

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, January 20, 2021 6:00 p.m.
Zoom

Present: Jason Resseman, Steve Snyder, Chad Phillips, Jason Harvey, and Michael Seiler

Absent: None

Visitors: Darla Taylor, Joe Goetzke , Rich Horihan, Harry Davis , and Brian Malm

Public Hearing- Variance Request for 18 Beacon Street East: Member Resseman opened the Public Hearing at 6:00 p.m. No comments were received. Member Resseman closed the Public Hearing at 6:02 p.m.

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:02 p.m.

- A. **Agenda:** The agenda was approved by consensus as submitted.
- B. **Consent Agenda:** Member Harvey motioned to approve the Consent Agenda as submitted. Motion seconded by Member Seiler. Vote was done by roll-call with all members in favor. Motion carried.
 - 1. Minutes of the regular meeting, December 16, 2020
 - 2. Sobieniak - Garage Door

New Business:

- A. **Horihan Variance Request:** It was noted that the proposed structures are in line with the current structures. Member Harvey motioned to recommend the variance request and approve the building permit. Member Seiler seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Continued Business:

- A. **304 Coffee Street:** Administrator Peterson will meet with Attorney O’Koren and Chief Sass to begin the process to bring the property into compliance.
- B. **206 Elmwood Street East:** Administrator Peterson will meet with Attorney O’Koren and Chief Sass to begin the process to bring the property into compliance.
- C. **Food Trucks:** Member Seiler presented an ordinance regulating Food Trucks from the City of Lacrosse. Administrator Peterson will work with Attorney O’Koren to draft an ordinance for the February meeting. The ordinance will include: the number of trucks allowed at one time, as well as how that is to be determined, how the refuse to be handled. Finally although trucks would not be allowed on Public Right of Ways, could City Departments have a truck on City property for fundraising purposes. Member Resseman motioned to table the discussion. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Comprehensive Plan Update: Harry Davis provided the overview of the draft of the updated Comprehensive Plan for Lanesboro. Members suggested a few amendments and requested that the draft also be sent to the EDA board members for their consideration before the February 1st City Council meeting. Member Resseman motioned to recommend the amended version of the Plan to the City Council. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Miscellaneous:

- A. Conditional Use Permit:** Members requested information on the Conditional Use Permit for the lots at 106 and 104 Parkway Avenue S. Administrator Peterson will verify the timeline and report back next month.

Next Meeting: Wednesday, February 17, 2021, at 6:00 p.m.

Adjourn: Member Resseman moved to adjourn at 7:05 p.m. Motion seconded by Member Seiler. Vote was done by roll-call with all members in favor. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, March 17, 2021 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jason Resseman, Chad Phillips, Jeff Lepper, and Michael Seiler

Absent: Jason Harvey

Visitors: Darla Taylor, [Joe Goetzke](#), Shayla Gherke, Andy Bunge

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Seiler motioned to approve the agenda with the addition of Another Time Ice Cream to New Business. Member Lepper seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Consent Agenda:** Member Seiler motioned to approve the Consent Agenda as submitted. Motion seconded by Member Phillips. Vote was done by roll-call with all members in favor. Motion carried.
 - 1. Minutes of the regular meeting, January 20, 2021
 - 2. Schrupp - Addition
 - 3. Wagner - Driveway

Continued Business:

- A. **Properties out of Compliance:** Administrator Peterson noted that both property owners had contacted the City Office.
 - a. 304 Coffee Street East: Owners have patched a hole, and plan to replace windows in May when the temperature is warmer. Additionally they plan to continue restoration of the property this year.
 - b. 206 Elmwood Street East: The owner was not aware of the hole in the foundation and will investigate. The plan is to replace the roof prior to July 1, 2021. Finally the owner noted that the stack coming out of a basement window is for a water heater, not a heating unit.
- B. **Food Trucks:** Discussion was had regarding the number of units allowed and how that would be determined. Also discussed was what a fee might be, Mr. Bunge noted that some cities provide a rebate to established restaurants in town from the fees collected from the mobile units. Member Resseman motioned to table the discussion. Member Seiler seconded the motion. Member Resseman will reach out to local restaurants to attain their thoughts on the possibility of food trucks in town. Member Phillips and Administrator Peterson will reach out to some food truck owners and ask for their thoughts and opinions. Vote was done by roll-call with all in favor. Motion carried.

New Business:

- A. **Conditional Use Permit - 104 and 106 Parkway Avenue South:** Mr. Bunge noted several possibilities of things that could be done in the now vacant lots. At this time there are no changes that would affect the conditions set in the conditional use permit. Member Resseman motioned to approve extension of the conditional use permit. Member Phillips seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Planned Unit Development Ordinance:** A suggestion was made by the City Engineer to review the possibility of a planned unit development ordinance. Members will review a sample ordinance and

consider the opportunity. Member Resseman motioned to table the discussion. Member Seiler seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

- C. Another Time Ice Cream:** Member Resseman motioned to approve the permit application. Member Phillips seconded the motion. It was noted that the permit would not be reviewed by HPC, as the property owners are replacing, not making changes. Vote was done by roll-call with all in favor. Motion carried.

Next Meeting: Wednesday, April 21, 2021, at 6:00 p.m.

Adjourn: Member Lepper moved to adjourn at 6:33 p.m. Motion seconded by Member Seiler. Vote was done by roll-call with all members in favor. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, April 21, 2021 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jason Resseman, Jason Harvey, ,Jeff Lepper, and Michael Seiler

Absent: Chad Phillips

Visitors: Elizabeth and Allen Mason, Kim and Rory Berekvam, Karen and Andy Heimdahl, Randy Rakosnik, Pauline Suckow, Scott Taylor , Anne Cecko, Tamera Degarmo, Debra and Gary Danielson, and Liz.

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Seiler motioned to approve the agenda with the additions of: Pedal Pushers Cafe, Campbell, Goetzke, Forschwieler, Cropp, and Commonweal to the Consent Agenda. Additionally, adding Danielson Home Occupation and May Meeting Schedule to New Business. Member Lepper seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Consent Agenda:** Member Seiler motioned to approve the Consent Agenda as amended. Motion seconded by Member Resseman. Vote was done by roll-call with all members in favor. Motion carried.
1. Minutes of the regular meeting, March 17, 2021
 2. Lanesboro Arts - Sidewalk Permit
 3. Iron Horse Outfitters - Sidewalk Permit
 4. Kling-Punt - Fence
 5. Guest Hus - Replace siding and roof
 6. Betz - Replace shingles
 7. Berekvam (LouBelle's) - Sign
 8. LACC - Sign
 9. Anderson- Fence
 10. Old Village Hall - Sidewalk
 11. Hotel Lanesboro - Sign
 12. Pedal Pushers Cafe - Sidewalk
 13. Campbell - Roof, replace shingles
 14. Goetzke - Chickens
 15. Forschweiler - Roof replacement
 16. Cropp - Roof and Siding replacement, Garage
 17. Commonweal Theater - Sidewalk

Continued Business:

- A. **Food Trucks:** Member Resseman voiced concern for the consideration of allowing food trucks in town and therefore motioned to table the discussion until October. Member Lepper seconded the motion. Member Resseman then opened the discussion for public comment:
- ❖ Elizabeth Mason - Home Sweet Home: The Mason's chose to open a business in Lanesboro due to its quaintness, they appreciated the aesthetics of the community.

Mason noted that in a small community the businesses carry a financial burden. She also noted that Food Trucks if allowed may have a one time permit fee, however would not provide additional support for the community. Her establishment caters to the local year round customers.

- ❖ **Scott Taylor - Pedal Pushers Cafe:** Taylor commented that he appreciates a free market however is also concerned for the financial burden of his establishment. He provided a chart noting that 5 months out of the year they do not generate a profit. Taylor also noted concern for a decrease in profit in those months that currently are profitable if food trucks were to be allowed in town.

With no further discussion a vote was taken by roll-call with all in favor. Motion carried.

Public Hearing - 100 Beacon Street West - Conditional Use Permit: Member Resseman opened the Public Hearing at 6:15 p.m. Member Resseman reviewed the application for an illuminated sign. A review of the lighted sign at Merchants Bank was discussed. With no additional comments, Member Resseman closed the Public Hearing at 6:19 p.m.

- B. Planned Unit Development Ordinance:** Member Resseman motioned to table the discussion until updated information from the Legislature is available. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

New Business:

- A. Conditional Use Permit, Sylvan Brewing:** Owner Andy Heimdahl reviewed the design of the sign. Member Resseman motioned to recommend approval to the City Council. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. Comprehensive Plan Directive for the EDA:** Member Resseman read a letter from the Economic Development Authority requesting a member of the Zoning Committee to attend a meeting of the EDA to discuss collaboration for implementation of the Comprehensive Plan. Member Resseman motioned to ask a representative from the EDA to attend the Zoning meeting, as he felt it would be beneficial to have the insight of the entire commission for this discussion. Member Seiler seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- C. Danielson, Home Occupation Application:** Debra Danielson noted the families desire to rent tubes from their home along the river. Member Seiler motioned to call for a public hearing for the May meeting. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- D. May Meeting Schedule:** Administrator Peterson noted a conflict with a school program on Wednesday, May 19, 2021. Member Resseman motioned to move the Regular May Planning & Zoning meeting to Wednesday, May 12, 2021 at 6:00 p.m. Member Seiler seconded the motion. Vote was done by roll call with all in favor. Motion carried.

Next Meeting: Wednesday, May 12, 2021, at 6:00 p.m.

Adjourn: Member Lepper moved to adjourn at 6:36 p.m. Motion seconded by Member Harvey. Vote was done by roll-call with all members in favor. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, May 12, 2021 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jason Resseman, Chad Phillips, ,Jeff Lepper, and Michael Seiler

Absent: Jason Harvey

Visitors: Elaine Edwards, Darla Taylor, Cathy Enerson, Joe Goetzke, Jerry Ritter, Sharon McIntire, Brent Kohn, Deb Danielson, Caleb Rissman, and Holly and Kevin Rissman.

Public Hearing - Conditional Use Permit for Home Occupation: Member Resseman called the Public Hearing to order at 6:09 p.m. Mr. Ritter provided an overview of the concerns noted in his written statement that was provided to members. Deb Danielson then offered that if the neighbors had concerns about the business, then they would not be moving forward. Danielson withdrew her application for a home occupation. Member Resseman closed the public hearing at 6:13 p.m.

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:13 p.m.

- A. **Agenda:** Member Seiler motioned to approve the agenda as submitted. Member Lepper seconded the motion. Member Seiler then motioned to amend his previous motion to remove item B from Continued Business, HOme Occupation Application for Danielson. Member Lepper seconded the amended motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Consent Agenda:** Member Lepper motioned to approve the Consent Agenda as submitted. Motion seconded by Member Seiler. Vote was done by roll-call with all members in favor. Motion carried.
 - 1. Minutes of the regular meeting, April 21, 2021
 - 2. Home Sweet Home - Sidewalk Permit
 - 3. LouBelle's - Sidewalk Permit
 - 4. Coffee Street Fitness - Sidewalk Permit
 - 5. Another Time Ice Cream - Sidewalk Permit
 - 6. Granny's Liquor - Sidewalk Permit

Continued Business:

- A. **Comprehensive Plan Directive for the EDA:** EDA Director Cathy Enerson and EDA Chair Elaine Edwards discussed how the EDA can work along with Planning & Zoning in order to create a work plan that follows the guidance of the Comprehensive Plan. Member Resseman noted that he saw the two boards working together collaboratively in order to follow the goals set by the recently updated Comprehensive Plan. Member Seiler noted that he planned to start attending the regular EDA meetings as a representative of the Planning & Zoning Commission. Members also suggested that Administrator Peterson share the draft versions of the board minutes with the other board members to help distribute information.

Next Meeting: Wednesday, June 16, 2021, at 6:00 p.m.

Adjourn: Member Seiler moved to adjourn at 6:22 p.m. Motion seconded by Member Lepper. Vote was done by roll-call with all members in favor. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson
City Administrator/Clerk

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, June 16, 2021 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jason Resseman, Jason Harvey, Chad Phillips, Jeff Lepper, and Michael Seiler

Absent: None

Visitors: None

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Harvey motioned to approve the agenda as submitted. Member Seiler seconded the motion. Motion carried with all in favor.
- B. **Consent Agenda:** Member Seiler motioned to approve the Consent Agenda as submitted. Motion seconded by Member Lepper. Motion carried with all in favor.
1. Minutes of the regular meeting, May 12, 2021
 2. Schultz - Fence
 3. Kandels - Fence
 4. Dunn - Replace Decking
 5. Schroeder - Fence
 6. Midrum - Exterior Painting
 7. Webb - Prescribed Grazing
 8. Kingswriter - Exterior Painting
 9. Tindall - Exterior Painting
 10. Dahle - Fence
 11. Neneman - Fence

New Business:

- A. **Application for simple lot split - 603 Auburn Avenue S:** Member Harvey motioned to recommend to City Council the application for a lot split. Member Phillips seconded the motion. Motion carried with all in favor.

Miscellaneous:

- A. Administrator Peterson noted that the broken window has been replaced at 304 Coffee Street East, completing the required repairs as previously requested by the commission.

Next Meeting: Wednesday, July 21, 2021, at 6:00 p.m.

Adjourn: Member Havey moved to adjourn at 6:04 p.m. Motion seconded by Member Lepper. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, July 21, 2021 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jason Resseman, Jason Harvey, and Michael Seiler

Absent: Jeff Lepper and Chad Phillips

Visitors: Kara Maloney and Mason Keel

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

A. **Agenda:** Member Harvey motioned to approve the agenda with the addition of Lanesboro Arts. Member Seiler seconded the motion. Motion carried with all in favor.

B. **Consent Agenda:** Member Resseman motioned to approve the Consent Agenda as submitted. Motion seconded by Member Seiler. Motion carried with all in favor.

1. Minutes of the regular meeting, June 16, 2021
2. Howerton - Fence
3. Applen - Fence
4. Root River Saloon - Covered Patio
5. Johnson - Detached Accessory Building
6. High Court Pub - Annual Sidewalk
7. Olson - Re-roof
8. Stierwalt - Exterior Painting
9. Lamon - Prescribed Grazing
10. Seiler - Exterior Painting
11. Schultz - Earth Anchors and Water guard inspection ports
12. Soiney - Shed
13. Millhouse - Garage roof and covered patio
14. Phillips - Replace decking
15. Eide - Cement Slab

New Business:

A. **Lanesboro Arts:** Kara Maloney presented the following discussions:

- Parkway Place Mural: Lanesboro Arts will be responsible for the upkeep and maintenance of the mural. The mural will be painted on plywood. The mural will not be illuminated.
- Theater District Mural: Member Resseman motioned to renew the previously approved application. Member Seiler seconded the motion. Motion carried all in favor.
- Barn Quilts: Review will be completed by the Park Board for placement in the tall grass on the hillside in Gateway Park. Member Resseman noted support for this initiative.
- Sandwich Board at Parkway Place: Member Seiler motioned to approve the sandwich board for 2021. Member Harvey seconded the motion. Motion carried all in favor.

B. **Lot Split Application, 603 Auburn Avenue S:** Member Resseman motioned to approve the lot split application. Member Harvey seconded the motion. Motion carried with all in favor.

C. Regular Meeting Schedule: Member Resseman motioned to move the August meeting to Tuesday the 17th of August 2021. Member Harvey seconded the motion. Motion carried with all in favor. Discussion will be continued next month for the October meeting schedule.

Next Meeting: Wednesday, August 17, 2021, at 6:00 p.m.

Adjourn: Member Resseman moved to adjourn at 6:10 p.m. Motion seconded by Member Harvey. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Lanesboro Planning and Zoning Commission
Regular Meeting
Tuesday, August 17, 2021 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jeff Lepper, Chad Phillips, Jason Harvey, and Michael Seiler

Absent: Jason Resseman

Visitors: Joe Goetzke

Commission Member Seiler called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. **Agenda:** The agenda was approved by consensus as submitted.

- B. **Consent Agenda:** Member Phillips motioned to approve the Consent Agenda as submitted. Motion seconded by Member Lepper. Motion carried with all in favor.
 - 1. Minutes of the regular meeting, July 21, 2021
 - 2. Root River Inn & Suites - Annual Sidewalk Permit
 - 3. Haugen - Fence
 - 4. Gray - Prescribed Grazing
 - 5. Root River Inn & Suites - Signs
 - 6. Boutelle - New Roof
 - 7. Gray - Deck, Paint, Cement Repairs
 - 8. Ferrie - Prescribed Grazing
 - 9. Lowe - Garage

New Business:

- A. **Regular Meeting Schedule for October 2021:** Member Lepper motioned to move the regular meeting in October to Tuesday, October 19, 2021 at 6:00 p.m. Motion was seconded by Member Phillips. Motion carried with all in favor.

Next Meeting: Wednesday, September 15, 2021, at 6:00 p.m.

Adjourn: Member Harvey moved to adjourn at 6:04 p.m. Motion seconded by Member Lepper. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, September 15, 2021 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jeff Lepper, Chad Phillips, Jason Harvey, Jason Resseman, and Michael Seiler

Absent: None

Visitors: Darla Taylor, Dan Jaquith, and Stacey Schultz

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Harvey motioned to approve the agenda as submitted. Member Seiler seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Consent Agenda:** Member Harvey motioned to approve the Consent Agenda as submitted. Motion seconded by Member Seiler. Discussion was had regarding the zoning requirements for the River Rat Outfitters location, discussion will be continued under Miscellaneous. Vote was done by roll-call with all in favor. Motion carried.
 - 1. Minutes of the regular meeting, August 17, 2021
 - 2. Meitz - Roof Replacement
 - 3. Shipton - Cooler Modification and Paint Door Frames and Windows
 - 4. Manion O’Koren Law - Tuckpointing
 - 5. Soiney - Sign and Rack
 - 6. Perry - Roofing

New Business:

- A. **Trash Compactors:** Member Resseman introduced the conversation of trash compactors being placed in the downtown portion of town. Members noted that there was interest in looking further into the details. Administrator Peterson will work to gather information including a quote.
- B. **Miscellaneous:**
 - a. **Bike Racks:** Members noted a need for additional bike racks in the downtown area. Administrator Peterson will look into the possibility of placing City owned bike racks on private property. Discussion to be continued.
 - b. **Root River Outfitters:** Concern was noted that this area is zoned Industrial, and therefore limited exterior storage is required by the ordinance. Members requested that information be shared with the property owner as to the zoning requirements. Administrator Peterson noted that there is an approved building permit for a shed, and that instructions have been given that the area needs to be cleaned up prior to the winter season.

Next Meeting: Tuesday, October 19, 2021, at 6:00 p.m.

