

**Lanesboro Heritage Preservation Commission  
Regular Meeting  
Monday, March 11, 2024  
Lanesboro Community Center and Zoom**

**Present Members:**

X Mindy Albrecht-Benson                      \_\_\_ Kathryn Wade                      X Lori Bakke  
X Ceil Allen    X Kate O’Neary

**Staff:**

X Mitchell Walbridge                      X Darla Taylor

**Visitors:**

Bonita Underbakke

**Call the Regular Meeting to Order:** Member Albrecht-Benson called the regular meeting to order at 5:02 p.m.

- A. Agenda:** Member Bakke entered a motion to approved the agenda as presented; Member O’Neary seconded the motion. Motion carried with all in favor.
- B. Public Comments:** No public comments were shared.
- C. Minutes of the Regular Meeting, February 12, 2024:** Member Allen entered a motion to approve the minutes as presented; Member Bakke seconded the motion. Motion carried with all in favor.

**Continued Business:**

- A. Historic Site Recommendations:** City Administrator Walbridge shared the grant application draft is ready. Members discussed whether it would be beneficial to add the Sylvan Park Cabin funding needs to the grant application. Administrator Walbridge expressed that keeping the Church Hill project and the Sylvan Park Cabin project separate would likely yield a better result on the grant application.
- B. Heritage Preservation Commission Training Manual – Chapter 3 Review:** Members discussed the contents of the manual’s chapter 3. Members noted the importance of doing a full city inventory of historic properties as a future project. Member Allen expressed the importance of working with the Lanesboro History Museum during the commission’s future projects.

**New Business:**

- A. Sylvan Park Cabin – Local Designation:** Member O’Neary shared that she and Vicki McKinney spoke to the Lanesboro Park Board about the Sylvan Park Cabin. The Park Board expressed interest in putting informational signage or a plaque outside the cabin explaining its history. A draft of the signage will be presented to the Park Board. Member O’Neary and Vicki McKinney also plan to present the idea to the Lanesboro City Council at the May city council meeting.
- B. Downtown Commercial Land Use:** Member Albrecht-Benson shared that the city council is looking at possible revisions to the city’s Land Use Ordinance, specifically permitted uses in the downtown commercial district in order to regulate the prevalence of VRBO’s and Airbnb’s in the community.

**Miscellaneous:**

- A. 201 Parkway Avenue N:** Member O’Neary commented on the building renovations approved for the property at 201 Parkway Avenue N. Members expressed they would like city administration to verify that the approved changes to the building are in compliance with what was presented to the commission.

**Next Meeting:** April 8, 2024, at 5:00 p.m.

Member Albrecht-Benson adjourned the regular meeting at 5:42 p.m.

Approved 04/08/2024

Respectfully submitted,

Mitchell Walbridge  
City Administrator/Clerk