

**Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, February 21, 2024 – 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom**

Present Members:

X Jason Resseman X Michael Seiler X Jeff Lepper
X Randy Rakosnik X Tom Schramm

Staff:

X Mitchell Walbridge ___ Darla Taylor

Guests: Rick Lamon, Zach Lind, Jon Pieper, Bonita Underbakke, Jason Harvey, Tamara DeGarmo, Cheryl Lamon, Liz Bucheit, Karen Heimdahl

Regular Meeting

Member Resseman called the Regular Meeting to order at 6:00 p.m.

A. Public Comments:

- a. City Administrator Walbridge read comments submitted by Bridget Harvey regarding the concern of the potential food stand to be placed at 105-3/4 Parkway Avenue N.

B. Agenda: Member Rakosnik entered a motion to approve the agenda as presented; Member Lepper seconded the motion. Motion carried with all in favor.

C. Consent Agenda:

- a. Minutes of the Regular Meeting, January 17, 2024
- b. 5th Sun Gardens, LLC – 2024 Annual Sidewalk Permit Application

Member Seiler entered a motion to approve the Consent Agenda; Member Schramm seconded the motion. Motion carried with all in favor.

D. Continued Business:

- a. **Zach Lind Business Proposal:** Member Lepper entered a motion to have discussion on the plan submitted by Zach Lind/Driftless Trading Post; Member Seiler seconded the motion. Motion carried with all in favor.

Members discussed the plan including utilities for the food stand and the type of state permit that Lind would be operating under. Members also discussed whether the food stand that would be placed on the lot falls under the city ordinance's definition of mobile food unit. Lind addressed the concern that the wastewater from the unit would be removed using an IBC tote and electric pump.

Member Resseman stated concern over how the plan would affect the downtown aesthetics of the historic district. To move forward, members expressed they would like additional information regarding the permitting process in Minnesota for permanent food stands. Member Resseman entered a motion to table the Driftless Trading Post plan until the March 2024 meeting and refer concerns discussed to the Heritage Preservation Commission; Member Seiler seconded the motion. Motion carried with all in favor.

E. New Business:

- a. **Rick Lamon – Building Permit Application (Parcel ID 190398100):** Administrator Walbridge presented the building permit application and an overview of the memo from Brian Malm from Bolton & Menk's engineering review of the application. Members discussed the extension of the proposed 8-inch sanitary sewer as only a 4-inch sewer is required for a single home. Rick Lamon stated that putting the 8-inch sewer line in would be proactive in the event the area is developed in the future. The extension of 12-inch storm sewer, and the grading plan for the drainage flowing across adjacent properties to the south of the building site. Members asked if the grading plan

Approved 03/27/2024

would allow for adequate drainage into the proposed storm sewer. Rick Lamon stated his engineer likely would have figured that into the plan.

Administrator Walbridge also stated that an easement is recommended for the water main that extends across Mr. Lamon's property as well. Lamon stated he was amenable to having the city attorney draft an easement agreement.

Member Resseman entered a motion to approve the building permit upon watershed calculations being adequate for the 12-inch storm sewer to drain the runoff; Member Seiler seconded the motion. Motion carried with all in favor. Administrator Walbridge will work with Lamon and his engineer to obtain the calculations if they are not on file with a previous application in the city office.

- b. Development Planning Checklists:** Based on a referral from the Lanesboro Economic Development Authority, Administrator Walbridge asked if the commission would like to develop a set of housing development checklists to standardize the development process in the city. Member Resseman entered a motion to table the checklists discussion to the next meeting; Member Rakosnik seconded the motion. Motion carried all in favor. Administrator Walbridge will research information from other communities and provide it to the commission members for future discussion.
- c. Discharge of Firearms & Hunting within City Limits:** The city council referred review of ordinance 130.02 Discharging Firearms to the Planning and Zoning Commission. Jon Pieper was present and shared that he has knowledge of high-powered rifles and firearms being used within city limits. Pieper requested the language of the ordinance be reviewed, and modified, if necessary, to address the definition of firearms and whether discharge of firearms is permitted within city limits. Member Resseman mentioned that there is possibility the ordinance be modified to allow firearm usage for hunting in the rural taxing district areas versus dense residential areas in city limits. Member Lepper entered a motion to table any action and begin drafting new language for the ordinance; Member Resseman seconded the motion. Motion carried with all in favor.

F. Miscellaneous:

- a. March Meeting Date:** Several members stated they would not be available for the meeting scheduled for March 20, 2024. Member Resseman asked Administrator Walbridge to reach out to members via email to find a date for the meeting to be rescheduled.

Member Resseman adjourned the meeting at 6:49 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk