

Approved 03/11/2024

**Lanesboro Heritage Preservation Commission**  
**Regular Meeting**  
**Monday, February 12, 2024**  
**Lanesboro Community Center and Zoom**

**Present Members:**

    Mindy Albrecht-Benson                        X   Kathryn Wade                        X   Lori Bakke  
  X   Ceil Allen                                        X   Kate O’Neary

**Staff:**

  X   Mitchell Walbridge                          Darla Taylor

**Visitors:**

Vicki McKinney, Bonita Underbakke

**Call the Regular Meeting to Order:** Member Wade called the regular meeting to order at 5:00 p.m.

- A. **Agenda:** Member Bakke entered a motion to approve the agenda as submitted; Member Allen seconded the motion. Motion carried with all in favor.
- B. **Public Comments:**
  - Vicki McKinney and Kate O’Neary shared research on the cabin in Lanesboro’s Sylvan Park. Both expressed interest in having the Heritage Preservation Commission designate the cabin as a local landmark due to its connection with the Izaak Walton League of America. McKinney and O’Neary will continue their research, but suggested that the cabin be restored, receive a local designation, and have a plaque added. They mentioned the space could be used as a rental option in Sylvan Park. Member Bakke entered a motion to refer the idea to the Lanesboro Park Board at its February 2024 meeting; Member Allen seconded the motion. Motion carried with all in favor.
- C. **Minutes of the Regular Meeting, January 17, 2024:** Member Bakke entered a motion to approve the minutes as presented; Member O’Neary seconded the motion. Motion carried with all in favor.

**Continued Business**

- A. **Historic Site Recommendations:** City Administrator Walbridge shared he has a first draft of the grant application completed and will share a second draft at a future meeting. The grant application deadline is not until May 2024. Members expressed their interest in adding the cabin as a potential landmark designation and would like this added to New Business on future agendas.
- B. **Heritage Preservation Commission Training Manual – Chapter 3 Review:** Member Wade entered a motion to table the Chapter 3 Review until the March 2024 meeting; Member O’Neary seconded the motion. Motion carried with all in favor.
- C. **Hotel Lanesboro Exterior Changes:** Chelsey Skelly, owner of Hotel Lanesboro, was present via Zoom to share a summary of proposed exterior improvements to the Hotel Lanesboro building. The style and height of the fence on the south side of the building facing Parkway Avenue was discussed at length. Member Bakke entered a motion to approve Skelley’s plan with consideration of a 5-foot height recommendation as well as the potential to add some black accents to the fence; Member Wade seconded the motion. Members Bakke, Wade, and Allen voted in favor; Member O’Neary voted against. Motion carried.

**New Business**

- A. **Heritage Preservation Commission Duties & Powers Summary:** Administrator Walbridge shared a summary of the duties and powers of the Lanesboro Heritage Preservation Commission as per the city’s code of ordinances. Administrator Walbridge shared that the commission is largely advisory and can transmit its opinions, by motion, via referrals to other commissions and the city council.

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Member Wade noted the next meeting is scheduled for March 11, 2024, at 5:00 p.m.

Member Bakke entered a motion to adjourn the meeting; Member O'Neary seconded the motion. Motion carried. Meeting adjourned at 5:54 p.m.

Respectfully submitted,

Mitchell Walbridge  
City Administrator/Clerk