

**Lanesboro Park Board
Regular Meeting
Tuesday, March 22, 2022
Lanesboro Community Center Meeting Room and Zoom**

Members Present: Teri Benson, Sam Hareldson, Alex Gehrig and Brenda Semmen

Members Absent: Rick Darling

Visitors: Darla Taylor, Michele Peterson, Mitchell Walbridge, Mark Lawstuen, Peter Torkelson, Mike and Pauline Wangen and Val Tindall. Andrej Zalinski was present on zoom.

Call to Order: Board Member Benson called the meeting of the Park Board to order at 4:30p.m.

Adopt Agenda: Board Member Semmen motioned to approve the agenda with the addition of Mower Replacement under new business. Member Gehrig seconded the motion. Motion carried, all in favor.

Approve Minutes: Motion was made by Board Member Semmen to approve the meeting minutes from October 26, 2021 as submitted. Motion was seconded by Board Member Benson. Motion carried all in favor.

Approve Consent Agenda:

- a. 12/18/21 Hanson Christmas
- b. 12/12/21 Darling Christmas
- c. 12/26/21 Schultz Christmas
- d. 1/16/22 Wenzel Christmas
- e. 8/13/22 Syvertson Family Reunion
- f. 3/12/22 Eide Memorial- Donated Space
- g. 4/21/22-4/24/22 Bluff Country Art Tour
- h. 5/20/22-5/21/22 Bluff Country Gathering
- i. 9/10/22 90th Bday Party Krueger
- j. 6/18/22 Lanesboro Art in the Park
- k. 8/5/22 Fire Department Rain Location
- l. 7/10/22 LACF Picnic/Rain Location
- m. 7/9/22 and 7/10/22 Community Theater perform in Sylvan Park
- n. 7/9/22 Rhythms on the Root- Gateway Park
- o. 8/13/22 Rhythms on the Root-Gateway Park
- p. 9/10/22 Rhythms on the Root-Gateway Park

A motion was made to approve the consent agenda by Member Semmen. Motion was seconded by Member Hareldson. Motion Carried all in favor.

Agenda Items:

A. **Staff Update:** [Mark Lawstuen](#) shared that the community center has been updated to all LED lights thanks to the Lanesboro Public Utilities and Conservation Improvement Funds. The shower valves for the coin operated showers have been installed and are waiting for electric connections to be completed. Clean up of the park including trimming has been started. The goal is to have everything

operational and open by Trout opener on April 16th. Each day from 2pm to 3pm a high school student comes down and works with our staff.

New Business:

- A. **Museum Lightning Quote:** Val Tindall presented a quote from Huntington Electric for the replacement of display case and fixture lighting. A motion was made to approve \$850 to replace the fixtures by Member Hareldson. Motion was seconded by Member Gehrig. Motion Carried all in favor.
- B. **Depot Building Painting:** Chamber Director Zalinski presented a quote for the exterior painting of the building. It was noted that according to the lease agreement the Chamber would be responsible for that upkeep. The board thanked Andrezj for keeping them informed and approved of the painting at the Chambers expense.
- C. **Seasonal Employment:** A motion was made to offer Logan Jensson and Jacob Peterson the first opportunity to fill the seasonal position, and to advertise the position if one should decline by Member Semmen. Motion was seconded by Member Benson. Motion carried all in favor.
- D. **Men's Basketball League:** The park board was asked if they would consider allowing the use of the gym space for a league 1-2 nights per week. The board would like to see the space used as much as possible and asked for a more formal presentation of needs including dates and times.
- E. **Winter Pickleball:** An email request was received from Joe Deden about the use of the community center space during the winter season for pickleball. The board expressed concern for what markings or storage space might be needed. No one was present to address the questions by the board, however it was noted that they currently use the Harmony space so staff will reach out to Harmony to see how its going there and what needs the group has.
- F. **Lanesboro Memorial Ice Fishing Donation:** A motion was made to accept the donation by Member Hareldson and seconded by Member Gehrig. Motion carried all in favor.
- G. **Wedding Dam Area 2/4/23:** A motion was made to allow for the use of the space for a wedding by Member Hareldson and seconded by Member Semmen. Motion carried all in favor.
- H. **Micheal and Pauline Wangen:** A presentation on a new water bikes small business was given to the board. The Wangen's are scheduled to present their idea to Lanesboro Public Schools for Conditional Use Permit to use a portion of the school land to place a cage to store the water bikes and equipment. Customers would use the additional parking at the Riverview Campground while out on the excursions. The increased traffic and cars at Riverview were considered and it was agreed to keep communication open with the Wangens.
- I. **Mower Replacement:** The gas mower is scheduled to be traded in this year, however staff feel it is best to replace it with a diesel 4X4. The budgeted amount for the new mower was \$2500 and the new diesel quote was \$5400. A motion to purchase the diesel mower with the increased costs to come from the vehicle replacement fund was made by Member Semmen and seconded by Member Hareldson. Motion carried all in favor.

