

**Lanesboro Economic Development Authority
Regular Meeting
Thursday, January 7, 2021 11:00 a.m.
Via Zoom**

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrezj Zalinski, Sarah Peterson, Drue Ferguson, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 11:04 a.m.

- A. **Agenda:** Member Edwards motioned to approve the agenda with the addition of two stay safe grant applications. Member Goetzke seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Edwards motioned to approve the minutes from December 3, 2020 as presented. Member Dybing joined the meeting and seconded the motion. Motion carried all in favor.

Regular Business:

- A. **Drue Ferguson-Properties for sale:** Drue shared her data and research regarding the current amount of properties for sale in Lanesboro and the length of time each has been marketed. She shared concerns about the prices that were being marketed and thought some may be unreasonable based on the value of the building. EDA Members shared tools and opportunities for business owners to help educate themselves and thanked her for sharing the information.
- B. **Updates:**
 - 1. **Treasurer's Report:** The EDA operating fund has a balance of \$15579.01. The Loan fund is currently at \$25,144.19 with all loans current, and Barb Soma's loan paid in full.
 - 2. **City/P&Z/HPC/LPU:** Administrator Peterson shared that the council kept the EDA funding in the LPU Budget for 2021. She also noted that lodging and on sale liquor license fees have been waived for 2021. An easement for potential development beyond Hillside Ave was retained by the City. The city council will be discussing future meetings and the possibility of in person at their February 1, 2021 meeting.
 - 3. **Chamber of Commerce:** The annual meeting will be held virtually this year on Wednesday, January 27, 2021 at 7pm. There are currently three seats up for election on the board and exactly 3 candidates. The three candidates are Don Lukkason, Fred Keil and Steve Sobiniak.
 - 4. **Lanesboro Business Update:** The group met earlier in the morning and are moving forward with planning 2021 events.
 - 5. **School Board:** Board member Sarah Peterson reported that the Lanesboro Child Care Center is moved into the new location. She also noted that school board meetings are being held in person in the school gym to allow for plenty of social distancing. She suggested a final completion date for the project could be mid February.

Approved 2/4/21

- C. Director's Report:** Director Enerson reviewed her report with board members, the report was included in the meeting packet as well.
- 1. Stay Safe Grant Applications:** Member Dybing motioned to approve the grant application for Commonweal Theatre and Sons of Norway. Member Goetzke seconded the motion. Motion carried all in favor.
 - 2. USDA Rural Enterprise Grant:** Director Enerson noted that the city council approved moving forward with the grant process to capitalize the revolving loan fund.
- D. Items from Member:**
- 1. Phil Dybing-Housing Group:** Member Dybing shared that the Housing Group would be meeting later today and would hope to present the group and their idea and mission to the city council possibly as soon as the February meeting.
 - 2. Joe Goetzke -Website:** Joe suggested that a collaboration of websites may better serve our community if it were more focused on all the live, work and play aspects of the City of Lanesboro.
 - 3. Phil Dybing-Wayfinding Sign:** Phil mentioned that they are still looking for someone to give cost estimates to manufacture the sign.

Adjourn: Member Edwards moved to adjourn at 12:26 p.m. Motion seconded by Member Dybing. Motion carried all in favor.

Next Meeting: Thursday, March 4, 2021 at 11:00 a.m.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Approved 3/4/21

**Lanesboro Economic Development Authority
Regular Meeting
Thursday, February 4, 2021 11:00 a.m.
Via Zoom and In Person Council Chambers**

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrezj Zalinski, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 11:02 a.m.

- A. **Agenda:** Member Goetzke motioned to approve the agenda with the addition of USDA Grant Guidelines under new business and LEAN and MHP under Items from Members. Member Dybing seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from January 7, 2021 as presented. Member Goetzke seconded the motion. Motion carried all in favor.

Regular Business:

A. Updates:

1. **Treasurer's Report:** The EDA operating fund has a balance of \$11960.49 The Loan fund is currently at \$25,517.09 with all loans current. It was also noted that the LPU transfer of funds to the EDA operating account for 2021 has not yet taken place.
2. **City/P&Z/HPC/LPU:** Administrator Peterson noted that on sale liquor and lodging license fees have been waived for 2021. The new wastewater plant construction is under way and the first concrete was poured this week. She also noted a road project for 2022 is grant eligible so they will be moving forward to get the project shovel ready.
3. **Chamber of Commerce:** There will be a meeting on February 15, 2021 to discuss the goals and direction of the chamber. Andrezj is also working on a marketing plan. The new board will have a retreat on February 24, 2021
4. **Lanesboro Business Update:** The group met earlier in the morning and are moving forward with planning 2021 events in a cautiously optimistic manner. WSU may have a marketing intern who is able to help with the coordination and communication of all events.
5. **School Board:** No update given.

B. **Director's Report:** Director Enerson reviewed her report with board members, the report was included in the meeting packet as well.

C. New Business:

1. **Stay Safe Grant Applications:** Member Goetzke motioned to approve Stay Safe Grants for Coffee Street Inn and Bluff Country Retreat. Member Dybing seconded the motion. Motion carried all in favor. Member Goetzke also inquired about the \$200 amount and who was responsible for setting the limit. The EDA may consider alternatives to using the stay safe funds or to increasing the dollar amount given.

Approved 3/4/21

- 2. USDA Grant Guidelines:** Member Dybing made the motion to approve the USDA Grant Guidelines as submitted by Cathy Enerson including the interest rate and the waiving of the application fee. Member Goetzke seconded the motion. Motion carried all in favor.

D. Items from Member:

- 1. LEAN:** Member Edwards shared about a program to create student internships and are looking to have Lanesboro Schools participate. New business surveys have been created. SMIF is designing a logo for LEAN. WSU also has an intern program that could bring help to Lanesboro.
- 2. Phil Dybing-Housing Group (MHP):** Member Dybing shared that the MHP presented to City Council on 2/1/21 as their first formal communication with the community. The group is in a communication and collaboration stage and working to share information with others.
- 3. Phil Dybing-Wayfinding Sign:** Phil mentioned that he was able to connect with Kelly Printing and things are in progress.

