

Approved 04/19/2023

**Lanesboro Heritage Preservation Commission**

**Wednesday, January 18, 2023**

**6:00 p.m.**

**Lanesboro Community Center Meeting Room and Zoom**

**Present:** Mindy Albrecht-Benson, Lori Bakke, Mitchell Walbridge, and Ceil Allen

**Absent:** Kate O'Neary

**Visitors:** Bonita Underbakke, Ryan and Allie Palmer

**Call the Regular meeting to order:** Member Albrecht-Benson called the meeting to order at 6:00 p.m.

- A. Agenda:** Member Bakke motioned to approve the agenda with the addition of Chair Appointment. Member Allen seconded the motion. Motion carried with all in favor.
- B. Chair Appointment:** Member Bakke motioned to appoint Member Albrecht-Benson as the Chairperson of the Heritage Preservation Commission. Member Walbridge seconded the motion. Motion carried with all in favor.
- C. Minutes from October 19, 2022:** Member Bakke motioned to approve the minutes as submitted. Member Allen seconded the motion. Motion carried with all in favor.

**Regular Business:**

- A. Merchants Bank Sign:** Members reviewed the pictures from other Merchant's Bank locations within Historic Districts. Members noted approval of removing the clock which is no longer operational, and moving up the ATM sign, to create an overall smaller sign. Members also noted a desire to look into a more historic looking sign in the future working with the Bank's branding requirements.
- B. Review of Plans for Devey Hotel:** Ryan and Allie Palmer provided an overview of the pictures and information submitted for a potential project at the Devey Hotel. Items reviewed include: Siding, Windows, Exterior color, connection of the two buildings, porch renovation. Members noted no concern for the projects presented. If the Palmer's move forward with the purchase of the building, a building permit will be completed and submitted to Planning & Zoning and Heritage Preservation for official review.
- C. Local Designation Process:** Member Allen noted both the Catholic Church and Lutheran Church were presented with the idea of being nominated as historical sites by the committee. Concern was shared that if they were designated the properties would potentially then be limited to changes to the buildings in the future. Members also noted concern that the Catholic Church could be torn down in the future. Administrator Peterson will reach out to the dioceses to see if future plans for the building have been discussed. Ultimately the Commission would like to see the building remain, and considered for alternative uses. Discussion to be continued.

Approved 04/19/2023

**D. Ordinance Compliance:** Members reviewed the current ordinance noting a member must be on the Fillmore County Historical Board. As well the State Historic Preservation Office provided information that the current Certified Local Government status could remain if members complete trainings. Administrator Peterson will review the ordinance and offer updates for the April meeting, as well as determine trainings and schedule. Commission members would like to keep the Certified Government Status. Discussion to be continued.

**E. Miscellaneous:**

- a. **Tilted Tiki:** Cement has been poured, as well as a Liquor License for 2023 has been applied for. Construction is planned for 2023.
- b. **The Spot:** New windows have been installed where once was a brick wall. The building is not within the Historic District.

**Next Meeting: Wednesday, April 19, 2023 at 7:00 p.m.**

**Adjourn:** Member Albrecht-Benson motioned to adjourn the meeting at 7:32 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Approved 07/19/2023

**Lanesboro Heritage Preservation Commission**

**Wednesday, April 19, 2023**

**6:00 p.m.**

**Lanesboro Community Center Meeting Room and Zoom**

**Present:** Mindy Albrecht-Benson, Lori Bakke, Kate O'Neary, and Ceil Allen

**Absent:** Mitchell Walbridge

**Visitors:** Bonita Underbakke, Kara Maloney, Melissa Wray, and Leah Steding

**Call the Regular meeting to order:** Member Albrecht-Benson called the meeting to order at 6:00 p.m.

**A. Agenda:** Member O'Neary motioned to approve the agenda as submitted. Member Bakke seconded the motion. Motion carried with all in favor.

**B. Minutes from January 18, 2023:** Member Allen motioned to approve the minutes as submitted. Member O'Neary seconded the motion. Motion carried with all in favor.

**Regular Business:**

**A. HPC Catholic Church Building:** It was noted that currently there are no plans in place for the Catholic Church building in Lanesboro. The Catholic Church did share concern for how the building could be used in the future. The church does still hold occasional events in the building. Discussion continued about declaring the Catholic Church, Old School, and Bethlehem Lutheran Church as Historic Sites. Administrator Peterson will create a report for each location evaluating the criteria, as well as reach out to property representatives to share the goal of declaring the properties as historic sites.

**B. Mural - Lanesboro Arts:** Kara Maloney and Melissa Wray presented the final design of a mural they would like to install on 204 Parkway Avenue N. Member Albrecht-Benson motioned to approve the installation of the mural. Member Bakke seconded the motion. Installation will take place in the end of May or early June. Motion carried with all in favor.

**C. Review HPC Ordinance:** Members reviewed the amendment of requiring a board member to also be a member of the Fillmore County Historical Society. Member Albrecht-Benson motioned to approve the amendment. Member O'Neary seconded the motion. Motion carried with all in favor.

**D. Training - Chapter 1:** Members reviewed Chapter 1, and made a plan to review chapters 2 and 3 at the July meeting.

**E. Miscellaneous:**

**a. Merchants Bank Sign:** The sign has been amended as was previously approved.

Approved 07/19/2023

- b. Devey Hotel:** At this time there is not a purchase agreement in place for the building, the parcel is currently listed for sale.
- c. Tilted Tiki:** No construction has been completed at this time, although the permit is good through July of 2023. Administrator Peterson will reach out to see if an extension of the building permit is needed.

**Next Meeting: Wednesday, July 19, 2023 at 7:00 p.m.**

**Adjourn:** Member Albrecht-Benson motioned to adjourn the meeting at 7:53 p.m. Member Bakke seconded the motion. Motion carried with all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Approved 10/24/2023

**Lanesboro Heritage Preservation Commission**

**Wednesday, August 16, 2023**

**7:00 p.m.**

**Lanesboro Community Center Meeting Room and Zoom**

**Present:** Mindy Albrecht-Benson, Kate O'Neary, Lori Bakke, Ceil Allen and Mitchell Walbridge

**Absent:**

**Visitors:** Stacey Schultz

**Call the Regular meeting to order:** Member Albrecht-Benson called the meeting to order at 7:00 p.m.

**A. Agenda:** Member Allen motioned to approve the agenda as submitted. Member O'Neary seconded the motion. Motion carried with all in favor.

**B. Minutes from July 19, 2023:** Member Walbridge motioned to approve the minutes as submitted. Member O'Neary seconded the motion. Motion carried with all in favor.

**Regular Business:**

**A. Ferrie-102 Parkway Ave S Application-** Discussion was had about the color of the siding. After a phone call to the owner it was noted that the siding would be blue. A motion was made to approve the permit application, noting the 1 year timeline from the application approval by Member Albrecht-Benson and was seconded by Member Walbridge. Motion carried all in favor.

**B. Miscellaneous:**

- a. Members discussed the noon whistle and determined that the warning siren is not being heard throughout the town. The discussion will be sent to the city council for consideration.
- b. Additionally the churches will be listed on the October agenda for possible local designation.
- c. Member Allen asked about the Tilted Tiki plans or progress. No new information was available.
- d. LEAN is researching ordinances to fill vacant, or inoperable buildings. This topic was also suggested for the city council to review.
- e. Member Albrecht-Benson requested the Public Comments be added to future agendas.
- f. Member O'Neary suggested a plaque for the log cabin in the park.
- g. Reminder to read Chapter 1 of the training manual for the October meeting.

**Next Meeting: Wednesday, October 18, 2023 at 7:00 p.m.**

Approved 10/24/2023

**Adjourn:** Member Albrecht-Benson adjourned the meeting at 7:25 p.m.

Respectfully Submitted,

Darla Taylor

Deputy Clerk

**Lanesboro Heritage Preservation Commission**  
**Tuesday, October 24, 2023 – 5:30 p.m.**  
**Regular Meeting**  
**Lanesboro Community Center and Zoom**

Present: Mindy Albrecht-Benson, Kate O’Neary, and Ceil Allen

Absent: Lori Bakke

Staff: Darla Taylor and Mitchell Walbridge

Visitors: Andy Bunge, Kyle Olson, Mary Bell, Joe Dieden

**Call the Regular Meeting to Order:** Member Benson-Albrecht called the regular meeting to order at 5:30 p.m.

- A. Public Comments:** No public comments were shared.
- B. Agenda:** A correction was noted for the agenda that 2024 term renewals are for Member Albrecht-Benson and Member Allen as their current terms expire on December 31, 2023. Member O’Neary motioned to approve the agenda with the corrections. Member Allen seconded the motion. Motion carried with all in favor.
- C. Minutes from August 16, 2023:** Member Allen motioned to approve the minutes as submitted. Member O’Neary seconded the motion. Motion carried with all in favor.

**Regular Business**

- A. Historic Site Recommendations:** Members discussed various sites to consider designating as local landmarks. The Bethlehem Lutheran Church, St. Patrick’s Catholic Church, and the old school building on Church Hill were noted as possible local landmarks to designate. As the designation would require prepared documentation at a cost, Administrator Walbridge will see if grant funding could be applied for in 2024 prior to the commission taking next steps.
- B. Bunge Lot Proposal:** Kyle Olson, DBS Group, presented the exterior design of a new building to be constructed at 104 and 106 Parkway Avenue North. It is the intent for a three-level multi-use building to be constructed on the lots that would contain street level commercial space, two levels of residential apartments or short-term rentals, and a rooftop penthouse with a deck for events and gatherings. Olson stated that it’s the intent to have the new building blend in with the historic district by using period-looking materials on the west façade of the building. Economical materials would be used on the north, east, and south sides of the building. Member Albrecht-Benson motioned to approve the building rendering with redesigning the first floor with a more historic appearance. Member O’Neary seconded the motion. Motioned carried with all in favor.
- C. 2024 Term Renewals:** Member Albrecht-Benson and Member Allen both expressed interest in serving another term. Both members’ terms expire on December 31, 2023.
- D. Training – Chapter 1:** Members briefly discussed the first chapter of the Minnesota Heritage Commission’s Program Manual.
- E. Miscellaneous:** The idea of collaborating with Lanesboro’s museum was briefly discussed as there may be the potential for collaboration. Members also expressed the need to meet more frequently if an agenda item requires attention prior to the regularly

Draft 10/25/2023

scheduled quarterly meeting. The commission members noted being open to meeting jointly with the Planning and Zoning Commission the need arise.

**Next Meeting: Wednesday, January 17, 2024 at 7:00 p.m.**

**Adjourn:** Member Albrecht-Benson motioned to adjourn the meeting. Member O'Neary seconded the motion. Motion carried with all in favor. Meeting adjourned at 6:38 p.m.

Respectfully submitted,

Mitchell Walbridge  
City Administrator/Clerk