Old Business:

- A. **Bathhouse:** Bids were received for the remodel of the bath house and one to include an ADA compliant restroom and shower. The bids were significantly higher than the budgeted amount and the timing of the camping season doesn't allow for work to begin now. A motion was made to approve the sidewalk work to be completed now on the west and south side of the bathhouse by Member Semmen and seconded by Member Gehrig. Motion carried all in favor.
- B. **Brochure:** A motion was made to order 500 more with some small updates only by Member Hareldson and seconded by Member Gehrig. Motion carried all in favor.
- C. **Wedding Lights Community Center:** Tabled until next meeting
- D. **Park Electric System:** Tabled until next meeting.
- E. **Camping Reservation System:** Changes to the receipt and the required posting of it will be used for 2022. Updating signage will also help promote the rules and regulations, as well as payment options.
- F. **Pickle Ball/ Tennis Courts:** The city council is considering using ARPA funds to make improvements to this area.
- G. **Park Shelter:** The construction is scheduled for April. The cement should be installed the week of April 11 and construction the week of April 18. Materials will be ordered soon. It was suggested that once completed a plaque should be installed.
- H. **Gazebo Roof:** A quote was received with several different options for the gazebo roof all significantly higher than expected. . Based on that quote it was suggested that we put out for more bids to replace the gazebo roof with steel. It was also suggested that the council could consider these improvements to an outdoor space as part of the ARPA funding.

Next Meeting: Tuesday, April 26, 2022 at 4:30 p.m.

Adjourn: Motion was made by Board Member Semmen to adjourn at 5:56 p.m. Motion was seconded by Board Member Benson. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

**Lanesboro Park Board
Regular Meeting
Tuesday, April 26, 2022
Lanesboro Community Center Meeting Room and Zoom**

Members Present: Teri Benson, Sam Hareldson, and Alex Gehrig

Members Absent: Rick Darling and Brenda Semmen

Visitors: Mitchell Walbridge and Joe Deden

Call to Order: Board Member Benson called the meeting of the Park Board to order at 4:30p.m.

Adopt Agenda: Board Member Gehrig motioned to approve the agenda as submitted. Member Hareldson seconded the motion. Motion carried, all in favor.

Approve Minutes: Motion was made by Board Member Hareldson to approve the meeting minutes from March 22, 2022 as presented. Motion was seconded by Board Member Benson. Motion carried all in favor.

Approve Consent Agenda:

- a. 6/20/22 Cattleman's Dinner in Sylvan Park
- b. 5/15/22 Baby Shower Dining Room
- c. 6/17-6/18 Rummage Sale - Dining Room
- d. 6/16/22 Compeer Financial Sylvan Park

A motion was made to approve the consent agenda by Member Hareldson. Motion was seconded by Member Gehrig. Motion Carried all in favor.

Agenda Items:

A. **Staff Update:** Administrator Peterson shared the following updates:

- Bathhouse is open for the season
- Cement pad for shelter has been poured and construction is underway
- Refuse and Recycling totes have been switched out for LRS
- Aerator is being repaired, DNR noted that with the colder temperatures there is enough oxygen in the water without the aerator to support the fish
- The City staff installed a faucet purchased by the Chamber in the Depot office bathroom
- The new floor scrubber is working well

New Business:

- A. **School Table Use 10/20/2022:** Member Hareldson motioned to approve the use of tables and chairs for indoor use. Member Gehrig seconded the motion. Motion carried with all in favor.
- B. **Paint Cement Sign by Basketball Court - Terry Mikelson:** Discussion to be continued.
- C. **Grant Updates - Stacey Schultz:**