Adjourn: Member Goetzke moved to adjourn at 12:22 p.m. Motion seconded by Member Dybing. Motion carried all in favor.

Next Meeting: Thursday, March 4, 2021 at 11:00 a.m.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Approved 4/1/21

Lanesboro Economic Development Authority
Regular Meeting
Thursday, March 4, 2021 11:00 a.m.
Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrej Zalinski, Sarah Peterson, Kara Maloney, Pauline Sukow, Hillary, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 11:02 a.m.

- A. **Agenda:** Member Goetzke motioned to approve the agenda with the addition of Lanesboro Arts Update and Wayfinding Sign update under items from members. Member Edwards seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from February 4, 2021 as presented. Member Goetzke seconded the motion. Motion carried all in favor.

Regular Business:

A. Updates:

1. **Treasurer's Report:** The EDA operating fund has a balance of \$12560.49 The Loan fund is currently at \$25,778.40 with all loans current. It was also noted that the LPU transfer of funds to the EDA operating account for 2021 has not yet taken place but will be reflected before the next meeting.
2. **City/P&Z/HPC/LPU:** Council Member Goetzke noted that the development of Hillside Ave was approved for a proposed development by Geoff Griffin. A rural taxing district was also approved. A letter of support was sent to Representative Davids and Senator Miller in support of the Free Beer Bill requested of the council by Sylvan Brewing. The Comprehensive Plan was also approved. The peddler ordinance was reviewed and tabled.
3. **Chamber of Commerce:** Alison Leathers will be the new president of the Chamber Board. Communication materials are in the developing stages and will be shared once finalized.
4. **Lanesboro Business Update:** The Guest Hus has a new owner. Kim Berekvam will be opening a restaurant in her building. A workgroup will be established between the Chamber and Business Promotion Group.
5. **School Board:** Sarah Peterson shared that the construction continues and the kitchen has had several items to be addressed, however it would be operational soon with a high priority level given to address the needs. As of last Friday over half of the staff had been fully vaccinated. Enrollment numbers have risen from 355 in October to current number of students at 390. Superintendent Schultz has been named President of the NRE board.
6. **Lanesboro Arts:** Kara Maloney shared a mainstreet initiative program would align well with the EDA. She noted the 2012 HPC guidelines for the downtown commercial district. The Arts Center will host outdoor concerts in 2021 and will continue to work towards the vision of an arts campus. As a young

Approved 4/1/21

member of our community she offers interest in the affordable housing needs. She also offered grant writing assistance as needed.

- B. Director's Report:** Director Enerson reviewed her report with board members, the report was included in the meeting packet as well. Member Edwards made the motion to pledge \$40,130 to the USDA for grant assistance to build the revolving loan fund in the amount of \$99,999.00. Motion was seconded by Member Goetzke. Motion carried all in favor.
- C. New Business:**
- 1. Stay Safe Grant Applications:** Member Dybing motioned to approve the grant application for Eagle Bluff LLC. Member Edwards seconded. Member Goetzke abstained due to his employment at Eagle Bluff. Motion carried.
- D. Items from Member:**
- 1. LEAN:** No update, see Cathy's Report.
 - 2. Phil Dybing-Housing Group (MHP):** A meeting for later today will be rescheduled for March 17 at 1pm. Barb Jeffers will do an article for the Fillmore County Journal.
 - 3. Phil Dybing-Wayfinding Sign:** Phil mentioned that he was able to get a quote from Solberg Welding and Kelly Printing. The wayfinding sign details will be finalized in an upcoming meeting.

Adjourn: Member Dybing moved to adjourn at 12:11 p.m. Motion seconded by Member Edwards. Motion carried all in favor.

Next Meeting: Thursday, April 1, 2021 at 11:00 a.m.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Approved 5/6/21

Lanesboro Economic Development Authority
Regular Meeting
Thursday, April 1, 2021 11:00 a.m.
Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrezej Zalinski, Sarah Peterson, Chris Hahn, Ben, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 11:01 a.m.

- A. **Agenda:** Member Dybing motioned to approve the agenda with the addition of Knotty Pines Stay Safe Grant, Banners, WSU Education Event and Fillmore County EDA, Cares Act Update. Member Goetzke seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from March 4, 2021 as presented. Member Goetzke seconded the motion. Motion carried all in favor.

Regular Business:

A. Updates:

- 1. **Treasurer's Report:** The EDA operating fund has a balance of \$21860.49 The Loan fund is currently at \$26,313.23 with all loans current.
- 2. **City/P&Z/HPC/LPU:** Administrator Peterson noted that County Road 21 will be under construction and could impact the accessibility of the brush dump. Also Hwy 250 outside of Lanesboro will be worked on this summer with the big Hwy 250 project in Lanesboro scheduled for 2026. She also noted that Lanesboro is a tree city usa again for 2020. The city is also working with the township on the annexation of 180 acres and also with Mienergy for utilities service area. Planning and Zoning is looking for feedback on a possible Food truck discussion.
- 3. **Chamber of Commerce:** The 2021 Map and Guide are being printed and finalized. The hiring freeze was lifted to fill a temporary seasonal position.
- 4. **Lanesboro Business Update:** Lots of new activity with possible new businesses was noted.
- 5. **School Board:** Sarah Peterson shared that delays in production are creating the holdup for completion of some of the project including glass windows. The Senior Class Trip, Prom and Graduation are all moving forward. Additionally a spring choir concert and elementary track and field day are in the works. Sarah will work to schedule a tour of the school for the EDA commission members.
- 6. **Lanesboro Arts:** No update given.

- B. **Director's Report:** Director Enerson reviewed her report with board members, the report was included in the meeting packet as well. Director Enerson was excited to share that the Veteran's Home in Preston is moving forward. Member Dybing made the motion to apply to Mienergy for grant assistance to build the revolving loan fund. Motion was seconded by Member Goetzke. Motion carried all in favor.