Adjourn: Member Resseman moved to adjourn at 6:19 p.m. Motion seconded by Member Harvey. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Lanesboro Planning and Zoning Commission
Regular Meeting
Tuesday, October 19, 2021 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jeff Lepper, Chad Phillips, Jason Resseman, and Michael Seiler

Absent: Jason Harvey

Visitors: Karen and Andy Heimdahl, Frank Wright, Tamara Degarmo, LouAnne Hamann, Bonnie Handmacher, Andy Batstone

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. **Agenda:** Member Seiler motioned to approve the agenda with the addition of a permit for the City of Lanesboro to the Consent Agenda. Member Lepper seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Consent Agenda:** Member Seiler motioned to approve the Consent Agenda as submitted. Motion seconded by Member Phillips. It was noted that Administrator Peterson reviews and approves permits per the zoning ordinance, the commission is then also asked to review the permits issued during the month. Vote was done by roll-call with all in favor. Motion carried.
 - 1. Minutes of the regular meeting, September 15, 2021
 - 2. Church Hill Condominium Association - Sidewalk Replacement
 - 3. Shipton - Exterior Painting
 - 4. Seiler - Window Replacement
 - 5. Dybing - Garage Permit Amendment and Renew
 - 6. Sobota - Driveway replacement
 - 7. Darling - Prescribed Grazing
 - 8. Gray - Prescribed Grazing

Continued Business:

- A. **Bike Racks:** Member Seiler noted the need for additional bike racks near the trail and throughout the downtown area. The idea would be to have racks that would accommodate various styles of bikes. Seiler noted that signs with QR codes could be created that would direct people on where racks are located. Members noted a desire to include integration into the 2022 street project if able, as well as noted concerns for snow removal. Discussion will be continued to allow members time to review design ideas, and to identify possible locations. Members felt it was best to identify these two pieces prior to moving forward with grant applications.
- B. **Trash Compactors:** Member Resseman provided an overview of the previous discussion on bringing the automatic trash compactors to Lanesboro. The current proposal would bring 2 units to Lanesboro on a trial basis for one year. At which time feedback would be considered from business owners, residents, visitors, and staff. Members questioned the total cost, if lease amounts would be paid during the winter months as well. Members noted by consensus that they felt this discussion should be forwarded on to the City Council.
- C. **Food Trucks:** Member Lepper motioned to move forward with discussion and review the draft of the ordinance for food trucks in Lanesboro. Member Seiler seconded the motion. It was noted that the

Approved 11/17/21

ordinance should include the provision that food trucks are allowed on private property. Administrator Peterson will send out copies of the existing ordinances, as well as the draft ordinance. Comments were then heard from the audience:

- There is a need to fill in gaps in service coverage, the City should make it as easy as possible for food trucks to operate in town, as well as allowing them on public property.
- Request that the Chamber of Commerce help to create solutions for offering food later in the evenings.
- Food services should be continued later in the day on Saturday and Sundays.
- A permit fee should be considered, to equalize the brick and mortar business expenses. Food trucks will not solve the problem, however how can they fit in and compliment what we already have.
- Creation of a collective space, to allow for pop-up businesses, a collaborative work space could be considered.
- A sub-committee or citizen action group should be created.

Vote was done by roll-call with all in favor. Motion carried.

New Business:

- A. Zoning Amendment Request - 513 Parkway Avenue South:** Administrator Peterson shared an application for a zoning amendment request to change from R1 to R3. A Public Hearing will be called for the November 17 meeting.

Next Meeting: Wednesday, November 17, 2021, at 6:00 p.m.

Adjourn: Member Seiler moved to adjourn at 6:52 p.m. Motion seconded by Member Lepper. Motion carried all in favor.

Respectfully Submitted,

Michele Peterson, City Administrator/Clerk

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, November 17, 2021 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Present: Jeff Lepper, Chad Phillips, Jason Resseman, Jason Harvey and Michael Seiler

Absent: None

Visitors: Alan and Liz Mason, Tyler Shipton and Ame Putman, Scott and Angie Taylor, Elve Albrecht, Joel Pfeffer, Kim Berkevam, Randy Rakosnik, Maruarites Iphone, Joe Goetzke, David Gray, Root River Inn and Suites.

Commission Member Resseman called the Public Hearing to order at 6:00 p.m.

Elve Albrecht questioned the parking and David Gray asked what the intended use would be. Member Resseman noted that no official plans have been received at this time.

Commission Member Resseman closed the Public Hearing at 6:05 p.m.

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:05 p.m.

- A. **Agenda:** Member Seiler motioned to approve the agenda as submitted. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. **Consent Agenda:** Member Harvey motioned to approve the Consent Agenda as submitted. Motion seconded by Member Lepper. Vote was done by roll-call with all in favor. Motion carried.
 - 1. Minutes of the regular meeting, October 19, 2021

Continued Business:

- A. **Request for Zoning Amendment:** A motion was made to approve the zoning amendment from R1 to R3 by Member Harvey. The motion was seconded by Member Lepper. Vote was done by roll-call with all in favor. Motion carried.
- B. **Bike Racks:** Member Seiler shared a map of possible locations to consider. A motion was made by Member Lepper and seconded by Member Seiler to table the discussion. Vote was done by roll-call with all in favor. Motion carried.
- C. **Food Trucks:** Member Resseman noted that the current ordinance would allow for a food truck on private property as a transient merchant and they would go through the peddler's application process. Comments from the restaurant owners in the audience including Tyler Shipton, Ame Putman, Scott Taylor, Kim Berkevam, Randy Rakosnik, and Liz Mason all echoed concern for their existing restaurants should the commission consider allowing food trucks on public property. Member Resseman and Harvey voiced support for the local businesses and stressed the desire to not make things harder for the current establishments. A motion was made by Member Lepper to amend and clarify the current ordinance. The motion was seconded by Member Seiler. Vote was done by roll-call with all in favor. Motion carried.

Next Meeting: Wednesday, December 15, 2021, at 6:00 p.m.

Adjourn: Member Phillips moved to adjourn at 7:08 p.m. Motion seconded by Member Harvey. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor
Deputy Clerk

Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, December 15, 2021 6:00 p.m.
Community Center Meeting Room and Zoom

Present: Jeff Lepper, Chad Phillips, Jason Resseman, Jason Harvey and Michael Seiler

Absent: None

Visitors: Darla Taylor, Sarah Pieper, Peter Ruen, Andy and Karen Heimdahl, Tamara Degarmo, and Tom Schramm

Commission Member Resseman called the Regular Planning & Zoning Meeting to order at 6:00 p.m.

- A. Agenda:** Member Harvey motioned to approve the agenda with the additions of Cottage House and Nuisance Violation. Member Lepper seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. Consent Agenda:** Member Seiler motioned to approve the Consent Agenda as submitted. Motion seconded by Member Harvey. Vote was done by roll-call with all in favor. Motion carried.
 - 1. Minutes of the regular meeting, November 17, 2021
 - 2. Mensing Building Permit - Porch
 - 3. Roelofs Building Permit - Fence

New Business:

- A. Cottage House:** Member Resseman motioned to approve the permit for shingle replacement. Member Harvey seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. Nuisance Violation:** Member Resseman motioned to forward the violation concern to the City Council for 206 Elmwood. Member Phillips seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Continued Business:

- A. Bike Racks:** Member Seiler motioned to table the discussion. Member Resseman seconded the motion. Vote was done by roll-call with all in favor. Motion carried.
- B. Food Trucks:** Member Lepper noted the desire to amend the current ordinance to allow for food trucks on public property. An event application would be created that both residents and business owners could apply for. Applications would be limited to a determined number of times. Members also noted that the direction from this conversation has come from residents, not business owners. Member Lepper motioned to table the discussion. Member Seiler seconded the motion. Vote was done by roll-call with all in favor. Motion carried.

Member Resseman thanked Member Jason Harvey for his service to this commission.

Next Meeting: Wednesday, January 19, 2021, at 6:00 p.m.

Adjourn: Member Harvey moved to adjourn at 6:27 p.m. Motion seconded by Member Seiler. Motion carried all in favor.

Respectfully Submitted,
Michele Peterson, MCMC
City Administrator/Clerk