

**Lanesboro Heritage Preservation Commission**  
**Wednesday, January 15<sup>th</sup>, 2020**  
**7:00 p.m.**

**Present:** Jason Resseman, Lori Bakke, and Kate O'Neary

**Absent:** Sara Xavier

**Visitors:** Bonita Underbakke

**Call the Regular meeting to order:** Member Resseman called the meeting to order at 7:02 p.m.

- A. **Agenda:** Member Bakke motioned to approve the agenda with the addition of a resignation to Regular Business. Member O'Neary seconded the motion. Motion carried all in favor.
- B. **Minutes:** Member Bakke motioned to approve the June 19<sup>th</sup>, 2019 minutes. Member O'Neary seconded the motion. Motion carried all in favor.

**Regular Business:**

- A. **Resignation:** Member Sara Xavier submitted a letter of resignation. The resignation will be forwarded to the City Council.
- B. **Ballfield – Historic Park Idea:** Member O'Neary suggested that the old site of the City brush dump adjacent to the ballfield become a City Park, giving importance to the history of the community. Her idea is to place an emphasis on the agricultural significance to the community. The park would have a cement slab to which picnic tables, and benches could be secured. Possibly a shelter, or trees to provide shade. O'Neary also suggested an antique piece of farm equipment could be on display. The suggested name was Founders Park. Member Resseman motioned to support this idea, and forward the discussion to the Park Board, referencing the Heritage Preservation Commission recognizes the cultural contributions of the agricultural industry. Member Bakke seconded the motion. Motion carried all in favor.
- C. **Standards and Guidelines:** This information was shared for reference for the board members, no discussion.
- D. **Statewide Historic Preservation Plan:** Members completed the Meeting in a Box from the MN Department of Administration. Administrator Peterson will submit the results.
- E. **Miscellaneous:**
  - 1. Administrator Peterson suggested that a Grant be applied for from the State Historic Preservation Office to have an intern digitize the Historic Property Folders. The application deadline is January 31<sup>st</sup>, 2020. Members supported the idea.
  - 2. Members suggested individuals that could serve on the board, members as well as Administrator Peterson will reach out to those individuals.

**Next Meeting:** Wednesday, April 15<sup>th</sup>, 2020 at 7:00 p.m.

**Adjourn:** Member Bakke moved to adjourn at 7:43 p.m., motion seconded by Member O'Neary. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro Heritage Preservation Commission**  
**Wednesday, April 15<sup>th</sup>, 2020**  
**7:00 p.m.**

Meeting was held via zoom.

**Present:** Jason Resseman, Lori Bakke, Mindy Benson, Ceil Allen, and Kate O'Neary

**Absent:** None

**Visitors:** Darla Taylor

**Call the Regular meeting to order:** Member Resseman called the meeting to order at 7:00 p.m.

- A. **Agenda:** Member Bakke motioned to approve the agenda as submitted. Member O'Neary seconded the motion. Vote was done through roll-call with all members in favor. Motion carried all in favor.
- B. **New Members:** Member Resseman introduced new members Mindy Benson and Ceil Allen, both provided brief background information.
- C. **Minutes:** Member Bakke motioned to approve the January 15<sup>th</sup>, 2020 minutes. Member Resseman seconded the motion. Vote was done through roll-call with all members in favor. Motion carried all in favor.

**Regular Business:**

- A. **Ballfield – Historic Park Idea:** The idea of a historic park which would include benches, shelter, fence with a gate, signage, picnic tables, and a historic piece of farm equipment was presented to the Park Board. The Park Board requested additional information, however noted an appreciation for the idea. Member O'Neary will serve as part of a committee to help design the space. Members of the Park Board will be sought to also serve as part of the committee.
- B. **Miscellaneous:**
  - 1. The Pastry Shop is currently in discussion with the EDA to consider repairs to the front of their building.
  - 2. Administrator Peterson will put together packets of information for new Members Benson and Allen with Historic Preservation Information.
  - 3. The Slant Avenue building has sold and the new owners are in the process of moving in.
  - 4. The Brewery site has been purchased and the business is still hoping to open in May.
  - 5. Updates to the Creamery building are continuing so that business as well can open soon.
  - 6. Ann Madland is opening a new Art Studio in the old Grocery Store Building.
  - 7. The Root River Saloon is working on a remodel to the interior of the building during the shut-down.

**Next Meeting:** Wednesday, July 15<sup>th</sup>, 2020 at 7:00 p.m.

**Adjourn:** Member Bakke moved to adjourn at 7:41 p.m., motion seconded by Member O'Neary. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro Heritage Preservation Commission**  
**Wednesday, July 15<sup>th</sup>, 2020**  
**7:00 p.m.**  
**Lanesboro Community Center Gymnasium and Zoom**

**Present:** Jason Resseman, Lori Bakke, Mindy Benson, and Kate O’Neary

**Absent:** Ceil Allen

**Visitors:** Darla Taylor

**Call the Regular meeting to order:** Member Resseman called the meeting to order at 7:00 p.m.

- A. **Agenda:** Member Bakke motioned to approve the agenda as submitted. Member O’Neary seconded the motion. Motion carried with all in favor.
- B. **Minutes:** Member Bakke motioned to approve the April 15<sup>th</sup>, 2020 minutes. Member Resseman seconded the motion. Motion carried with all in favor.

**Continued Business:**

- A. **Historic Park – Ballfield Location:** A meeting was held by representatives of the Heritage Preservation Commission and the Park Board to look at the physical space. A review of the meeting was presented:

We met informally at the ball field and discussed ways to convert the area what was the brush dump into a park area for the city. Just north of the ball field, the area is picturesque, and an idea may be presented in the future to convert the area into some sort of a park would enhance the beauty of Lanesboro and would give additional space for park/picnic areas.

Some of the ideas discussed were:

1. Shelter
2. Cement slabs with picnic tables
3. Charcoal grills
4. Benches facing the river
5. Fishing dock
6. Playground equipment
7. Antique farm equipment
8. Wildflowers along the bluff
9. Signage
10. Excavating
11. Parking
12. Some sort of a barrier to prevent vehicles access

Discussion was had regarding the ability to rent out the area for events, fencing ideas, as well as having a playground area included in the plans. Members discussed the idea to have a cohesive plan for the entire area. An estimated cost for the final plan will also need to be determined in an effort to help apply for funding. Members Resseman and Bakke will identify a few possible contractors to ask for estimates. Information will be shared via email ahead of the following meeting.

**Regular Business:**

- A. **Parkway Market:** Caleb Lauritsen-Norby discussed the desire to paint the building, Member Resseman will share paint samples with him. Discussion was also had regarding the possibility of replacing windows. Administrator Peterson will send the Historic Register information, as well as any other documentation on file for the property.

B. **Conference:** Members are not able to attend during that time frame. Administrator Peterson will verify if the virtual conference could be accessed at a later date.

C. **Miscellaneous:**

1. Member Resseman will share his copy of the HPC manual with Member Benson.

**Next Meeting:** Wednesday, October 21<sup>st</sup>, 2020 at 7:00 p.m.

**Adjourn:** Member Bakke moved to adjourn at 7:49 p.m., motion seconded by Member Resseman. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk

**Lanesboro Heritage Preservation Commission**  
**Wednesday, October 21, 2020**  
**7:00 p.m.**  
**Zoom**

**Present:** Jason Resseman, Lori Bakke, Mindy Benson, and Ceil Allen

**Absent:** Kate O’Neary

**Visitors:** Kara Maloney

**Call the Regular meeting to order:** Member Resseman called the meeting to order at 7:01 p.m.

- A. **Agenda:** Member Resseman motioned to approve the agenda as submitted. Member Allen seconded the motion. Vote was done by roll call with all members in favor. Motion carried with all in favor.
- B. **Minutes:** Member Bakke motioned to approve the July 15<sup>th</sup>, 2020 minutes. Member Resseman seconded the motion. Vote was done by roll with all members in favor. Motion carried with all in favor.

**Continued Business:**

- A. **Founders Park:** Members Resseman and Bakke noted that both of the landscape architects that they contacted noted they did not have additional time to look at the area at this time. Member Bakke motioned to table the discussion. Member Allen seconded the motion. Vote was done by roll call, with all members in favor. Motion carried.

**Regular Business:**

- A. **Crown Trout Jewelers:** Member Bakke motioned to approve the permit request to install a railing on the front steps. Member Albrecht-Benson seconded the motion. Discussion was had to clarify the placement of the rail, as well that there would also be a gate installed to keep visitors away from the building. Vote was done by roll call with all in favor. Motion carried.
- B. **Miscellaneous:**
  - 1. Member Allen noted that she had been approached with the idea of including a dog park into the founders park idea.
  - 2. Member Resseman noted that the trailhead area would soon be cleaned up. The plants and rocks will be removed from the area, and grass seed will be planted.
  - 3. Kara Maloney noted that the Lanesboro Area Community Foundation is considering looking at possible grants to improve the vacant lots downtown for 2021.

**Next Meeting:** Wednesday, January 20, 2020 at 7:00 p.m.

**Adjourn:** Member Resseman moved to adjourn at 7:15 p.m., motion seconded by Member .Bakke Motion carried all in favor.

Respectfully Submitted,

Michele Peterson  
City Administrator/Clerk