Approved 5/6/21

C. New Business:

1. **Stay Safe Grant Applications:** Member Goetzke motioned to approve the 3 grant applications for Whalan Depot, Loubelle's and Knotty Pine Cabins. Motion was seconded by Member Dybing. Motion carried all in favor.
2. **Stay Safe Grant Guidelines:** A motion to approve the amendment and use Stay Safe funds to hire an intern was made by Member Goetzke. The motion was seconded by Member Dybing. Motion carried all in favor.
3. **First time home buyer incentive:** REV has secured \$17,000. Housing links can be found on the EDA page of the city's website.

D. Items from Member:

1. **LEAN:** Next Meeting is April 21st.
2. **Phil Dybing-Housing Group (MHP):** An article was published in the Fillmore County Journal.
3. **Phil Dybing-Wayfinding Sign:** The sign was ordered from Solberg Welding. There will be a push to get the sign done in April.
- 4.

E. Other

1. **Fillmore County EDA Update:** Chris Hahn shared information on the funding that was received by Lanesboro Businesses from Fillmore County. He also noted that Lanesboro will receive approximately \$80,000 in the next round of funding. Chris also noted that Broadband needs are being discussed and addressed at the county level.
2. **WSU Education Event:** The opportunity for a Mental Health Education Event was shared. The possibility of hosting will be explored.
3. **Banners:** A grant from the LACF was submitted for new banners. It was noted that the AARP community grant may also be a funding source for banners to beautify the city light poles.

Adjourn: Member Goetzke moved to adjourn at 12:19 p.m. Motion seconded by Member Dybing. Motion carried all in favor.

Next Meeting: Thursday, May 6, 2021 at 11:00 a.m.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Approved 6/3/21

Lanesboro Economic Development Authority
Regular Meeting
Thursday, May 6, 2021 11:00 a.m.
Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrezej Zalinski, Sarah Peterson, Kara Maloney, Bill Ferrie, Megan Weilandt, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 11:00 a.m.

- A. **Agenda:** Member Goetzke motioned to approve the agenda with the addition of June Meeting Schedule. Member Dybing seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from April 1, 2021 as presented. Member Goetzke seconded the motion. Motion carried all in favor.

Regular Business:

A. Updates:

- 1. **Treasurer's Report:** The EDA operating fund has a balance of \$17,728.99 The Loan fund is currently at \$26,677.47 with all loans current.
- 2. **City/P&Z/HPC/LPU:** Administrator Peterson noted the WWTF project is moving along. The Dam project is completed and was a bit over budget, so some wish list items were not done. The painting and maintenance continues before the busy season. Two new lodging licenses were issued to new owners. A portable restroom will be placed in the Parkway Lots. The P&Z will have a public hearing on May 12 to discuss a possible home occupation.
- 3. **Chamber of Commerce:** New event cards and guides are printed and available. The area around the Visitor's Center is being cleaned up and some gravel added with cooperation from the DNR. They have also installed a new bulletin board.
- 4. **Lanesboro Business Update:** Possible use of Capron's Window for display and advertising of the special events or stay safe. Granny's celebrating 6years in business. New owners at Coffee Street Inn and Grandma's.
- 5. **School Board:** Sarah Peterson shared that events are being planned including a choir concert this evening, prom May 15, and graduation June 6. Construction is nearing completion, and tours will be available once school is out for the summer. A vaccine clinic for 16-18 year olds was held. There is a job opening for a Daycare Director.
- 6. **Lanesboro Arts:** Gateway Park electricity has been installed for the concert series.

- B. **Director's Report:** Director Cathy Enerson shared that the CEDA annual meeting will be held on June 10. She also noted that an AARP grant for \$4500 was requested to help bring mental health education to

Approved 6/3/21

Lanesboro. Additional notes were included in the directors report and in the packet. A motion by Member Joe Goetzke to hire Megan Weilandt as the summer intern at \$500 per month and Kara Malony as the intern supervisor at \$250 per month for the stay safe project was made. Motion was seconded by Member Dybing. Motion carried all in favor. Additionally a motion was made by Member Edwards to send a letter of intent to CEDA for the Deed small cities block grant. The motion was seconded by Member Dybing. Motion carried all in favor.

C. New Business:

- 1. Stay Safe Grant Applications:** A motion was made by Member Goetzke to approve the two Bunge Stay Safe Grant applications. Motion was seconded by Member Dybing. Motion carried all in favor. It was noted that the funds will be used to replace BBD tents that were damaged in 2020.
- 2. Community Block Grant:** A grant possibility for broadband, Covid 19, and rehabilitation projects was presented by Director Enerson. A possible need for improving shared heat and air conditioning sources in buildings was considered. Due to the requirements and timelines no action was taken.
- 3. First time home buyer incentive:** Currently the process of benchmarking other local communities is underway. The Housing Group will present ideas in the future for incentives to draw people to Lanesboro. Director Enerson noted that first time home buyer incentives from Bluff Country HRA include \$17,000 for closing costs if income is below \$105,000. A LIVE, PLAY, WORK website is in the works and nearly complete. Items to be completed include a list of rental properties and the new housing incentive that will be offered once it is established.
- 4. Blue Hotel Loan Application:** Bill Ferrie owner of the Blue Hotel Property in Lanesboro has made an application to the EDA for a loan of \$50,000 to improve the 1st floor retail space. The space will need water and septic line repairs as well as the construction of the retail area. Stage 2 of the project would include exterior work on the front of the building including windows. Director Enerson presented a summary of the financial feasibility for the project. Pending approval from the City Council for the MIENERGY loan to capitalize EDA loan funds, Member Dybing made the motion to approve a loan in the amount of \$50,000 for 10 years at 2% interest. Payments would begin after August 1 and interest would begin accruing immediately. Member Edwards seconded the motion. Motion carried all in favor.