05/24/22 Approved

- a. **Paint the Town:** Our application was approved, further work will need to be done for the design of the mural. Discussion will be continued at the next meeting.
 - b. **SHIP Grant:** Member Gehrig motioned to approve of applying for a grant to cover purchasing two separate water fountains. One would be placed on the exterior of the Bathhouse near the restrooms to replace the existing unit. The second unit ideally would be placed in the lobby adjacent to the library. Staff will work to determine an ideal location for the water fountain in the Community Center Building. Discussion to be continued.
 - c. **BORN:** The application would be for preprinted learning signs that would ultimately lead down a path. Two options were presented, the first going from the DayCare entrance and curving up around the sidewalk to the front of the school. The second would be a path from the DayCare through Sylvan Park. A concern for safety was noted for the path through the Park. Therefore the application will be focused on the school property.
 - d. **Expression Swing:** Discussion will be continued on the possibility of installing an expression swing in Sylvan Park. Cost could be shared between the school and the City, using Park and Rec Funds.
- D. LACF Grant - Materials Cost for Park Shelter:** An application was made to the Lanesboro Area Community Foundation for material costs for the Park Shelter. The application was approved and funding has been received.
- E. Gym use of space - PLAYY - Stacey Schultz:** Member Hareldson motioned to allow PLAYY to use the gym space free of charge. Member Gehrig seconded the motion. Motion carried with all in favor.

Old Business:

- A. **Community Center Winter Pickleball:** A request was made to utilize the Community Center gymnasium for winter pickleball. Lines would need to be placed on the floor to notate the court. Additionally a donation of a net was offered. Staff will review the options for creating the lines on the floor. Discussion will be continued.
- B. **Men's Basketball League:** No update was available.
- C. **Seasonal Employment:** Member Hareldson motioned to recommend to the City Council bringing Logan Jenson and Jacob Peterson back on staff for the 2022 season. Member Gehrig seconded the motion. Motion carried with all in favor.
- D. **Bathhouse:** No new update was available.
- E. **Wedding Lights Community Center:** No new information was available.
- F. **Park Electric System:** Upgrades to the Campgrounds as well as the Gazebo area are needed. Staff will be working with Public Utilities staff to determine the scope of the project. Once a scope has been identified it will be reviewed under the priorities list for projects.
- G. **PickleBall/ Tennis Courts:** Discussion will be continued once priorities have been determined. Peterson will send out survey results for members to review prior to the next meeting.
- H. **Park Shelter:** Construction is underway currently.

05/24/22 Approved

- I. **Gazebo Roof:** Discussion will be continued once all bids have been received and priorities determined. A comment was shared about ways that we could reduce costs, such as staff removing the existing roof.

Next Meeting: Tuesday, May 24, 2022 at 4:30 p.m.

Adjourn: Motion was made by Board Member Gehrig to adjourn at 5:15 p.m. Motion was seconded by Board Member Benson. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson, MCMC
City Administrator/Clerk

**Lanesboro Park Board
Regular Meeting
Tuesday, May 24, 2022
Lanesboro Community Center Meeting Room and Zoom**

Members Present: Teri Benson, Brenda Semmen, Rick Darling, and Alex Gehrig

Members Absent: Sam Hearldson

Visitors: Bonita Underbakke, Stacey Schultz, and Corey Hamann

Call to Order: Board Member Benson called the meeting of the Park Board to order at 4:30p.m.

Adopt Agenda: Board Member Gehrig motioned to approve the agenda as submitted. Member Darling seconded the motion. Motion carried, all in favor.

Approve Minutes: Motion was made by Board Member Darling to approve the meeting minutes from April 26, 2022 as presented. Motion was seconded by Board Member Gehrig. Motion carried all in favor.

Approve Consent Agenda:

- a. 6/4/23 Schreiber Graduation
- b. 9/9/23 Wedding
- c. 4/22/23 Wedding

A motion to approve the consent agenda items was made by Member Darling and seconded by Member Benson. Motion carried all in favor

Agenda Items:

A. **Staff Update:** Mark Lawstuen shared that the park shelter is complete and will be painted Friday. He also noted that the TV was hung in the council chambers and the floor scrubber is working well.

New Business:

- A. **Bathroom Mural Design:** Stacey Schultz shared that he design will be presented at the June meeting. She shared the SMIF publication showing Lanesboro was awarded 40 gallons of paint.

