

Lanesboro Planning & Zoning Commission Agenda
Regular Meeting
Wednesday, April 17, 2024 - 6:00 pm
Lanesboro Community Center Meeting Room and Zoom

*Zoom is provided as a way to offer more accessibility to council and committee meetings.

However, due to potential technical issues, full functionality is not guaranteed*

Join Zoom Meeting

<https://us02web.zoom.us/j/82633150353?pwd=L2dOT3BqeE9MSHFSGSp5b0ZpL0JHdz09>

Meeting ID: 826 3315 0353 Passcode: 400815 Dial by your location • +1 312 626 6799 US (Chicago)

Public Hearing - 6:00 p.m. - Setback Variance Application for the property at 109 Elmwood Street E, Lanesboro, MN (Parcel ID 190205000)

Public Hearing - 6:05 p.m. - Setback Variance Application for the property at 111 Kenilworth Avenue N, Lanesboro, MN (Parcel ID 190158000)

Call the Planning & Zoning Meeting to Order:

A. Agenda Approval

B. Public Comments

C. Consent Agenda

- a. [Minutes of the Regular Meeting, March 27, 2024](#)
- b. [Gage - 2024 Chicken Permit Application](#)
- c. [Granny's Liquor Annual Sidewalk Permit Application](#)
- d. [Brogle Building Permit Application](#)
- e. [Sylvan Brewing, LLC Building Permit Application](#)
- f. [Driftless Trading Post, LLC Building Permit Application](#)
- g. [Donahue Building Permit Application](#)
- h. [Phillips Building Permit Application](#)
- i. [Clemens Building Permit Application](#)

D. Continued Business:

- a. [Ordinance 130.02 Review - Discharging Firearms](#)
- b. Development Planning Checklists
- a. Downtown Commercial District Land Use

E. New Business

- a. [Variance Application - 109 Elmwood Street E \(Parcel 190205000\)](#)
- b. [Alanna Gibbs Building Permit Application - 109 Elmwood Street E](#)
- c. [Variance Application - 111 Kenilworth Avenue N \(Parcel ID 190158000\)](#)
- d. [Jeremy Van Meter Building Permit Application - 111 Kenilworth Avenue N](#)

Next Meeting: Wednesday, May 15, 2024 at 6:00 p.m.

Adjourn Regular Meeting

Commissioners: Jason Resseman, Michael Seiler, Jeff Lepper, Randy Rakosnik, and Tom Schramm

**Lanesboro Planning and Zoning Commission
Regular Meeting
Wednesday, March 27, 2024 – 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom**

Present Members:

| | | |
|-----------------------------|-----------------------------|--------------------------|
| <u> </u> Jason Resseman | <u> X </u> Michael Seiler | <u> X </u> Jeff Lepper |
| <u> X </u> Randy Rakosnik | <u> X </u> Tom Schramm | |

Staff:

| | |
|---------------------------------|---------------------------|
| <u> X </u> Mitchell Walbridge | <u> X </u> Darla Taylor |
|---------------------------------|---------------------------|

Guests: Bonita Underbakke, Zach Lind, Martin Moore

Regular Meeting

Member Seiler called the Regular Meeting to order at 6:00 p.m.