D. Items from Member:

- 1. LEAN:** A welcome letter to new businesses is being drafted. A REV alumni meeting will be held next week.
- 2. Phil Dybing-Housing Group (MHP):** Currently in phase 4 of 5. Monthly Meetings are still being held. A meeting with Rick Lamon on a potential development proposal and engineering expertise is scheduled.
- 3. Phil Dybing-Wayfinding Sign:** Nothing new to report. May need to find another source for the work.

E. Other

- 1. Banners:** Using the Live, Work, Play theme Kara is working on design and art work. A grant for \$1000 was received from the LACF for the banners.
- 2. June Meeting Schedule:** The time of the June 3rd meeting will be moved to 10:30 AM to allow for office closure at noon.

Adjourn: Member Dybing moved to adjourn at 12:26 p.m. Motion seconded by Member Goetzke. Motion carried all in favor.

Next Meeting: Thursday, June 3, 2021 at 10:30 a.m.

Respectfully Submitted,
Darla Taylor
Deputy Clerk

Approved 7/1/21

Lanesboro Economic Development Authority
Regular Meeting
Thursday, June 3, 2021 10:30 a.m.
Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrezj Zalinski, Sarah Peterson, Michael Seilor, Megan Weilandt, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:33 a.m.

- A. **Agenda:** Member Dybing motioned to approve the agenda. Member Goetzke seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from May 6, 2021 as presented. Member Goetzke seconded the motion. Motion carried all in favor.

Regular Business:

A. Updates:

1. **Treasurer's Report:** The EDA operating fund has a balance of \$17,317.49 The Loan fund is currently at \$27,205.76 with all loans current. It was noted that support from F&M bank in the amount of \$1000 was received. Support from Merchants Bank is still pending
2. **City/P&Z/HPC/LPU:** Administrator Peterson noted that the next council meeting will be held on June 7 so no update. Planning and Zoning has seen lots of minor permits for painting and fencing. Future plans for the fire hall could be presented in the near future. The WWTF project is moving along. Michael Seiler was appointed as the P&Z liaison to the EDA.
3. **Chamber of Commerce:** Visitor Guides and map supply is already running low. There are 2-3 open positions at the chamber so they are looking for applicants. It was noted that the lodging tax is higher than historically. The area is being spruced up with the DNR having spread gravel recently.
4. **Lanesboro Business Update:** Member Dybing noted that it was hard to find food on Memorial Day. The vacant lot is being worked on by the stay safe grant intern and a survey will be taking for ideas for the area. A prize basket will be offered as an incentive to participate in the survey. Commonwealth Theatre is back to full capacity. Many events are being planned for Lanesboro.
5. **School Board:** Sarah Peterson shared that interviews were taking place for open positions. The need for a daycare director, Title 1 Teacher and bus drivers is still prevalent. Graduation is set for June 6 at 1:30pm. Summer Rec activities are set to being normally next week. A final punch list of items is being worked through with Market and Johnson and asphalt should be happening soon. The first phase of the solar panels should also get underway this summer. Finally a stipend of \$500 was given to all staff who are retained for next year as an appreciation for all the work they put in due to covid. Director Enerson shared that Telemedicine options are still be discussed and she may need a letter of

Approved 7/1/21

support from the school in the near future if that is something they are interested in exploring further.

6. **Lanesboro Arts:** Art in the Park is June 19 and the first of the concert series will be held on June 11.
7. **Stay Safe Intern:** Megan Weilandt join us via zoom to share she is working on Parkway Place. An information board will be placed with a survey for the area included. An events yard sign was shared and suggestions offered by the committee for changes. A video is in the works.

B. Director's Report: Director [Cathy Enerson](#) shared that the CEDA annual meeting will be held on June 10. She also noted that the Small Cities Block Grant is looking like a possibility for 2024 and would require a \$1000 pre application fee and \$1000 final application fee. Additional information was included in the directors report.

C. New Business:

1. **MI ENERGY Loan Amount:** A motion was made to move forward with the Mienergy funds based on need up to the maximum amount of \$150,000 by Member Goetzke. Motion was seconded by Member Dybing. Motion carried all in favor.
2. **Revolving Loan Application:** Ryan and Alisa Palmer, future owners of the Red Hotel Property in Lanesboro presented a business plan and has made an application to the EDA for a loan of \$45,000 to help with the business plan and some gap financing. Member Goetzke made the motion to approve a loan in the amount of \$45,000 for Livingston Holdings LLC pending proof of 1:1 collateral, verified bank appraisal, final bank approval and the council approval of MIENERGY Funds. Member Dybing seconded the motion. Motion carried all in favor.
3. **Telecommuter Forward Designation:** A motion to bring a resolution to city council for approval of a Telecommuter Forward Designation was made by Member Goetzke. Motion was seconded by Member Dybing. Motion carried all in favor.
4. **Planning and Zoning Liaison:** A motion was made to appoint Phil Dybing as the liaison to planning and zoning by Member Dybing. Motion was seconded by Member Goetzke. Motion carried all in favor

D. Items from Member:

1. **LEAN:** Meeting scheduled for July 14 with guest speakers [Karen Heimdahl](#) and [Kristen Asleson](#) . Director Enerson suggested that Bill Ferrie could also be asked.
2. **Phil Dybing-Housing Group (MHP):** Final session is set for October. The likely outcome is to present a recommendation to city council for housing development.
3. **Phil Dybing-Wayfinding Sign:** The sign has been fabricated and they are working on verbage.

E. Other

1. **Meeting Schedule:** Member Goetzke motioned to move the start time of all EDA meetings to 10:30 AM. Motion was seconded by Member Dybing. Motion carried all in favor.

Adjourn: Member Goetzke moved to adjourn at 12:11 p.m. Motion seconded by Member Dybing. Motion carried all in favor.

Next Meeting: Thursday, July 1 2021 at 10:30 a.m.

Respectfully Submitted,
Darla Taylor
Deputy Clerk

**Lanesboro Economic Development Authority
Regular Meeting
Thursday, July 1, 2021 10:30 a.m.
Via Zoom and In Person Council Chambers**

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrezej Zalinski, Sarah Peterson, Michael Seilor, Megan Weilandt, Jason Ressesman, Tyler Shipton, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.

- A. **Agenda:** Member Dybing motioned to approve the agenda with Community Investment Co-op and Funding Notification added to other. Member Goetzke seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Dybing motioned to approve the minutes from June 3, 2021 as presented. Member Goetzke seconded the motion. Motion carried all in favor.

Regular Business:

A. Updates:

- 1. **Treasurer's Report:** The EDA operating fund has a balance of \$16,353.00. The Loan fund is currently at \$28,302.00 with all loans current.
- 2. **City/P&Z/HPC/LPU:** Administrator Peterson noted that the potential movement of EMS to a new location is in the beginning discussion stage. The dam project is set to be finalized and the WWTF project is moving along. A 600,000 award from the Local Road Improvement was awarded for a 2022 road project to include the Beacon, Coffee St W loop.
- 3. **Chamber of Commerce:** No official update, however hiring is still in progress.
- 4. **Lanesboro Business Update:** They are looking for a new chairperson. Improvements to the Parkway Place Lot have been completed, but more is in the works like a stage and mural. There will be an all school reunion during Buffalo Bill Days.
- 5. **School Board:** Sarah Peterson shared that tours will be begin as they are currently putting the final touch ups on the building.
- 6. **Lanesboro Arts:** Due to the retirement of Robbie Broken, there are open positions that are currently being advertised for.
- 7. **Stay Safe Intern:** Megan Weilandt join us via zoom to share she is working on the video editing after filming the day prior and hopes that the video will be ready mid July. A proposal for a mural and stage on parkway place is also in the works. The stay safe signs were used for Art in the Park.

- B. **Director's Report:** Director [Cathy Enerson](#) submitted a director's report as part of the meeting packet. She also shared of a possible grant from SMIF. A motion by Member Goetzke to apply for the SMIF grant in the

Approved 8-5-21

amount of \$10,000 to establish a live, work, play tab to the city website was made. Member Edwards seconded the motion. Motion carried all in favor.

C. New Business:

1. **Redevelopment:** The DEED redevelopment program was explored for moving the EMS Services. No action was taken.
2. **Revolving Loan Application:** Tyler Shipton was present to request \$50,000 for his new business Junipers located at 109 Parkway Ave S. Member Goetzke made the motion to approve a loan in the amount of \$50,000 for 7years at 2% interest for Tyler Shipton pending appraisal and bank closing. The terms will include interest only payment the first 6months to match the bank terms and the check will be made out to Tyler and his lending bank. Member Dybing seconded the motion. Motion carried all in favor.
3. **Mi Energy Loan:** A motion to apply for \$50,000 loan from Mi Energy at 1% interest for 10 years was made by Member Goetzke. The motion was seconded by member Dybing. Motion carried all in favor.

D. Items from Member:

1. **LEAN:** Meeting scheduled for July 14.
2. **Phil Dybing-Housing Group (MHP):** Final session is set for October. The 2 keys to the project are an incentive package and the development of the Lamon property creating about 15 city lots.
3. **Phil Dybing-Wayfinding Sign:** The sign is done and ready for printing.

E. Other

1. **Community Investment Group:** Member Goetzke shared the idea of establishing a community investment group as a possible opportunity for the EDA to consider in the future planning.

2. **Funding Notification:** Merchants Bank and F&M Community Bank have both donated funds to be put towards the CEDA contract, offering financial support of the EDA. Administrator Peterson shared her appreciation for the donations.

Adjourn: Member Dybing moved to adjourn at 11:58 a.m. Motion seconded by Member Goetzke. Motion carried all in favor.

Next Meeting: Thursday, August 5, 2021 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor

Deputy Clerk

Approved 9/2/21

Lanesboro Economic Development Authority
Regular Meeting
Thursday, August 5, 2021 10:30 a.m.
Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrej Zalinski, Sarah Peterson, Michael Seilor, Sarah Pieper, Kristen Asleson, Michele Peterson and Darla Taylor

Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.

- A. **Agenda:** Member Dybing motioned to approve the agenda with Old Business Website Grant to the agenda. Member Goetzke seconded the motion. Motion carried all in favor.
- B. **Approval of the Minutes:** Member Goetzke motioned to approve the minutes from July 1, 2021 as presented. Member Dybing seconded the motion. Motion carried all in favor.

Regular Business:

A. Updates:

1. **Treasurer's Report:** The EDA operating fund has a balance of \$16,498.10. The Loan fund is currently at \$29,251.53 with all loans current.
2. **City/P&Z/HPC/LPU:** It was noted that the annexation of 143 acres is finalized increasing the City by about 17% to make way for a future development. Several street closures have been approved. The WWTF project is moving along, currently about 23% complete. The council will be taking a closer look at the lodging licenses and zoning that corresponds with the licensing.
3. **Chamber of Commerce:** Visitor Center is affiliate of Explore Minnesota and is tracking visits. The numbers are more efficient in counting visitors and show 1280 in June and over 1800 in July. Visitors Guides and maps have needed to be reorder as over 18,000 guides and 10,000 maps have been distributed. Lodging numbers have been at record levels. The Visitor Center hours are being adjusted and they are still looking to hire. Sarah Pieper also shared that many businesses in Lanesboro are struggling to find staff and suggested that the EDA may offer support.
4. **Lanesboro Business Update:** The group did a run down of events that have taken place thus far and discussed upcoming events including Buffalo Bill Days, Taste of the Trail, and a Grand Opening for Kristen Asleson's new endeavor. The recent social media event was also discussed. Special Events including Stone Mill Suites 20 years, Merchants Bank Customer Appreciation and new owner's at Anna V's.
5. **School Board:** Sarah Peterson noted that construction of the playground and paving of the parking areas is in progress. An all school reunion is planned for Saturday Aug 7 and an open house for

Approved 9/2/21

August 11 from 6-8:30. The covid concern about masking is being discussed and a back to school newsletter will be sent out shortly. No update on solar project but Sarah will check into it.

6. Lanesboro Arts: No Update

- 7. Stay Safe Intern:** Megan Weilandt submitted a report. Concerns were raised about the signs and the suggestions offered not being implemented. A request for reimbursement should be submitted to Darla with documentation for the expenses. Megan Weilandt has accepted a new job and her last day will be Aug 17, 2021 . There a few items for her to finish up and Cathy and Elaine will see that items are completed.

B. Director's Report: Director [Cathy Enerson](#) submitted a director's report as part of the meeting packet.

C. New Business:

- 1. Rescind Ferrie Loan:** A motion was made by Member Dybing to rescind the loan for William Ferrie. The motion was seconded by Member Goetzke. Motion carried all in favor.
- 2. DEED Main Street Program:** Director Enerson shared that we must continue to watch and think of projects to meet the guidelines.
- 3. SMIF Stay Safe Grant:** Gathering final information and data for final reports.

D. Items from Member:

- 1. LEAN:** Appreciation for Karen Heimdahl sharing her experience. Compliments to the City Attorney for the successful closing on the EDA Loan.
- 2. Phil Dybing-Housing Group (MHP):**They are in the home stretch. An onsite visit was done and very productive. An October presentation to developers in Rochester is planned. It was noted that second opinions may be needed for the quotes that have been received for the overall proposed project.
- 3. Phil Dybing-Wayfinding Sign:** Kara is working on verbage to get to Kelly Printing.

E. Old Business:

- 1. Website Grant:** Andrezj addressed the board about the Live, Work and Play tab for the city website. He noted that the goal of the 150th page was similar and just needs some updating. He strongly encourages collaboration with Chamber, EDA and City. Joe Goetzke noted the importance of integration of resources.

Adjourn: Member Goetzke moved to adjourn at 11:51 a.m. Motion seconded by Member Dybing. Motion carried all in favor.

Next Meeting: Thursday, September 1, 2021 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Approved 10/7/21

Lanesboro Economic Development Authority
Regular Meeting
Thursday, August 5, 2021 10:30 a.m. Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrezj Zalinski, Megan Boyum, Michael Seilor, Michele Peterson and Darla Taylor

1. **Call To Order:** Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.
2. **Agenda:** Member Goetzke motioned to approve the agenda. Member Dybing seconded the motion. Motion carried all in favor.
3. **Welcome Guests:**
4. **Approval of the Consent Agenda:**
 - A. EDA Minutes August 5, 2021
 - B. August Financial Report

Member Dybing motioned to approve the Consent Agenda items as presented. Member Goetzke seconded the motion. Motion carried all in favor.
5. **City Business:**
 - A. **Council Reps/City Administrator/Planning and Zoning:** It was noted that the Tax Abatement for the Griffin Development had been approved by the city and the county. Bids for the EMS remodel are due on 9/3/21, and a 2022 Road Project is moving forward with the assistance from Bolton and Menk.
 - B. **Chamber Report:** Megan Boyum was introduced to the board as the new office assistant. Steve Harris is also on retainer for his writing services. A membership drive will be coming up before the end of the year.
 - C. **School Board:** updates shared from an email include that teachers have started this week and the first student day for high school will be on Sept 7 and on Sept 9 for elementary students. The enrollment has gone up from 397 at the end of last year to 418 currently. The daycare fed 92 kids last week. Finally the solar panels are on backorder and in a holding pattern.
6. **Revolving Loan:**
 - A. Updates: Cathay shared expenses that should be shared with applicants who are applying for a loan including a \$46 recording fee, a \$20 UCC Financing Fee, a mortgage registration tax, and the city attorney fee. A motion to table this item was made by Member Goetzke and seconded by Member Dybing. Motion carried all in favor.
 - B. New Loans: None
 - C. MiEnergy cost to create loan documents: Cathy Enerson noted that fees to create the loan documents were passed along to the EDA for payment. At this time the amount is unknown.
7. **Old Business:**
 - A. SMIF Grant new application and former grant report: Cathay noted that the grant report was submitted with all milestones met. A new application for \$9500 was approved for the livability tab to be created for the website with work to be completed by October of 2022. A motion to recommend the approval and

Approved 10/7/21

acceptance of the SMIF Grant for \$9500 to the city council was made by Member Goetzke and seconded by Member Dybing. Motion carried all in favor.

8. New Business:

- A. 2022 Budget: It was noted that the CEDA contract would have a 3% increase. The question was raised about the possibility of creating a Lanesboro Housing Trust Fund as the legislature has a match available for 2022. A motion was made to have EDA staff apply to the LACF for \$2000 to supplement the project development fund by Member Goetzke and seconded by Member Edwards. Motion carried all in favor
- B. Bunge Lot Survey: 55 survey results were shared. The committee questioned whether there were current ordinances in place that would limit the height of a new building, the # of apartments, or the number of off site parking spaces required for a new building. Administrator Peterson will share ordinance information with the board members. A possible meeting with a developer is scheduled for the end of September.

9. **Director's Report:** Cathy asked board members to review the list of educational opportunities and try to attend. A Welcome Week proclamation will be sent to the city council. We have a new USDA representative and Cathy is working with him to get the loan funds to us as quickly as possible. Cathy Enerson would also like to start some Strategic Planning for 2022 with 1-3 year goals. A motion was made to accept the \$500 grant from E1 for education by Member Edwards and seconded by Member Dybing. The motion carried all in favor.

10. **Other:** Member Dybing noted that the Minnesota Housing Project will have an October 17th final meeting to present the Lanesboro story.

11. **Adjourn:** Member Dybing moved to adjourn at 11:40 a.m. Motion seconded by Member Goetzke. Motion carried all in favor.

Next Meeting: Thursday, October 7, 2021 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

**Lanesboro Economic Development Authority
Regular Meeting**

Thursday, October 7, 2021 10:30 a.m. Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrezej Zalinski, Sarah Peterson, Michael Seilor, Michele Peterson and Darla Taylor

1. **Call To Order:** Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:31 a.m.
2. **Agenda:** Member Dybing motioned to approve the agenda with the additions of Chamber Fund Request and Co-op Opportunity to Other Business. Member Goetzke seconded the motion. Motion carried all in favor.
3. **Welcome Guests:** None
4. **Approval of the Consent Agenda:**
 - A. EDA Minutes September 2, 2021
 - B. September Financial Report

Member Goetzke motioned to approve the Consent Agenda items as presented. Member Dybing seconded the motion. Motion carried all in favor.
5. **City Business:**
 - A. **Council Reps/City Administrator/Planning and Zoning:** 2022 Road Improvement Project is moving forward with trying to minimize costs, added parking by the school, and 20% assessment consensus. EMS swap of properties was approved to move EMS services out of the downtown location. Cyber Security was discussed. Lanesboro Ambulance has transitioned to Preston EMS Services as of October 1st. Planning and Zoning plans to revisit the food truck discussion.
 - B. **Chamber Report:** The membership drive for 2022 is beginning. It was noted that Welcome Week activities were a success. The events guide and stay safe information will be reviewed and updated.
 - C. **School Board:** A critical need for bus drivers was shared. There have been a few positive cases of covid, but overall things are going well.
6. **Revolving Loan:**
 - A. Client Fees: Motion to table by Member Goetzke and seconded by Member Dybing. Motion Carried.
 - B. USDA Funding: Cathy will be requesting 75% of funding as she works with the new representative moving forward.
 - C. New Loans: None
7. **Old Business:**
 - A. SMIF Grant: Cathy is working on amending the report, and will reach out to the two businesses for stay safe applications. We are also waiting for an invoice from the Chamber for the Facebook advertising.
 - B. LACF Applicaiton: The application was submitted and Cathy suggested someone attend the meeting to answer questions.
8. **New Business:**

- A. Workforce Housing Grant Program: A motion was made to bring to city council the request of support for the Workforce Housing Grant for the development of 6 apartments with the need of tax abatement and a resolution of support.
- B. LEAN: Meeting date moved to November 15th.
- C. MHP: October 19 will be the final presentation from the group. Phil Dybing will present to city council on November 1st.

9. **Director's Report:** The printed report was included in the packet materials. Cathy highlighted the Build Back Better Federal EDA grant naming Fillmore County as one of 5 counties to be included.

10. **Other:**

- A. Chamber Fund Request: The request was made to match the Dairyland Co-op Grant to publish the Business Directory in the Visitor's Guide. A motion to approve \$800 support of visitors guide to the Chamber was made by Member Edwards and seconded by Member Dybing. Member Goetzke abstained. Motion carried.
- B. Co-Op Opportunity: Cathy introduced the opportunity to create a culinary school and to start up a cooperative and asked if a committee should be formed. The idea will be referred to the LEAN Committee.

11. **Adjourn:** Member Dybing moved to adjourn at 12:04 p.m. Motion seconded by Member Goetzke. Motion carried all in favor.

Next Meeting: Thursday, November 4, 2021 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Approved 12/3/21

Lanesboro Economic Development Authority

Regular Meeting

Thursday, October 7, 2021 10:30 a.m. Via Zoom and In Person Council Chambers

Present: Phil Dybing, Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: None

Visitors: Andrej Zalinski, Sarah Peterson, Michael Seiler, Darla Taylor, Ryan Palmer, Chris Hahn, Sarah Pieper, Colleen Foehrenbacher, and Elaine Geopfert

1. **Call To Order:** Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.
2. **Agenda:** Member Dybing motioned to approve the agenda with the addition of ARPA Funding Suggestions to Other Business. Member Goetzke seconded the motion. Motion carried all in favor.
3. **Welcome Guests:** Guests were welcomed, no comments were received.
4. **Approval of the Consent Agenda:**
 - A. EDA Minutes October 7, 2021
 - B. October Financial ReportMember Goetzke motioned to approve the Consent Agenda items as presented. Member Dybing seconded the motion. Motion carried all in favor.
5. **City Business:**
 - A. Council Reps/City Administrator/Planning and Zoning:** Lanesboro City Council approved the 2022 contract. The Wastewater Treatment Facility and the Emergency Services building projects are going well. The City Council is continuing discussions for the 2022 budget.
 - B. Chamber Report:** Director Zalasinski noted the membership drive for 2022 is continuing.
 - C. School Board:** Board Member Sarah Peterson noted that they are doing their best to keep kids in school and keep everyone healthy. Additional staff members are still needed, including bus drivers. A new key entry system was recently installed at the school and is now operational. The school will be holding a vaccination clinic in November for children 5-11. School officials and board members have been receiving feedback regarding the 2022 Kirkwood project. Peterson also announced that the Varsity Football team will be participating in the Section 1 championship game November 5. Also Cross County Team member Lilyanne Kiehne has qualified for the state tournament, November 6, 2021.
6. **Revolving Loan:**
 - A. Client Fees:** Director Enerson noted that Harmony currently charges \$100, while Preston charges \$250. Discussion to be continued.
 - B. USDA Funding:** All required paperwork has been submitted, we are currently awaiting funding.
 - C. New Loans:** Director Enerson provided an overview of the application for Elaine Geopfert and the Blue Hotel. The Chamber of Commerce will assist with supplying information for the loan application. Elaine Geopfert introduced herself and shared the plans that she has for the Blue Hotel. Member Goetzke motioned to approve a loan of \$38,000 pending the SBA approval,

Approved 12/3/21

approval of the USDA funding, as well as that conditions are met to meet the collateral requirements. Member Dybing seconded the motion. Motion carried with all in favor.

7. Old Business:

- A. Workforce Housing Grant:** A resolution will be presented to the City Council at the December meeting supporting the Grant application, as well as the creation of a tax abatement.
- B. LACF Application:** No results have been received at this time.
- C. L.E.A.N. Meeting**
 - a. Ripple Mapping Exercise: Member Edwards noted that several entrepreneurs have been invited to the event that will be held November 15, 2021 at 9:00 a.m.
 - b. REV Lunch: Pam Bishop from SMIF would like to visit Lanesboro and meet with L.E.A.N. committee members. Member Edwards will send out an invitation.

8. New Business:

- A. MN Housing Partnership Final Presentation:** Member Dybing noted that a final powerpoint presentation was given. Dybing also noted that 4 of the 15 prospective lots in the Lamon subdivision are currently spoken for.
- B. E-1 Education event November 17:** Director Enerson noted that the educational event for entrepreneurs will be held on November 17, in person and via zoom.
- C. Federal Outdoor Recreation Grant:** Colleen Foehrenbacher, Executive Director of Eagle Bluff Environmental Learning Center reviewed the opportunity to apply for this grant. Grant funds would be used to build a Nature Center, the exact design is still being developed. Eagle Bluff has contracted with CEDA to write the grant. Member Dybing motioned to create a letter of support for the project. Member Edwards seconded the motion. Motion was approved with members Edwards and Dybing voting in favor. Member Goetzke abstained as he is an employee of Eagle Bluff.
- D. CEDA Evaluation:** Director Enerson requested members evaluate CEDA's services, and will provide a link to an online form.

9. Director's Report: The printed report was included in the packet materials. Enerson highlighted the following: Basket Winner, Housing Incentive, Livability Website, Prorated Liquor amounts, Food Trucks, Fillmore County Solar Project, and the Rochester Economic Summit.

10. Other:

- A. ARPA Funding Suggestion:** Director Enerson suggested grants for new and existing businesses could be created to help fund COVID related projects, such as new heating systems.

11. Adjourn: Member Dybing moved to adjourn at 11:45 a.m. Motion seconded by Member Goetzke. Motion carried all in favor.

Next Meeting: Thursday, December 2, 2021 at 10:30 a.m.

Respectfully Submitted,

Michele Peterson, MCMC
City Administrator/Clerk

Lanesboro Economic Development Authority
Regular Meeting
Thursday, December 2, 2021 10:30 a.m. Via Zoom and In Person Council Chambers

Present: Elaine Edwards, Joe Goetzke, and Cathy Enerson

Absent: Phil Dybing

Visitors: Andrezej Zalinski, Sarah Peterson, Michael Seiler, Darla Taylor and Michele Peterson

- 1. Call To Order:** Member Edwards called the Regular Meeting of the Lanesboro Economic Development Authority to order at 10:30 a.m.
- 2. Agenda:** Member Goetzke motioned to approve the agenda. Member Edwards seconded the motion. Motion carried all in favor.
- 3. Welcome Guests:** Guests were welcomed, no comments were received.
- 4. Approval of the Consent Agenda:**
 - A. EDA Minutes November 4, 2021
 - B. November Financial ReportMember Goetzke motioned to approve the Consent Agenda items as presented. Member Edwards seconded the motion. Motion carried all in favor.
- 5. City Business:**
 - A. Council Reps/City Administrator/Planning and Zoning:** Administrator Peterson noted that progress continues on the WWTF, the 2022 Road Project, the Eagle Bluff Grant, the Methodist Church Project, and the Griffin Development.
 - B. Chamber Report:** Director Zalasinski noted the membership drive for 2022 is in progress. He also noted board openings.
 - C. School Board:** Board Member Sarah Peterson noted that a vaccination clinic was held November 23rd. There is still a need for bus drivers so creative solutions are being considered in addition to Superintendent Schultz supporting the idea of a temporary licensure for currently licensed CDL drivers. She also noted that winter sports and knowledge bowl have begun. It was also noted the solar panels for the solar project installation are scheduled for March 2022. Administrator Peterson noted that the permit time has lapsed for the project and a renewal would be needed.
- 6. Revolving Loan:**
 - A. Client Fees:** Director Enerson noted that \$500 would be for council consideration. Discussion to be continued.
 - B. USDA Funding:** We are currently awaiting funding after mailing an originally signed document.
 - C. New Loans:** Director Enerson noted that a commitment letter would be needed for the Blue Hotel loan.
- 7. Old Business:**
 - A. Workforce Housing Grant:** A resolution will be presented to the City Council at the December meeting supporting the Grant application, as well as the creation of a tax abatement.
 - B. LACF Application:** Application was denied, due to the multi-year request.
 - C. L.E.A.N. Meeting**
 - a. Ripple Mapping Exercise: Member Edwards noted that the U of MN is helping to create a map to show all the progress that will be shared once received.

b. REV Lunch: Pam Bishop from SMIF would like to visit Lanesboro and meet with L.E.A.N. committee members on December 15th for lunch.

D. E-1 Education Event: It was noted that this was a very successful event.

E. MN Housing: It was noted that there is a host of items they can assist with.

F. Board Seat: City Council will review applicants and appointments on December 6th.

G. Wayfinding Sign: No update given

8. New Business:

A. Federal Outdoor Recreation Grant: Member Goetzke noted that progress continues on the grant application with letters of support from the County in addition to the cities of Lanesboro, Fountain and Preston.

B. USDA REAP Grant and Loan Program: Director Enerson shared the opportunity with the board for renewable energy assistance and HVAC upgrades.

9. Director's Report: The printed report was included in the packet materials..

10. Other:

11. Adjourn: Member Edwards moved to adjourn at 11:34 a.m. Motion seconded by Member Goetzke. Motion carried all in favor.

Next Meeting: Thursday, January 6, 2022 at 10:30 a.m.

Respectfully Submitted,

Darla Taylor
Deputy Clerk