Old Business:

- A. **Community Center Winter Pickleball:** Staff noticed that some of the pickle ball lines are already present on the current gym floor. More research will be done to see what it would take to paint the missing lines. Discussion will be continued.
- B. **Water Fountain Placement:** It was noted that the water fountain will need to be placed near the bathrooms and boiler room for easy access to plumbing with more research needed into the best location.
- C. **Expression Swing:** Stacey Schultz presented a quote for two expression swings. She noted they would use our current structure. The agreement was for the City to pay ½ and the School to pay ½. A motion was made by Member Darling to pay \$2,211.29 out of the

06/28/22 Approved

Swim and Rec funds for the expression swing. The motion was seconded by Member Semmen. Motion carried all in favor.

- D. **Men's Basketball League:** Corey Hamann was present to request the use of the gym space one night a week for Men's Basketball League. He noted that 10-20 players 18+ would attend. A motion was made to allow for the use of space with a free will donation to the park board by Member Semmen and seconded by Member Benson. Motion carried all in favor.
- E. **Bathroom:** The cement work outside will likely happen closer to fall.
- F. **Wedding Lights Community Center:** David Bakke is taking care of needs for 2022 and will train our staff to take over when he is ready to give up the duty.
- G. **Park Electric System:** Upgrades will be discussed during budget and priority discussion.
- H. **Tennis Courts:** The lights are not able to be used and will require upgrades per Mark Lawstuen.
- I. **Park Shelter:** Construction is complete and paint will be applied. Member Benson questioned if there are enough funds to purchase a couple picnic tables.
- J. **Gazebo Roof:** No new bids were received. No action was taken.
- K. **Paint Cement Sign by Basketball Court:** No update.

Next Meeting: Tuesday, May 24, 2022 at 4:30 p.m.

Adjourn: Motion was made by Board Member Darling to adjourn at 5:04 p.m. Motion was seconded by Board Member Gehrig. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

**Lanesboro Park Board
Regular Meeting
Tuesday, June 28, 2022
Lanesboro Community Center Meeting Room and Zoom**

Members Present: Brenda Semmen, Rick Darling, and Sam Hearldson

Members Absent: Teri Benson and Alex Gehrig

Visitors: Bonita Underbakke, Stacey Schultz, Jonathan Lavine, Andrej Zalinski, Michele Peterson, Darla Taylor, and David Haugen

Call to Order: Board Member Darling called the meeting of the Park Board to order at 4:33p.m.

Adopt Agenda: Board Member Semmen motioned to approve the agenda with the addition of employee resignation under new business. Member Hareldson seconded the motion. Motion carried, all in favor.

Approve Minutes: Motion was made by Board Member Semmen to approve the meeting minutes from May 24, 2022 as presented. Motion was seconded by Board Member Hareldson. Motion carried all in favor.

Approve Consent Agenda:

- a. 8/18/23 Schwingle Wedding
- b. 6/3/23 Ruen Graduation
- c. 7/30/22 Gazebo Rental
- d. 5/18/23-5/21/23 Bluff Country Gathering

A motion to approve the consent agenda items was made by Member Hearldson and seconded by Member Semmen. Motion carried all in favor

Agenda Items:

A. **Staff Update:** David Haugen noted that the water fountain was repaired at the Visitor's Center. David also shared that 20 trees have been planted in the park, campgrounds and bass pond areas in the last month and staff continues to keep up with mowing and trimming.

New Business:

- A. **Chamber Visitor's Center Updates:** Andrej Zalinski and Jonathon Lavine were present to share that they would like to create an advisory committee to explore and design the entryway changes at the visitor center. Board members will be emailed an opportunity to join the committee.
- B. **Adjustable Basketball Hoop Memorial:** Michele Peterson noted that she had received a request to place the memorial in Lanesboro since a local resident Dale Bearson was the inventor of the equipment. It was noted that the requested location was downtown, however the city doesn't own space in that area so the park was a suggestion. Member Darling suggested that fact checking was needed before moving forward.
- C. **Employee Resignation:** Jacob Peterson submitted his two weeks notice with his last day of employment being 7/6/22. A motion to approve Jacob Peterson's resignation was

07/26/22 Approved

made by Member Hearldson and seconded by Member Semmen. Motion carried all in favor. A motion to advertise the position and hire a new employee for the remainder of the summer was made by Member Semmen and seconded by Member Hearldson. Motion carried all in favor.

Old Business:

- A. **Community Center Winter Pickleball:** Nothing new to report.
- B. **Water Fountain Placement:** Stacey Shultz was present and requested a meeting with David Haugen to explore sites and piping needs.
- C. **Bathhouse Mural Design:** Stacey Schultz shared that she didn't have the design at this time, but will have something for the next meeting.
- D. **Gazebo Roof:** The topic of cedar shakes or metal roofing was discussed. It was noted by Bonita Underbakke that the acoustics of the gazebo would change if a metal roof was used. Council Liaison Walbridge will bring the topic to council for their consideration of replacing the gazebo roof and the possibility of using ARPA funds.

Next Meeting: Tuesday, July 26, 2022 at 4:30 p.m.

Adjourn: Motion was made by Board Member Hearldson to adjourn at 5:07 p.m. Motion was seconded by Board Member Semmen. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Lanesboro Park Board
Regular Meeting
Tuesday, July 26, 2022
Lanesboro Community Center Meeting Room and Zoom

Members Present: Teri Benson, Alex Gehrig, Brenda Semmen, Rick Darling, and Sam Hearldson

Members Absent:

Visitors: Bonita Underbakke, Stacey Schultz, Michele Peterson, Darla Taylor, and Mitchell Walbridge

Call to Order: Board Member Darling called the meeting of the Park Board to order at 4:30p.m.

Adopt Agenda: Board Member Gehrig motioned to approve the agenda. Member Semmen seconded the motion. Motion carried, all in favor.

Approve Minutes: Motion was made by Board Member Semmen to approve the meeting minutes from June 28, 2022 as presented. Motion was seconded by Board Member Darling. Motion carried all in favor.

Approve Consent Agenda:

- a. NAMI Walk Gateway Park 9/17/22
- b. Armstrong Wedding 4/15/23

A motion to approve the consent agenda items was made by Member Darling and seconded by Member Semmen. Motion carried all in favor.

Agenda Items:

A. **Staff Update:** Administrator Peterson shared that the staff had been working on mowing, gathering quotes for the water fountain, and power issues at the bath house and Riverview Campground. She also noted that the recent picnics in the park had gone well. The new picnic table has arrived and mulch will be purchased for the areas in need. Prep work for Buffalo Bill Days is planned for the next couple of weeks.

New Business:

- A. **AirStream Rally May 11-14, 2023:** Brenda Schultz emailed a request to hold an airstream rally in Sylvan Park for 2023. She requested the use of all 27 RV sites. A motion was made by Member Darling to allow for the rally to use the 27 spaces in Sylvan Park. The motion was seconded by Member Semmen. Motion carried all in favor.
- B. **Employee Recommendation:** Peyton Olson and Michael Wangen were both interviewed. The committee recommends hiring both as their skill sets were valuable and complimented each other well. A motion was made by Member Semmen to hire both Peyton Olson and Micheal Wangen to share the remainder of the seasonal hours. The motion was seconded by Member Benson. Motion carried all in favor.

Old Business:

- A. **Community Center Winter Pickleball:** Waiting on information from Hillyard.
- B. **Water Fountain Placement:** Quotes from Huntington Electric and Vis Plumbing were received. Stacey Schultz will work on seeking further funding options.

- C. **Bathhouse Mural Design:** Stacey Schultz shared that she is working with Kara from Lanesboro Arts on the mural.
- D. **Gazebo Roof:** Member Darling suggested reaching out to the community member who originally donated the gazebo.
- E. **Chamber Building Updates:** None at this time
- F. **Adjustable Basketball Hoop Memorial:** Administrator Peterson was advised to reach out and ask for data to support the memorial as well as suggestions for a new and possible location that is city owned.

Miscellaneous:

- A. Tennis Courts: Member Gehrig brought up the topic of the tennis courts and what the long term plan is for the area. The board suggested that Administrator Peterson look into the cost of a feasibility study of the area to determine what potential projects could be appropriate for the area.

Next Meeting: Tuesday, August 23, 2022 at 4:30 p.m.

Adjourn: Motion was made by Board Member Gehrig to adjourn at 5:07 p.m. Motion was seconded by Board Member Semmen. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Approved 9/27/22

**Lanesboro Park Board
Regular Meeting
Tuesday, August 23, 2022
Lanesboro Community Center Meeting Room and Zoom**

Members Present: Teri Benson, Rick Darling, and Sam Hearldson

Members Absent: Alex Gehrig and Brenda Semmen

Visitors: Bonita Underbakke, Kara Maloney, Michele Peterson, Darla Taylor, and Mitchell Walbridge

Call to Order: Board Member Benson called the meeting of the Park Board to order at 4:30p.m.

Adopt Agenda: Board Member Darling motioned to approve the agenda with the additions of Use of Space Donation and Lanesboro Arts Willow Sculpture. Member Hearldson seconded the motion. Motion carried, all in favor.

Approve Minutes: Motion was made by Board Member Darling to approve the meeting minutes from July 26, 2022 as presented. Motion was seconded by Board Member Benson. Motion carried all in favor.

Approve Consent Agenda:

- a. 08/20/22 Turkey Banquet

Member Darling motioned to approve the consent agenda as presented. Member Benson seconded the motion. Motion carried all in favor.

Agenda Items:

- A. **Staff Update:** Mark Lawstuen reported that the new staff members Peyton and Mike are doing great and were able to get right to work. Staff have been working on trimming trees as time allows. Lawstuen discovered a fan that was not turned on, once on the moisture level in the basement of the community center dropped by 10% in one afternoon. Operation of the fan and moisture levels will continue to be monitored to determine the best route moving forward.

New Business:

- A. **Buffalo Bill Recap:** Darla Taylor and Mark Lawstuen noted the event was a success and no damage was reported. Duane Bakke noted that the bases should be replaced before next years festivities. There was an electrical issue in the park over the weekend, the overloading of the outlets as well as aging infrastructure were the cause. Lawstuen noted a shortage in the supply chain to purchase new boxes to replace the aging ones. Northern Beverage donated new Volleyball nets. There is a desire to have sand boundaries installed, that would hopefully allow for more use of the space later into the season.
- B. **08/19/2023 Schwingle Wedding Gazebo:** Member Hearldson motioned to approve renting of the gazebo and utilization of the metal chairs for a wedding ceremony. Member Darling seconded the motion. Motion carried with all in favor.
- C. **Lanesboro Arts Willow Sculpture:** Kara Maloney with Lanesboro Arts presented the idea of a sculpture utilizing Willow branches to be created on the fence above the creek next to the Sons of Norway Hall. The artist would like to showcase how the benefits of art

can improve mental health. This would be a temporary structure to be removed when appropriate, perhaps after 6 months. Member Darling motioned to approve the installation of the temporary sculpture. Member Benson seconded the motion. Motion carried with all in favor.

- D. Donation for Use of Space:** Member Hearldson motioned to approve donation of the use of the gym space for September 24, 2022. Member Benson seconded the motion. Motion carried with all in favor.

Old Business:

- A. Community Center Winter Pickleball:** A quote was received to paint the lines for two courts at a cost of \$3,500. A second option was presented for tape that could be put down on the floor that would not harm the finish. This option is estimated to cost \$200, however may not be long lasting. Member Darling motioned to utilize the tape in order to determine how much the space will be utilized. Member Hearldson seconded the motion. Motion carried with all in favor.
- B. Water Fountain Placement:** No new information was available, discussion to be continued.
- C. Bathhouse Mural Design:** No new information was available, discussion to be continued.
- D. Gazebo Roof:** A potential donation for the cost to replace the roof has been contacted, and is awaiting approval. Member Darling motioned to approve the replacement of the shingles with a steel roof for a total cost of \$19,861 if the donation is received to cover the cost of repairs. Member Benson seconded the motion. Motion carried all in favor.
- E. Chamber Building Updates:** No new information was available, discussion to be continued.
- F. Adjustable Basketball Hoop Memorial:** Administrator Peterson has requested additional information. This discussion will be removed from the agenda moving forward until additional information is received.
- G. Tennis Court Area:** Member Hearldson motioned to attain a quote for a feasibility study to determine what could be done with the area. Member Benson seconded the motion. Motion carried with all in favor.

Miscellaneous:

- A. Priority Items:** Members noted a desire to focus on the tennis court area, the electrical in the park, and the gazebo roof above all other improvements at this time.
- B. Term Limits:** Members Gehrig and Hearldson's terms expire in 2022. Discussion will continue next month.

Next Meeting: Tuesday, September 27, 2022 at 4:30 p.m.

Adjourn: Motion was made by Board Member Darling to adjourn at 5:17 p.m. Motion was seconded by Board Member Hearldson. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson, MCMC
City Administrator/Clerk

Approved 10/25/22

**Lanesboro Park Board
Regular Meeting
Tuesday, September 27, 2022
Lanesboro Community Center Meeting Room and Zoom**

Members Present: Teri Benson, Rick Darling, Alex Gehrig, Brenda Semmen and Sam Hearldson

Members Absent:

Visitors: Bonita Underbakke, Michele Peterson, Darla Taylor, Stacey Schultz, Val Tindall and Mitchell Walbridge

Call to Order: Board Member Benson called the meeting of the Park Board to order at 4:30p.m.

