

Lanesboro Heritage Preservation Commission
Wednesday, January 19, 2022
7:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jason Resseman, Mindy Benson, Kate O’Neary, and Ceil Allen

Absent: None

Visitors: Elaine Goepfert

Call the Regular meeting to order: Member Resseman called the meeting to order at 7:00 p.m.

- A. Agenda:** Member Albrecht-Benson motioned to approve the agenda with the addition of Farmer’s Park. Member Allen seconded the motion. Vote was done by roll call with all members in favor. Motion carried with all in favor.
- B. Minutes:** Member Allen motioned to approve the July 21, 2021 minutes. Member Albrecht-Benson seconded the motion. Vote was done by roll with all members in favor. Motion carried with all in favor.

Regular Business:

- A. Seiler / Bucheit:** Member Resseman motioned to approve the application for new windows. Member Allen seconded the motion. Motion carried with all in favor.
- B. Juniper’s:** Member Resseman motioned to approve the application for paint and a sign. Member Allen seconded the motion. Motion carried with all in favor.
- C. Devey Hotel:** Elaine Goepfert joined via zoom to provide an overview of the proposed project. Ms. Goepfert is currently working on acquiring financing to purchase and remodel the property, and as part of that needed to have a review by the local Historic Preservation Commission. The proposal would include retail space and a lobby on the first floor, with short term lodging rooms on the upper two floors. The existing porch on the building would be removed and balconies to the hotel rooms would be put in its place. The second floor would be designed for ADA accessibility. The plan is to keep the color blue, keep the trim and newel posts (while creating matching ones for the new balconies), utilize original doors and flooring where possible. Members noted concern for the aesthetics of 6 balconies on the front of the building as the appearance did not match other existing properties in the area. A suggestion was made to alter the railings on the balconies, Goepfert noted that the railings would match the existing railing on the first floor. Another suggestion was given to extend the existing porch on the 2nd floor across the entire building, which would allow for balconies on this floor. While keeping the existing windows on the third floor. This would match the existing property next door. Goepfert noted concern for the suggested changes due to the budget being already at \$750,000, and was not sure increasing the budget was an option. Members encouraged Goepfert to review the suggestions and offer a compromise to the proposed project. Safety concerns were also noted for the balconies. Discussion will be continued.

D. Miscellaneous:

- a. Farmer’s Park:** Member O’Neary noted that the group has been busy fundraising for the creation of the park. Concern for the areas washed out near the river was shared, this would need to be addressed prior to the park installation.
- b. Heritage Preservation Sites:** Members discussed the idea of nominating other properties in town that are not in the historic district currently, some thoughts were: The Catholic Church, the Lutheran Church, the old School, and perhaps some of the current Bed and Breakfast properties.

Administrator Peterson will share a map of the Historic District, along with the process to nominate a property at the next meeting.

Next Meeting: April 20, 2022 at 7:00 p.m.

Adjourn: Member Allen moved to adjourn at 7:47 p.m., motion seconded by Member Albrecht-Benson. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro Heritage Preservation Commission
Wednesday, April 20, 2022
7:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Mindy Albrecht-Benson, Kate O'Neary, and Ceil Allen

Absent: Jason Resseman, Lori Bakke

Visitors: Elaine Goepfert

Call the Regular meeting to order: Member Albrecht-Benson called the meeting to order at 7:00 p.m.

- A. Agenda:** Member O'Neary motioned to approve the agenda with the addition of Food Trucks. Member Allen seconded the motion. Motion carried with all in favor.
- B. Minutes:** Member Allen motioned to approve the January 19, 2022 minutes. Member O'Neary seconded the motion. Motion carried with all in favor.

Regular Business:

- A. Goetzke:** Members reviewed suggested plans for parcel 190186000. The tentative plan would include a structure to house a kitchen and bathrooms, with outdoor seating. It was noted that the original structure was stick built. Members also suggested that a meeting could be held sooner than the next scheduled meeting, should an application be received.
- B. Devey Hotel:** A letter from the State Historic Preservation Office was shared regarding the potential remodeling plans. The letter noted concerns that the suggested changes would not be reflective of the Historic District. At this time the developer declined to purchase the building, and therefore the property has been listed for sale again.
- C. Historic Preservation Information:** Information relating to the Historic District location, as well as local designation were reviewed. Administrator Peterson will research the process to make a local designation. Member Allen will reach out to the Lutheran Church, Catholic Church, and the Schoolhouse Association regarding the potential to nominate those three properties.
- D. Farmers Park:** Member O'Neary shared the concerns for the holes near the shoreline which would need to be addressed prior to any installations. Staff will work to estimate a cost to do this. O'Neary also shared a potential program with Thrivent Financial that may be able to help with the cost of building a shelter in this location.
- E. Miscellaneous:**
 - a. Food Trucks:** Kim Berekvam shared a letter noting her concern for allowing food trucks in the Historic District downtown. Her recommendation was that no food trucks be allowed in this area, however could be located outside of the district. Member O'Neary motioned to recommend to the City Council that no food trucks be allowed in the Historic District. Member Allen seconded the motion. Motion carried with members O'Neary and Allen voting in favor, Member Albrecht-Benson voted against.

Next Meeting: July 20, 2022 at 7:00 p.m.

Adjourn: Member Allen moved to adjourn at 7:49 p.m., motion seconded by Member O'Neary. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Lanesboro Heritage Preservation Commission
Wednesday, June 15, 2022
7:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jason Resseman, Kate O'Neary, and Ceil Allen

Absent: Mindy Albrecht-Benson and Lori Bakke

Visitors: Chris and Patti Goetzke

Call the Regular meeting to order: Member Resseman called the meeting to order at 7:00 p.m.

A. Agenda: The agenda was approved as submitted by consensus.

B. Minutes: Member O'Neary motioned to approve the April 20, 2022 minutes. Member Allen seconded the motion. Motion carried with all in favor.

Regular Business:

A. Tilted Tiki: Members reviewed the submitted drawings and discussed the project with the owners Chris and Patti Goetzke. Member Resseman motioned to approve the project as presented. Member Allen seconded the motion. Motion carried.

Next Meeting: July 20, 2022 at 7:00 p.m.

Adjourn: Member Resseman adjourned the meeting at 7:16 p.m.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Lanesboro Heritage Preservation Commission
Wednesday, July 27, 2022
4:15 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Mindy Albrecht-Benson, Lori Bakke, Kate O'Neary, and Ceil Allen

Absent: Jason Resseman

Visitors: Rick Lamon

*Member Bakke participated remotely from 113 Parkway Avenue N

Call the Regular meeting to order: Member Albrecht-Benson called the meeting to order at 4:15 p.m.

- A. Agenda:** Member Bakke motioned to approve the agenda as presented. Member O'Neary seconded the motion. Motion carried with all in favor.
- B. Minutes:** Member Albrecht-Benson motioned to approve the June 15, 2022 minutes with a correction removing the all in favor from the Motion carried sentence from Regular Business Item A.. Member Allen seconded the motion. Motion carried with all in favor.

Regular Business:

- A. Lauritsen - Mural:** Members requested additional information to be able to review the request, the information includes the following: Larger clearer picture of the sign, the dimensions of the building as compared to the sign, material sign is made of, how it will be attached to the building. Additionally members requested information on the previous murals that were approved by the board, Administrator Peterson will provide that information.
- B. Lamon - Awning:** Mr. Lamon reviewed the design plan for cement work and awning installation on the west and north sides of the building. Member Allen motioned to approve the application as presented. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- C. Local Designation Process:** Members reviewed ordinance 150.06 with regards to the process to designate a property as historic within Lanesboro. Administrator Peterson will amend the designation form. Member Allen will reach out to the following properties to ask their opinion on being designated as a historic property: Catholic Church, Bethlehem Lutheran Church, and Church Hill Condos.
- D. Farmers Park:** Member O'Neary shared concern for the washouts in the area, as these would need to be repaired prior to any improvements in the area. She will be meeting with representatives from Thrivent Financial for possible ways that they could help with the project, potentially a shelter. Administrator Peterson will check into the possibility of attaining an estimate for repairing the areas washed out along the shore line.
- E. Miscellaneous:**
 - a. Member O'Neary shared a concern for overlapping responsibilities, Administrator Peterson will look into the concern.

Next Meeting: October 19, 2022 at 7:00 p.m.

Adjourn: Member Allen motioned to adjourn the meeting at 4:56 p.m. Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Lanesboro Heritage Preservation Commission
Wednesday, August 24, 2022
4:30 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Mindy Albrecht-Benson, Lori Bakke, and Ceil Allen

Absent: Jason Resseman and Kate O'Neary

Visitors: Bonita Underbakke and Kate O'Neary

*Member Bakke participated remotely from 113 Parkway Avenue N

Call the Regular meeting to order: Member Albrecht-Benson called the meeting to order at 4:30 p.m.

A. Agenda: The agenda was approved by consensus.

Regular Business:

- A. Interim Use Review - Parcel 190174000:** Members discussed the recommendation from Planning & Zoning, as well as the size and location of the unit, and the exterior appearance including signage. Member Albrecht-Benson motioned to recommend approval of the interim use permit through October 31, 2022 with the caveat of requesting public comments for the September 7, 2022 City Council meeting. Member Allen seconded the motion. Motion carried with Members Allen and Bakke voting in favor, Member Albrecht-Benson voted against.

Next Meeting: October 19, 2022 at 7:00 p.m.

Adjourn: Member Albrecht-Benson motioned to adjourn the meeting at 4:51 p.m. Member Allen seconded the motion. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Lanesboro Heritage Preservation Commission
Wednesday, October 19, 2022
6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Mindy Albrecht-Benson, Lori Bakke, Kate O’Neary, Jason Resseman, and Ceil Allen

Absent: None

Visitors: Bonita Underbakke and Vicki McKinney

Call the Regular meeting to order: Member Resseman called the meeting to order at 6:00 p.m.

- A. Agenda:** Member Albrecht-Benson motioned to approve the agenda with the addition of Ordinance compliance to Miscellaneous. Member O’Neary seconded the motion. Motion carried with all in favor.

Regular Business:

- A. Merchants Bank Sign:** Plans were submitted to remove the clock feature of the sign, as it is no longer working, the ATM sign would then be moved up, therefore minimizing the overall size of the sign. Members noted concern that the sign did not have historic appeal. Member Albrecht-Benson motioned to table the discussion. Member O’Neary seconded the motion. Administrator Peterson will reach out to see if Merchants Bank would be interested in looking into another design that would have more of a historic appearance. Members suggested assistance in presenting ideas for a design if amenable. Additionally Commission members inquired if all of the Merchants Bank locations had the same signs. Motion carried with all in favor.
- B. Local Designation Process:** Member Allen is still investigating and talking with building officials. Member Albrecht-Benson motioned to table the discussion. Member Bakke seconded the motion. Motion carried with all in favor.
- C. Farmers Park:** Discussion was had regarding the washout, as well as this area being used for staging for the ongoing road project. Committee Members are looking for additional help to bring the project to fruition. Member O’Neary suggested the item be removed from the agenda, until new information is available.
- D. Miscellaneous:**
- a. Tilted Tiki:** Members noted that cement has been poured at 105 ¾ Parkway, however a timeline for installation of the building has not been shared with Administration.
 - b. Noon Whistle:** It was noted that the noon whistle is no longer operational. This is due to the fact that the building that housed the equipment for the siren no longer belongs to the City. The Fire department has considered an alternative location near the Electric Plant building, however due to cost the project was placed on hold. Member Bakke will reach out to the Business Promotion Group to see if business owners would be in favor of having the siren replaced. Discussion to be continued.
 - c. Ordinance Compliance:** Members requested additional information regarding any potential financial impacts to being decertified, as well as information on

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other potential options outside of attending the conference that the City could then maintain their certified status. Additionally members would like to understand the attendance rate at the annual conference. Member Bakke volunteered to talk with the Fillmore County Historical Society about the possibility of a member from Lanesboro becoming a member. Member Resseman motioned to table the discussion. Member Bakke seconded the motion. Discussion will be continued with this commission before going to the City Council for review. Motion carried with all in favor.

Next Meeting: January 18, 2023 at 7:00 p.m.

Adjourn: Member Resseman adjourned the meeting at 6:47 p.m.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk