

**Lanesboro City Council
Regular Meeting Agenda
Monday March 4, 2024 at 6:00 p.m.**

Lanesboro Community Center Meeting Room and Zoom

*Zoom is provided as a way to offer more accessibility to council and committee meetings.
However, due to potential technical issues, full functionality is not guaranteed*

Join Zoom Meeting

<https://us02web.zoom.us/j/86176812830?pwd=VmQycUtxblpPU1BkVElxbG9xcWhEZz09>

Meeting ID: 861 7681 2830 Passcode: 588100

Dial by your location • +1 305 224 1968 US • +1 309 205 3325 US • +1 312 626 6799 US (Chicago)

Call the Regular Meeting to Order 6 p.m.:

- A. Agenda: Additions or Corrections
- B. Public Comments
- C. Approval of Minutes:
 - 1. [Minutes February 5, 2024](#)
- D. Consent Agenda:
 - 1. [Accounts Payable](#)
 - 2. [Resolution 2024-15: Resolution Accepting Donations](#)
 - 3. [Buffalo Bill Days Temp Liquor Permit](#)
 - 4. [Buffalo Bill Days Gambling Permit](#)
 - 5. [Buffalo Bill Days Fireworks Permit](#)
 - 6. [Buffalo Bill Days Parade Permit](#)

Department Reports:

- A. Fire
- B. Police
- C. [Ambulance](#)
- D. EDA

New Business:

- A. [Downtown Commercial District - Land Use](#)

Continued Business:

- A. [Public Safety Aid Funding](#)
 - [Police](#)
 - [Fire](#)
- B. Former Employee Grievance Letter

Miscellaneous:

Next Meeting: Monday April 1, 2024 at 6:00 p.m.

Adjourn Regular Meeting

**Lanesboro City Council
Regular Meeting
Monday, February 5, 2024 – 6:00 p.m.
Lanesboro Community Center Meeting Room & Zoom**

Present:

Members: X Jason Resseman X Chase Bakke X Joe Goetzke
 X Mindy Albrecht-Benson X Kathryn Wade
Staff: X Mitchell Walbridge X Darla Taylor X David Haugen
 Mark Lawstuen Jerod Wagner X Tara Johnson
 X Joseph O’Koren
Guests: Bonita Underbakke, Delia Bell, John Nicol, Ana Loney, Dale Forrester, Pat Gemlo, Brooke
 Pfeffer, Gene Bergstrom, Renee Bergstrom, Jon Buggs, Shirley Mulder, Sandra Webb, Ceil
 Allen, Hannah Wingert, Elizabeth Mitchell, Kristin Coplin, Scott Taylor, Tom Brudvig, Carol
 Andersen, Lester Dunn, Emily Moore, Vicky Torkelson, Cheryl Lamon, Joe Deden, Betsy
 Holbrook, Mary Bell

Member Albrecht Benson participated via Zoom from Gulf Dunes 412, 376 Santa Rosa Blvd., Fort Walton Beach, Florida.

Regular Meeting

Mayor Resseman called to order the Regular Meeting at 6:00 p.m.

A. Agenda: City Administrator Walbridge requested additions to the agenda:

- Resolution 2024-14 Appointing Lanesboro Precinct Election Judges for the Minnesota Presidential Nomination Primary (PNP) Election of March 5, 2024, to be added to the Consent Agenda.
- Chamber of Commerce LACF Grant Fiscal Agent Request to be added to New Business
- Public Safety Aid Funding Request to be added to New Business

Member Bakke entered a motion to approve the meeting agenda with the additions; Member Wade seconded the motion. Motion carried with all in favor via a roll call vote.

B. Public Comments:

- a. Ana Loney spoke on behalf of the Friends of the Lanesboro Library. Comments were shared on why individuals enjoy the Lanesboro Public Library. Loney referenced a recent *Fillmore County Journal* article regarding public libraries.
- b. Jon Buggs shared comments from the January 17 Library Board meeting. Buggs addressed the council regarding the city council’s appointment of a city council member to the library board.
- c. Scott Taylor shared comments regarding the Filthy 50 street closure request that was tabled at the January meeting. Taylor encouraged the council to reconsider the street closure application at the meeting.
- d. Vicki Torkelson commented on the personal importance of the public library. Torkelson also shared that as a bed and breakfast owner the Filthy 50 brought business into her B&B.

C. Approval of Minutes:

- a. Minutes of the January 2, 2024, Regular Meeting

Member Goetzke entered a motion to approve the minutes as presented; Member Bakke seconded the motion. Motion carried with all in favor via a roll call vote.

D. Consent Agenda:

- a. Accounts Payable
- b. 2024 Lodging Licenses
- c. Resolution 2024-13: Resolution Appointing Lanesboro Precinct Election Judges for the Minnesota Presidential Nomination Primary (PNP) of March 5, 2024
- d. 2023 Audit Engagement – Smith Schafer

Approved 03/04/2024

- e. Resolution 2024-14: Resolution Authorizing the Submittal of the USDA Rural Business Enterprise Grant on Behalf of the Lanesboro Economic Development Authority

Agenda Requests:

- A. Sandra Webb shared information with the city council members regarding domestic violence and its prevalence in the state and region. Webb requested the city assist in sharing assistance resources for victims of domestic violence by having staff place informational signs in the city's public restrooms. Member Resseman entered a motion to have city staff facilitate the posting of the informational signage in the city's public restrooms; Member Bakke seconded the motion. Motion carried with all in favor via a roll call vote.

Department Reports:

- A. **Lanesboro Public Utilities:** Member Albrecht-Benson shared information from recent Lanesboro Public Utility Commission meetings:
 - a. Summary of the recent public utilities budget approval as well as the 2024 rate increases.
 - b. The wastewater treatment facility continues to be closely monitored by staff in the late stages of the start-up phase of the project.
 - c. City administration is working on launching the new e-billing platform with the goal of go-live in March 2024.
 - d. Electric meter replacement is underway.
- B. **Planning and Zoning:** Member Resseman shared information from recent Planning and Zoning Commission meetings:
 - a. The commission recommended a development agreement amendment with Sparrow Valley Properties to accommodate the project completion schedule.
 - b. Driftless Trading Post is working with the Planning and Zoning Commission to relocate its operations with proper ordinance compliance and permitting.
 - c. Use of street-level space in the downtown commercial district was discussed at the January Planning and Zoning Commission meeting. The commission passed a recommendation that the city's ordinances and policies be evaluated and assess how short-term rentals may be regulated within the city. Member Resseman requested the business item be added to the city council's March meeting agenda.
- C. **Heritage Preservation:** Member Albrecht-Benson shared information from recent Heritage Preservation Commission meetings:
 - a. The commission continues to work on local historic designations for the St. Patrick Catholic Church, Bethlehem Lutheran Church, and the former Lanesboro School building.
 - b. Hotel Lanesboro submitted plans for exterior improvements to the commission. The commission is reviewing the plans and will meet with the owners of Hotel Lanesboro at its February 12 meeting.
 - c. The former Parkway Market building is under new ownership and the commission approved exterior renovation plans.
 - d. The commission is working with Zach Lind, Driftless Trading Post, on the relocation to 105-3/4 Parkway Avenue North. Final plans will be reviewed when submitted by Lind.
 - e. The commission changed its meeting schedule from quarterly to monthly. The commission meetings will take place on the second Monday of the month at 5:00 p.m.
- D. **Library:** Library Director Tara Johnson shared statistics on library operations from the year 2023.

New Business:

- A. **Sparrow Valley Development Agreement Amendment:** Administrator Walbridge shared that per the current Development Agreement, the Sparrow Valley Properties, LLC project at 505 Parkway Avenue South had a project deadline of December 31, 2023. The proposed amendment to the agreement would extend the project deadline to May 31, 2024. Member Resseman questioned if a grading plan had been

Approved 03/04/2024

submitted for the project. Administrator Walbridge confirmed no grading plan had been submitted from Sparrow Valley Properties, LLC. Member Goetzke entered a motion to approve the Development Agreement amendment contingent upon payment from the developer for the legal fees associated with the drafting of the amendment; Member Wade seconded the motion. Motion carried with all in favor via roll call vote.

- B. Application for Simple Lot Split:** The Planning and Zoning Commission recommended approval of a Simple Lot Split Application for Parcel ID #190136000, the property at 401 Dupont Street. Member Albrecht-Benson questioned whether utility access would be available for the new parcel. Member Goetzke entered a motion to approve the simple lot split application; Member Bakke seconded the motion. Motion carried with all in favor via a roll call vote.
- C. Fire Tanker Quotes:** David Haugen spoke to the council regarding replacement recommendations for the fire department's 1999 Sterling Tanker. Haugen presented quotes to remove the tank and body from the current chassis and install them onto a new chassis. All lighting, emergency and DOT, would be upgraded to LED. The old pump would be removed, and a new one installed in the L1 compartment. An on-spot tire chain system would be installed onto the new chassis. The drop tank storage would be upgraded to an electric drop-down system. Haugen stated the truck would undergo a checklist inspection once the work is completed. The 2025 model will take several months to be delivered and additional months would be needed for the labor to be completed. Administrator Walbridge answered questions regarding the funds available for the truck, and Walbridge recommended the expense be split between the Vehicle Replacement Fund and the Fire Equipment Fund. Walbridge stated he would communicate with the fire chief to determine the amount to draw from the two city funds. Member Wade entered a motion to accept the proposal to rebuild the tanker using funds recommended by the city administrator; Member Goetzke seconded the motion. Motion carried with all in favor via a roll call vote.
- D. Chamber of Commerce LACF Grant Fiscal Agent Request:** The Lanesboro Area Chamber of Commerce intends to submit a grant application to the Lanesboro Area Community Foundation but needs a fiscal agent. Administrator Walbridge recommended approval of the Chamber's request to have the City act as the Chamber's fiscal agent for the grant. Member Bakke entered a motion to approve the city acting as the Chamber of Commerce's fiscal agent; Member Resseman seconded the motion. Motion carried via roll call vote with Members Bakke, Wade, Albrecht-Benson, and Resseman voting in favor. Member Goetzke abstained.
- E. Public Safety Aid Funding Request:** Member Resseman stated that this item would be moved to Miscellaneous later in the meeting to allow Police Chief Sass to arrive at the meeting.

Continued Business:

- A. AT&T Lease Agreement:** AT&T submitted a lease term change document to the City of Lanesboro in Fall 2023. After having Attorney O'Koren and Brian Malm, Bolton and Menk, review the proposal from AT&T, it was concluded that the terms change not be adopted due to change in the payment schedule and language to be developed for a counterproposal. Administrator Walbridge explained that the City could have a counterproposal ready as AT&T has submitted a term change once every 1-2 years. Member Resseman entered a motion to keep the lease agreement in its current version; Member Wade seconded the motion. Motion carried with all in favor via roll call vote.
- B. Former Employee Grievance Letter:** Mayor Resseman stated that the committee looking into the grievance is continuing its work and no action was needed this day.

Mayor Resseman put the meeting in recess at 6:49 p.m.

Mayor Resseman put the meeting back in session at 6:55 p.m.

Miscellaneous:

- A. Public Safety Aid Funding Request:** Administrator Walbridge shared background information on the one-time Public Safety Funding received from the state. The City of Lanesboro received \$31,638.00 to put towards public safety purposes. The City of Preston, who the City of Lanesboro contacts with for

Approved 03/04/2024

police services, is requesting 50% of Lanesboro's funding be put towards police equipment upgrades. Member Resseman stated it would be best to have Chief Sass present at the March meeting for further discussion. Member Resseman also requested to get a proposal from the Lanesboro Fire Department on how they may want to utilize some of the Public Safety Aid funding. Member Resseman entered a motion to table the business item to the March 2024 meeting; Member Goetzke seconded the motion. Motion carried with all in favor via a roll call vote.

Next Meeting: Monday, March 4, 2024, at 6:00 p.m.

Mayor Resseman adjourned the meeting at 7:00 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk

CITY OF LANESBORO

02/27/24 10:53 AM

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Payments

Current Period: March 2024

Payments Batch 03042024PAY		\$11,080.28	
Refer	20244 BIG RIVER MAGAZINE	-	
Cash Payment	E 211-45500-233 Periodicals		\$43.00
Invoice			
Transaction Date	2/14/2024	OPERATIONAL ACC 10100	Total \$43.00
Refer	20245 GALE GROUP	-	
Cash Payment	E 211-45500-230 Books & Movies		\$145.45
Invoice	83830724		
Transaction Date	2/14/2024	OPERATIONAL ACC 10100	Total \$145.45
Refer	20246 PRESTON AUTO PARTS	-	
Cash Payment	E 100-43100-210 Operating Supplies (GE		\$130.00
Invoice	785421		
Cash Payment	E 220-42000-240 Small Tools and Minor E		\$16.99
Invoice	786336		
Cash Payment	E 100-43100-210 Operating Supplies (GE		\$119.99
Invoice	786336		
Transaction Date	2/16/2024	OPERATIONAL ACC 10100	Total \$266.98
Refer	20247 PETTY CASH	-	
Cash Payment	R 100-45200-34702 Showers/Wood Reve		\$4.00
Invoice			
Transaction Date	2/26/2024	OPERATIONAL ACC 10100	Total \$4.00
Refer	20248 EYE PRIZE MARKETING	-	
Cash Payment	E 100-41500-300 Professional Svcs (GEN		\$330.00
Invoice			
Transaction Date	2/26/2024	OPERATIONAL ACC 10100	Total \$330.00
Refer	20249 OKOREN LAW OFFICE LLC	-	
Cash Payment	E 100-41500-304 Legal Fees		\$1,723.96
Invoice	1228		
Transaction Date	2/26/2024	OPERATIONAL ACC 10100	Total \$1,723.96
Refer	20250 CHASE CARD SERVICES	-	
Cash Payment	E 100-41000-319 LinkMe		\$118.97
Invoice			
Transaction Date	2/26/2024	OPERATIONAL ACC 10100	Total \$118.97
Refer	20251 RUSHFORD HARDWARE	-	
Cash Payment	E 100-43100-210 Operating Supplies (GE		\$82.57
Invoice			
Cash Payment	E 100-43100-210 Operating Supplies (GE		-\$0.65
Invoice			
Transaction Date	2/26/2024	OPERATIONAL ACC 10100	Total \$81.92
Refer	20252 MN ENERGY RESOURCES	-	
Cash Payment	E 220-42000-380 Utility Services (GENER		\$315.64
Invoice			
Cash Payment	E 100-43100-210 Operating Supplies (GE		\$172.90
Invoice			

CITY OF LANESBORO

02/27/24 10:53 AM

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Payments

Current Period: March 2024

Cash Payment	E 100-45200-380	Utility Services (GENER			\$467.79
Invoice					
Cash Payment	E 100-45170-380	Utility Services (GENER			\$121.72
Invoice					
Transaction Date	2/26/2024	OPERATIONAL ACC	10100	Total	\$1,078.05
Refer	20253	FIRE SAFETY USA, INC.	-		
Cash Payment	E 100-43100-210	Operating Supplies (GE			\$144.95
Invoice	182282				
Transaction Date	2/26/2024	OPERATIONAL ACC	10100	Total	\$144.95
Refer	20254	ZARNOTH BRUSH WORKS	-		
Cash Payment	E 100-43100-404	Repairs/Maint Machiner			\$1,128.40
Invoice	0196898				
Transaction Date	2/26/2024	OPERATIONAL ACC	10100	Total	\$1,128.40
Refer	20255	NEUGER	-		
Cash Payment	E 250-46500-210	Operating Supplies (GE			\$5,800.00
Invoice	P7418				
Transaction Date	2/26/2024	OPERATIONAL ACC	10100	Total	\$5,800.00
Refer	20256	MOTOR PARTS & EQUIPMENT	-		
Cash Payment	E 220-42000-240	Small Tools and Minor E			\$235.62
Invoice	17122				
Cash Payment	E 220-42000-240	Small Tools and Minor E	68.26-47.24		-\$21.02
Invoice	16032				
Transaction Date	2/26/2024	OPERATIONAL ACC	10100	Total	\$214.60

Fund Summary

10100 OPERATIONAL ACCOUNT

100 GENERAL FUND	\$4,544.60
211 LIBRARY	\$188.45
220 FIRE FUND	\$547.23
250 EDA OPERATING	\$5,800.00
	<u>\$11,080.28</u>

Pre-Written Checks	\$0.00
Checks to be Generated by the Computer	\$11,080.28
Total	<u>\$11,080.28</u>

To: City of Lanesboro

From: Chill Inn Lanesboro / Lanesboro EDA

Date: 2/20/24

Dear City of Lanesboro,

The Chill Inn Lanesboro group, and its grant oversight conducted by the Lanesboro EDA, would like to donate the following technology equipment to the City:

- Owl device
- HDMI cable
- Epson projector
- Portable screen
- Portable bluetooth speaker

We ask that this technology equipment be housed and managed by the City of Lanesboro for groups to be able to check-out and use for events. We entrust the City to use a fair and trackable system for such free rental requests.

Thank you for this consideration and for the assistance in utilizing this much needed technology equipment for community groups.

Sincerely,

Alison Leathers
Chill Inn Lanesboro - Blandin Grant Administrator
507-467-2577
alisonbleathers@gmail.com

and

Cathy Enerson
Lanesboro EDA Director

Lanesboro City Council
Resolution 2024-15
A Resolution Accepting Donations

WHEREAS The City of Lanesboro is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of operational and recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, the following persons and entities have offered to contribute the items set forth below to the City of Lanesboro:

<u>Name of Donor</u>	<u>Item</u>
Chill-Inn Lanesboro Group	Owl Device
	HDMI Cable
	Epson Projector
	Portable Screen
	Portable Bluetooth Speaker

WHEREAS, all such donations have been contributed to assist the city in the establishment and operation of infrastructure either alone or in cooperation with others, as allowed by law; and

WHEREAS, The City Council finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LANESBORO, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used towards community event engagement via free rentals either alone or in cooperation with others, as allowed by law.
2. The City of Lanesboro is hereby directed to issue receipts to the donor acknowledging the city's receipt of the donor's donation.

Adopted by the City Council of Lanesboro, Minnesota this 4th day of March, 2024.

Mindy Albrecht-Benson
Mayor Pro Tempore

Attested:

Mitchell Walbridge
City Administrator/Clerk



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555
**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
Lanesboro Area Chamber of Commerce		01/01/1998		2524371	
Organization Address (No PO Boxes)		City	State	Zip Code	
202 Parkway Ave S		Lanesboro	MN	55949	
Name of person making application		Business phone		Home phone	
Darla Taylor		5074673722			
Date(s) of event		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer			
August 1-4, 2024		<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Joe Goetzke		Lanesboro	MN	55949	
Organization officer's name		City	State	Zip Code	
Alison Leathers		Lanesboro	MN	55949	
Organization officer's name		City	State	Zip Code	
			MN		

Location where permit will be used. If an outdoor area, describe.
202 Parkway Ave S Outdoor Beer and Brat Tent, North of the Lanesboro Community Center

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.
None

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Yes, Mn Liquor Liability Assigned Risk \$300,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

Lanesboro	3/4/24
City or County approving the license	Date Approved
\$25.00	August 1-4, 2024
Fee Amount	Permit Date
Event in conjunction with a community festival <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	dtaylor@lanesboro-mn.gov
725	City or County E-mail Address
Current population of city	
Mitchell Walbridge	
Please Print Name of City Clerk or County Official	Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event
No Temp Applications faxed or mailed. Only emailed.
ONE SUBMISSION PER EMAIL, APPLICATION ONLY.
**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Lanesboro Area Chamber of Commerce

Previous Gambling Permit Number: X-35154-23-028

Minnesota Tax ID Number, if any: _____

Federal Employer ID

Number (FEIN), if any: _____

Mailing Address: PO Box 333

City: Lanesboro State: MN Zip: 55949 County: Fillmore

Name of Chief Executive Officer (CEO): Joe Goetzke

CEO Daytime Phone: _____ CEO Email: _____

(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): dtaylor@lanesboro-mn.gov

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): Lanesboro Community Center

Physical Address (do not use P.O. box): 202 Parkway Ave S Lanesboro, MN 55949

Check one:

☒ City: Lanesboro Zip: 55949 County: Fillmore

☐ Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Sunday August 4, 2024 5:00 pm

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;"> <input checked="" type="checkbox"/> </div> <div> <p>The application is acknowledged with no waiting period.</p> <p>The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p>The application is denied.</p> </div> </div> <p>Print City Name: <u>Lanesboro</u></p> <p>Signature of City Personnel: _____</p> <p>Title: <u>City Administrator/Clerk</u> Date: <u>3/4/24</u></p> <div style="border: 1px solid black; padding: 10px; margin-top: 20px; text-align: center;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;"> <input type="checkbox"/> </div> <div> <p>The application is acknowledged with no waiting period.</p> <p>The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p>The application is denied.</p> </div> </div> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: _____

REQUIREMENTS

Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS

Mail application with:

- _____ a copy of your proof of nonprofit status; and
- _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.



CITY OF LANESBORO

202 Parkway Ave. S • P.O. Box 333 • Lanesboro, MN 55949 • (507) 467-3722 Fax (507) 467-2557 • lanesboro@acegroup.cc

www.lanesboro-mn.gov

March 4, 2024

To: J&M Displays
Attn: Terry Meiley

From: Mitchell Walbridge
City of Lanesboro

RE: Fireworks to be held 8-3-24

Dear J&M Displays,

This letter shall serve as an official permit from the City of Lanesboro for the Buffalo Bill Days display of Fireworks to be held August 3, 2024 with a back up date on August 4, 2024. We approve of the fireworks to be let off at dusk from the Phil Haug farm located at 812 Auburn Ave S Lanesboro, MN 55949.

If you have any further questions, I can be reached at (507) 467-3722 or e-mail lanesboro@acegroup.cc.

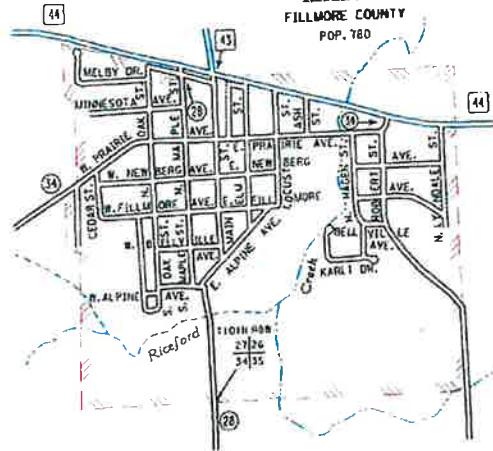
Thank you for your time.

Sincerely,

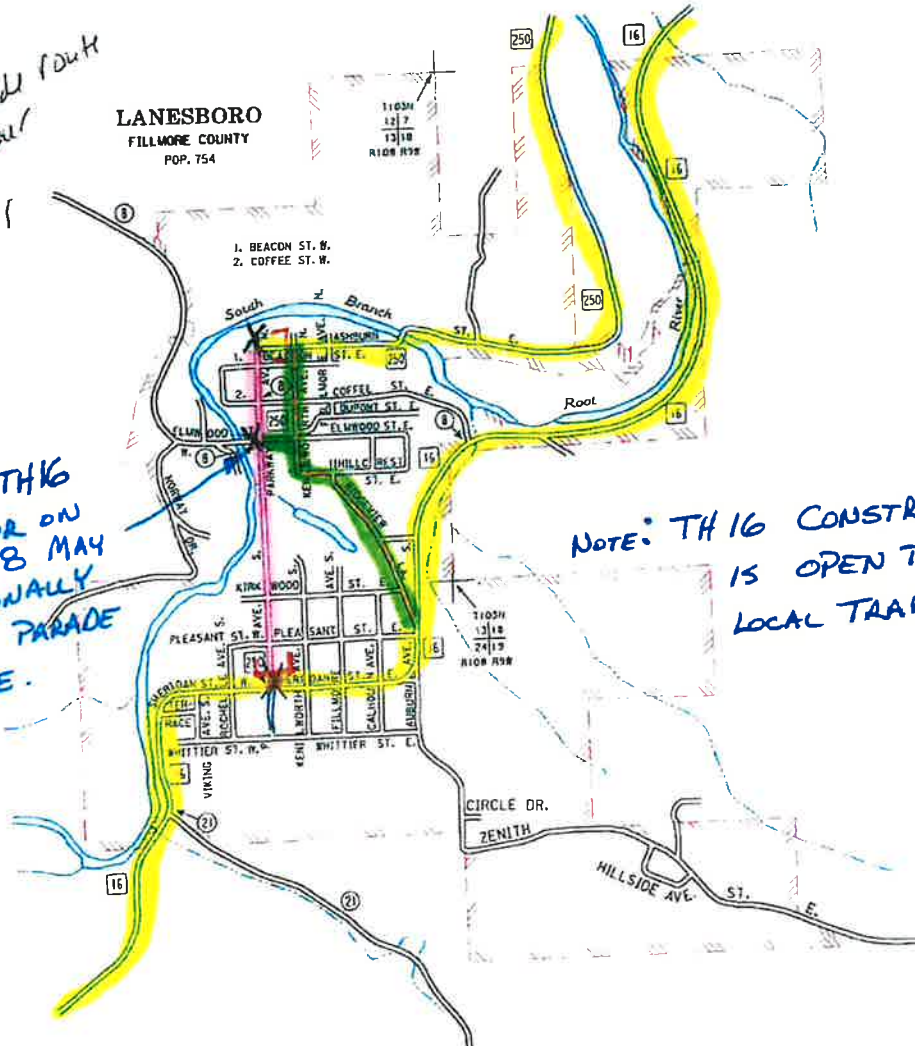
Mitchell Walbridge
City Administrator/Clerk

Form 1770 (8-15-2018) <div style="text-align: center;"> DEPARTMENT OF TRANSPORTATION PARADE/SPECIAL EVENT/BANNER ON TRUNK HIGHWAY RIGHT OF WAY APPLICATION </div>		Document Management System # _____ District _____ Permit # _____ C.S. _____ T.H. _____ R.P. _____ (THIS SECTION FOR MnDOT OFFICE USE ONLY.)	
SUBMIT TO DISTRICT OFFICE OF MINNESOTA DEPARTMENT OF TRANSPORTATION.			
APPLICANT NAME AND TITLE City of Lanesboro		TELEPHONE 5074673722	EMAIL ADDRESS lanes3@acegroup.cc
EVENT COORDINATOR Kristen Asleson		TELEPHONE 5074673722	ADDRESS (Street, City, State, Zip) 202 Parkway Ave S Lanesboro, MN 55949
NAME OF PROPOSED EVENT AND SPONSORING ORGANIZATION Buffalo Bill Days Parade			
LOCATION OF PROPOSED EVENT (Attach a map showing location/route of event and any detour) Highway 250 From Mile Point _____ to Mile Point _____ Location Description Hwy 250 in Lanesboro Sheridan St W to Beacon St			
WILL THIS EVENT BE WITHIN TRIBAL LANDS? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IF YES, WHICH ONE? _____			
INSURANCE INFORMATION (Attach the Required Certificate(s) of Insurance) Insurance Carrier League of MN Cities Policy Number CMC100000116			
DAY OF PROPOSED EVENT August 4, 2024		DURATION OF THE PROPOSED EVENT Time Event Begins 1:30 pm Time Event Ends 3pm	
DETOUR AND/OR TRAFFIC CONTROL REQUIRED. Attach a map showing route of detour and written approval of the route of detour by the road authority of the affected route(s). Provide a description of how traffic will be controlled (e.g. police officer, proposed signing or other traffic control devices, and written approval of the traffic control services that will be provided by the State Patrol and/or other law enforcement agency (ies).			
APPLICANT'S ACCEPTANCE, WAIVER AND INDEMNIFICATION			
The undersigned applicant hereby agrees to comply with applicable statutes, rules and the standard conditions and special provisions of this permit. The applicant understands and agrees that no activities on the trunk highway right of way in connection with this application will be started until the application has been approved and the permit issued. The applicant also understands that this permit may also be subject to the approval of local road authorities having joint supervision over said street or highway and acknowledges that all local law enforcement has reviewed and agreed to said application.			
The applicant is aware of circumstances or hazards that may arise while conducting the proposed event that could result in injury, loss, damage or death, and the applicant assumes the risk of such circumstances, dangers or hazards, whether reasonably foreseeable or not.			
The undersigned applicant expressly agrees that except for negligent acts of the State, its agents and employees, the applicant or its agents shall assume all liability for, and save the State, its agents and employees, harmless from any and all claims for damages, actions or causes of action arising out of the activities to be done in connection with this application and permit.			
NAME AND TITLE City of Lanesboro Darla Taylor Deputy Clerk		EMAIL ADDRESS dtaylor@lanesboro-mn.gov	
DATE 3/4/2024		SIGNATURE	
DO NOT WRITE BELOW THIS LINE			
PERMIT NOT VALID UNLESS BEARING AUTHORIZED MnDOT SIGNATURE AND PERMIT NUMBER			
AUTHORIZATION OF PERMIT			
It is expressly understood that this permit is conditioned upon restoration of the trunk highway right-of-way to its original condition or to a satisfactory condition. In consideration of the applicant's agreement to comply in all respects with the applicable laws and the conditions of the Commissioner of Transportation pertaining to this permit, permission is hereby granted for the work to be performed as described in the above application, said work to be performed in accordance with the following:			
SEE ATTACHED STANDARD CONDITIONS AND SPECIAL PROVISIONS			
_____ Expiration Date of This Permit		_____ Authorized MnDOT Signature	
_____ Date of Authorized Signature			
DISTRIBUTION		DEPOSIT REQUIREMENTS	
Original to Area Maintenance Engineer Applicant Subarea Supervisor Roadway Regulations Supervisor		<input type="checkbox"/> No Deposit Required <input type="checkbox"/> Deposit Required in the Amount of \$ _____ Date Deposit Received _____ <i>Deposit to be returned upon satisfactory completion of all work</i>	
		DEPOSIT TYPE	
		Cashier's Check # _____ Certified Check # _____ Money Order # _____ Bond # _____	

MABEL
FILLMORE COUNTY
POP. 780



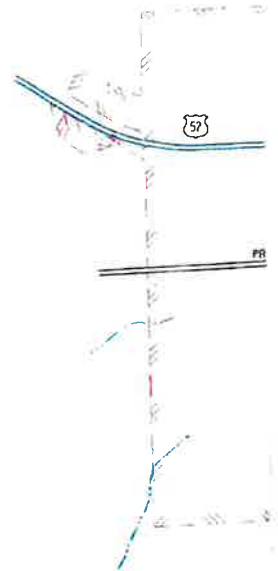
LANESBORO
FILLMORE COUNTY
POP. 754

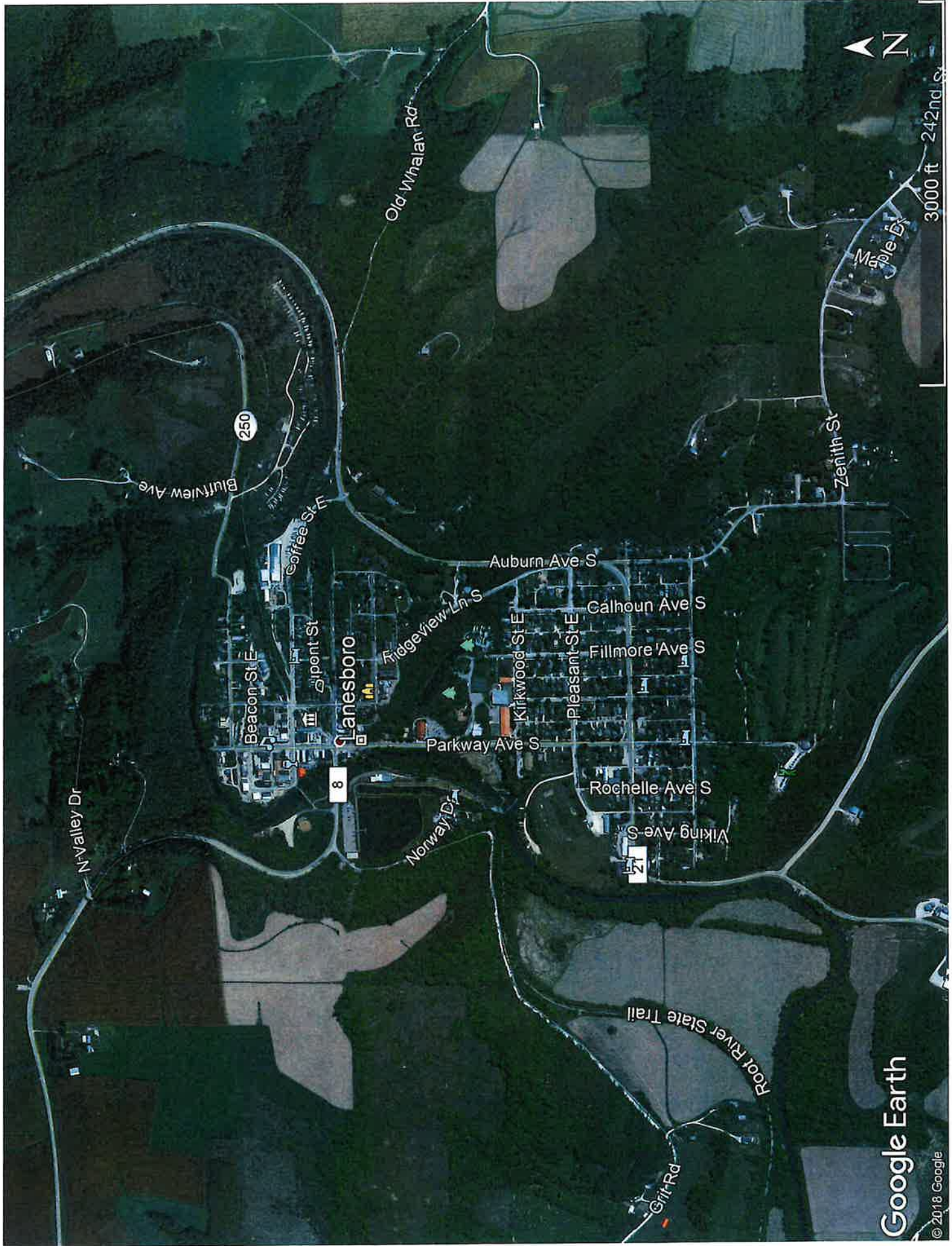


Pink = parade route
green = detour
X = Officer

NOTE: TH 16
DETOUR ON
CTRD 8 MAY
OCCASIONALLY
CROSS PARADE
ROUTE.

NOTE: TH 16 CONSTRUCTION
IS OPEN TO
LOCAL TRAFFIC





3000 ft 242nd St

Google Earth

© 2018 Google

Preston EMS 2023 Annual Summary



MEMBERS:

EMT's (24)

Jasmin Applen, Hope Bauman, Kate Brincks, Larry Daley, Heather Everson, Kasey Ferrie, Chad Grabau, Mary Hershberger, Leah Higbe, Sheila Higbe, Gabrielle Kreidermacher, Andy Lowe, Andrea Miehlisch, Victoria Musel, Jackson Orlowski, Paul Peterson, Jon Pieper, Deb Ristau, Susan Roland, Melinda Swartzentruber, Ryan Throckmorton, Isaac Rain, Jordan Newcome, Christian Collett

First Responders (20)

Jeff Bennett, Autumn Collett, Samantha Drogemuller, Karen Everson, Steve Flynn, Alexander Gehrig, Eric Gehrke, Ken Graner, Simon Hershberger, Justin Jones, Doug Keene, Heath Mensink, Chad Musel, Darcy Peterson, Phil Reed, Kurt Reicks, Elliot Riggott, Ron Schreier, Peter Swartzentruber, Mitchell Walbridge

Preston On-Call Hours for 2023: 13,150

Lanesboro On-Call Hours for 2023: 11,649

Volunteer Value: \$ 707,763

Per Capita without Volunteers: **\$142**

2023 Year in Review:

January- First Responders' recognition at basketball games in Preston, Harmony, and Lanesboro

April - Open house for Lanesboro EMS building

May- Fillmore Co. Cattlemen Preston Annual Steak Dinner fundraiser, served 560 and raised \$6,300

Farm Safety Day

July- Fillmore County Fair

August- Greenleaf National Night Out

Crew Summer picnic

Buffalo Bills Day Brat Stand raised \$750 and Steak Dinner fundraiser, served 235, raised \$2,200

October- Ordered new ambulance for Lanesboro

Filthy Fifty Bike Ride

Trick or Treating

December – Holiday party for crew

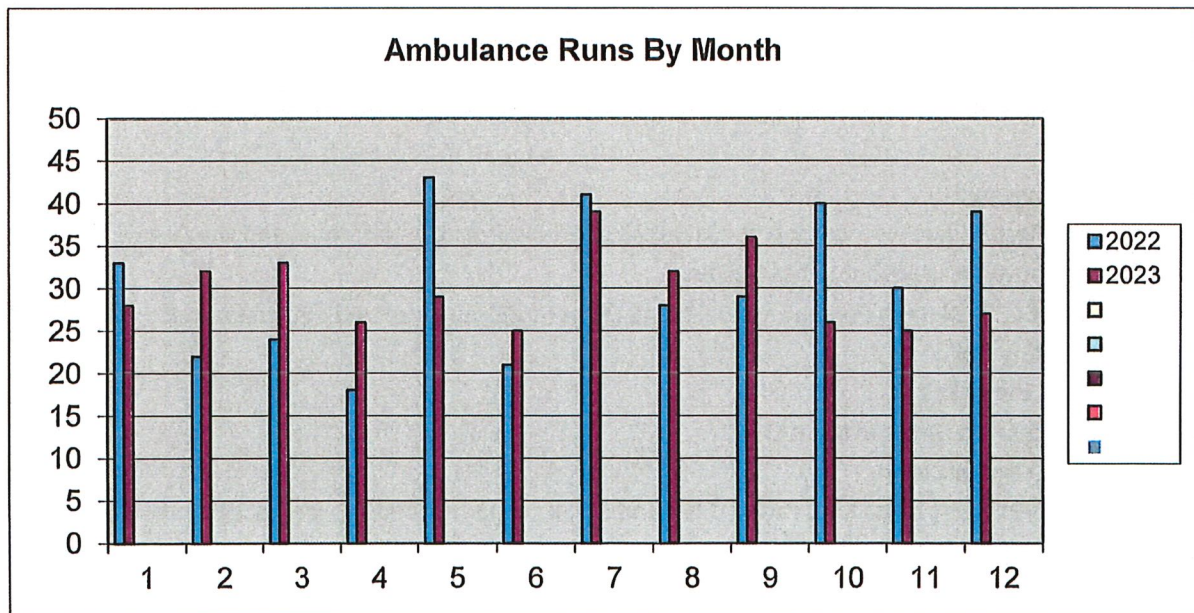
	2022 Data	2023 Data		2022 Run Destination	2023 Run Destination
Runs	366	358	Lacrosse	18	15
	Runs by City:		St Marys	245	248
Preston	208	212	Decorah	5	5
Fountain	42	37	OMC	51	40
Lanesboro	92	92	Air Intercept	2	2
Harmony	17	9	No Load	39	47
Whalan	5	7	Winona Health	1	1
Other	2	1	Cresco	1	0
			Methodist	4	0

Times	Calls	Day	Weekend	Night	Pts
0000-0300	28		9	19	
0300-0600	22		8	14	
0600-0900	39	30	9		
0900-1200	50	37	13		
1200-1500	80	55	25		
1500-1800	61	44	17		
1800-2100	58		40	18	
2100-2400	20		16	4	
	358	166	137	55	0

46.37% of Calls during Day

38.27% of Calls during Weekend

15.36% of Calls during Evening



' 151.04 DEFINITION OF TERMS.

For the purpose of this chapter, the following definitions shall apply, unless the context clearly indicates or requires a different meaning.

ACCESSORY STRUCTURE OR FACILITY. Any building or improvement located on the same lot as the principal use subordinate to a principal use which, because of the nature of its use, can reasonably be located at or greater than normal structure setbacks.

ACCESSORY USE. A use on the same lot with and incidental and subordinate to the principal use or structure or facility.

BUILDING. Any structure having a roof supported by columns, walls or other means of support for the shelter or enclosure of persons or property.

BUILDING LINE. A line parallel to a lot line or the ordinary high water level at the required setback beyond which a structure may not extend.

COMMERCIAL USE. The principal use of land or buildings for the sale, lease, rental or trade of products, goods and services and other activities carried out for financial gain.

CONDITIONAL USE. A land use or development as defined by ordinance that would not be appropriate generally but may be allowed with appropriate restrictions as provided by official controls upon a finding that certain conditions as detailed in the zoning ordinance exist, the use or development conforms to comprehensive land use plan of the community, and the use is compatible with the existing neighborhood. The city may impose additional conditions in specific instances to protect the health, safety and welfare.

DECK. A horizontal, unenclosed platform with or without attached railings, seats, trellises, or other features, attached or functionally related to principal use or site and at any point extending more than three feet above ground level.

DWELLING, DUPLEX, TRIPLEX and QUAD. A dwelling structure on a single lot, having two, three, and four units respectively, being attached by common walls and each unit equipped with separate sleeping cooking, eating, living and sanitation facilities.

DWELLING, MULTIPLE. A building or portion thereof used for occupancy by three or more families living independently of each other.

DWELLING, ONE-FAMILY. A building used exclusively for occupancy by one family.

DWELLING, TWO-FAMILY. A building used exclusively for occupancy by two families living independently of each other.

DWELLING SITE. A designated location for residential use by one or more persons using temporary or movable shelter, including camping and recreational vehicle sites.

DWELLING UNIT. Any structure or portion of a structure or other shelter designed as short or long-term living quarters for one or more persons, including rental or time-share accommodations, such as motel, hotel and resort rooms and cabins.

HOME OCCUPATION. A lawful occupation customarily carried on by a resident of a dwelling as an accessory use within the same building. Such occupation must be clearly secondary to the principal use and not change the nature of the principal use.

INDUSTRIAL USE. The use of land or buildings for the production, manufacture, warehousing, storage or transfer of goods, products, commodities or other wholesale items.

JUNK YARD. Land and structures used for the storage or keeping of junk, including scrap metals, or for the dismantling or wrecking of automobiles or other machinery, other than the storage of materials which is incidental or accessory to any business or industrial use on the same lot.

LIGHT INDUSTRIAL. The assembly, fabrication or processing of goods and materials using processes that ordinarily do not create noise, smoke, fumes, odors, glare or health or safety hazards outside the building or lot where the assembly, fabrication or processing takes place, where the processes are housed entirely within a building, or where the outdoor storage of goods and materials used does not exceed 25% of the floor area of all buildings on the lot.

LOT. A parcel of land designated by plat, metes and bounds, registered land survey, auditors plot, or other accepted means, and separated from other parcels or portions by that description for the purpose of sale, lease or separation. A lot must be situated and have its principal frontage on a public street.

LOT, CORNER. A lot situated at the intersection of two or more streets, or bounded on two or more adjacent sides by street lines.

LOT, INTERIOR. A lot other than a corner lot.

LOT LINE. A line of record bounding a lot which divides a lot from another lot, a public street or any other public or private space.

LOT LINE, FRONT. A lot line abutting a dedicated public right-of-way.

LOT LINE, REAR. The lot line opposite and most distant from the front lot line. In the case of corner lots, the rear lot line shall be determined by the zoning administrator based upon characteristics of the surrounding neighborhood.

LOT LINE, SIDE. Any lot line other than a front or rear lot line.

LOT WIDTH. The shortest distance between lot lines measured at the midpoint of the building line.

MANUFACTURED HOME. A structure, transportable in one or more sections which in the traveling mode is eight feet or more in width or 40 body feet or more in length, or when erected on-site is 320 or more square feet, and which is built on a permanent chassis and designed to be used as a dwelling with or without permanent foundation when connected to required utilities, and includes the plumbing, heating and air conditioning and electrical systems contained therein, and which meets all the requirements established under M.S. ' 327.31, as it may be amended from time to time, the Manufactured Home Building Code.

NONCONFORMING STRUCTURE OR USE. A structure or use lawfully in existence on the effective date of this chapter or any amendment thereto, and not conforming to the regulations for the district in which it is situated.

NONCONFORMITY. Any legal use, structure or parcel of land already in existence, recorded, or authorized before the adoption of official controls or amendments thereto that would not have been permitted to become established under the terms of the official controls as now written, if the official controls had been in effect prior to the date it was established, recorded or authorized.

PLANNED UNIT DEVELOPMENT, COMMERCIAL. Typically include uses that provide transient, short-term lodging spaces, rooms or parcels, and their operations are essentially service-oriented. For example: hotel/motel accommodations, resorts, recreational vehicle and camping parks, and other primarily service-oriented activities are Commercial Planned Unit Developments.

PLANNED UNIT DEVELOPMENT, RESIDENTIAL. A use where the nature of residency is non-transient, and major or primary focus is not service-oriented. For example: residential apartments, manufactured home parks, townhouses and full-fee ownership residences would be considered as Residential Planned Unit Developments. To qualify as a Residential Planned Unit Development, a development must contain at least five dwelling units or sites.

RECREATIONAL VEHICLE. A vehicle that is built on a single chassis, is 400 square feet or less when measured at the largest horizontal projection, is designed to be self-propelled or permanently towed by a light duty truck and is primarily designed not for use as a permanent dwelling but as temporary living quarters for recreational, camping, travel or seasonal use.

RESTAURANT. An establishment in which food and/or drink is offered or prepared and served for public consumption and is served to customers at tables by employees. Restaurants may include incidental take-out service.

SETBACK. The minimum distance from any lot line that an improvement may be placed, measured perpendicularly from the lot line to the closest point of the improvement.

SETBACK LINE. The line which is the specified setback -distance from and parallel to any lot line, or other specified line, such as the ordinary high water level, edge of wetland, floodplain, or top of bluff.

STORAGE. Goods, materials or equipment placed or left in a location on a premises.

STRUCTURE. Anything constructed, placed or erected on or attached to, in some manner, the ground.

STRUCTURE, PRINCIPAL. The building in which is conducted the primary use of the lot on which the building is located.

USE. The purpose or activity for which a premises is designed, arranged or intended or for which it is or may be occupied or maintained.

WIND ENERGY CONVERSION SYSTEM OR WINDMILL. An apparatus capable of converting wind energy into electricity.

YARD. An open space unobstructed from the ground upward with the exception of landscape materials and minor fixtures of a non-structural nature commonly found in a yard.

YARD, FRONT. The area between the front lot line and the front setback line.

YARD, REAR. The area between the rear lot line and the rear setback line.

YARD, SIDE. A space extending from the front yard to the rear yard along a side lot line measured perpendicularly from the side lot line to the closest point of a structure.

ZONING ADMINISTRATOR. The City Administrator/Clerk or other person designated by the City Council to administer and enforce the provisions of this chapter.

' 151.26 C-1 DOWNTOWN COMMERCIAL DISTRICT.

(A) *Purpose.* The purpose of the C-1 Central Business District is in recognition of the existing downtown business and commercial development and the need for its future expansion, rehabilitation and redevelopment.

(B) *Permitted uses and structures.*

(1) Business and commercial establishments including:

(a) Retail establishments, including grocery, hardware, drug, clothing, variety and furniture stores; eating and drinking places, auto dealers, automobile service stations, farm implement dealerships, farm supply stores, seasonal evergreen sales and meat locker shops.

(b) Personal services, including laundries, beauty shops, barber shops, funeral homes, shoe repair shops, printing and publishing shops and photographic studios.

(c) Professional services, including medical and dental clinics and attorney's offices.

(d) Repair services, including automobile, jewelry, radio and television repair shops, appliance repair shops, farm and implement repair shops, plumbing contractor's shop and electrical contractor's shop.

(e) Entertainment and amusement services, including motion picture theatres, recreation halls and bowling alleys.

(f) Lodging services, including hotels and motels.

(g) Finance, insurance, real estate and tax services.

(2) Public and semi-public buildings, including post office, fire hall and city hall.

(3) Private clubs.

(4) Apartments, provided they are located above the first floor level.

(5) Automobile parking lots.

(6) Essential services, such as sewer, water, telephone and electric utility facilities.

(7) Churches and places of religious assembly.

(C) *Accessory uses.* Uses incidental to the foregoing principal uses, such as off-street parking and loading and unloading areas, signs, indoor storage of merchandise and wholesaling and manufacturing, when incidental to a permitted use, solar panels, satellite dishes and antennas.

(D) *Conditional uses.* Within the C-1 District no structure or land shall be used for the following

except by conditional use permit and in conformance with the standards specified in division (I) of this section.

(1) One and two-family dwellings and multiple-family dwellings, including manufactured homes meeting the standards as set forth in ' 151.24, and manufactured home parks licensed by the state.

(2) Nonresidential licensed day care facilities.

(3) Outdoor storage incidental to a principal use.

(4) Drive-thru or drive-up window accessory to a principal use.

(5) Sidewalk cafes and outdoor eating or dining areas accessory to a principal use.

(E) *Lot requirements and setbacks.* The following minimum requirements shall be observed in C-1 Districts, subject to additional requirements, exceptions and modifications set forth in this chapter:

(1) *Lot area.* None.

(2) *Lot width.* None.

(3) *Setbacks.*

(a) *Front yards.* No infill development shall be closer to the front lot line than adjacent commercial uses.

(b) *Side yards.* None.

(c) *Rear yards.* 10 feet.

(4) All lots shall front on and have ingress and egress by means of a public right-of-way.

(F) *Building requirements; height.* No structure shall exceed 3 stories or 45 feet, whichever is less.

(G) *Parking.* Refer to" 151.35 through 151.39.

(H) *Height limitations.* Height limitations shall not apply to water towers, chimneys, flag poles, antennae, wind energy conversion systems, church spires, church belfries or church domes not containing habitable space and support towers permitted by ' 150.04.

(I) *Conditional use permit standards for the C-1 Central Business District.*

(1) Purpose. It is the intent of the city in establishing general and specific criteria for conditional uses that such uses be subject to careful evaluation to ensure that their location, size and design are consistent with the standards, purposes and procedures of this chapter and the comprehensive plan, if one exists. The Planning Commission, if one exists, may recommend and the City Council

may impose conditions on such uses in order to effect the purpose of this chapter.

(2) *General standards.* No conditional use permit shall be granted unless the City Council determines that all of the following standards will be met:

- (a) The use is consistent with the intent of this chapter;
- (b) The use is consistent with the goals, policies and objectives of the comprehensive plan, if one exists;
- (c) The use does not have an undue adverse impact on governmental facilities, utilities, services or existing or proposed improvements; and
- (d) The use does not have an undue adverse impact on the public health, safety or welfare.
- (e) The use meets meet the performance standards of 151.31.

(3) *Specific standards.* In addition to the standards specified in division (2) above, no conditional use permit shall be granted unless the City Council determines that all of the specific standards contained in this division (I) will be met.

(a) One and two family dwellings and multiple-family dwellings, including manufactured homes meeting the standards set forth in ' 151.24 and manufactured home parks licensed by the state.

- 1. Building and site design shall provide a quality residential environment which is compatible with the permitted use;
- 2. At least two off-street parking spaces must be provided for the each residential unit, with such parking to be in a garage, carport or on a paved area specifically intended for that purpose;
- 3. The dwelling unit must be in compliance with all applicable building, housing, electrical, plumbing, heating and related city codes;
- 4. The use will be permitted only where the dwelling unit will not have an undue adverse impact on adjacent properties and where there will not be a substantial alteration of the neighborhood character;
- 5. The city may require buffering or screening if needed.

(b) Nonresidential licensed daycare facilities.

- 1. Shall have loading and drop-off points designed to avoid interfering with traffic and pedestrian movements and designed to promote the safety of children entering the center;
- 2. Outdoor play areas shall be fenced and located and designed in a manner which mitigates visual and noise impacts on adjoining residential areas (if any);
- 3. One parking space for each six attendees based on the licensed capacity of the center shall be

provided; and

4. Shall obtain all applicable state, county and city licenses.

(c) Outdoor storage incidental to a principal use.

1. Outdoor storage shall not be located within 100 feet of any residential parcel;

2. Outdoor storage shall be screened by suitable materials, such as a fencings or natural landscaping features (trees, shrubbery, berms), as determined by Council. The screen must be, at minimum, equal to the height of the tallest item stored on the site;

3. Outdoor storage must be located in a rear or side yard;

4. Shall be kept in a neat and orderly fashion;

5. Shall not contain any unlicensed or inoperable motor vehicles; and

6. Shall not be operated in a manner as to constitute a nuisance or harborage of rodents or other wild animals.

(d) Drive-thru or drive-up windows accessory to a principal use.

1. Drive-up windows and stacking areas shall not be located adjacent to any residential parcel;

2. Stacking areas shall provide for a minimum of six cars per aisle;

3. Public address system shall not be audible from any residential parcel;

4. Drive-up windows and stacking areas shall be screened with suitable materials from adjacent parcels; and

5. Drive-up windows shall be designed to avoid interfering with traffic and pedestrian movements.

(e) Sidewalk cafes and outdoor eating or dining areas accessory to a principal use.

1. Shall be located in a controlled or cordoned-area with at least one opening to an acceptable pedestrian walk. When a liquor license is involved, an enclosure is required and the enclosure shall not be interrupted; access shall be only through the principal building;

2. Shall not be permitted within 200 feet of any residential parcel and shall be separated from residential parcels by the principal structure or other method of screening acceptable to the city;

3. Shall be located and designed so as not to interfere with pedestrian and vehicular circulation;

4. Shall not be located to obstruct parking spaces;
 5. Shall be located adjacent to an entrance to the principal use;
 6. Shall be equipped with refuse containers and periodically patrolled for litter pick-up; and
 7. Shall not have speakers or audio equipment which is audible from adjacent parcels.
- Penalty, see' 151.99

Focus on New Laws: Public Safety Aid

August 7, 2023

One-time aid for cities for a public safety purpose will be sent out on Dec. 26, 2023.

The 2023 omnibus tax bill included \$210 million in one-time public safety aid that will be distributed on Dec. 26, 2023, to cities across the state. Unlike local government aid, this aid cannot be used for general purposes, but instead must be used to “provide public safety.”

Eligible and ineligible uses of the aid

The authorizing language in the law provides categories of eligible spending, but the list is not exhaustive. It is also important to note that while legislators expected most of these funds to be used for police and fire expenses, it was intentionally written in a broad way that would allow for other uses as well. The allowable uses named in the new law include:

- Community violence prevention.
- Community intervention programs.
- Community engagement.
- Mental health crisis responses.
- Victim services.
- Training programs.
- First responder wellness.
- Equipment related to fire, rescue, and emergency services.
- Other personnel or equipment costs.

The law also specifically calls out certain uses that are not eligible. Ineligible uses include:

- Employer contribution to the Public Employees Retirement Association Police and Fire Plan if the local unit received police state aid in 2022.
- Any costs associated with alleged wrongdoing or misconduct.
- Purchase of an armored or tactical vehicle or substantially similar vehicle.
- Purchase of tear gas, chemical munitions, or substantially similar items.
- Costs of construction, reconstruction, remodeling, expansion, or improvement of a police station, including related facilities. “Related facilities” includes access roads, lighting, sidewalks, and utility components on or adjacent to the property

on which the police station is located that are necessary for access to and use of the building.

Considerations for cities

Even with these categories of eligible and ineligible uses, there are many areas of spending that cities may have eligibility questions about. Unlike federal money from the American Rescue Plan Act or Coronavirus Aid, Relief, and Economic Security Act, its unlikely additional guidance will be provided to further clarify how these funds can and cannot be used.

Cities will have to consult with their attorneys and use their best judgment to determine whether a use that is not clearly defined as eligible or ineligible is allowable. However, any use must be to provide public safety. And like with any state funds, their use must be closely tracked and documented in order to respond to any future inquiries or evaluations of this program.

December 26, 2023

City of Lanesboro

202 Parkway Ave S.

Lanesboro, MN 55949

Dear Mr. Mayor and members of Council

Earlier this past fall I met with the City administrators and Mayors of each community to discuss the Minnesota Public Safety Aid funds. The money came from a Minnesota State budget surplus and a portion of those funds (\$210,000,000) were elected to be used for Minnesota first responders to include Ambulance, Police and Fire Departments. The amounts being released to each community are Fountain \$17,898.00, Lanesboro \$31,639.00, and Preston 58,157.00 respectively. This totals \$107,694 between the three communities.

Over the next few years, several Police Department equipment items will be required to be updated and replaced. Our mobile squad computers are approximately (9) years old and due to be replaced. The 800 portable radios that are state mandated will need to be updated shortly, they are also (10) years old. We have radar units that are old and outdate with the newest one being approximately (15) years old. The parts to repair them are becoming obsolete. With the budgeted replacement of our oldest squad vehicle, a watchguard squad camera is needed to be compatible with the squad video evidence software we have purchased for the other squad vehicles.

What I am requesting is an opportunity to be allotted some of the money allocated to each community to address these department needs. By using this State Surplus money that has been dedicated to public service, would allow our department to make these much-needed capital improvements without having to increase the budget to each city over the next few years to accommodate these needs.

As you can imagine, there are many required day to day items needed to keep a department functioning. The funds I would be seeking would be strictly used for the (4) main items indicated above. The estimated cost for each is as follows:

- Panasonic Tough Book - Mobile Squad computers with Havis squad mounts
 - o (3) \$5300 per computer with required options, \$1000 per mount = \$18,900
- APX 6000 Motorola Portable Radios
 - o (3) \$6200 – set up and programed = \$18,600
- Stalker Dual DSR – Radar Units
 - o (3) \$3500 each installed = \$10,500
- WatchGuard Squad Camera
 - o (1) \$6,000
- Total cost for replacements = \$54,000

To reach this total would equate to 50% of the overall Public Safety Funds combined, which in turn would be 50% of each community's total amount. I do realize that there are other public safety entities who are also in need of equipment and other capital improvements. I do understand that funds are limited and any amount that you are able to contribute will be put to good use.

I thank you all very much for your consideration on this request and greatly appreciate your contribution. I believe that with all of us working together, the Preston Police department can continue to work effectively and efficiently for the benefit of the public without having to increase the budget to cover the costs of those expenses.

Sincerely

A handwritten signature in black ink, appearing to read "Blaise Sass", written in a cursive style.

Chief Blaise Sass

Preston Police Department



Mitchell Walbridge <mwalbridge@lanesboro-mn.gov>

Upcoming City Council Meeting - Department Reports

Rob Wagner <rjw3@eganco.com>

Fri, Feb 23, 2024 at 2:15 PM

To: Mitchell Walbridge <mwalbridge@lanesboro-mn.gov>

Cc: Chase Bakke <cbakke@lanesboro-mn.gov>

Hi Mitchell- Attached is the warning light proposal for the signs and for the siren.

Siren- \$10654.00
electrician- \$ 9,000.00

Total \$19, 654.00

Warning lights- \$ 12,737.00
electrician- \$4670.00
sign install- \$ 3300.00

Total \$ 20,707.00

I would like to speak on behalf of the dept.

ROB WAGNER, *Project Manager // Technology Systems*

**CELL:** 507.676.5730**24/7 SERVICE:** 763.595.4300**EMAIL:** rjw3@eganco.com

4475 Highway 14 West, Rochester, MN 55901

[Building on Promises Kept since 1945](#)

[Quoted text hidden]

2 attachments

**Q23004447 City of Lanesboro.pdf**

384K

**QUOTE #050201-00.pdf**

17K



Safe travels:

Traffic and Parking Control Co., Inc.
5100 West Brown Deer Rd
Brown Deer, WI 53223
Phone No.:800-236-0112
E-Mail: customerservice@tapconet.com

SALES QUOTE

SALES QUOTE DATE

3/17/2023

SALES QUOTE NUMBER

Q23004447

CUSTOMER NO.

C99487

Page: 1

BILL TO

City of Lanesboro
Rob Wagner
202 Parkway Ave South
Lanesboro, MN 55949
United States of America

SHIP TO

Lanesboro Fire Department
Rob Wagner
301 Sheridan St W
Lanesboro, MN 55949-9761
United States of America

Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
EVWS	BEST RATE Prepaid & Add	Net 30 DAYS	Deidre Jones	9/11/2023

Item/Description	U/M	Quantity	Unit Price	Total Price
Emergency Vehicle Warning System - 120VAC Indoor PB, 2 Solar Poles, 2 Remote Fob's (Optional):				
Indoor Activation:				
2180-C00133 Activation Control Panel, 120VAC, Push Button, Radio, Add Antenna Kit to Order	Each	1	1,821.60	1,821.60
150295 Omni-Directional Antenna Kit, RP-BNC Connector, Includes 55' of Cable	Each	1	891.00	891.00
Outdoor Warning Poles:				
500146 Controller, 12V, 136921, Radio, 30/44, No Pushbutton	Each	2	2,173.50	4,347.00
2180-C00176DF Blinkersign, W11-8, 36", Fire Truck, DG3, FY, Direct Fire, 8 Amber LEDs (C1502159)	Each	2	720.00	1,440.00
373-13 Standard Aluminum Pole, 13' Schedule 40 6061-T6 4.5" O.D. T.O.E.	Each	2	351.00	702.00
203-00014 Base, Aluminum Square Pedestal, No Paint Door, SP-5444-PNC	Each	2	301.50	603.00
3177-00042	Each	8	62.10	496.80

All prices are listed in US Dollar (USD)

For terms and conditions, please visit <https://tapconet.com/terms-conditions>



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Ext. Document No.	SHIP VIA	TERMS	SALESPERSON	VALID UNTIL
EVWS	BEST RATE Prepaid & Add	Net 30 DAYS	Deidre Jones	9/11/2023

Item/Description	U/M	Quantity	Unit Price	Total Price
J-Bolt,1"x 42"+4" ATSM F1554 GR-105 92k 12" Thread Full Galvanized with Nut & Lock Washer				
030-00006	Each	8	5.36	42.88
Washer Flat 1-1/16"ID x2.5OD"x.125" Galvanized For 1" A/B, for use w/item # 111644 (not incl)				
111531K	Each	2	53.96	107.92
Sign Mounting Kit, Banded, Flared Leg, Anti-Vandal For Mounting One Blinker Sign to a Large Pole				
Optional Key Fobs Transmitters:				
2180-01601	Each	2	222.30	444.60
Wireless Key Fob Transmitter, One System Label For 2180-01600 Series Receivers				
250248V	Each	1	910.00	910.00
Wireless Key Fob Receiver Cabinet,UniversalMount SingleRelay,RequiresTransmitter,SO# In Variant				

Plus Shipping and Handling

Furnish only quote. Installation is not included.
Solar powered equipment requires no shading or obstructions

Thank you! Deidre Jones
Email: Deidre.jones@tapconet.com
Phone: 262-649-5227

Subtotal:	11806.80
Invoice Discount:	0.00
Total Sales Tax:	929.79
Total:	12,736.59

All prices are listed in US Dollar (USD)
For terms and conditions, please visit <https://tapconet.com/terms-conditions>

ANCOMDELIVERS
SOLUTIONS**ANCOM Communications**4871 19th Street Suite 120
Rochester MN 55901
(507) 281-1917 Fax: (507) 281-3341**QUOTATION**

QUOTE NO.: 50201 - 00 EC

DATE: 12/12/23

TERMS: NET 30

DELIVERY: UPS

BILL TO: 4424
Lanesboro Fire Dept
Attn: Rob WAgner
202 Parkway Ave S.
PO Box 333
Lanesboro, MN 55949SHIP TO:
Lanesboro Fire Dept
Attn: Rob WAgner
202 Parkway Ave S.
PO Box 333
Lanesboro, MN 55949Please reference Quote No. on
Correspondence & purchase orders.
Quote expires: 02/10/2024

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

SEQ	QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
1	1	102 db Omni Siren- 120V	3,550.00		3,550.00
2	1	Motor starter in cabinet-120V	1,137.00		1,137.00
3	1	1-WAY SIREN CONTROLLER	2,750.00		2,750.00
4	1	Single Circuit date switch Works on 120VAC & 12VDC power	727.00		727.00
5	1	Installation Parts	1,250.00		1,250.00
6		Pole mount bracket, Antenna,			
6A		antenna mount, cable, surge suppression and ground materials.			
7	1	Installation	720.00		720.00
8		Customer is responsible for pole, setting of pole and Continued on following page			

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE

TERMS SUBJECT TO CREDIT REVIEW

BY Gary Anderson 10

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted by _____	P.O. No _____
LEGAL NAME OF PURCHASER	
_____	Date _____
AUTHORIZED SIGNATURE	

**MOTOROLA**

Authorized Two-Way Radio Dealer

SEQ	QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
8A		mounting all boxes, siren and			
8B		antenna and all electrical			
8C		work. Ancom tech to come			
		on site once everything is			
		installed and program and			
		test out system.			
		Item summary			10,134.00
		Subtotal			10,134.00
		Inbound Frt			520.00
		Sales Tax			.00
		GRAND TOTAL:			10,654.00

Lanesboro City Council
Resolution 2024-16
A Resolution Allocating Public Safety Aid Funds

WHEREAS, the 2023 Minnesota Legislature enacted a one-time Public Safety Aid for aids payable in 2023; and

WHEREAS, the City of Lanesboro, being a municipality within the State of Minnesota, received a one-time public safety aid payment in the amount of \$31,639.00; and

WHEREAS, the City of Lanesboro has a fire department and a service-contracted police department, both which are deemed eligible to utilize the Public Safety Aid Funds; and

WHEREAS, the Lanesboro City Council, in compliance with applicable legal requirements, deems it appropriate and necessary to allocate the received funds among eligible public safety departments;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LANESBORO, MINNESOTA, AS FOLLOWS:

1. The amount of \$_____ is hereby allocated for the Lanesboro Fire Department to be used exclusively for eligible public safety purposes.
2. The amount of \$_____ is hereby allocated for the Preston Police Department to be used exclusively for eligible public safety purposes.

BE IT FURTHER RESOLVED that the City Clerk/Administrator is directed to take all necessary actions to ensure the proper disbursement and allocation of said funds to the respective departments as outlined in this resolution.

Adopted by the City Council of Lanesboro, Minnesota this 4th day of March, 2024.

Mindy Albrecht-Benson
Mayor Pro Tempore

Attested:

Mitchell Walbridge
City Administrator/Clerk