Adopt Agenda: Board Member Semmen motioned to approve the agenda with the additions of Use of Space Donation 11/26 and FFA Use of space 10/2 to the consent agenda and Bluff Country Magazine Ad to new business. Member Darling seconded the motion. Motion carried, all in favor.

Approve Minutes: Motion was made by Board Member Darling to approve the meeting minutes from August 23, 2022 as presented. Motion was seconded by Board Member Gehrig. Motion carried all in favor.

Approve Consent Agenda:

- a. 8/12/23 Wedding
- b. 10/2/22 FFA Rain Location
- c. 11/26/22 Experience the Magic Vendors

Member Darling motioned to approve the consent agenda as amended. Member Semmen seconded the motion. Motion carried all in favor.

Agenda Items:

- A. **Staff Update:** Mark Lawstuen reported that the staff have been working on oil changes and getting equipment ready for winter. The flower baskets have been taken down. A high school student will be coming down each day from 1:30-3pm for work experience. The summer staff hours are winding down with just a couple weeks left. Mark also noted a conversation with teacher Nick Charlebois regarding possible construction projects in the park if funding sources can be found.

New Business:

- A. **Term Limits:** Both Sam Hearldson and Alex Gehrig have terms expiring at the end of 2022.
- B. **Winter Meeting Schedule:** A motion was made to have the final 2022 meeting in October and cancel meetings for November, December, January and February by Member Hearldson. The motion was seconded by Member Benson. Motion carried all in favor.
- C. **Museum Bathroom Elimination:** Val Tindall was present to request the elimination of one of the restrooms at the museum. She noted that they currently have two and that there is not a lot of usage. The space could be used for storage or an additional exhibit

area. A motion to approve the removal of one bathroom and the drinking fountain was made by Member Darling and seconded by Member Gehring. Motion carried all in favor.

- D. Class of 1976 Bench Donation:** Linda Erickson requested that two benches donated by the class of 1976 and being constructed by students in Nick Charlebois classes be placed along Parkway Ave in line with the other benches. A motion was made by Member Darling to accept the donation of two benches to be placed along Parkway Avenue. The motion was seconded by Member Gehrig. Motion carried all in favor.
- E. Bluff Country Magazine Ad:** A motion was made to approve the same ad at a cost of \$200.00 by Member Darling and seconded by Member Semmen. Motion carried all in favor.

Old Business:

- A. Community Center Winter Pickleball:** A motion was made to purchase one portable net for the community center using park and rec funds by Member Gehrig and seconded by Member Darling. Motion carried all in favor.
- B. Water Fountain Placement:** Requested an itemized bid from Vis Plumbing as it was noted materials could be included in the grant, but not the labor.
- C. Bathhouse Mural Design:** Stacey continues to work with Kara Malony for quotes from artists for the project.
- D. Gazebo Roof:** A very generous donation of \$15,000 was received toward the project. Administrator Peterson requested permission to apply for a LACF grant in the amount of \$3000 and request the city council approve use of the ARPA funds for the remainder
- E. Chamber Building Updates:** No new information was available, discussion to be continued.
- F. Tennis Court Area:** The quote for the feasibility study was received in the amount of \$9000. Administrator Peterson asked for permission to submit a grant application to the Laura Musser fund in the amount of \$5000 and suggested the rest could be asked of the ARPA funds from the city council. A motion was made to approve the grant application by Member Darling and seconded by Member Semmen. Motion carried all in favor. A motion was also made to submit the feasibility study to the city council for approval of use of ARPA funds by Member Gehrig and seconded by Member Hearldson. Motion carried all in favor.

Next Meeting: Tuesday, October 25, 2022 at 4:30 p.m.

Adjourn: Motion was made by Board Member Semmen to adjourn at 5:00 p.m. Motion was seconded by Board Member Gehrig. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Lanesboro Park Board
Regular Meeting
Tuesday, October 25, 2022
Lanesboro Community Center Meeting Room and Zoom

Members Present: Teri Benson, Rick Darling, Alex Gehrig, and Sam Heraldson

Members Absent: Brenda Semmen

Visitors: Michele Peterson, Darla Taylor, and Mitchell Walbridge

Call to Order: Board Member Benson called the meeting of the Park Board to order at 4:30p.m.

Adopt Agenda: Board Member Darling motioned to approve the agenda. Member Gehrig seconded the motion. Motion carried, all in favor.

Approve Minutes: Motion was made by Board Member Heraldson to approve the meeting minutes from September 27, 2022 as presented. Motion was seconded by Board Member Benson. Motion carried all in favor.

Agenda Items:

- A. **Staff Update:** Administrator Peterson shared that they are busy getting equipment ready for winter. She also noted that the sidewalk at the bathhouse should be completed in the next few weeks.

New Business:

- A. No new items to report.

Old Business:

- A. **Community Center Winter Pickleball:** It was noted that a grant from Fillmore County Public Health was used for the purchase of the indoor equipment. A motion was made to allow for administrative staff to schedule times for the gym use by Member Heraldson and seconded by Member Darling. Motion carried all in favor.
- B. **Water Fountain Placement:** A fountain for the outdoor area of the bathhouse was ordered and will be installed. The unit for the library area was not ordered due to lack of location and unknown expenses.
- C. **Bathhouse Mural Design:** Nothing new to report.
- D. **Gazebo Roof:** It was noted that LACF grant funding was approved and the council also approved the use of ARPA funds for the uncovered balance. The color chosen was Burnished Slate.
- E. **Chamber Building Updates:** No new information was available. Item will be removed from agenda until a project is brought forward.
- F. **Tennis Court Area:** Member Darling noted the need to keep this as a priority in 2023. Administrator Peterson noted that in February we will know if the grant funding was

approved for the study and what direction we will need to go for the project to move forward. She also noted the council's approval to use ARPA funds for the study if needed.

Next Meeting: Tuesday, October 25, 2022 at 4:30 p.m.

Adjourn: Motion was made by Board Member Heraldson to adjourn at 5:00 p.m. Motion was seconded by Board Member Gehrig. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Approved 3/28/23

**Lanesboro Park Board
Regular Meeting
Tuesday, November 22, 2022
Lanesboro Community Center Meeting Room and Zoom**

Members Present: Teri Benson, Alex Gehrig, and Brenda Semmen

Members Absent: Sam Heraldson and Rick Darling

Visitors: Michele Peterson, Darla Taylor, Mitchell Walbridge, and Bonita Underbakke

Call to Order: Board Member Benson called the meeting of the Park Board to order at 4:30p.m.

Adopt Agenda: Board Member Semmen motioned to approve the agenda as presented. Member Gehrig seconded the motion. Motion carried, all in favor.

Approve Minutes: Motion was made by Board Member Semmen to approve the meeting minutes from October 25, 2022 with an amendment for the meeting adjournment.. Motion was seconded by Board Member Benson. Motion carried all in favor.

Staff Update: Administrator Peterson shared the facilities and equipment are all ready for winter. The furnace in the community center is completely installed. The Park truck and plow will be kept in the Street shop this winter, rather than being stored outside.

New Business:

- A. BAM Bicycle Event:** Members reviewed the proposal for the event which included camping space for 150-200 tents, a large event tent, shower truck, beer tent, food trucks, community center use, and tables and chair set-up. It was noted that the community center is already rented out both weekends suggested by the event coordinator, therefore it would not be available. Parking and overall congestion in the Park was also discussed. Member Gehrig motioned to deny the request for the use of Sylvan Park, encouraging the group to consider an alternative site within the community, as well as consider Sylvan Park for a future event. Member Benson seconded the motion. Motion carried with all in favor.

Old Business:

- A. Bathhouse Mural Design:** A request to extend the deadline for project completion has been granted by the Southern Minnesota Initiative Foundation. Work will need to be completed by June 30, 2023.
- B. Tennis Court Area:** Another possible idea of utilizing a portion of this space for an outdoor gym was discussed. Administrator Peterson has scheduled a meeting with the Blue Cross Foundation in order to learn more about grant opportunities for healthy communities. This opportunity was brought forward by Council member Albrecht-Benson. Discussion to be continued.

Approved 3/28/23

Miscellaneous:

- A. The indoor pickleball nets are being utilized often by the community.
- B. Youth Basketball will also be utilizing the gym over the winter.
- C. Consideration for future use of the building should be discussed, specifically the dining and kitchen area on the lower level. The goal is to provide a space that best suits the needs of the community.

Adjourn: Motion was made by Board Member Semmen to adjourn at 4:47 p.m. Motion was seconded by Board Member Gehrig. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson, MCMC
City Administrator/Clerk