Bakke, Scott Strom, Darla Taylor, and Jason McCaslin.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Walbridge motioned to approve the agenda with the following additions to Miscellaneous: BBD Fireworks Grant Application, Fillmore County Ambulance Contract Update, Mobile Food Provider Update, Pay Equity Report Update, and Technology. Member Bakke seconded the motion. Motion carried with all in favor.

B. **Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, February 7, 2022

Member Albrecht-Benson motioned to approve the minutes with a spelling correction. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

C. **Consent Agenda:**

1. Accounts Payable
2. Resolution 2022-19 Reestablishing Precincts and Polling Places
3. Buffalo Bill Days Gambling Permit
4. Buffalo Bill Days Parade Permit
5. Buffalo Bill Days Temporary Liquor License
6. Fire Department Temporary Liquor License

Member Goetzke motioned to approve the Consent Agenda as presented. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

D. **Project Reports:**

a. **Wastewater Treatment Facility**

- i. **Pay Request #15:** Bolton & Menk Engineering recommended payment in the amount of \$305,136.32. Mayor Resseman motioned to approve Pay Request #15. Member Bakke seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

E. **Department Reports:**

- a. **Fire Department:** Assistant Chief Colin Bakke shared the department's request to move the annual street dance during Buffalo Bill Days. They are requesting closing a portion of Coffee Street East from Parkway Avenue North to Kenilworth Avenue North from 5 pm to approximately 12:30 on Friday, August 5, 2022. Member Goetzke motioned to approve the street closure request. Member Bakke seconded the motion. Mayor Resseman and Members Goetzke, Bakke, and Walbridge voted in favor. Member Albrecht-Benson voted no. Motion carried. Bakke then shared that a suspended ceiling was not included in the original bid for the Emergency Services Building in the meeting room area. The department is requesting to have one installed at a total cost of \$6,000. Member Bakke

motioned to approve the expense and installation. Member Goetzke seconded the motion. Motion carried with all in favor.

- F. **Fillmore County Assessor Presentation:** Fillmore County Assessor Jason McCaslin shared a presentation discussing the assessor's role in the property tax system, as well as how properties are valued, and how that is associated with the City Levy.
- G. **New Business:**
 - a. **Consideration for Public Comment as part of Regular Meetings:** Members had a thorough discussion regarding implementation of a Public Comment Period during all public meetings. Member Bakke motioned to include a Public Comment Period at the start of all meetings prior to the agenda being approved. Comments will be limited to a two minute time period per person. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
 - b. **Capital Improvement Plan - Shoreline Improvement:** Mayor Resseman shared that he was contacted by a member of the community concerning the clean up and restoration of the shoreline of the Root River through the City. Mayor Resseman suggested that members brainstorm ideas for projects that the City could request funds from the legislature for similar improvements. Discussion will be continued.
- H. **Continued Business:**
 - a. **Speed Limit Discussion:** Information from the City Engineer was shared that noted a City does have the authority to set speed limits within City limits. Members shared concerns for vehicles traveling outside of the posted limits currently, especially near the school. Law enforcement will be contacted to discuss opportunities to patrol this area to provide enforcement prior to considering making changes to the speed limit.
 - b. **Street Closure Policy:** Members noted a desire to create a policy for street closure requests. Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. Motion carried with all in favor.
 - c. **Round-up Dollars Review:** Attorney O'Koren reviewed the letter of opinion he drafted discussing the City's right to the Ambulance Round-up Dollars. Attorney O'Koren noted that due to the Lanesboro Ambulance Association being an independent 501C3, the City of Lanesboro did not have authority over the Round-up Dollars once the disbursement was made. For this reason he did not feel the City of Lanesboro had grounds to request how those remaining funds should be spent.
 - d. **American Recovery Funding:** The EDA did suggest grants to businesses and nonprofits in the amount of \$24,000. Consideration for improvements in Sylvan Park, specifically the area occupied by the tennis courts was also discussed. Finally the possibility of replacing the HVAC system in the community center was weighed, although additional information will be needed. Administrator Peterson will create a community survey to gather feedback from the community prior to a final decision being made.
- I. **Miscellaneous:**
 - a. **Buffalo Bill Days Grant Application for Fireworks:** Mayor Resseman motioned to approve the grant application. Member Bakke seconded the motion. Motion carried with all in favor.
 - b. **Fillmore County Ambulance Contract:** Fillmore County Commissioners voted to have Lanesboro send back the \$4,500 as well as the contract, so that those funds could be issued to Preston Emergency Services for 2022. Administrator Peterson also talked with Commissioner Bakke about funding possibilities for other Emergency Service departments for future funding years.

- c. **Mobile Food Provider Update:** The Planning & Zoning Commission did have a good discussion and reviewed several different options. The commission did offer amendments to the ordinance drafted by Attorney O’Koren. Attorney O’Koren is reviewing those amendments, and will provide an updated draft for the March Zoning meeting. Once the Zoning Commission approves, the ordinance will then be sent to the City Council for review.
- d. **Pay Equity Report Update:** The 2021 Pay Equity report has been completed, and the City was found to be in compliance.
- e. **Technology:** Administrator Peterson shared frustration over the current technology being used to conduct City meetings. Members offered suggestions from the purchase of a TV, to a hardwire internet connection, as well as consideration for the purchase of an owl system. Peterson will work on the internet connection, and search out other possible improvements. Members noted the possibility of utilizing American Recover Funds to cover the expense of any upgrades.

Next Meeting: Monday, April 4, 2022 6:00 p.m.

ADJOURN: Member Albrecht-Benson moved to adjourn at 7:27 p.m. Motion seconded by Member Bakke. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

**Lanesboro City Council
Special Meeting
Tuesday, March 22, 2022 6:30 p.m.
Lanesboro Community Center Meeting Room**

Present: Jason Resseman, Chase Bakke, Mitchell Walbridge, and Joe Goetzke

Absent: Mindy Albrecht-Benson

Visitors: Attorney Joseph O’Koren, Attorney Nathaniel Ajouri, and Attorney Evan Nelson

Call the Special Meeting to Order: Mayor Resseman called the Special Meeting to order at 6:30p.m.

A. Discuss Legal Strategy regarding active litigation: Mayor Resseman noted the meeting will be closed due to Attorney-Client privilege to discuss active litigation per MN Statute 13D.05 Subd. 3B. Subject has filed suit against the City. We are discussing litigation strategies based on the information contained in the Complaint. Absolute confidentiality is necessary as open discussion of this active litigation could reveal the City’s strategy or jeopardize any potential resolution regarding the City’s response.

I will now entertain a motion to close this portion of the meeting.

Member Walbridge motioned to close the meeting. Member Goetzke seconded the motion.

Motion carried with all in favor. The City Council will now go into a closed session. The time is 6:31 p.m.

Only the officials and consultants of the City who reasonably require access to this data may be in attendance at any portion of the meeting for this agenda item.

This portion of the meeting should not be taped or otherwise electronically recorded since it has been closed under the attorney-client privilege.

The minutes of this portion of the meeting should reflect only that a meeting was held with its date, time and location; who was present at the meeting; and the purpose of the meeting.

In addition to the City Council, the following persons are present for the closed meeting:

Nathaniel Ajouri and Evan Nelson, legal counsel for the City on this matter from MASLON LLP and Attorney Joseph O’Koren Attorney for the City of Lanesboro.

Member Goetzke motioned to adjourn the closed portion of the meeting. Member Bakke seconded the motion. Motion carried with all in favor. The closed meeting was adjourned into open session at 7.46 p.m.

Mayor Resseman motioned to authorize our Attorney’s to appropriately respond to the lawsuit via correspondence, negotiation, or court filings as deemed necessary in their professional opinion and consistent with discussions from the closed meeting. Member Goetzke seconded the motion. Motion carried with all in favor.

Adjourn: Member Bakke motioned to adjourn the special meeting at 7:48 p.m. Member Goetzke seconded the motion. Motion carried with all in favor.

Respectfully submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro City Council
Regular Meeting
Monday, April 4, 2022

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Joe Goetzke, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Deane Benson, Andy and Karen Heimdahl, Sandy Webb, Darla Taylor, Jason Dauer, Joe Deden, Mary Bell, Greg Skauge, Jeff Holmquist, Jeff Schwichtenberg, David Meyer, Justin Buchardt, Bonita Underbakke, Carly and Mike McNeilus, Randy Rakosnik, Jeff and Mary St Mane, Stacey Schultz, Brian Malm, Lester Dunn, Andy Batstone, Eric Gehrke, Fred Kiel, Phillip Haug, and Sheila Drake.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. Public Comments:

- a. **Karen Heimdahl:** Noted she felt it was too early to look at regulating food trucks, as there have been no issues to date. She feels the required distance from a restaurant as well as the fees associated with food trucks are arbitrary. The Council should consider an annual fee, rather than per occurrence fees. Sylvan Brewery is not looking to take business away from existing businesses, simply to improve the variety of available options. The fee proposed for the street closure policy is exorbitant.

- B. **Agenda:** Member Albrecht-Benson motioned to approve the agenda with the following additions to Miscellaneous: Resolution 2022-20 Appointing Election Judges and 2022 Lodging License for Historic Scanlan Inn. Member Bakke seconded the motion. Motion carried with all in favor.

C. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, March 7, 2022: Member Goetzke motioned to approve the minutes amending item G, a for an incomplete sentence. Member Albrecht-Benson seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- ❖ Minutes of the Special Meeting, March 22, 2022: Member Goetzke motioned to approve the minutes as presented. Member Bakke seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

- 1. Accounts Payable
- 2. Parkway Place Lodging License

Member Walbridge motioned to approve the Consent Agenda as presented. Member Goetzke seconded the motion. Motion carried with all in favor.

- E. **Arbor Day Proclamation:** Mayor Resseman read the proclamation aloud.

F. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #16:** Bolton & Menk Engineering recommended payment in the amount of \$171,185.04. City Engineer Brian Malm noted the contractor recently noted some delays in receiving equipment, he will determine the impact to the contract as well as schedule. The original substantial completion date (when the owner has use of the facility) was June 25, with a final completion date of

October 3, 2022. Member Walbridge motioned to approve Pay Request #16.
Member Bakke seconded the motion. Motion carried with all in favor.

G. Department Reports:

- a. **Park Board:** Member Walbridge noted the commission had met in March for the first time since last year with a lengthy agenda. The board approved a quote for improving lighting in the museum. The board is also considering ways to make improvements to the bathhouse in an effort to become ADA compliant. Improvements to the sidewalk on the exterior of the building were approved. The Gazebo roof is also in need of repair, the board is looking for bids to complete the work as well as possible funding sources. Walbridge also expressed gratitude for the donation of a picnic table from the Memorial Ice Fishing Tournament.
- b. **Library:** Member Albrecht-Benson reported that the Library budget is on track, noting that revenue will be caught up with the property tax disbursement in June. Circulation numbers are similar to that of last year. A Library Budget training was recently presented by SELCO, board members attended as well as herself and Administrator Peterson. The training was very beneficial. Our Library Board is a governing board due to the fact that Lanesboro is a statutory City. That gives the board the power to set wages and hire staff members. SELCO shared additional information on various funding sources and noted the importance of having a strategic plan outlining specific priorities.

H. New Business:

- a. **Deden Request for Improvements:** Joe Deden and Mary Bell were present to discuss the opportunity to improve two different platted right of ways, Elmwood Street as well as the alley to the south of the lot they recently purchased. They would like to begin construction in July of this year. City Engineer Brian Malm provided a review of the City's Public Improvement Policy, noting that improvements would be assessed to adjacent property owners. Council noted that Engineering would need to be completed to consider either improvements. Jeff St Mane who owns the property to the North shared that although he is in support of the plan to build a house, he does not want to be assessed for improvements to the right of way. Both property owners will consider petitioning the City to vacate the right of way.
- b. **Refuse and Recycling Bids:** Administrator Peterson shared a summary sheet of the four proposals received from Richards Sanitation, Waste Management, Harter's Quick Clean-up, and LRS. Member Goetzke motioned to accept the bid from LRS. Member Bakke seconded the motion. Members asked each contractor questions relating to fuel surcharges, annual increases, ownership, and bag service availability. Motion carried with all in favor.

I. Continued Business:

- a. **Street Closure Policy:** Member Goetzke shared the draft policy he created from the example from the City of Walker. Mayor Resseman motioned to table the discussion to allow more time for review. Member Goetzke seconded the motion. Members noted concern for identifying what the concern is specifically as well as concern for the fee for application and damage deposits. Motion carried with all in favor.
- b. **Policy for Public Comments:** Members reviewed the draft policy. Mayor Resseman motioned to table the discussion. Member Bakke seconded the motion. The policy will be brought for consideration at the May meeting. Motion carried with all in favor.
- c. **Mobile Food Unit Ordinance:** Mayor Resseman provided discussion from the Planning & Zoning Commission. Member Goetzke motioned to approve the ordinance. Member Bakke seconded the motion. Discussion was had regarding the distance requirement,

limit on number of units allowed, as well as the need for an ordinance. Member Albrecht-Benson motioned to remove item 5c requiring a specific distance from another restaurant. Member Walbridge seconded the motion. Motion carried with Members Albrecht-Benson, Walbridge, and Bakke voting in favor. Member Goetzke abstained, Mayor Resseman voted against the motion. Member Albrecht-Benson motioned to remove the limit of two trucks from item 7. Member Walbridge seconded the motion. Member Albrecht-Benson then redacted her motion. Member Albrecht-Benson motioned to remove item 7 completely. Member Walbridge seconded the motion. Motion carried with Members Albrecht-Benson, Bakke, and Walbridge voting in favor. Member Goetzke abstained from voting, Mayor Resseman voted against the motion. Member Albrecht-Benson motioned to amend section 8 to reflect exemption for City events on Public Property as well as consideration for separate fee schedule for those events which may not be lower than the City's fee schedule. Member Walbridge seconded the motion. Motion carried with Members Albrecht-Benson, Walbridge, and Bakke voting in favor. Member Goetzke abstained from voting, Mayor Resseman voted against the motion. A vote was then taken for the ordinance. Motion carried with Members Albrecht-Benson, Bakke, and Walbridge voting in favor. Member Goetzke abstained, and Mayor Resseman voted against the motion. Attorney O'Koren will provide a draft of the amended ordinance.

- d. **American Recovery Funding:** Mayor Resseman motioned to table the discussion. Member Bakke seconded the motion. Administrator Peterson will contact contractors regarding pricing and lead times for the May meeting. Motion carried with all in favor.
- e. **Technology:** Member Goetzke motioned to approve purchase of an Owl, TV, and mounting bracket for the Council Meeting Room. Mayor Resseman seconded the motion. Motion carried with all in favor.
- f. **Speed Limit Discussion Follow-up:** Administrator Peterson shared the findings of several speed studies completed, noting an issue with speeding through Sylvan Park was identified. As well as a speed sign borrowed from Fillmore County has been brought in for Ashburn Avenue, the hope is to educate the public on the posted speed limit.
- g. **Capital Improvements:** Members will continue to review the priorities within the Capital Improvement Plan.

J. Miscellaneous:

- a. **Resolution 2022-20 Appointing Election Judges:** Member Goetzke motioned to approve the resolution appointing election judges for the Special Election in May, as well as the Primary and General Elections later in the year. Mayor Resseman seconded the motion. Motion carried with all in favor.
- b. **Lodging License for Historic Scanlan Inn:** Mayor Resseman motioned to approve the lodging license due to all required paperwork being submitted. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- c. **2022 Road Project Meeting Schedule:** Additional information will be shared very soon regarding upcoming meetings for the potential road project.

Next Meeting: Monday, May 2, 2022 6:00 p.m.

ADJOURN: Member Bakke moved to adjourn at 7:52 p.m. Motion seconded by Member Goetzke. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro City Council
Local Board of Appeal and Equalization
Wednesday, April 13, 2021 6:00 p.m.
Meeting held via Zoom and in the Lanesboro Community Center Meeting Room

Present: Jason Resseman, Chase Bakke, Mindy Albrecht-Benson, Mitchell Walbridge, and Joe Goetzke

Absent: None

Visitors: Tom Dybing, Kathleen Gruett, Ceil Allen, Darla Taylor, Jason McCaslin, Justin Kraling.

Local Board of Appeal and Equalization: Mayor Resseman opened the Local Board of Appeal and Equalization meeting at 6:00 p.m. Fillmore County Assessor Jason McCaslin provided a presentation of the changes being implemented as well as statistical data for area communities.

- **Parcel Id 190446000, Ceil Allen:** Allen was concerned with the increase in her property value. Due to the increased value placed on the parcel, she no longer receives the homestead exclusion. Assessor McCaslin shared the formula for the homestead exclusion set by the state as well as explained how adjustments to value are made each year. The Assessor's office will make an appointment to come and review the property with Allen to determine if the value is appropriate.
- **Parcel Id 190266000, Kathleen Gruett:** Gruett also questioned the value, homestead exclusion as well as would a homeowner know if an assessor was on site. It was noted that the Assessor's Office is now adequately staffed. The current protocol is to knock on the door, if no answer, they will leave a notification letting the homeowner know they were there. The Assessor's office will make an appointment to come and review the property with Gruett to determine if the value is appropriate.

Member Walbridge motioned to not change the value for both parcels 190446000 and 190266000. Member Bakke seconded the motion. Motion carried with all in favor.

- **Parcel Id 190455000, G Cubed:** The Assessor's Office recommends decreasing the value to \$25,664 as well as changing the classification to a vacant residential lot. Member Albrecht-Benson motioned to approve the recommendation as presented. Member Goetzke seconded the motion. Motion carried with all in favor.
- **Parcel Id 190142000, Patrick Jones:** The home is currently being remodeled. The Assessor's Office will review on site with the property owner. Member Walbridge motioned to not change the value of the property at this time. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- **Parcel Id 190292000, Phil and Heidi Dybing:** The Assessor's Office reviewed the property and applied a functional depreciation to the parcel. The recommendation is to decrease the property value by \$39,894. Member Albrecht-Benson motioned to approve the recommendation. Member Bakke seconded the motion. Motion carried with all in favor.

Member Bakke motioned to close the Local Board of Appeal and Equalization at 6:30 p.m. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro City Council
Regular Meeting
Monday, May 2, 2022

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, and Chase Bakke

Absent: Joe Goetzke

Visitors: Attorney Joseph O’Koren, Jeff Sanders, Kim Berekvam, Wanda Hanson, Scott & Angie Taylor, Jon & Sarah Pieper, Lori Rakosnik, Ceil Allen, Lu Hamman, Lori Bakke, Michael Seiler, Jerry Ritter, Liz Bucheit, Andrew Forliti, Hal Cropp, Patricia Capua, Pat Shanahan, Jon Buggs, Ryan & Alissa Palmer, Don Bell, Drew Darling, Mike Bubany, Sandy Webb, Fred Kiel, Mimi Abell, Stacey Schultz, Eric Bothun.

Zoom Participants: Deane Benson, Bonita Underbakke, Ame Putman, Tyler Shipton, Brian Malm, Lester Dunn, Joe Deden, Joe Goetzke, Roger Bothun, Jeff Lepper, Jon Willford, Bill Grindland, Andrzej Zalasinski, Michael Willford, Phil Dybing, John Dahle, Caleb Lauritsen-Norby, Jonathan Lavine, Judy Kingsbury, Barb Campbell, Eric Gehrke, ShanaLee Knight, Michon Rogers, Kelsey O’Koren, Cara Bothun, Adriene Sweeney, Susan Riggott, and 5 other participants without first and last names available.

Public Hearing - Ordinance 113.11 Food Trucks: Mayor Resseman called the Public Hearing to order at 6:00 p.m. The following comments were heard:

- Jon Pieper: Concern for fairness, current fee schedule does not capture revenue compared to property taxes. Suggestion was made to take average property tax and divide by the number of average operational business days to determine a fair fee. Most businesses are not open 365 days a year.
- Hal Cropp: Concern for the elimination of the 50’ distance and total # of allowable units provisions in ordinance.
- Scott Taylor: Providing an industry perspective, local economies can generally support two restaurants, in Lanesboro the tourism helps to support several more. How much capacity is there in the local economy to support a higher capacity?
- Allie Palmer: Feels it is important to have healthy eating options, feels that the addition of food trucks could have a negative impact on existing businesses. We should be supporting our local businesses.
- Sarah Pieper: Shared a list of existing restaurant businesses. Also shared concern for fee schedule when Buffalo Bill Days charges \$300. Feels that Food trucks would have a negative impact on the Historic District. Also shared concerns for the removal of the provisions for distance from another restaurant and total number allowable.
- Pat Shannahan: Noted the history of the idea of protecting the historic district downtown, and feels that we should continue to do so. Shannahan suggested that a committee of restaurant owners should have been put together to review the possibilities of food trucks in Lanesboro.
- Caleb Lauritsen-Norby: The insurance requirement in the draft ordinance seems low, a requirement of a \$1,000,000 floor seems like a reasonable amount.

- Patricia (Trish) Capua: Consideration should be given for the utility costs for brick and mortar businesses. Suggested a small trial period during the off peak restaurant hours to see the impact of food trucks.
- Lou Hamman: Disappointed in the amended ordinance with the removal of the provisions suggested previously. Also shared a concern for the Historic District preservation. Existing businesses should work together to help cover shortages. Hamman also shared concern for established restaurants with outdoor seating, and that patrons of the food trucks may try to utilize those public spaces.
- Kim Berekvam: The discussion about food trucks began in the height of the pandemic, when businesses were dealing with the impacts of the guidelines due to the pandemic. Businesses are just now starting to recover. Her building has sold, and the new owners are looking to be open 7 days a week. Also concerned about the impact to the Historic District, and feels we should support the local businesses.
- Tyler Shipton: It has been a tough beginning to his business, numbers will need to improve to be able to sustain. Shipton shared concern that the proposed ordinance wouldn't help support the existing local businesses.

With no further comments being heard, Member Bakke motioned to close the Public Hearing at 6:40 p.m. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:40 p.m.

- A. Agenda:** Member Albrecht-Benson motioned to approve the agenda with the following additions to Miscellaneous: Resolution 2022-23, Seasonal Employees, and Office Closures. Member Bakke seconded the motion. Motion carried with all in favor.
- B. Public Comments:** No comments were shared.
- C. Approval of Minutes:**
 - ❖ Minutes of the Regular Meeting, April 4, 2022: Member Bakke motioned to approve the minutes with clerical amendments. Member Walbridge seconded the motion. Motion carried with all in favor.
 - ❖ Minutes of the Local Board of Appeal and Equalization Meeting, April 13, 2022: Member Bakke motioned to approve the minutes with clerical amendments. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- D. Consent Agenda:**
 1. Accounts Payable
 2. Ambulance Lease Agreement
 3. NWTF Gambling Permit
 4. NWTF Temporary Liquor License Application
 5. Lanesboro Arts Temporary Liquor License Applications (6/14, 6/18, 7/16, 8/13)
 6. LRS Service Contract
 7. Resolution 2022-21 Policy for Public Comments

Member Walbridge motioned to approve Consent Agenda items 1-6 as presented. Member Bakke seconded the motion. Motion carried with all in favor. Member Walbridge motioned to amend Resolution 2022-21 to include all Public boards and commissions. Mayor Resseman seconded the motion. Motion carried with all in favor.

E. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #17:** Brian Malm shared that the project is approximately 62 % complete at this time. There is a retainage amount being withheld from the contract until substantial completion is achieved. Member Albrecht-Benson motioned to approve the pay request in the amount of \$525,779.28. Member Walbridge seconded the motion. Motion carried with all in favor.

b. Emergency Services Building

- i. **Resolution 2022-22 Authorizing the Transfer of Funds:** Member Albrecht-Benson motioned to approve the transfer of \$39,500 from fund 230 to fund 220. Member Bakke seconded the motion. Motion carried with all in favor.
- ii. **Flooring:** Mayor Resseman motioned to approve the expenditure for an Epoxy flooring in the building at a cost of \$26,850. Member Walbridge seconded the motion. Motion carried with all in favor.
- iii. **Documentation for the purchase and sale of property:** Mike Bubany with David Drown Associates, provided the cash flow statement for the project noting the total financed would be \$818,000 to include all origination, attorney, and interest fees. He explained the mechanism for funding would be a lease to purchase agreement with Merchants Bank. The lease would be for 20 years, with semi-annual payments averaging a total of \$60,000. This amount is already included in the annual budget, so there will be no additional impact to the tax levy. Additionally Bubany noted that there are two bonds within the next three years that will be paid in full, his recommendation was to maintain the levy amounts.
 1. **Resolution 2022-23:** Member Walbridge motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
 2. **Officers' Certificate:** Member Walbridge motioned to approve. Member Albrecht-Benson seconded the motion. It was noted that there would be no adverse effect with current City business. Motion carried with all in favor.
 3. **Non Arbitrage Certificate:** Member Walbridge motioned to approve. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
 4. **Certificate of the Purchaser:** Member Walbridge motioned to approve. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
 5. **Certificate of Municipal Advisor:** Member Walbridge motioned to approve. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
 6. **Ground Lease Agreement:** Mayor Resseman motioned to approve the agreement as recommended by Attorney O'Koren. Member Bakke seconded the motion. Motion carried with all in favor.
 7. **Lease-Purchase Agreement:** Member Bakke motioned to approve the agreement as recommended by Attorney O'Koren. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

- 8. Amendment to Purchase Agreement:** Mayor Resseman motioned to extend the closing date to May 31, 2022 with an option to close sooner. Member Bakke seconded the motion. Motion carried with all in favor.

- F. 2021 Audit Review:** Andrew Forliti with Smith Schafer presented a review of the 2021 City and Public Utility Audit. A handout was provided to the Council.

Mayor Resseman motioned to recess the public meeting for five minutes at 7:17 p.m. Member Walbridge seconded the motion. Motion carried with all in favor.

Mayor Resseman reopened the meeting at 7:22 p.m.

G. Department Reports:

- a. EDA:** Administrator Peterson noted that the EDA had recently approved a loan to the new owner's of Clara's restaurant.

H. New Business:

- a. Bothun Land Discussion:** Mayor Resseman shared a summary of the discussion noting the land is adjacent to the Bass Pond Parking area, and was previously used as a skate park. After the death of Mrs. Bothun, the estate was probated, and at that time it was discovered that the two parcels had never been transferred to her name. The two parcels remain in the sole name of her husband Noris Bothun. Attorney O'Koren recommended that a Decree of Descent along with other probate documents be prepared with the ultimate goal of transferring title via deeds to the City. A cost estimate of \$2,500 was given for this, although it was noted that the actual cost may differ depending on the tasks needed to be completed. Mayor Resseman motioned to submit a request for proposals for legal services. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- b. MN Energy Easement Documentation:** Mayor Resseman motioned to approve the documentation for the easement with the note that MN Energy would pay the filing fee. Member Bakke seconded the motion. Motion carried with all in favor.
- c. Public Utilities Easement - Zenith Street:** Attorney O'Koren noted the easement was necessary to connect water and sewer services to the proposed new development south of town. Mayor Resseman motioned to approve the easement agreement. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

I. Continued Business:

- a. Street Closure Policy:** Mayor Resseman motioned to table the discussion indefinitely. Member Albrecht-Benson seconded the motion. Mayor Resseman noted that each request would be taken into consideration on a case by case basis. Motion carried with all in favor.
- b. Ordinance 113.11 Mobile Food Unit:** Member Albrecht-Benson motioned to table the discussion until the June meeting. Member Walbridge seconded the motion. Attorney O'Koren will verify the need to hold another hearing should recommendations be made to amend the ordinance. Motion carried with all in favor.
- c. Ordinance 30.111 City Fee Schedule:** Member Walbridge motioned to table the Fee Schedule as well until the June meeting. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

d. American Recovery Act Funding: Mayor Resseman motioned to use some of the ARPA funding to replace the boiler in the Community Center. Member Walbridge seconded the motion. Motion carried with all in favor. It was noted that the lowest bidder was Drazkowski Heating and Cooling at \$42, 500. Due to lead times, Drazkowski recommended a higher efficiency unit at a cost of \$49,800. Member Bakke motioned to approve the recommendation at \$49,800. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

J. Miscellaneous:

- a. Resolution 2022-23 Appointing Election Judges:** Mayor Resseman motioned to approve the resolution 2022-23 adding Mindy Albrecht-Benson to the list of appointed election judges. Member Bakke seconded the motion. Motion carried with all in favor.
- b. Office Closures:** Administrator Peterson noted that the City Office would be closing May 10th at 11:00 a.m., with the potential for additional closings throughout May and June. Should the office need to be closed the Council will be notified, as well as posted notice on the door, and posted notice on the City Website and Calendar. Mayor Resseman motioned to approve the request. Member Bakke seconded the motion. Motion carried with all in favor.
- c. Seasonal Employment:** Member Bakke motioned to approve the appointment of Logan Jenson and Jacob Peterson for the 2022 Season. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Next Meeting: Monday, June 6, 2022 6:00 p.m.

ADJOURN: Member Albrecht-Benson moved to adjourn at 7:41 p.m. Motion seconded by Member Bakke. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

**Lanesboro City Council
Special Meeting
Monday, May 9, 2022 7:00 p.m.
Lanesboro Community Center Meeting Room**

Present: Jason Resseman, Chase Bakke, Mitchell Walbridge, Mindy Albrecht-Benson, and Joe Goetzke

Absent: None

Visitors: Attorney Joseph O’Koren, Attorney Nathaniel Ajouri, Attorney Evan Nelson, Supervisor Jerod Wagner

Call the Special Meeting to Order: Mayor Resseman called the Special Meeting to order at 7:00 p.m.

A. Discuss Legal Strategy regarding active litigation: Mayor Resseman noted the meeting will be closed due to Attorney-Client privilege to discuss active litigation per MN Statute 13D.05 Subd. 3B. Subject has filed suit against the City. We are discussing litigation strategies based on the information contained in the Complaint. Absolute confidentiality is necessary as open discussion of this active litigation could reveal the City’s strategy or jeopardize any potential resolution regarding the City’s response.

Member Bakke motioned to close the meeting at 7:01 p.m.. Member Albrecht-Benson seconded the motion. Motion carried with all in favor. The City Council will now go into a closed session. The time is 7:01 p.m.

Only the officials and consultants of the City who reasonably require access to this data may be in attendance at any portion of the meeting for this agenda item.

This portion of the meeting should not be taped or otherwise electronically recorded since it has been closed under the attorney-client privilege.

The minutes of this portion of the meeting should reflect only that a meeting was held with its date, time and location; who was present at the meeting; and the purpose of the meeting.

In addition to the City Council, the following persons are present for the closed meeting: Nathaniel Ajouri and Evan Nelson, legal counsel for the City on this matter from MASLON LLP, Attorney Joseph O’Koren Attorney for the City of Lanesboro, and Lanesboro Public Utilities Supervisor Jerod Wagner..

Member Bakke motioned to adjourn the closed portion of the meeting. Member Goetzke seconded the motion. Motion carried with all in favor. The closed meeting was adjourned into open session at 7.37 p.m.

Mayor Resseman motioned to approve the settlement proposal as discussed in the closed meeting. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Adjourn: Member Bakke motioned to adjourn the special meeting at 7:37 p.m. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Respectfully submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro City Council
Special Meeting
Wednesday, May 11, 2022 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jason Resseman, Chase Bakke, Mitchell Walbridge, and Mindy Albrecht-Benson

Absent: Joe Goetzke

Visitors: Rick Lamon, Brian Malm, Deane Benson, Chris Howerton, Karen Heimdahl, Jonathan Levine, Andrzej Zalasinski, and Caleb Lauritsen-Norby

Call the Special Meeting to Order: Mayor Resseman called the Special Meeting to order at 6:00 p.m.

- A. Resolution 2022-23 Authorizing the Exchange of Real Property:** Member Walbridge motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- B. 2022 Street and Utility Improvements**
- a. Project Recommendation Memo:** City Engineer Brian Malm reviewed the recommendations for the project and potential assessments.
 - b. Resolution 2022-24 Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment:** Mayor Resseman motioned to set the assessments at a rate of 10%. Member Bakke seconded the motion. Motion carried with all in favor. Member Walbridge motioned to extend the duration to 20 years and charge an interest rate of 2%. Mayor Resseman seconded the motion. It was noted that the Council felt extending the term was beneficial to the City due to the effects of the Pandemic with exceedingly high costs for the project, as well as the current economic conditions. Members also noted that these conditions are unique and therefore should not be considered a precedent for future projects. Motion carried with all in favor. Member Bakke then motioned to approve the resolution with the term of 20 years and interest rate of 2% inserted. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
 - c. Final Assessment Roll 10% Rate Bid - Simple:** Brian Malm shared an example of what the assessment roll would look like at the rate of 10%.
 - d. Resolution 2022-25 Hearing on Proposed Assessment:** Member Albrecht-Benson motioned to approve the resolution as presented. Member Walbridge seconded the motion. Motion carried with all in favor.
 - e. Recommendation Letter for Bid Award:** Brian Malm reviewed the recommendation to award the bid to Generation X Construction as the lowest bid received.
 - f. Resolution 2022-26 Accepting Bid:** Mayor Resseman motioned to table the resolution until the June meeting, after the Public Hearing. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
 - g. Resolution 2022-27 Exhibit E for Grant Agreement to State Transportation Fund Local Road Improvement Program Grant Terms and Conditions SAP 023-597-009:** Member Albrecht-Benson motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.

Adjourn: Member Bakke motioned to adjourn the special meeting at 6:34 p.m. Member Walbridge seconded the motion. Motion carried with all in favor.

Respectfully submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro City Council
Regular Meeting
Monday, June 6, 2022

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, Joe Goetzke, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Brian Malm, Mary Bell, Nancy Hall, Bonita Underbakke, Karen and Andy Heimdahl, Sarah Pieper, Winston and Chris Howerton, Rick Lamon, Hannah Wingert, Nancy Hall, Tom Brudvig.

Zoom Participants: Deane Benson, Kim Berekvam, Cheryl Lamon, Anne Cecko, Pam Engelbretson, Lester Dunn, Ryan Oian, Kelsey O’Koren, Lori Bakke, Julie Meyer, Ame Putman, and 2 other participants without first and last names available.

Public Hearing - 2022 Street & Utility Assessments: Mayor Resseman called the Public Hearing to order at 6:00 p.m. The following comments were heard:

- Sarah Pieper inquired how she could learn more about the project.
- A letter from Theresa Coleman was received and noted objection to the final assessment amount.

With no further comments being heard, Mayor Resseman closed the Public Hearing at 6:04 p.m.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:04 p.m.

- A. Agenda:** Member Albrecht-Benson motioned to approve the agenda as submitted. Member Bakke seconded the motion. Motion carried with all in favor.
- B. Public Comments:** The following comments were heard:
 - a. Mary Bell: Bell noted concern for the requirements shared for documentation of how a vacation of a public right of way would benefit the public. They are working to build a new home that would be all electric, and would like to share that information to benefit education on electricity usage and conservation. They also feel that there is a fire concern for the number of dead trees currently in the undeveloped right of way. If the area were to be vacated they would like to create a walking path that would also include signage pointing out different species of plants along the path.
 - b. Sarah Pieper: Pieper shared concern for the consideration of ordinance 113.11 which sets the requirements for food trucks in town. She offered that going back to the original draft of the ordinance should be considered. Additionally she would like to see removal of the annual option, and increase the daily fee amount. Concern was also expressed for the use of neon signs in the historic district. Finally concern was noted for how enforcement will be conducted.
 - c. Cindy Eversole: Eversole submitted a letter which was read by a community member. She shared support for the local restaurants, who often employ the youth from the community. She felt that limiting the number of food trucks as well as the frequency of the visits from food trucks should be considered.

- C. Approval of Minutes:**

- ❖ Minutes of the Regular Meeting, May 2, 2022: Member Walbridge motioned to approve the minutes with clerical amendments. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- ❖ Minutes of the Special Meeting, May 9, 2022: Member Albrecht-Benson motioned to approve the minutes as submitted. Member Goetzke seconded the motion. Motion carried with all in favor.
- ❖ Minutes of the Special Meeting, May 11, 2022: Member Walbridge motion to approve the minutes as submitted. Member Bakke seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

1. Accounts Payable

Member Goetzke motioned to approve the Consent Agenda item as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

E. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #18:** Brian Malm recommended pay request #18 in the amount of \$591,536.71. The project is currently 70.3% complete based on dollar value. Member Bakke motioned to approve the pay request. Member Albrecht-Benson seconded the motion. Malm noted that the project is experiencing delays due to the supply chain, and therefore start-up operations for the plant have been moved from June to August. Motion carried with all in favor.

F. New Business:

- a. **Resolution 2022-28 Adopting Assessment:** Brian Malm provided a review of how the posting requirements were met. Malm also noted within the resolution the terms approved by the Council last month with a term of 20 years and an interest rate of 2%. It was noted that if there are project cost increases, this would not impact the assessments. Member Goetzke motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- b. **Award Contract**
 - i. **Bolton & Menk Recommendation Letter:** Brian Malm reviewed the recommendation letter, noting the lowest bid received was from Generation X Construction in the amount of \$4,250,313.80.
 - ii. **Resolution 2022-26 Accepting Bid:** Member Walbridge motioned to approve the resolution as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- c. **Christmas Tree Discussion:** Administrator Peterson noted the deterioration of the existing infrastructure, as well as the concern for use of the land in the future. Member Albrecht-Benson suggested consideration be given to building something that could be moved in the future if needed. Mayor Resseman motioned to table the discussion. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

G. Continued Business:

- a. **Ordinance 113.11 Mobile Food Unit:** Member Goetzke motioned to reinsert the 50 foot requirement from the property line of another restaurant. Member Bakke seconded the motion. Motion carried with all in favor. Member Bakke motioned to insert the ordinance number noting no units on public property, as well as the ordinance number

for the fee schedule. Member Goetzke seconded the motion. Motion carried with all in favor. Mayor Resseman motioned to limit the number of trucks in town to two per day. Member Goetzke seconded the motion. Motion carried with Mayor Resseman and Members Albrecht-Benson, Goetzke, and Walbridge voting in favor. Member Bakke voted against the motion. Member Goetzke motioned to require General Liability Insurance of \$1,000,000 and Aggregate coverage of \$2,000,000. Member Bakke seconded the motion. Motion carried with all in favor. Member Goetzke motioned to approve ordinance 113.11 as amended. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

- b. Ordinance 30.111 City Fee Schedule:** Member Goetzke motioned to approve the ordinance as presented. Member Walbridge seconded the motion. Motion carried with all in favor.

Next Meeting: Tuesday, July 5, 2022 6:00 p.m.

ADJOURN: Member Goetzke moved to adjourn at 6:50 p.m. Motion seconded by Member Bakke. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro City Council
Regular Meeting
Tuesday, July 5, 2022

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, Joe Goetzke, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, City Engineer Brian Malm, Bonita Underbakke, Supervisor David Haugen, Chief Blaise Sass, Luis Hummel, Mike Bubany, Wanda Hanson - FCJ, Joel and Brooke Pfeffer, Jeff Lepper, Jon Buggs, and Cliff Grevstad.

Zoom Participants: Deane Benson, Lester Dunn, and John Dahle.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. Agenda: Member Albrecht-Benson motioned to approve the agenda with removal of New Business item A - Tilted Tiki, and addition to Miscellaneous of Office Closure Request. Member Bakke seconded the motion. Motion carried with all in favor.

B. Public Comments: No comments were made.

C. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, June 6, 2022: Member Goetzke motioned to approve the minutes amending Continued business item A, to clarify two units per day would be allowable. Member Bakke seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

1. Accounts Payable
2. Resolution 2022-30 Establishing Mileage Reimbursement Rate
3. Resolution 2022-29 Appointing Election Judges
4. Chamber of Commerce, Fiscal Agent Request for SMIF Grant Application

Member Bakke motioned to approve the Consent Agenda items as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

E. SMIF Presentation: Alissa Oeltjenbruns reviewed the opportunities that the Southern Minnesota Initiative Foundation can provide. It was noted that the annual donations are appreciated, and help to make additional resources available.

F. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #19:** Brian Malm recommended payment of pay request #19 in the amount of \$261,074.25. Member Walbridge motioned to approve the pay request. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

b. 2022 Street & Utility Improvements

- i. **Change Order:** Brian Malm recommended approval of Change Order #1, which amended the significant completion date for the project. The Kirkwood Street portion would not be started until 2023. Mayor Resseman motioned to approve. Member Bakke seconded the motion. Motion carried with all in favor.
- ii. **Finance Documentation:** Mike Bubany reviewed the funding application and source information for the portion of the project not eligible for funding from PFA. Member Bakke motioned to approve Resolution 2022-31 approving the financing. Member Goetzke seconded the motion. Motion carried with all in favor.

G. Department Reports:

- a. **Preston Police:** Police Chief Blaise Sass noted the department has recently replaced one of the squad cars, this one however is black rather than the others that are white in color. New tasers were also recently purchased. The department applied for and received a grant from the Preston Community Foundation in the amount of \$2,500, which covered approximately one half of the total cost of the tasers.
- b. **EDA**
 - i. **Business Interruption Loan Program:** Member Goetzke reviewed the program created by the EDA to help local businesses. Mayor Resseman motioned to approve the loan program as presented. Member Bakke seconded the motion. Motion carried with all in favor.
 - ii. **Sparrow Valley Properties:** Member Goetzke reviewed the EDA's recommendation for a loan and tax abatement for Sparrow Valley Properties. Mike Bubany offered to create a schedule of the required processes. Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. Motion carried with all in favor.
 - iii. **L.E.A.N.:** Administrator Peterson shared the powerpoint presentation created by EDA Director Cathy Enerson for the Southern Minnesota Initiative Foundation as a highlight of the Rural Entrepreneurial Venture Program.
- c. **Street - Sidewalk Replacement:** Supervisor David Haugen noted that there are several areas on the priority list which have sidewalks that do not flow the entire block due to elevation concerns. Council Members suggested looking into the potential cost to complete the sidewalk, while meeting ADA requirements. Haugen will search out bids to include finishing groundwork for sidewalk replacement. From there the priority list will be compared to the available budget, and a suggestion for replacement schedule will be made at the August meeting.

H. New Business:

- a. **Ordinance 112.22 - Liquor Licensing:** Member Goetzke motioned to table the discussion. Member Bakke seconded the motion. Administrator Peterson will prepare an amended ordinance, including updating definitions for the August meeting. Motion carried with all in favor.
- b. **Ordinance 112.10 - Tobacco Licensing:** Mayor Resseman motioned to table the discussion. Member Albrecht-Benson seconded the motion. Administrator Peterson requested Members review the model ordinance submitted, and offer suggested amendments at the August meeting. Motion carried with all in favor.
- c. **CBD/Hemp/Cannabis Sales Ordinance:** Chief Blass Sass noted that recent changes in the Legislature have provided additional guidance on the sale of these products. Mayor Resseman and Member Goetzke volunteered to look into creating an ordinance which

would regulate the licensing of sellers within the City of Lanesboro. Discussion will be continued in six months, to allow time to see if the legislature makes additional changes.

I. Continued Business:

- a. Christmas Tree Discussion:** Staff members are looking into the creation of a unit that could be moved to another location if needed.
- b. Bothun Land Transfer:** Work continues to determine the potential cost to transfer the land.

J. Miscellaneous:

- a. Candidacy Filing Period:** The filing period for the 2022 Municipal Offices Election will be August 2, 2022 at 8:00 a.m. through August 17, 2022 at 5:00 p.m.
- b. Employee Reviews:** Members discussed the Administrator/Clerk should be reviewed by the Council as a whole, while other staff members should be provided a review by the Administrator/Clerk and a Council representative. All findings will be shared with the Council as a whole.
- c. Employee Resignation:** Mayor Resseman motioned to approve the resignation of Jacob Peterson. Member Bakke seconded the motion. Motion carried all in favor. Mayor Resseman then motioned to post the position as open. Member Albrecht-Benson seconded the motion. The goal is to have an applicant for the Council to review on August 1, 2022. Motion carried with all in favor.
- d. Office Closure Request:** Mayor Resseman motioned to close the City Office on Friday, July 8, 2022 as well as close at 1:40 p.m. on Thursday, July 14, 2022. Member Goetzke seconded the motion. Discussion was had regarding finding an alternative solution so that the office could remain open, discussion to be continued. Motion carried with all in favor.

Next Meeting: Monday, August 1, 2022 6:00 p.m.

ADJOURN: Mayor Resseman adjourned the meeting at 7:26 p.m.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

**Lanesboro City Council
Special Meeting
Tuesday, July 12, 2022 4:00 p.m.
Lanesboro Community Center Meeting Room**

Present: Jason Resseman, Chase Bakke, Mitchell Walbridge, Mindy Albrecht-Benson and Joe Goetzke

Absent: None

Visitors: Attorney Joseph O’Koren and Attorney Nathaniel Ajouri

Call the Special Meeting to Order: Mayor Resseman called the Special Meeting to order at 4:00 p.m.

A. Discuss Legal Strategy regarding active litigation: Mayor Resseman noted the meeting will be closed due to Attorney-Client privilege to discuss threatened and pending litigation per Minn. Stat. 13D.05 Subd 3B. Subject has filed notice with the City of intent to file suit, but has not yet filed in District Court under Minn. Stat. 429.081. We are discussing litigation and negotiation strategies based on the information contained in the Objection and Notice. Absolute confidentiality is necessary as open discussion of this threatened and pending litigation could reveal the City's strategy or jeopardize any potential resolution regarding the City's response. Member Bakke motioned to close the meeting. Member Walbridge seconded the motion. Motion carried with all in favor. The City Council will now go into a closed session. The time is 4:01 p.m.

Only the officials and consultants of the City who reasonably require access to this data may be in attendance at any portion of the meeting for this agenda item. This portion of the meeting should not be taped or otherwise electronically recorded since it has been closed under the attorney-client privilege. The minutes of this portion of the meeting should reflect only that a meeting was held with its date, time and location; who was present at the meeting; and the purpose of the meeting.

In addition to the City Council, the following persons are present for the closed meeting: Attorney Joseph O’Koren Attorney for the City of Lanesboro.

Member Albrecht-Benson motioned to adjourn the closed portion of the meeting. Mayor Resseman seconded the motion. Motion carried with all in favor. The closed meeting was adjourned into open session at 4:11 p.m.

Mayor Resseman motioned to authorize the City Administrator and City Attorney to negotiate a settlement for the assessment objection filed by Theresa Coleman. Member Albrecht-Benson seconded the motion. Motion carried with all in favor..

B. Discuss Legal Strategy regarding active litigation: Mayor Resseman noted the meeting will be closed due to Attorney-Client privilege to discuss active litigation per MN Statute 13D.05 Subd 3B. Subject has filed suit against the City under the Clean Water Act. We are discussing litigation and negotiation strategies based on the information contained in the Complaint and information received from opposing counsel. Absolute confidentiality is necessary as open discussion of this active litigation and negotiation could reveal the City's strategy or jeopardize any potential resolution regarding the City's response.

Member Goetzke motioned to close the meeting. Member Bakke seconded the motion. Motion carried with all in favor. The City Council will now go into a closed session. The time is 4:12 p.m.

Only the officials and consultants of the City who reasonably require access to this data may be in attendance at any portion of the meeting for this agenda item. This portion of the meeting should not be taped or otherwise electronically recorded since it has been closed under the attorney-client privilege. The minutes of this portion of the meeting should reflect only that a meeting was held with its date, time and location; who was present at the meeting; and the purpose of the meeting.

In addition to the City Council, the following persons are present for the closed meeting: Nathaniel Ajouri, legal counsel for the City on this matter from MASLON LLP and Attorney Joseph O'Koren Attorney for the City of Lanesboro.

Member Bakke motioned to adjourn the closed portion of the meeting. Member Albrecht-Benson seconded the motion. Motion carried with all in favor. The closed meeting was adjourned into open session at 4:38 p.m.

Mayor Resseman motioned to approve the settlement agreement as drafted and presented to resolve the Clean Water Act Litigation. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Adjourn: Mayor Resseman adjourned the special meeting at 4:38 p.m.

Respectfully submitted,

Michele Peterson
City Administrator/Clerk

**Lanesboro City Council
Regular Meeting
Monday, August 1, 2022**

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, Joe Goetzke, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Supervisor David Haugen, Fire Chief ,Rob Wagner, Jon Buggs, Deputy Clerk Darla Taylor, Jerome Ritter, Phil & Chlorese Haug, Jenny Haug, Hannah Wingert, Andy & Karen Heimdahl, and Attorney Lee Novotny

Zoom Participants: City Engineer Brian Malm, Deane Benson, Lester Dunn, Marlin Miner, John Dahle, and Char (no last name provided).

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

A. Agenda: Member Walbridge motioned to approve the agenda with the addition of Resignation to the EDA department report. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

B. Public Comments: No comments were made.

C. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, July 5, 2022: Member Albrecht-Benson motioned to approve the minutes as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- ❖ Minutes of the Special Meeting, July 12, 2022: Member Walbridge motioned to approve the minutes as presented. Member Bakke seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

1. Accounts Payable
2. Rezoning of Parcel 190438000 from RA to R1
3. Variance Request for Parcel 190143010 For Solar Panel Installation

Member Goetzke motioned to approve the Consent Agenda items as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

E. Project Reports:

a. Wastewater Treatment Facility

i. Pay Request #20: Brian Malm recommended payment of pay request #20 in the amount of \$229,700.89. Member Albrecht-Benson motioned to approve the pay request. Member Walbridge seconded the motion. Motion carried with all in favor.

b. 2022 Street & Utility Improvements: Brian Malm shared that residents have been offered to sign up for eblasts, that way they have the most up to date information. Additionally newsletters are shared on the City Website. Mobilization has begun, and

pavement removal will begin this week as well. A subcontractor will be removing all of the trees within the project area this week. Underground utility work will begin on Beacon Street this week. The Pleasant / Sheridan Alley work will begin in 1-2 weeks.

F. Department Reports:

- a. **Fire:** Chief Wagner presented the option to purchase a 2009 Pierce, while selling the 2005 Freightliner outright. At this time the truck would be available in September of 2023. Members discussed the age of the truck, as well as the quality, and replacement schedule. Member Goetze motioned to approve the purchase of the 2009 Pierce, and the sale of the 2005 Freightliner. Mayor Resseman seconded the motion. Motion carried with all in favor. Additionally Wagner noted that the new facility is almost complete, once the final checklist items are completed, an open house will be held.
- b. **Public Works**
 - i. **Sidewalk:** Supervisor Haugen presented the planned work for this year, along with the price estimates for sidewalk replacement. Mayor Resseman motioned to call for a Public Hearing to consider assessments. Member Goetzke seconded the motion. Motion carried with all in favor.
 - ii. **Office:** Supervisor Haugen shared the design plan for constructing an office in the existing building. The office is needed to help control the humidity for the stored documents and computer. It was noted that the only other improvements that would be needed on the building at this time is to repair the cement floor. Mayor Resseman motioned to approve the installation of the office. Member Bakke seconded the motion. Motion carried with all in favor.
 - iii. **Staff:** Interviews were conducted with the findings presented to the Park Board. The Park Board recommended hiring Michael Wangen and Peyton Olson. Member Goetzke motioned to approve the recommendation. Member Bakke seconded the motion. Hours will be shared between the two for a maximum not to exceed the budget for 2022. Motion carried with all in favor.
- c. **EDA**
 - i. **Loan Request:** A summary of the loan request as prepared by Financial Advisor Mike Bubany was shared with the Council. Member Goetzke provided a brief overview. Member Albrecht-Benson motioned to call for a Public Hearing to consider the financing option. Member Bakke seconded the motion. Motion carried with all in favor.
 - ii. **Application:** Member Goetzke motioned to approve Administrator Peterson to sign the finance application for Dairyland Power. Member Bakke seconded the motion. Motion carried with all in favor.
 - iii. **Resignation:** Member Goetzke motioned to accept the resignation of Elaine Edwards from the EDA and post the open seat. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

G. New Business:

- a. **Heimdahl Agenda Request:** The current design plan for the reconstruction of Beacon Street West shows two parking spaces directly in front of Sylvan Brewing. The Heimdahls requested the striping for these two spaces be removed. City Engineer Brian Malm presented an alternate plan to move the spaces further to the west and implement a pathway estimated to be 4-6' in width. Mayor Resseman motioned to remove the

striping for the two spaces in front of Sylvan Brewing and install a walkway 8' in width. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

- b. **Parkway Market - Parking:** A request was made to move a 30 min parking sign from Coffee Street West to Parkway Avenue N during the Street Improvement project this year. Supervisor Haugen noted that there is an existing pole that could be utilized for the sign. Member Goetzke motioned to approve the request for temporary signage during the construction project. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- c. **Nuisance Ordinance Violations:** Attorney O'Koren reviewed the process for nuisance ordinance violations. Per the ordinance, once a violation has been noted a letter is sent to the property owner, which notes a period of 10 days to correct the violation. If a correction is not made within that time period a hearing should be called to consider the City stepping in and correcting the violation, and ultimately assessing the property owner. O'Koren shared that it is important to treat all properties the same, and noted there are several properties that the City has been working with to correct the violation.
- d. **Haug Request:** Attorney Lee Novotny representing Phil and Chlorese Haug presented the request to dedicate a public street that was previously vacated. The premise for the request stems from an ongoing property dispute between the Haug's and their neighbors. In researching the vacation, it appears that the incorrect land description was provided for the vacation recording. Mayor Resseman motioned to table the discussion to allow time for members to review the information presented by Attorney Novotny. Member Walbridge seconded the motion. City Engineer Brian Malm offered that they had documented several details during the discovery process for the 2017 Street and Utility Project, and would share that information with Attorney O'Koren. Motion carried with all in favor.
- e. **Brush Dump Lease:** Member Goetzke motioned to approve the lease as presented. Member Bakke seconded the motion. Motion carried with all in favor.
- f. **Employee Reviews:** Administrator Peterson shared the reviews conducted this year, and noted that all reviews are being completed at the staff member anniversary date. Members discussed the format for conducting the review for the Administrator/Clerk. Member Goetzke motioned to table the discussion, with the intention to decide on the format at the next meeting. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

H. Continued Business:

- a. **Ordinance 112.10 - Tobacco Licensing:** Mayor Resseman motioned to table the discussion. Member Walbridge seconded the motion. Motion carried with all in favor.
- b. **Ordinance 112.22 - Liquor Licensing:** Member Goetzke motioned to table the discussion. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- c. **Coleman Assessment Objection:** Attorney O'Koren presented the agreed upon settlement of \$12,500 per the guidance from the City Council. Member Goetzke motioned to approve the settlement agreement. Member Bakke seconded the motion. Motion carried with all in favor.
- d. **Christmas Tree Discussion:** Discussion to be continued.
- e. **Bothun Land Transfer:** Discussion to be continued.

I. Miscellaneous:

- a. **September Meeting Schedule:** Mayor Resseman motioned to move the September meeting to Wednesday, September 7, 2022 at 6:00 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

Next Meeting: Wednesday, September 7, 2022 6:00 p.m.

ADJOURN: Mayor Resseman adjourned the meeting at 7:13 p.m.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro City Council
Regular Meeting
Wednesday, September 7, 2022

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, Joe Goetzke, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Brian Malm, Mike Bubany, Hannah Wingert, Bonita Underbakke, Charles Horihan, Greg & Shari Qualy, Kody Bearbower, Matt Holtegaard, Anna Loney, Creighton Horihan, Jerry & Susan Ritter, Jon Buggs, Rick & Cheryl Lamon, Ken & Therese Graner, Molly Gage, Keith Eide, Gayle Burdick, Rich Horihan, Karen Heimdahl, Paul & JoAnne Meldahl, John Levell, Kate O’Neary, Ceil Allen, Stacey Schultz, David Bakke, Drew Darling, Steve McCaulson, Paul Kritzeck, and Creighton Horihan

Zoom Participants: Chad Kingsbury, D Smith, Corrine Hager, Grant, Kayla, Iphone, Dan, Guest, TW, Diane Peterson, Deane Benson, Char, Coffee Street Inn, Jack, Lori Bakke, Robert Petzer, Mike Ask, Tom Smith, Olivia Holtegaard, Guest, Horihan, Katie, Jeff Lepper, Vicki McKinney, tbrudvig, Andrzej Zalasinski, Pam Engebretson, Sam, Andy Bunge, Lester Dunn, Nena Highum, Marlin Miner, Scott Sindelar, John Willford, Kristen Asleson, SM-P905V, dn.

Public Hearing on Sidewalk Improvements (5:45 p.m.) Anna Loney questioned if the Council would like to create a walkable community or enforce a blanket policy for sidewalk improvements. The goal would be to plan for the future, following the Comprehensive Plan and develop a walkable community. Loney would volunteer to help find funding sources and planning.

With no further comments the Public Hearing was closed at 5:49 p.m.

Public Hearing on Approval of Property Tax Abatement (6:00 p.m.) No comments were received. The Public Hearing was closed at 6:03 p.m.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:04 p.m.

A. Agenda: Member Albrecht-Benson motioned to approve the agenda with the addition of Liability Coverage Waiver Form to New Business and removal of the Fire Department Report. Member Bakke seconded the motion. Motion carried with all in favor.

B. Public Comments: The following comments were heard:

- a. Susan Ritter: The agenda does not list the motions to be made, therefore comments can not be considered ahead of time.
- b. Bonita Underbakke: Concerned for the Interim Use Application on the agenda for a Photo Booth. The Photo Booth does not represent the values of Lanesboro.
- c. Jerry Ritter: The posted agenda does not reflect the motions to be made. He is concerned for the necessary actions to be taken regarding 18 Beacon Street, as well as safety concerns for the structure itself.
- d. John Lavelle: Inquired if consideration has been given to mitigate the negative impact to property values with the implementation of the newest grain bin. Additionally he is concerned what impact the proposed subdivisions in town will have on his property values.

- e. Molly Gage: Feels that it is the Council's duty to enforce the ordinance in order to protect the safety of the community. Gage noted concern for the liability of the city, size of the structure, as well as the tension in the community.
- f. Lori Bakke: Bakke is a longtime business owner in this Agricultural Community and agrees that legalities set forth need to be followed. Lanesboro is a Tourist and an Agricultural community, we need to unite and support RLH Grain.
- g. Vicky McKinney: The rules were not followed, and they should have been.
- h. Gregg Qualey: Is a long time resident of Lanesboro, and has had concerns with the property at 18 Beacon Street for many years. The truck traffic has increased, and changes have been made in the area to accommodate them. He requested the Council consider closing Fillmore Avenue No to truck traffic.
- i. Kate O'Neary: Shared concern for the taking of City property, noting the vacation must be of benefit to the community. Everyone needs to follow the same rules.
- j. Susan Ritter: Suggested the Council should vote for letters of correction, or to have the structure taken down. Ritter also shared concern for the parking violations, aesthetics, as well as the mitigation of safety concerns.
- k. Rich Horihan: Horihan shared that the drawings that were submitted with the original application in 2020 did show the proposed height of the structure. In 1989 he was told by a City staff member that the property line was the utility pole, and therefore has gone off of that information acting in good faith that he understood where the property line was. Although he has wanted to cooperate with the City's request, he feels that he does have a valid permit to build the structure where it is. He supports the tourism industry, and believes that both tourism and agriculture industries should receive equal treatment with a fair implementation of the rules. He would like to work together to find a resolution.
- l. Kate O'Neary: O'Neary questioned the authority to allow the building to continue being built.

C. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, August 1, 2022: Member Walbridge motioned to approve the minutes as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

- 1. Accounts Payable
- 2. Parking Spaces on Parkway for October 1, 2022 11a.m. - 3 p.m.
- 3. Buffalo Bill Days REcap and Fireworks Permit
- 4. Gage Bed and Breakfast License Application
- 5. Fiscal Agent request for Leadership Boost Grant Application - Blandin Foundation
- 6. Resolution 2022-31 Authorizing Assessment for Unpaid Utility Charges
- 7. Resolution 2022-34 Accepting Donation

Member Goetzke motioned to approve the Consent Agenda items as presented. Member Bakke seconded the motion. It was noted the Council needed to approve the donation due to it being deposited into the City account. Motion carried with all in favor.

E. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #21:** Brian Malm noted the recommendation of the pay request in the amount of \$213,761.43. Member Goetzke motioned to approve the pay request. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

b. 2022 Street & Utility Improvements:

- i. **Pay Request #1:** Brian Malm noted that the first Pay request in the amount of \$673,345 was from the start of the project through mid August. Member Albrecht-Benson motioned to approve. Member Goetzke seconded the motion. Motion carried with all in favor.

F. Department Reports:

a. EDA

- i. **Member Application:** Member Goetzke motioned to approve the appointment of Thomas Pursell pending verification of residency requirements. Mayor Resseman seconded the motion. Motion carried with all in favor.
- ii. **Sparrow Valley Properties:** Financial Advisor Mike Bubany provided an explanation of the proposed funding mechanism with the understanding that the Developer agrees to the funding requirements. Member Goetzke motioned to approve the development agreement at an interest rate of 4%, and disbursement to be made the first month after completion of the project. Member Bakke seconded the motion. Motion carried with all in favor. Member Goetzke then motioned to approve Resolution 2022-33 Approving Property Tax Abatement Related to 2022 Sparrow Valley Properties, LLC Housing Project. Member Walbridge seconded the motion. Motion carried with all in favor.

G. Continued Business:

- a. **Public Street Dedication Request:** Attorney O’Koren recommended that no action be taken at this time due to ongoing civil litigation between property owners in the area.
- b. **Administrator Review Format:** Members noted that a separate meeting should be held to conduct a review for the Administrator. Administrator Peterson will coordinate a time and date for the meeting to be held.
- c. **Ordinance 112.10 Tobacco Licensing:** Member Goetzke motioned to table the discussion. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- d. **Ordinance 112.22 Liquor Licensing:** Member Goetzke motioned to table the discussion. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

H. New Business:

- a. **Liability Coverage Waiver Form:** Member Walbridge motioned to approve the waiver as submitted. Member Goetzke seconded the motion. Motion carried with all in favor.
- b. **Sidewalk Improvements:** Member Goetzke motioned to approve Resolution 2022-35 Adopting Assessments and approved work to be done. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- c. **Resolution 2022-32 2023 Preliminary Budget:** Member Goetzke motioned to approve Resolution 2022-32 Approving the Preliminary Tax Levy with an increase of \$2,000 to the levy amount listed. Member Walbridge seconded the motion. It was noted that although there is a 14% increase to the levy, tax capacity has also increased, and therefore there is a decrease in the tax rate for the City. Motion carried with all in favor

The Council Meeting was recessed at 7:18 p.m. The meeting resumed at 7:25 p.m.

- d. **Environmental Project:** Mayor Resseman motioned to table the discussion. Member Goetzke seconded the motion. It was noted that Council Members should begin to formulate ideas for a discussion at the next meeting. Motion carried with all in favor.

- e. **City Council Decisions:** Member Albrecht-Benson shared her concern for the format and the level of detailed information provided to the Council prior to the meetings, noting she did not feel it invited critical thinking.
- f. **Interim Use Application:** Mayor Resseman shared the recommendation from Planning & Zoning to approve the application. Member Albrecht-Benson also shared a recommendation from the Heritage Preservation Commission to approve the application. Member Goetzke motioned to approve the Interim Use Application for Traveling Old Time Photo Booth. Member Bakke seconded the motion. Concerns were shared for the aesthetics. Member Goetzke voted in favor. Members Albrecht-Benson, Walbridge, Bakke, and Mayor Resseman voted against. Motion failed.
- g. **18 Beacon Street Review:** Members discussed the format to review the various topics, additionally advice was shared by City Attorney Joseph O’Koren and City Engineer Brian Malm. Member Goetzke motioned to approve the height variance. Member Bakke seconded the motion. It was noted that the practical difficulties should be reviewed prior to a vote on the variance request. Member Goetzke withdrew his motion.
 - i. Is the variance in harmony with the purposes and intent of the ordinance? Member Goetzke motioned to approve, the purpose and intent of the maximum height requirement in the ordinance is to provide consistency and avoid wide variation in building heights within a designated zoning district. Although the proposed bin height is significantly higher than the City Code requirement, there are several other existing structures on the site that also exceed the City Code requirement. The highest existing structure on the site, prior to construction of the proposed grain bin, is the existing grain leg, at an approximate height of 120-ft. The existing grain leg currently exceeds the City Code height limit by approximately 75-ft. The proposed grain bin would exceed the City Code height limit by 83-ft, 4-inches, and would exceed the existing grain leg height by 8-ft, 4-inches. Given these considerations, the grain bin height, as proposed, is in harmony with the purpose and intent of the ordinance as it will not allow a significantly taller structure than what currently exists on the site. Member Bakke seconded the motion. Members Albrecht-Benson and Walbridge voted against the motion. Members Goetzke, Bakke, and Mayor Resseman voted in favor. Motion carried.
 - ii. Is the variance consistent with the comprehensive plan? Member Goetzke motioned to approve. The City of Lanesboro’s comprehensive plan was last updated in 2021. The future land use plan included in the comprehensive plan indicates no changes in proposed land use for the proposed project area. There are no specific provisions in the comprehensive plan addressing or limiting building heights in the industrial zone. Additionally, the comprehensive plan purports to support economic development opportunities that strengthen and diversify the City’s economic base as well as to enhance the commercial core’s economic viability. Therefore, the proposed variance is consistent with the comprehensive plan. Member Walbridge seconded the motion. Motion carried with all in favor.
 - iii. Does the proposal put property to use in a reasonable manner? Member Goetzke motioned to approve, the proposed facility is a grain bin, which would be considered a warehouse or storage facility. According to Chapter 151.28, paragraph (B), warehouse and storage facilities are permitted uses in Industrial Districts. Therefore, it is considered a permitted use in this location. The use of the site is reasonable given that it is a permitted use in the current zoning and is nearly identical to existing uses on the site. Member Bakke seconded the motion.

Members Bakke, Walbridge, Goetzke, and Mayor Resseman voted in favor. Member Albrecht-Benson voted against. Motion carried.

- iv. Are there unique circumstances to the property not created by the landowner? Member Goetzke motioned to approve, the purpose of the grain bin is to allow for the storage of a specific volume of grain. An alternative to constructing a bin with a height of 128-ft, 4-inches with the same volume, would be to construct a shorter bin with a larger diameter. There is limited space on the site to increase the diameter of the bin. Also, topography to the south limits the ability of the applicant to purchase more property to build a larger diameter bin. Therefore, the size of the lot and the topography to the south are unique circumstances to the property not created by the landowner. Mayor Resseman seconded the motion. Member Albrecht-Benson voted against. Members Bakke, Goetzke, Walbridge and Mayor Resseman voted in favor. Motion carried.
- v. Will the variance, if granted, alter the essential character of the locality? Member Albrecht-Benson motioned to approve, the proposed facility is a permitted use in the current zoning and is identical to other existing uses on the site. The existing site is a grain elevator with existing grain bins. The proposed variance would allow construction of a grain bin at a height only slightly taller than the tallest existing structure on the site. Granting the variance would not change the essential character of the locality. Member Walbridge seconded the motion. Motion carried with all in favor.
- vi. Member Goetzke motioned to approve the height variance request based on the practical difficulties. Member Bakke seconded the motion. Members Albrecht-Benson and Walbridge voted against. Members Goetzke, Bakke, and Mayor Resseman voted in favor. Motion carried.
- vii. Mayor Resseman motioned to table the discussion on Set-back requirements, Floodplain, and Lot Coverage. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

I. Miscellaneous:

- a. **Wastewater Treatment Facility Completion Inspection:** Mayor Resseman motioned to table the discussion to allow time to speak with the Attorney. Member Goetzke seconded the motion. Motion carried with all in favor.
- b. **Canvassing Board Meeting Schedule - November 15,16,or 17, Time to be determined:** Mayor Resseman motioned to hold the Canvassing Meeting Tuesday, November 15th, 2022 at 5:30 p.m. Member Goetzke seconded the motion. Motion carried with all in favor.
- c. **December 5, 2022 Truth in Taxation Meeting:** Member Bakke motioned to hold the 2022 Truth in Taxation Meeting on Monday, December 5th, 2022 at 6:00 p.m. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Next Meeting: Monday, October 3, 2022 6:00 p.m.

ADJOURN: Mayor Resseman adjourned the meeting at 8:40 p.m.

Respectfully Submitted,

Michele Peterson

City Administrator/Clerk

**Lanesboro City Council
Regular Meeting
Monday, October 3, 2022**

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, Joe Goetzke, and Chase Bakke

Absent: None

Visitors: Attorney Joseph O’Koren, Brian Malm, Hannah Wingert, Bonita Underbakke, Geoff Griffin, Karen Heimdahl, Jerry Ritter, Lester Dunn, David Haugen, Rob Wagner, Andrzej Zalasinski, Joel Pfeffer, Officer Gidion Purdoehl, and Rick Lamon

Zoom Participants: Deane Benson, Brooke Pfeffer, Cathy Enerson, Iphone, Marlin Miner, Susan Ritter, Bill, ipad, Scott Sindelar, John Dahle, Melissa Vanderplas, and Corrine Hager.

Budget Workshop 5:30 p.m.: Council Members reviewed and provided comments for the following departments.

1. Emergency Services: A new position was created for a mechanic, therefore an increase to salary was requested. Additionally it was noted that a standard 2% increase was requested. Members noted a desire to have an accurate vehicle replacement schedule for trucks prior to budgeting for 2024. Administrator will report back information regarding the last increase to the Rural Board.
2. General Revenue: No comments were received.
3. Council: Increase in salaries per the February 7, 2022 City Council meeting.
4. Elections: No budget for 2023.
5. Museum: No comments were received.
6. Administration: A suggestion was made to provide a 3% cost of living increase, along with step increases per the Council’s pay plan for staff members. Member Albrecht-Benson requested actual increase amounts for those increases. Also discussed was the increase in health insurance costs, it was noted that an employee that previously waived the coverage was now in need of the coverage.
7. Police: Budgeted amount is still the preliminary, final figures have not yet been received.
8. EDA: No comments were received.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:00 p.m.

- A. Agenda:** Member Albrecht-Benson motioned to approve the agenda with the following amendments: Remove change order from Project Reports item B, add Resolutions 2022-37 and 2022-38 to Project Reports item B, add Street to Department Reports, add Filthy 50 event as item F under New Business. Member Bakke seconded the motion. Motion carried with all in favor.

- B. Public Comments:** The following comments were heard:

- a. Lester Dunn: Shared that he appreciates the opportunity that Zoom has allowed for members of the public to remain engaged with the Council and activities in town. He feels it is a great option, and hopes that it continues.
- b. Karen Heimdahl: Encouraged the Council to hold a Public Hearing in order to consider amendments to the off-sale liquor license ordinances. She suggested that if there was an opportunity to reference state statute, rather than provide details in the ordinance themselves, that may be a better route to go.

C. Approval of Minutes:

- ❖ Minutes of the Regular Meeting, September 7, 2022: Member Goetzke motioned to approve the minutes as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

1. Accounts Payable
2. 2023 Liquor Licenses
3. Chamber of Commerce - Temporary Liquor License December 3, 2022
4. Lanesboro Arts - Temporary Liquor License Oct 8, Nov 18, Dec 23, 2022

Member Goetzke motioned to approve the Consent Agenda items as presented. Member Walbridge seconded the motion. Approval dates and signatures will be completed on the liquor license applications prior to them being submitted to the State for approval. Motion carried with all in favor.

E. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #22:** Brian Malm noted the recommendation of the pay request in the amount of \$188,388.80. Mayor Resseman motioned to approve the pay request. Member Bakke seconded the motion. The project is now 82.2% complete, plans are being made for start up of the new system as well as demolition of the current facility. Malm also noted that there would be a trail closure between Lanesboro and Whalan October 11-13, and that there will also be work completed on Coffee Street East during the month of October. Motion carried with all in favor.

b. 2022 Street & Utility Improvements:

- i. **Pay Request #2:** Brian Malm noted that Pay request #2 in the amount of \$229,947.45 is recommended for payment. Member Walbridge motioned to approve. Member Bakke seconded the motion. Motion carried with all in favor.
- ii. **Resolution 2022-37:** Mayor Resseman motioned to approve Resolution 2022-37 accepting the offer of the Minnesota Public Facilities Authority to purchase a \$345,334 General Obligation Water Revenue Note of 2022D, providing for its issuance and authorizing execution of a bond purchase and project loan agreement. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- iii. **Resolution 2022-38:** Member Walbridge motioned to approve Resolution 2022-38 accepting the offer of the Minnesota Public Facilities Authority to purchase a \$461,728 General Obligation Sewer Revenue Note of 2022C, providing for its issuance and authorizing execution of a bond purchase and project loan agreement with water infrastructure funding grant. Member Bakke seconded the motion. Motion carried with all in favor.

F. Department Reports:

- a. **Street:** Supervisor David Haugen shared that an opportunity was presented to have the 600 block of Kenilworth Avenue paved yet this year has been offered. Administrator Peterson noted that the estimate was for \$30,000, of which the department had \$25,000 funds set aside, however the remaining \$5,000 would need to come from reserves. Mayor Resseman motioned to approve the work to be completed. Member Walbridge seconded the motion. Additional funding for the project will be taken from reserves. Motion carried with all in favor.
- b. **Park:** Member Walbridge shared that the Park Board had been reviewing priorities and have noted two projects they would ask the Council to consider. The first is roof replacement on the Gazebo roof, the cedar shakes would be replaced with commercial grade metal that would match the community center roof. A generous donation has been received in the amount of \$15,000, however the project is estimated to cost \$19,861.00. Member Walbridge noted that an additional grant has been applied for from the Area Foundation and requested the additional funding be allocated from the remaining ARPA funding. Member Goetzke motioned to approve the gazebo roof work along with the dedication of funds from ARPA. Mayor Resseman seconded the motion. Motion carried with all in favor. Walbridge noted that the second area of concern for the Park Board is the tennis courts. In order to determine what and how something could be built in this area, a feasibility study is recommended. The study is estimated to cost \$9,000, a grant in the amount of \$5,000 has been applied for. Walbridge requested that the remaining ARPA funds be allocated to the tennis courts project for the study as well as construction. Member Goetzke motioned to approve completion of the study as well as the dedication of funds. Member Walbridge seconded the motion. Motion carried with all in favor.
- c. **Chamber of Commerce:** Director Andrzej Zalasinski shared a spreadsheet showing the lodging tax revenue, and how those revenues are being utilized for tourism purposes. Zalasinski also shared visitor data, and website information, noting that things are going well this year.
- d. **EDA - Sparrow Valley Properties Agreement Amendment Consideration:** Developer Joel Pfeffer was present to request that the agreement be amended to show a pay as you go rather than payment at the end of the contract. Director Cathy Enerson shared the need to amend the contract in order to complete the project. Member Goetzke shared a review of last month's discussion at Council. Member Goetzke motioned to amend the development agreement to note payment would be made monthly based on submittance of invoices after all bank funds have been utilized. Member Bakke seconded the motion. It was noted that with this change this loan would be similar to already existing EDA loans. Motion carried with all in favor.

G. Continued Business:

- a. **Liquor Licensing Ordinance, Request to call Public Hearing repealing Ordinances 112.221, 112.30, 112.38, 112.39, 112.40, 112.401, 112.50, 112.51, 112.52, 112.53, 112.54, 112.55. Adopting Ordinance 112.06, and amending ordinances 112.03, 112.22:** Mayor Resseman motioned to call for a public hearing for the November meeting to consider amending the ordinances. Member Goetzke seconded the motion. Motion carried with all in favor.
- b. **Environmental Project:** Mayor Resseman motioned to present the installation of a thermal cooler in the Coffee, Beacon, Rochelle area to cool the storm water before it

enters the river as the environmental project noted in the settlement agreement pending the approval from Maslon Law. Member Albrecht-Benson seconded the motion. It was noted that this project is estimated to exceed the \$8,000 indicated in the agreement. Motion carried with all in favor.

- c. **Wastewater Treatment Facility Completion Inspection:** Mayor Resseman motioned that the Council as a whole should inspect the facility upon completion along with staff members. Member Bakke seconded the motion. Once the plant is up and running, Administrator Peterson will coordinate with the Engineers. Motion carried with all in favor.
- d. **18 Beacon Street (Setback Requirements, Floodplain, and Lot Coverage):** Mayor Resseman motioned to request the property be brought into compliance within 12 months for the Set-back, Floodplain, and Lot Coverage concerns. Member Goetzke seconded the motion. Motion carried with all in favor.

H. New Business:

- a. **G Cubed Development Agreement:** Council discussed the need for engineering oversight for the work to be completed. As well, members discussed the amount needed for the developer to escrow or letter of credit. Mayor Resseman motioned to require escrow in the amount of 125% of any work to be done off site, with the addition of \$50,000 for any on-site work to be held by an independent third party. Member Goetzke seconded the motion. Motion carried with all in favor. Member Goetzke motioned to amend the engineering oversight to reflect for on-site improvements including underground utility work and trench compaction at 25% to include critical inspection points. While keeping the off-site inspection as presented. Mayor Resseman seconded the motion. Members noted the uniqueness of the situation in that the developer is not crossing other privately owned property, and therefore the risk is with the developer. It was also discussed that the warranty period would begin once the work has been certified to be complete and to the specifications and standards of the City. Motion carried with all in favor. Member Goetzke motioned to amend section 17.1 item D to reflect that annual increases to these fees would not increase more than 3% and remove the provision capping the fees until 2045. Member Albrecht-Benson seconded the motion. Motion carried with all in favor. Mayor Resseman motioned to approve the amended agreement. Member Bakke seconded the motion. Motion carried with all in favor.
- b. **Walking Bridge to Little Norway:** Mayor Resseman motioned to table the discussion. Member Albrecht-Benson seconded the motion. Administrator Peterson will search out the cost to have a survey of the area completed. Motion carried with all in favor.
- c. **Zoom Option for City Meetings:** Mayor Resseman motioned to continue to offer the Zoom option, however the chat option should be removed. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- d. **Board and Commission Term Limits:** Mayor Resseman motioned to post notice of board and commission volunteer openings. Member Goetzke seconded the motion. Administrator Peterson will provide information relating to term limits for each board. Motion carried with all in favor.
- e. **Safety Training:** Administrator Peterson requested approval to amend the current safety training contract with MMUA, in order to find cost savings from the new pricing schedule. Peterson suggested that a Regional Safety Group could be an alternative. Mayor Resseman motioned to approve the request. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

- f. **Filthy 50 Bike Event:** Member Bakke motioned to not allow the event to set up in the construction area of Coffee, Rochelle, and Beacon Streets. Member Walbridge seconded the motion. Motion carried with all in favor. Mayor Resseman motioned to close off the alley next to the Chamber contingent on verification that this would not negatively impact the other businesses in this area. Member Albrecht-Benson seconded the motion. Administrator Peterson will reach out to those businesses to verify prior to communicating with event coordinators. Motion carried with all in favor. Mayor Resseman motioned to approve the traffic plan submitted by event coordinators including the closing of Parkway Avenue from Elwood Street to Coffee Street on Saturday, October 8, 2022. Member Walbridge seconded the motion. Motion carried with all in favor.

I. Miscellaneous:

- a. **December 5, 2022 City Council Meeting Start Time:** Mayor Resseman motioned that the December meeting should begin no sooner than 4:30 p.m. Member Walbridge seconded the motion. Motion carried with all in favor.

Next Meeting: Monday, November 7, 2022 6:00 p.m.

ADJOURN: Mayor Resseman adjourned the meeting at 7:51 p.m.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro City Council
Special Meeting
Tuesday, October 18, 2022 2:30 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jason Resseman, Mitchell Walbridge, and Mindy Albrecht-Benson

Absent: Joe Goetzke and Chase Bakke

Visitors: Darla Taylor

Call the Special Meeting to Order: Mayor Resseman called the Special Meeting to order at 2:30 p.m.

- A. Agenda:** Member Walbridge motioned to approve the agenda as submitted. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- B. Resolution 2022-40 Providing for the issuance and sale of a \$75,000 General Obligation Taxable Tax Abatement Bond, Series 2022E and pledging tax abatements for the security thereof and levying a tax for the payment thereof:** Member Walbridge motioned to approve Resolution 2022-40. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- C. Tax Abatement and Development Agreement:** Member Albrecht-Benson motioned to approve the Tax Abatement and Development Agreement for Sparrow Valley Properties. Member Walbridge seconded the motion. Motion carried with all in favor.
- D. Disbursing Agreement:** Member Albrecht-Benson motioned to approve the disbursing agreement with Novotny Law Office for Sparrow Valley Properties. Member Walbridge seconded the motion. Motion carried with all in favor.

Adjourn: Mayor Resseman adjourned the meeting at 2:31 p.m.

Respectfully submitted,

Michele Peterson
City Administrator/Clerk

**Lanesboro City Council
Special Meeting
Tuesday, October 26, 2022 5:30 p.m.
Lanesboro Community Center Meeting Room and Zoom**

Present: Jason Resseman, Mitchell Walbridge, Joe Goetzke, Chase Bakke and Mindy Albrecht-Benson

Absent: None

Visitors: Darla Taylor, Attorney O’Koren and Michele Peterson

Zoom Participants: Jason

Call the Special Meeting to Order: Mayor Resseman called the Special Meeting to order at 5:30 p.m.

Agenda: Member Albrecht-Benson motioned to approve the agenda as submitted. Member Walbridge seconded the motion. Motion carried with all in favor.

- A. City Administrator/Clerk Annual Review:** Administrator Peterson shared a statement which included her background, work experience, and her concern for the negative working conditions of the past 15 months, noting possible violations of our personnel policy and code of conduct towards her during public meetings. Mayor Resseman read aloud the annual review question responses from Michele Peterson. The council discussed and provided input to be included in the performance employee evaluation worksheet.
- B. City Administrator Contract:** A motion was made to approve the amended contract which removes the conflicting paragraph noting 3 months by Member Goetzke and seconded by Member Resseman. Motion carried all in favor. Attorney O’Koren was asked to review the amended contract for further language clarification that may be necessary.

Adjourn: Mayor Resseman adjourned the meeting at 7:05 p.m.

Respectfully submitted,

Darla Taylor
Deputy Clerk

Lanesboro City Council
Regular Meeting
Monday, November 7, 2022

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, Joe Goetzke, and Chase Bakke

Absent: None

Visitors: Brian Malm, Hannah Wingert, Bonita Underbakke, Jon Buggs, Tara Johnson, David Haugen, Stacey Schultz, Sarah Pieper, Darla Taylor, Deane Benson, Karen & Andy Heimdahl, Susan Ritter, and Jonathan Levine.

Budget Workshop 5:30 p.m.: Council Members reviewed and provided comments for the following departments.

1. Library: Automation, Wages, and PERA Benefits were discussed. Additionally it was noted that the Computer Lease amount decreased due to the fact they will be leasing two less computers for 2023.
2. Park: Cell phone amount to be corrected to \$900 from \$630. Increase gas from \$2100 to \$3000. Split the installation charges in half for 2023 and 2024, consider measures to determine success and continuation of the units for 2024. Clothing expenses are less due to reduced staffing.
3. Street: Increase motor fuels from \$6300 to \$7800, while reducing tree rebate by \$500 and engineering fees by \$1,000. Wage amounts will be verified.
4. Police: It was noted that the increase is due to an increase in workmen's compensation insurance. Discussion was had regarding patrol time within Lanesboro.

Public Hearing Amending Liquor Ordinances 6:00 p.m.: Karen Heimdahl with Sylvan Brewing noted support of the amendments as she feels it supports their business. No additional comments were made. The Hearing was closed at 6:05 p.m.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 6:05 p.m.

- A. Agenda:** Member Albrecht-Benson motioned to approve the agenda with the following amendment: Resolution 2022-40 item G under New Business. Member Walbridge seconded the motion. Motion carried with all in favor.
- B. Public Comments:** No comments were shared.
- C. Approval of Minutes:**
 - ❖ Minutes of the Regular Meeting, October 3, 2022: Member Bakke motioned to approve the minutes as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
 - ❖ Minutes of the Special Meeting, October 18, 2022: Member Walbridge motioned to approve the minutes as presented. Member Bakke seconded the motion. Motion carried with all in favor.

- ❖ Minutes of the Special Meeting, October 26, 2022: Member Goetzke motioned to approve the minutes as presented. Member Bakke seconded the motion. Motion carried with all in favor.

D. Consent Agenda:

1. Accounts Payable
2. Resolution 2022-39 Accepting Donation for Gazebo Roof in Sylvan Park
3. Turkey Bowling, Closure of Parking Spaces along Parkway Avenue

Member Goetzke motioned to approve the Consent Agenda items as presented. Member Walbridge seconded the motion. Members noted a desire to have a form for parking space closures for the future. Motion carried with all in favor.

E. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #23:** City Engineer Brian Malm provided an update on the project, noting that the plant has begun initial start-up processes and finishing site work is scheduled for this week. Malm recommended payment in the amount of \$209,904.27. Mayor Resseman motioned to approve the request as submitted. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

b. 2022 Street & Utility Improvements:

- i. **Pay Request #3:** City Engineer Brian Malm noted that curb installation was due to begin the next day, additionally paving is also scheduled to commence this week. Malm recommended payment in the amount of \$370,373.27. Mayor Resseman motioned to approve the request as submitted. Member Bakke seconded the motion. Motion carried with all in favor.

F. Department Reports:

- a. **Library:** Director Tara Johnson shared a copy of the most recent circulation report. She stated that circulation numbers have improved above pre-covid numbers noting that last month they were above 2000 items. The breakdown was 1868 physical items, and 147 E-book, audios, and magazines. Events have been able to continue including story times and author visits.

G. Continued Business:

- a. **Liquor Licensing Ordinance, Request to call Public Hearing repealing Ordinances 112.221, 112.30, 112.38, 112.39, 112.40, 112.401, 112.50, 112.51, 112.52, 112.53, 112.54, 112.55. Adopting Ordinance 112.06, and amending ordinances 112.03, 112.22:** Mayor Resseman motioned to approve the suggested amendments to the chapter. Member Goetzke seconded the motion. Members discussed the definition of restaurant, noting the definition from statute should be utilized. Member Bakke motioned to amend the previous motion to include removal of ordinance 112.06. Member Albrecht -Benson seconded the motion. The amended motion carried with all in favor.
- b. **Consider Walking Bridge to Little Norway Disrepair Next Steps:** Mayor Resseman motioned to table the discussion in order to get quotes for repair of the bridge. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

H. New Business:

- a. **Blandin Foundation Grant for Leadership Boost Grant for Community Planning Acceptance:** Member Goetzke shared the background information for the application of the grant funding. The funding will be used to study tourism in Lanesboro, with an emphasis on the winter season. Member Goetzke motioned to accept the \$50,000 grant funding. Mayor Resseman seconded the motion. Motion carried with all in favor.

- b. **Winter Tourism Study through the University of Minnesota:** Member Goetzke shared the opportunity to partner with the University of Minnesota to have a tourism assessment conducted. The cost is \$8,000 and will be funded through the Blandin Foundation Grant. Mayor Resseman motioned to approve the expenditure for the study. Member Bakke seconded the motion. It was noted that if there are additional large expenditures from the grant the Council will be asked to review them. Motion carried with all in favor.
- c. **MNDOT Art Mitigation for Construction Project Letter of Support:** Mayor Resseman motioned to approve the letter of support for the opportunity to partner with MNDOT to study the effects of utilizing Art to mitigate the effects of road construction. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- d. **Consider Personnel Policy Update for: Overtime, Health, Dental, Disability, Clothing Allowance, Holidays, and Annual Leave Conversion:** Member Goetzke motioned to the recommended amendments to the personnel policy. Member Bakke seconded the motion. Motion carried with all in favor.
- e. **Consider Updating Ordinance 93.033 Permitting Restaurants to operate on City Sidewalks Update Consideration:** The Ordinance will be taken to Planning & Zoning for review, and then brought back to Council for review.
- f. **Consideration for Updating Ordinance 54.06 effective January 1, 2023:** The ordinance will be shared with the Public Utility Commission and then brought back to the Council for final review.
- g. **Resolution 2022-40 Calling for a Public Hearing:** Member Goetzke motioned to approve Resolution 2022-40 Calling for a public hearing on the modification of municipal development district No 2, and the modification of the development plan relating thereto, the establishment of tax increment financing district No. 2-3 located therein, and the approval of the tax increment financing plan relating thereto. Member Bakke seconded the motion. Motion carried with all in favor.

I. Miscellaneous:

- a. **Term Limits of Boards and Commissions Details:** Member reviewed the information submitted. Members also discussed the opportunity to change liaisons for departments and boards year to year. Mayor Resseman motioned to table the discussion. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- b. **December Meeting Start Time:** Mayor Resseman motioned to start the December meeting at 5:00 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

Next Meeting: Monday, December 5, 2022 5:00 p.m.

ADJOURN: Mayor Resseman adjourned the meeting at 642 p.m.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

**Lanesboro City Council
Canvassing Board Special Meeting
Tuesday, November 15, 2022 5:30 p.m.
Lanesboro Community Center Meeting Room and Zoom**

Present: Jason Resseman, Chase Bakke, Mitchell Walbridge, Joe Goetzke, and Mindy Albrecht-Benson

Absent: None

Visitors: Darla Taylor

Call the Special Meeting to Order: Mayor Resseman called the Special Meeting to order at 5:30 p.m.

Agenda: Member Bakke motioned to approve the agenda as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

- A. **Resolution 2022-41:** Mayor Resseman reviewed the 2022 General Election results. Member Albrecht-Benson motioned to approve Resolution 2022-41 certifying the November 8th, 2022 election. Member Walbridge seconded the motion. Motion carried with all in favor.

Adjourn: Mayor Resseman adjourned the meeting at 5:35 p.m.

Respectfully submitted,

Michele Peterson
City Administrator/Clerk

Approved 01/03/2023

**Lanesboro City Council
Regular Meeting
Monday, December 5, 2022**

Meeting held in the Lanesboro Community Center Meeting Room and via Zoom

Present: Jason Resseman, Mitchell Walbridge, Mindy Albrecht-Benson, Joe Goetzke, and Chase Bakke

Absent: None

Visitors: Brian Malm, Hannah Wingert, Bonita Underbakke, Darla Taylor, Deane Benson, Lester Dunn, Bonnie Handmacher, Gideon Prudoehl, Mark and Brenda Bonney.

Regular Meeting:

Mayor Resseman called the Regular Meeting to order at 5:00 p.m.

- A. Agenda:** Member Albrecht-Benson motioned to approve the agenda with the following amendments: Miscellaneous - Wastewater Treatment Facility review schedule and New Business - Fire truck purchase agreement. Member Goetzke seconded the motion. Motion carried with all in favor.
- B. Public Comments:** No comments were shared.
- C. Approval of Minutes:**
- ❖ Minutes of the Regular Meeting, November 7, 2022: Member Goetzke motioned to approve the minutes as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
 - ❖ Minutes of the Canvassing Board Meeting, November 15, 2022: Member Albrecht-Benson motioned to approve the minutes as presented. Member Walbridge seconded the motion. Motion carried with all in favor.
- D. Consent Agenda:**
1. Accounts Payable
 2. CEDA Contract for 2023
 3. Meeting Schedule for 2023
 4. Chapter 112 Summary for Publishing
 5. Resolution 2022-43 Accepting a Donation

Member Goetzke motioned to approve the Consent Agenda items as presented. Member Bakke seconded the motion. Motion carried with all in favor.

E. Project Reports:

a. Wastewater Treatment Facility

- i. **Pay Request #24:** City Engineer Brian Malm noted the project is nearly 90% complete; demolition of the old plant, landscaping, paving, and fencing remain unfinished at this time. Malm recommended payment in the amount of \$262,566.55. Mayor Resseman motioned to approve the request as submitted. Member Bakke seconded the motion. Motion carried with all in favor.

b. 2022 Street & Utility Improvements:

- i. **Pay Request #4:** City Engineer Brian Malm stated the project is nearly 50% complete. Due to weather conditions the project will be delayed until spring for paving and additional cement work, along with the completion of Kirkwood Street East for 2023. Malm recommended payment in the amount of \$433,768.58. Member Bakke motioned to approve the request as submitted. Member Albrecht-Benson seconded the motion. A question raised if the project would be able to begin in the spring of 2023 before the road restrictions have been lifted, Malm will look into it. Motion carried with all in favor.

F. Department Reports:

- a. **Presentation and Frequency of Department Reports for 2023:** Members noted a desire to have quarterly reports for all departments. Liaisons will be utilized for board and commission updates, with staff members completing updates for departments without boards.

G. Continued Business:

- a. **Ordinance 54.06 Public Utilities Fee Schedule:** Mayor Resseman motioned to approve the ordinance as presented. Member Walbridge seconded the motion. Motion carried with all in favor.
- b. **Ordinance 93.033 Permitting Restaurants to Operate on City Sidewalks:** Member Bakke motioned to approve the ordinance as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- c. **Walking Bridge to Little Norway Repairs:** Public Works Supervisor David Haugen has identified and photographed the areas of concern. He is working on attaining cost estimates for the Council's review. Mayor Resseman motioned to table the discussion. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- d. **Safety Training for staff members:** Member Goetzke motioned to approve joining the Regional Safety Group through the League of MN Cities and MMUA for a total of \$1,485 for 2023 with no additional training sessions. Mayor Resseman seconded the motion. The training will be evaluated throughout the year to determine if additional training is desired. Motion carried with all in favor.

H. New Business:

- a. **Board and Commission Member Appointments for 2023:** Members discussed the opportunity to grow the EDA by appointing a second Council Member to the board. It was noted that this would be a possibility if another community member was willing to serve on the board.
 - i. **Resolution 2022-44 Heritage Preservation:** Member Goetzke motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.
 - ii. **Resolution 2022-45 Public Utilities:** Member Bakke motioned to approve the resolution as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
 - iii. **Resolution 2022-46 Park Board:** Member Walbridge motioned to approve the resolution as presented. Member Bakke seconded the motion. Motion carried with all in favor.

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the job description came during the Administrator/Clerk annual review. Motion carried with all in favor.

- e. **Fire truck Purchase Agreement:** Member Goetzke motioned to approve the contract as presented. Mayor Reed seconded the motion. Discussion was had with concern to the delivery date, if the date was to be delayed further. Motion failed with none in favor. Mayor Resseman motioned to table the discussion to request feedback from the department as to their comfort with how far out the delivery date should go. Member Goetzke seconded the motion. Motion carried with all in favor.

I. Miscellaneous:

- a. **Wastewater Treatment Facility Review Schedule:** Members noted that Tuesday's at 3:00 p.m. would work for all. Administrator Peterson will work with staff and Engineer's to coordinate an exact date.

The regular meeting was recessed at 5:54 p.m.

Truth in Taxation Public Hearing: Mayor Resseman called the hearing to order at 6:00 p.m. Brenda Bonney shared that she had requested to be included into the rural taxing district, however was denied by the Planning & Zoning commission. Bonney then reviewed minutes from past meetings, as well as the ordinance creating the district; she requested additional information as to why they were denied. Mayor Resseman provided a summary of the discussion from the denial. Resseman then shared that they were able to petition the Council for a review of the decision as well as detachment. With no further comments the hearing was closed at 6:11 p.m.

The regular meeting was reopened at 6:11 p.m.

J. New Business:

- a. **Resolution 2022-42 Approving Final Budget and Tax Levy for 2023:** Member Goetzke motioned to approve the resolution as presented. Member Bakke seconded the motion. Member Albrecht-Benson noted concern for the increase to the levy. Motion carried with Mayor Resseman and Members Bakke, Walbridge, and Goetzke voting in favor. Member Albrecht-Benson voted against the motion.

Next Meeting: Wednesday, January 3, 2023 6:00 p.m.

ADJOURN: Member Goetzke motioned to adjourn the meeting at 6:16 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk