

Approved 02/12/2024

**Lanesboro Heritage Preservation Commission
Regular Meeting
Wednesday, January 17, 2024 – 7:00 p.m.
Lanesboro Community Center and Zoom**

Present Members:

 X Mindy Albrecht-Benson X Kathryn Wade X Lori Bakke
 X Ceil Allen X Kate O’Neary

Staff:

 X Mitchell Walbridge X Darla Taylor

Visitors:

Stacey Schultz, Zach Lind, Jeff Brogle, Patty Brogle

Call the Regular Meeting to Order: Member Albrecht-Benson called the regular meeting to order at 7:00 p.m.

- A. Agenda:** Member Allen entered a motion to approve the agenda; Member Bakke seconded the motion. Motion carried with all in favor.
- B. Public Comments:** No public comments were shared.
- C. Minutes from the October 24, 2023, Regular Meeting:** Member Bakke entered a motion to approve the minutes as submitted; Member O’Neary seconded the motion. Motion carried with all in favor.

Continued Business

- A. Historic Site Recommendations:** City Administrator Walbridge shared information with members regarding the process to make local designations. Members discussed their continued interest in designating the Bethlehem Lutheran Church, the St. Patrick’s Catholic Church, and the former Lanesboro School building as local landmarks. At this time members would like city administration to move forward with the Legacy grant application. Members also requested that city administration work with park department staff to determine the level of urgency for repairs to the cabin in the park.
- B. Training – Chapter 2 Discussion:** Chapter 2 of the Heritage Preservation Commission Training Manual was reviewed. Members requested that an outline of the commission’s authorities be developed based on the city ordinances.

New Business

- A. Hotel Lanesboro Exterior Changes:** Members reviewed the proposed improvements for the exterior of Hotel Lanesboro. Members noted they would need more information regarding the proposed fence replacement, including the height, color, and the impact the Highway 250 project may have on the fence. In addition, members would like to know if the proposed fence replacement would obstruct drivers’ views at the County Highway 8 and Parkway Avenue intersection. Member Albrecht-Benson entered a motion to table the discussion to the next meeting; Member O’Neary seconded the motion. Motion carried with all in favor.
- B. 201 Parkway Avenue North Exterior Changes:** Jeff and Patty Brogle presented a rendering of exterior improvements to be made to their property at 201 Parkway Avenue North. Proposed improvements to the south side of the building include replacement of a door, replacement of two windows to match the upper-level windows, and installation of five new windows to match the upper-level windows. Proposed improvements to the east side of the building include replacing a door, removing the awning, and removing a sign. Proposed improvements to the north side of the building include the installation of one new window on the lower level approximately 16 feet from the northeast corner of the building. Member Wade entered a motion to approve the plans presented; Member Allen seconded the motion. Motion carried with all in favor.

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- C. Driftless Trading Post:** Zach Lind, owner of Driftless Trading Post, presented plans to install a permanent food unit on the lot at 105 ¾ Parkway Avenue North. Lind shared a picture of the food unit. More definitive plans, including design renderings, will be shared with the commission at a future meeting.
- D. Heritage Preservation Commission Meeting Time:** Members discussed their meeting schedule and what meeting frequency and time would best allow recommendations to be conveyed to the Planning and Zoning Commission. Member Albrecht-Benson entered a motion to have the Heritage Preservation Commissions to be held monthly on the third Monday of the month at 5:00 p.m.; Member Bakke seconded the motion. Member Albrecht-Benson rescinded her motion after more discussion. Member Bakke entered a motion to change the commission's meeting schedule to the second Monday of each month at 5:00 p.m.; Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

Member Albrecht-Benson adjourned the meeting at 8:11 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk