

Approved 2/5/2024

**Lanesboro City Council**  
**Regular Meeting**  
**Tuesday, January 2, 2024 – 6:00 p.m.**  
**Lanesboro Community Center Meeting Room & Zoom**

**Present:**

Members:      X   Jason Resseman              X   Chase Bakke              X   Joe Goetzke  
                   X   Mindy Albrecht-Benson      X   Kathryn Wade  
Staff:          X   Mitchell Walbridge          X   Darla Taylor              X   David Haugen  
                        Mark Lawstuen                   Jerod Wagner          X   Tara Johnson  
                   X   Joseph O’Koren

Guests:      Tony Rotchadl, Shirley Mulder, Hannah Wingert, Tim Zamzow, Chelsey Skelly, Jon Buggs,  
                 Jon Pieper, Karen Heimdahl, Kara Maloney, Sarah Pieper, Trenton Raygor, Tara Johnson,  
                 Lori Bakke, Chase Wark, Samsung-SM, Stacy Schultz

**Regular Meeting**

Mayor Resseman called to order the Regular Meeting at 6:00 p.m.

**A. Agenda:** City Administrator Walbridge requested changes to the agenda:

- Root River Game Protective League Gambling Permit Application and Resolution 2024-12 Fire Department Compensation be added to the Consent Agenda
- Removal of Agenda Request from Sandra Webb – Domestic Violence Informational Signs
- WWTF Pay Request #32 be added to Project Reports
- Highway 250 Project Update be added to Miscellaneous

Member Wade motioned to approve the agenda with the changes; Member Bakke seconded the motion. Motion carried with all in favor.

**B. Public Comments:**

- a. Kara Maloney addressed the city council regarding the Filthy Fifty street closure application. While she supports the event, Maloney did have concerns over the full day closure of Parkway Avenue due to the decrease in foot traffic and retail sales for businesses. Maloney suggested the race finish line be moved to the bass pond parking lot.

**C. Approval of Minutes:**

- a. Minutes of the December 4, 2023 Regular Meeting: Member Goetzke motioned to approve the minutes as presented; Member Albrecht-Benson seconded the motion. Motion carried with all in favor.

**D. Consent Agenda:**

- a. Accounts Payable
- b. Resolution 2024-01 Designating Official Depository
- c. Resolution 2024-02 Designating Official Newspaper
- d. Resolution 2024-03 Authorizing Lawful Gambling Lanesboro Fire Department Fire Relief Association
- e. Resolution 2024-04 Authorizing Signature Authority for City of Lanesboro
- f. Resolution 2024-05 Establishing Mileage Reimbursement Rate
- g. Resolution 2024-06 Appointing Trustees of the Lanesboro Firefighters Relief Association
- h. Resolution 2024-07 Appointing Fire Department Officers
- i. Resolution 2024-08 Authorizing Membership Renewal in Regional Safety Group
- j. Lanesboro Claydusters Gambling Permit
- k. Resolution 2024-09 Accepting Donations
- l. Root River Game Protective League Gambling Permit
- m. Resolution 2024-12 Establishing Fire Department Officer and Member Compensation

Approved 2/5/2024

### Agenda Requests:

- A. Jon Pieper spoke to the city council regarding the discharge of firearms and hunting within city limits. Pieper questioned whether hunting, even with bows, is allowed within city limits. Pieper stated he was aware of high-powered rifles being discharged for coyote hunting within city limits. Mayor Resseman motioned to add the discharge of firearms and hunting within city limits to the Planning and Zoning Commission's March meeting agenda; Member Goetzke seconded the motion. Motion carried with all in favor.

### Project Reports:

- A. **WWTF Pay Request #32:** Brian Malm, Bolton and Menk Engineering, informed the council that Wapasha Construction still has several punch list items to complete at the wastewater treatment facility. Pay request #32 is for the purchase of the skid loader that was included in the project costs. Member Albrecht-Benson motioned to approve the pay request; Member Wade seconded the motion. Motion carried with all in favor.

### Department Updates

- A. **Administration:** City Administrator Walbridge shared that city administration is looking into a new online payment platform for public utility and city payments. City administration is also looking at upgrades to cyber security options being provided by the State of Minnesota's pilot program. Administrator Walbridge is also working with department heads to revise the capital improvement plan.
- B. **Street:** Public Works Supervisor David Haugen provided an update from the Street Department.
  - a. Staff have been working on tree trimming on city boulevards and in the city park.
  - b. Staff assisted with two watermain breaks in the fall.
  - c. Ongoing maintenance to city buildings has been completed.
  - d. The city's sander has had maintenance completed.
  - e. The bath house in Sylvan Park is undergoing upgrades including new partitions, upgraded plumbing, new lighting, and heaters.

Mayor Resseman put the meeting in recess at 6:14 p.m.

Mayor Resseman took the meeting out of recess at 6:18 p.m.

### New Business

- A. **Filthy 50:** Trenton Raygor, Filthy Fifty coordinator, presented a street closure request for the 2024 event. The closure request included Elmwood Street/Parkway Avenue to Coffee Street from 10 a.m. to 8 p.m., as well as Coffee Street/Parkway Avenue to the alleyway behind Pedal Pushers from 7 a.m. to 8 p.m. on October 12, 2024. Members discussed concerns about the length of the Parkway Avenue street closure as well as safety concerns that have been observed on gravel roads during past events. Members questioned whether the event finish line could be moved to an alternative location so that the Parkway Avenue closure would not be the entire day. Raygor stated that the planning committee is not willing to modify the race route. Member Goetzke motioned to table consideration of the street closure application until the February meeting so that more discussion could take place between city administration and event coordinators; Member Albrecht-Benson seconded the motion. Motion carried with all in favor.
- B. **Former Employee Grievance Letter:** City Administrator Walbridge shared concerns regarding the city's relationship with the Lanesboro Public Library Board and the need to define the applicability of oversight and city policies to library personnel. The gray area made managing the former employee grievance challenging. Administrator Walbridge suggested a council sub-committee could investigate the claims in the grievance letter and recommend how the city council wants to respond. In addition, the sub-committee could also work with the Library Board's Personnel and Policy Sub-Committees to determine whether Lanesboro's library board be a governing or advisory board. Mayor Resseman recommended that Member Albrecht-Benson, Administrator Walbridge, and himself investigate the allegations in the grievance letter and meet with the applicable library board sub-committees to discuss

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board responsibilities. Member Wade motioned to establish the sub-committee as recommended by Mayor Resseman; Mayor Resseman seconded the motion. Motion carried with all in favor.

- C. Mayor Pro-Tempore for 2024:** Mayor Resseman motioned to appoint Member Albrecht-Benson as mayor pro-tempore for 2024; Member Bakke seconded the motion. Motion carried with all in favor.

### **Continued Business**

- A. AT&T Lease Agreement:** Mayor Resseman motioned to table consideration of the agreement terms until the February meeting; Member Bakke seconded the motion. Motion carried with all in favor.

- B. Resolution 2024-10 – Appointing Members to the Lanesboro Public Library Board:** Mayor Resseman motioned to appoint Member Albrecht-Benson to the Library Board; Member Goetzke seconded the motion. Administrator Walbridge explained that a seven-member library board is allowed to have one council member as a voting member under state statute. Motion carried with all in favor. Members considered the applications for the remaining two library board seats. Member Wade motioned to approve resolution 2024-10 appointing Mindy Albrecht-Benson, Alicia Pearson, and Sjeila Goetzke to the Lanesboro Public Library Board; Mayor Resseman seconded the motion. After discussion, Member Wade withdrew her motion. Member Albrecht-Benson motioned to approve Resolution 2024-10 appointing Mindy Albrecht-Benson, Jon Buggs, and Sjeila Goetzke to the Lanesboro Public Library Board; Member Bakke seconded the motion. Members Albrecht-Benson, Wade, Bakke, and Resseman voted in favor. Member Goetzke abstained from voting.

- C. Resolution 2024-11 – Appointing Members to the Lanesboro Economic Development Authority:** Member Albrecht-Benson motioned to approve Resolution 2024-11 appointing Linda Tacke to the Lanesboro EDA; Member Bakke seconded the motion. Motion carried with all in favor.

### **Miscellaneous**

- A. Highway 250 Construction Project:** Tony Rotchadl, Tim Zamzow, and Brian Malm of Bolton and Menk presented the scoping study report from the project, which included a preliminary concept design for the project. Next steps for the city include a partnership agreement and a municipal consent agreement which should be presented to the city council in the 2024 calendar year. It was noted that the project start date was moved to 2027.

**Next Meeting: Monday, February 5, 2024 at 6:00 p.m.**

Mayor Resseman adjourned the meeting at 7:38 p.m.

Respectfully submitted,

Mitchell Walbridge  
City Administrator/Clerk