- A. Public Comments:** City Administrator Mitchell Walbridge read a letter submitted by Alison Leathers, Cottage House Inn Manager, regarding ordinance regulations on short-term rental properties in the City of Lanesboro.
- B. Agenda:** City Administrator Walbridge requested the Gage – 2024 Chicken Permit Application be removed from the Consent Agenda, and the Lanesboro Arts Annual Sidewalk Permit Application be added to the Consent Agenda. Member Lepper entered a motion to approve the agenda with the removal and addition requests; Member Rakosnik seconded the motion. Motion carried with all in favor.
- C. Consent Agenda:**
 - a. Minutes of the Regular Meeting, February 21, 2024
 - b. Commonweal Theatre Company – Annual Sidewalk Permit Application
 - c. Lanesboro Arts Annual Sidewalk Permit ApplicationMember Rakosnik entered a motion to approve the Consent Agenda; Member Schramm seconded the motion. Motion carried with all in favor.
- D. Continued Business:**
 - a. **Ordinance 130.02 Review – Discharging Firearms:** Members reviewed several examples of firearm ordinances from other communities to determine what ordinance language would be relevant to the City of Lanesboro and could be incorporated into Ordinance 130.02 of the city code. Members expressed the City of Byron’s ordinance was well-written, however discharge of firearms for hunting should be considered allowable in the areas of the city zoned Rural Agricultural. Members requested the city administrator draft a revised ordinance using the City of Byron’s ordinance as a model. Members requested language that high-powered rifle usage not be permitted as part of the hunting regulations. A draft will be shared with members at the next Planning and Zoning Commission meeting for further review.
 - b. **Development Planning Checklists:** Based on a referral from the Lanesboro Economic Development Authority Board, the City of Plainview’s development planning checklists were shared with members. The checklist documentation would standardize the requirements and process for developments within the City. Member Seiler entered a motion to refer the checklists to the city attorney to review for adequacy; Member Rakosnik seconded the motion. Motion carried with all in favor.
 - c. **Zach Lind Business Proposal:** Zach Lind shared that he would operate Driftless Trading Post under a Seasonal Food Stand permit issued by the Minnesota Department of Agriculture. This type of permit provides more flexibility on the types of food and products a vendor can provide. Members stated they would like Lind’s food stand to be connected to municipal water, electric, and sewer utilities as applicable. Members recommended that Lind not place porta-potties on the

lot. Concern of having the propane tank on the lot was discussed. Lind stated that his appliances utilize propane as their fuel source and converting to natural gas is not an economical option. Member Rakosnik entered a motion to approve Lind's business proposal contingent upon a permanent food stand permit being issued through the state. The motion failed due to the lack of a second.

Lind stated that if not approved at the current meeting, he likely would not operate in the City for the 2024 season as it takes the Department of Agriculture 60 days to issue a permit.

Member Seiler entered a motion to table the item to the next meeting; Member Lepper seconded the motion. Members requested the city administrator forward the seasonal food stand permit information to each commission member. Motion carried with all in favor.

E. New Business:

- a. Downtown Commercial District Land Use:** Per a referral from the Lanesboro City Council, members began discussion about revision to city ordinances to regulate short-term lodging rentals. Members noted the importance of making sure ordinance revisions address the permissibility of short-term lodging rentals, namely VRBO and Airbnb, in the C-1 Downtown Commercial District main floor spaces as well as in R-1 Single Family Residential zones. Members stressed the importance of making sure that downtown main floor commercial space is utilized for retail uses. Member Lepper noted that the definition of 'Apartment' needs to be made clearer. Members also discussed the potential of having a cap on types of lodging licenses. Member Lepper entered a motion to table the business item with regulatory suggestions be brought back at the next Planning and Zoning Commission meeting; Member Seiler seconded the motion. Members discussed whether an interim moratorium is appropriate until ordinances are revised. Member Lepper entered a motion to amend his original motion to include recommending the city council consider an interim moratorium on lodging licenses in the downtown commercial district until ordinances are revised; Member Seiler seconded the motion. Motion to amend the original motion carried with all in favor. Members voted all in favor of adopting the amended motion.

Member Seiler adjourned the meeting at 7:04 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk

City of Lanesboro

Permit For Chickens

Applicant Name: AARON GAGE
Address: 302 Ashburn ST E
Phone: 612-290-3277
Email: thebag68@yahoo.com

Application Requirements:

✓ Diagram indicating the location of chicken coop and/or chicken run, the size and distance from adjoining structures and property lines
– NOT REQUIRED FOR PERMIT RENEWAL

5 Number of hens

✓ \$20.00 permit fee (expiring December 31, 24)

I will at all times keep the chickens in accordance with City of Lanesboro Ordinance Chapter X, Section 1005.20. I understand failure to obey such conditions will constitute a violation of the provisions of this section and grounds for cancellation of the permit. If I will no longer be keeping chickens on my premises, any chicken coops or runs constructed or maintained shall be immediately removed from said premises after the expiration of the permit or shall be removed within 30 days upon ceasing to use the chicken coop and/or chicken run for the keeping of chickens. If my premises are subject to private restrictions and/or covenants that prohibit the keeping of chickens, any permit issued to me for the keeping of chickens will be void.

This permit may be revoked or suspended for violation of Ordinance Chapter X, Section 1005.20 following written notice.

Signature of Applicant Aaron Gage

Date 3/12/24

FOR OFFICIAL USE ONLY

PERMITTED:

City Agent

Date _____

RIVER

GARAGE

302 ASHBURN ST E

10 FT

COOP

4 FT

PROPERTY LINE

HOUSE



CITY OF LANESBORO

202 Parkway Ave. S • P.O. Box 333 • Lanesboro, MN 55949 • (507) 467-3722 Fax (507) 467-2557 • lanesboro@acegroup.cc

www.lanesboro-mn.gov

Annual Sidewalk Permit Request

The applicant is hereby advised that no obstruction of city sidewalks is permitted until the time and date the permit application is signed by the City Administrator with approval from Planning & Zoning. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro City Ordinance, a copy of which is available and may be reviewed at the Office of the City Clerk. Permits are not transferable and may be revoked by the City, at its sole discretion, at any time.

Name of Applicant and Business: Lori Bakke - Granny's Liquor

Address of Property: 113 Parkway Ave N. Lanesboro, MN 55949

Proposed Obstructions and Dimensions: (Please attach a sketch of the proposed placement)

36 x 26 Sandwich Board / wood-chalkboard



Insurance Company: Stevenson's Insurance

Amount of Liability Insurance: 1,000,000 - Date Insurance Policy ends: 12/31/2024

Signature of Applicant: Lori Bakke Date: 4-2-2024

.....
To be completed by Administration:

Sidewalk Obstruction Permit is: ☐ Denied ☐ Approved ☐ Approved with Conditions:

Date

City Administrator Signature

Fee Amount: 25.00

Date Paid: 4-3-24



City of Lanesboro
202 Parkway Avenue S, Lanesboro, MN 55949
507-467-3722

Application for Building Permit

| Property Information | | | | | | | |
|---|--|---|------|---|-------|--|----------|
| Site Address 201 Parkway Ave N. | | | | | | Date 3-29-24 | |
| Property Owner Jeff & Patty Brogle | | | | Parcel ID 190090000 | | Project Valuation N/A | |
| Applicant Information | | | | | | | |
| Applicant is: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other | | | | | | | |
| Applicants Name Jeff & Patty Brogle | | | | Phone Number 952-994-3637 | | State License # | |
| Company Name | | | | Email brogle4@yahoo.com. | | | |
| Company Address | | | City | | State | | Zip Code |
| I would like my approved permit... | | | | | | | |
| <input type="checkbox"/> Emailed (if different from above): | | | | <input type="checkbox"/> Mailed | | <input checked="" type="checkbox"/> Will Pick Up in Person | |
| Detailed Description of Work: | | | | | | | |
| Adding 2 exterior light fixtures 1 - over front door - parkway Ave. 1 - on side of door - coffee st. | | | | | | | |
| Property Type: | | Construction Type: | | | | | |
| <input type="checkbox"/> Residential <input type="checkbox"/> Commercial | | <input type="checkbox"/> New Building <input type="checkbox"/> Deck <input type="checkbox"/> Windows/Door Replacement <input type="checkbox"/> Move Building <input type="checkbox"/> Addition <input type="checkbox"/> Re-Side <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Demo Building <input type="checkbox"/> Alteration/Remodel <input type="checkbox"/> Re-Roof <input type="checkbox"/> Accessory Building <input checked="" type="checkbox"/> Other <u>lighting</u> | | | | | |
| Setback Requirements | | | | | | | |
| <input type="checkbox"/> Residential | | | | <input type="checkbox"/> Commercial | | | |
| <input type="checkbox"/> R1 | | <input type="checkbox"/> R2 | | <input type="checkbox"/> R3 | | <input checked="" type="checkbox"/> C1 Downton | |
| Min Actual | | Min Actual | | Min Actual | | Actual | |
| 30' Front Yard: | | 30' Front Yard: | | 30' Front Yard: | | Front Yard: | |
| 6' Side Yard: | | 15' Side Yard: | | 15' Side Yard: | | Side Yard: | |
| 20' Rear Yard: | | 30' Rear Yard: | | 30' Rear Yard: | | Rear Yard: | |
| Applicant - Please read and sign below: | | | | | | | |
| Application is made to the Zoning Department of the City of Lanesboro, Fillmore County, Minnesota. The applicant is hereby advised that no construction shall proceed under the terms of this permit until the time and date the permit application receives the signature of the Lanesboro Zoning Administrator. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro Zoning Ordinance, a copy of which is available and may be received at the City Office. | | | | | | | |
| The applicant shall attach a single 8 1/2" X 11" page illustrating: the size and dimensions of the subject property owned by the applicant; the location and size of existing and proposed buildings, such that the Zoning Administrator can identify how far all buildings are from front, side, and rear lot lines; the location of street right-of-ways; and the names of all adjacent property owners. | | | | | | | |
| Additional information may be requested by the Zoning Administrator: location of easements, foliage, topography and waterways, existing and proposed parking, landscaping, size and location of all signs, building floor plans, building elevations. If this zoning permit is granted, the applicant states that all work which shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted, and with all City Ordinances applicable hereto. The applicant understands that he or she may be requested to explain the proposed activities to the Lanesboro City Council, Lanesboro Planning and Zoning Commission, or the Lanesboro Historic Preservation Commission. In the event the building permit is denied or modified, you may appeal the decision to the Lanesboro City Council. | | | | | | | |
| This permit shall become invalid unless the work authorized is commenced within 365 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 365 days. | | | | | | | |
| Applicants Signature: <u>Patricia Brogle</u> | | | | Date Signed: 3-29-24 | | Permit Fee | |
| | | | | | | Late Fee (2 times the permit fee) | |
| | | | | | | Total Fee Due | |
| Office Use Only | | | | | | | |
| Comments: Addendum to original permit. Reviewed addition of lights with city / zoning administrator on date of application. | | | | | | | |
| Permit Approved 03/29/2024 | | Meeting Date 04/17/2024 | | Zoning Administrator Signature <u>Mitchell Walling</u> | | | |



City of Lanesboro
202 Parkway Avenue S, Lanesboro, MN 55949
507-467-3722

Application for Building Permit

| Property Information | | | | | | | |
|--|-------------|---|-------------------|-------------------------------------|-------------|---|-------------------|
| Site Address 100 Beacon St W, Lanesboro | | | | | | Date 4/5/2024 | |
| Property Owner Sweetbend Farm LLC (Sylvan Brewing) | | | | Parcel ID R19.0071.000 | | Project Valuation \$15,000 | |
| Applicant Information | | | | | | | |
| Applicant is: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other | | | | | | | |
| Applicants Name Karen Heimdahl | | | | Phone Number 507-358-1098 | | State License # N/A | |
| Company Name Sylvan Brewing LLC | | | | Email karen@sylvanbeer.com | | | |
| Company Address PO Box 194 100 Beacon St W | | | City Lanesboro | | State MN | | Zip Code 55949 |
| I would like my approved permit... | | | | | | | |
| <input checked="" type="checkbox"/> Emailed (if different from above): | | | | <input type="checkbox"/> Mailed | | <input type="checkbox"/> Will Pick Up in Person | |
| Detailed Description of Work: | | | | | | | |
| <p>- Put back in the exterior door on the west side of scale room (former office building for granary) installed by a professional door company. It will go in the same spot as previous door. Door will match the one on the east side going out to the patio.</p> <p>- Build a wood pergola to the west of scale room garage door. It will be the width of the existing garage door (approximately 12 feet) and length will be approximately 20 feet. Reclaimed timber will be used to keep with existing aesthetics. It will be entirely on our property and build by a professional.</p> | | | | | | | |
| Property Type: | | Construction Type: | | | | | |
| <input type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial | | <input type="checkbox"/> New Building <input type="checkbox"/> Deck <input checked="" type="checkbox"/> Windows/Door Replacement <input type="checkbox"/> Move Building <input type="checkbox"/> Addition <input type="checkbox"/> Re-Side <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Demo Building <input type="checkbox"/> Alteration/Remodel <input type="checkbox"/> Re-Roof <input type="checkbox"/> Accessory Building <input checked="" type="checkbox"/> Other <u>pergola</u> | | | | | |
| Setback Requirements | | | | | | | |
| <input type="checkbox"/> Residential | | | | <input type="checkbox"/> Commercial | | | |
| <input type="checkbox"/> R1 | | <input type="checkbox"/> R2 | | <input type="checkbox"/> R3 | | <input type="checkbox"/> C1 Downton | |
| <input type="checkbox"/> C2 Highway | | | | | | | |
| Min | Actual | Min | Actual | Min | Actual | Actual | Actual |
| 30' | Front Yard: | 30' | Front Yard: | 30' | Front Yard: | Front Yard: | Front Yard: |
| 6' | Side Yard: | 15' | Side Yard: | 15' | Side Yard: | Side Yard: | Side Yard: |
| 20' | Rear Yard: | 30' | Rear Yard: | 30' | Rear Yard: | Rear Yard: | Rear Yard: |
| Applicant - Please read and sign below: | | | | | | | |
| <p>Application is made to the Zoning Department of the City of Lanesboro, Fillmore County, Minnesota. The applicant is hereby advised that no construction shall proceed under the terms of this permit until the time and date the permit application receives the signature of the Lanesboro Zoning Administrator. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro Zoning Ordinance, a copy of which is available and may be recieved at the City Office.</p> <p>The applicant shall attach a single 8 1/2" X 11" page illustrating: the size and dimensions of the subject property owned by the applicant; the location and size of existing and proposed buildings, such that the Zoning Administrator can identify how far all buildings are from front, side, and rear lot lines; the location of street right-of-ways; and the names of all adjacent property owners.</p> <p>Additional information may be requested by the Zoning Administrator: location of easements, foliage, topography and waterways, existing and proposed parking, landscaping, size and location of all signs, building floor plans, building elevations. If this zoning permit is granted, the applicant states that all work which shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted, and with all City Ordinances applicable hereto. The applicant understands that he or she may be requested to explain the proposed activities to the Lanesboro City Council, Lanesboro Planning and Zoning Commission, or the Lanesboro Historic Preservation Commission. In the event the building permit is denied or modified, you may appeal the decision to the Lanesboro City Council.</p> <p>This permit shall become invalid unless the work authorized is commenced within 365 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 365 days.</p> | | | | | | | |
| Applicants Signature: | | | | Date Signed: 4/5/2024 | | Permit Fee | |
| | | | | | | Late Fee (2 times the permit fee) | |
| | | | | | | Total Fee Due | |
| Office Use Only | | | | | | | |
| Comments: | | | | | | | |
| Permit Approved | | Meeting Date | | Zoning Administrator Signature | | | |



City of Lanesboro
202 Parkway Avenue S, Lanesboro, MN 55949
507-467-3722

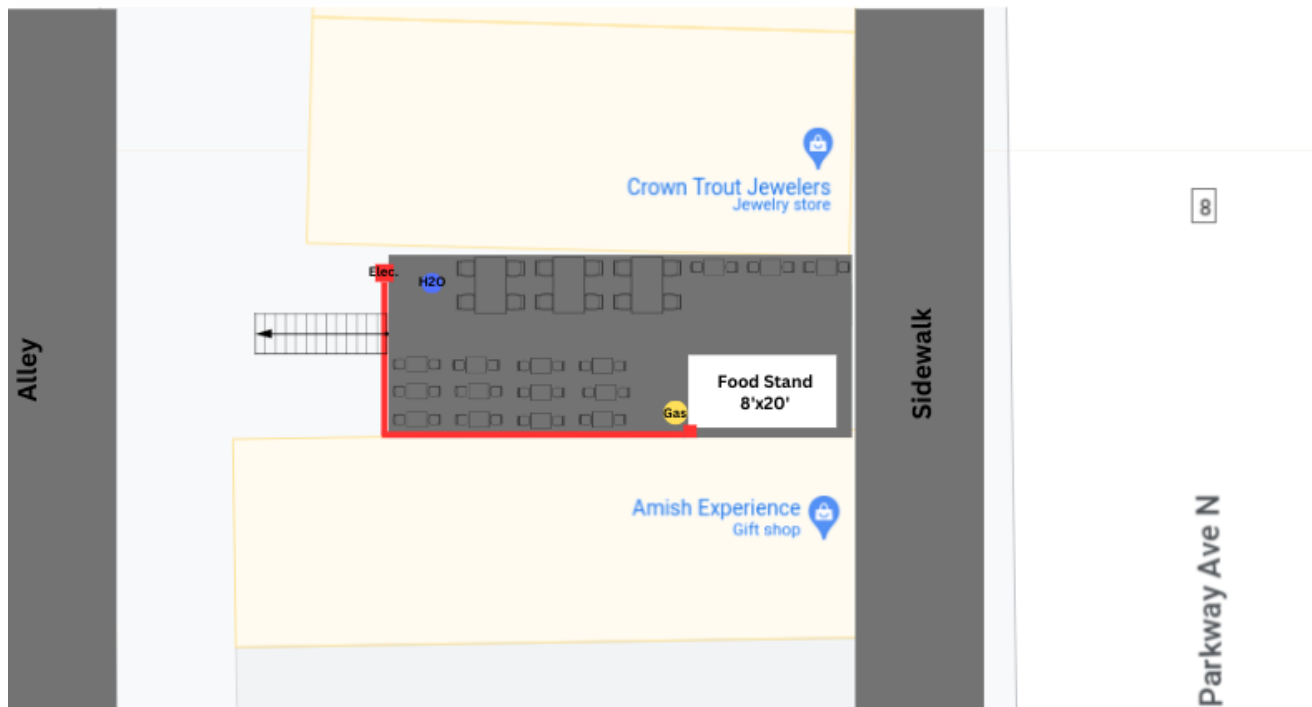
Application for Building Permit

| Property Information | | | | | | | |
|---|-------------|--|-------------|--|-------------|---|-------------|
| Site Address 105 3/4 Parkway Ave N Lanebsord, MN 55949 | | | | | | Date 04/04/2024 | |
| Property Owner Tilted Tiki (Chris Goetzke) | | | | Parcel ID 19.0186.000 | | Project Valuation \$50,000 | |
| Applicant Information | | | | | | | |
| Applicant is: <input type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input checked="" type="checkbox"/> Tenant <input type="checkbox"/> Other | | | | | | | |
| Applicants Name Zach Lind | | | | Phone Number 612-709-8531 | | State License # | |
| Company Name Driftless Trading Post, LLC | | | | Email zach@driftlesstradingpost.com | | | |
| Company Address 29705 State Hwy 43 | | City Rushford | | State MN | | Zip Code 55971 | |
| I would like my approved permit... | | | | | | | |
| <input type="checkbox"/> Emailed (if different from above): | | | | <input checked="" type="checkbox"/> Mailed | | <input type="checkbox"/> Will Pick Up in Person | |
| Detailed Description of Work: | | | | | | | |
| Permanent Seasonal Food Stand to be built on the Southeast corner of the lot with the intended purpose to serve food and beverage to the general public. Electric, water and gas utilities to be sourced municipally while propane gas is sourced from Consolidated Energy. Our business will operate in accordance with the rules set by Minnesota Department of Agriculture. | | | | | | | |
| Property Type: | | Construction Type: | | | | | |
| <input type="checkbox"/> Residential | | <input checked="" type="checkbox"/> New Building | | | | | |
| <input checked="" type="checkbox"/> Commercial | | <input type="checkbox"/> Addition | | <input type="checkbox"/> Deck | | <input type="checkbox"/> Windows/Door Replacement | |
| | | <input type="checkbox"/> Alteration/Remodel | | <input type="checkbox"/> Re-Side | | <input type="checkbox"/> Retaining Wall | |
| | | | | <input type="checkbox"/> Re-Roof | | <input type="checkbox"/> Accessory Building | |
| | | | | | | <input type="checkbox"/> Move Building | |
| | | | | | | <input type="checkbox"/> Demo Building | |
| | | | | | | <input type="checkbox"/> Other _____ | |
| Setback Requirements | | | | | | | |
| <input type="checkbox"/> Residential | | | | <input checked="" type="checkbox"/> Commercial | | | |
| <input type="checkbox"/> R1 | | <input type="checkbox"/> R2 | | <input type="checkbox"/> R3 | | <input checked="" type="checkbox"/> C1 Downton | |
| <input type="checkbox"/> C2 Highway | | | | | | | |
| Min | Actual | Min | Actual | Min | Actual | Actual | Actual |
| 30' | Front Yard: | 30' | Front Yard: | 30' | Front Yard: | Front Yard: | Front Yard: |
| 6' | Side Yard: | 15' | Side Yard: | 15' | Side Yard: | Side Yard: | Side Yard: |
| 20' | Rear Yard: | 30' | Rear Yard: | 30' | Rear Yard: | Rear Yard: | Rear Yard: |
| Applicant - Please read and sign below: | | | | | | | |
| Application is made to the Zoning Department of the City of Lanesboro, Fillmore County, Minnesota. The applicant is hereby advised that no construction shall proceed under the terms of this permit until the time and date the permit application receives the signature of the Lanesboro Zoning Administrator. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro Zoning Ordinance, a copy of which is available and may be recieved at the City Office. | | | | | | | |
| The applicant shall attach a single 8 1/2" X 11" page illustrating: the size and dimensions of the subject property owned by the applicant; the location and size of existing and proposed buildings, such that the Zoning Administrator can identify how far all buildings are from front, side, and rear lot lines; the location of street right-of-ways; and the names of all adjacent property owners. | | | | | | | |
| Additional information may be requested by the Zoning Administrator: location of easements, foliage, topography and waterways, existing and proposed parking, landscaping, size and location of all signs, building floor plans, building elevations. If this zoning permit is granted, the applicant states that all work which shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted, and with all City Ordinances applicable hereto. The applicant understands that he or she may be requested to explain the proposed activities to the Lanesboro City Council, Lanesboro Planning and Zoning Commission, or the Lanesboro Historic Preservation Commission. In the event the building permit is denied or modified, you may appeal the decision to the Lanesboro City Council. | | | | | | | |
| This permit shall become invalid unless the work authorized is commenced within 365 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 365 days. | | | | | | | |
| Applicants Signature:  | | | | Date Signed: 04/04/2024 | | Permit Fee \$200 | |
| | | | | | | Late Fee (2 times the permit fee) | |
| | | | | | | Total Fee Due \$205.70 | |
| Office Use Only | | | | | | | |
| Comments: | | | | | | | |
| Permit Approved | | Meeting Date | | Zoning Administrator Signature | | | |



Proposed skirting of corrugated steel (top right photo) for the base of the food stand (top left).

Layout out the property with food stand depicted below





City of Lanesboro
202 Parkway Avenue S, Lanesboro, MN 55949
507-467-3722

Application for Building Permit

| Property Information | | | | | | |
|--|-------------------------------------|---|----------------------------------|--|--|-------------------------------------|
| Site Address 304 TERRACE STREET LANESBORO | | | | | Date 4-2-24 | |
| Property Owner MARK & Jodi DONAHUE | | | Parcel ID | | Project Valuation \$2,800.00 | |
| Applicant Information | | | | | | |
| Applicant is: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other | | | | | | |
| Applicants Name MARK DONAHUE | | | | Phone Number 612-743-7046 | | State License # |
| Company Name | | | | Email mdonahue120@hotmail.com | | |
| Company Address | | | City | State | Zip Code | |
| I would like my approved permit... | | | | | | |
| <input checked="" type="checkbox"/> Emailed (if different from above): <input type="checkbox"/> Mailed <input type="checkbox"/> Will Pick Up in Person | | | | | | |
| Detailed Description of Work: | | | | | | |
| PLEASE SEE ATTACHED. | | | | | | |
| Property Type: | | Construction Type: | | | | |
| <input checked="" type="checkbox"/> Residential | <input type="checkbox"/> Commercial | <input type="checkbox"/> New Building | <input type="checkbox"/> Deck | <input type="checkbox"/> Windows/Door Replacement | <input type="checkbox"/> Move Building | |
| | | <input type="checkbox"/> Addition | <input type="checkbox"/> Re-Side | <input type="checkbox"/> Retaining Wall | <input type="checkbox"/> Demo Building | |
| | | <input type="checkbox"/> Alteration/Remodel | <input type="checkbox"/> Re-Roof | <input checked="" type="checkbox"/> Accessory Building | <input type="checkbox"/> Other | |
| Setback Requirements | | | | | | |
| <input checked="" type="checkbox"/> Residential | | | | <input type="checkbox"/> Commercial | | |
| <input checked="" type="checkbox"/> R1 | | <input type="checkbox"/> R2 | | <input type="checkbox"/> R3 | | <input type="checkbox"/> C1 Downton |
| <input type="checkbox"/> C2 Highway | | | | | | |
| Min | Actual | Min | Actual | Min | Actual | Actual |
| 30' | Front Yard: | 30' | Front Yard: | 30' | Front Yard: | Front Yard: |
| 6' | Side Yard: | 15' | Side Yard: | 15' | Side Yard: | Side Yard: |
| 20' | Rear Yard: | 30' | Rear Yard: | 30' | Rear Yard: | Rear Yard: |
| Applicant - Please read and sign below: | | | | | | |
| <p>Application is made to the Zoning Department of the City of Lanesboro, Fillmore County, Minnesota. The applicant is hereby advised that no construction shall proceed under the terms of this permit until the time and date the permit application receives the signature of the Lanesboro Zoning Administrator. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro Zoning Ordinance, a copy of which is available and may be recieved at the City Office.</p> <p>The applicant shall attach a single 8 1/2" X 11" page illustrating: the size and dimensions of the subject property owned by the applicant; the location and size of existing and proposed buildings, such that the Zoning Administrator can identify how far all buildings are from front, side, and rear lot lines; the location of street right-of-ways; and the names of all adjacent property owners.</p> <p>Additional information may be requested by the Zoning Administrator: location of easements, foliage, topography and waterways, existing and proposed parking, landscaping, size and location of all signs, building floor plans, building elevations. If this zoning permit is granted, the applicant states that all work which shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted, and with all City Ordinances applicable hereto. The applicant understands that he or she may be requested to explain the proposed activities to the Lanesboro City Council, Lanesboro Planning and Zoning Commission, or the Lanesboro Historic Preservation Commission. In the event the building permit is denied or modified, you may appeal the decision to the Lanesboro City Council.</p> <p>This permit shall become invalid unless the work authorized is commenced within 365 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 365 days.</p> | | | | | | |
| Applicants Signature: Mark Donahue | | | Date Signed: 4-2-24 | | Permit Fee | |
| | | | | | Late Fee (2 times the permit fee) | |
| | | | | | Total Fee Due | |
| Office Use Only | | | | | | |
| Comments: | | | | | | |
| Permit Approved | | Meeting Date | | Zoning Administrator Signature | | |



Hello,

April 2 2024

Mark and Jodi Donahue here.

We are interested in building a small accessory building very similar to the pictures attached to this permit. We would have multiple uses for it. First, it would be a great covered area for sitting and picnicking, and when not in use, we would like to park our small RV van under it as well.

This improvement would be about 12 feet wide and 22 feet long and no higher than 10 feet. We would like to build it along side our garage. The accessory building would not touch the garage nor the house. It would be free standing and would be about 10 feet from the side of garage. It would share the same roof pitch as our garage as well as face the same direction and set back requirements as our garage.

8 Footings will be dug down below the frost line (50 inch min) then filled with concrete. Compacted Class 5, as well as heavy duty decorative pavers would be the material used on the ground.

8x8 inch posts at a height of 9 feet high will be used as the structural basis to support ceiling joist and roof trusses with a simple gable roof mimicking the garage roof and matching shingles. There will be no electrical or plumbing work attached to this building or project.

Hoping to start sometime in late April or early May depending on the weather.

Thank you for your consideration!

The Donahue's 😊

612-743-7046

Mdonahue120@hotmail.com


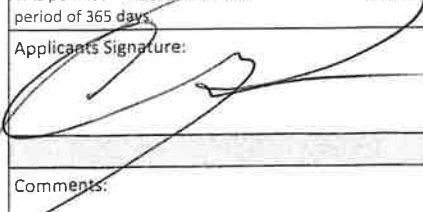
THIS IS APPROX
WHERE THE
ACCESSORY BUILDING
WOULD GO.





City of Lanesboro
202 Parkway Avenue S, Lanesboro, MN 55949
507-467-3722

Application for Building Permit

| Property Information | | | | | | | |
|---|-----------------|---|-------------|-----------------------------------|-------------|--------------------------------------|-------------|
| Site Address 101 West View Drive | | | | | | Date 4/8/2024 | |
| Property Owner Chad Phillips | | | | Parcel ID | | Project Valuation 2,500 | |
| Applicant Information | | | | | | | |
| Applicant is: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other | | | | | | | |
| Applicants Name Chad Phillips | | | | Phone Number 507-316-8247 | | State License # | |
| Company Name | | | | Email phillips.chada@gmail.com | | | |
| Company Address | | | | City | | State Zip Code | |
| I would like my approved permit... | | | | | | | |
| <input checked="" type="checkbox"/> Emailed (if different from above): <input type="checkbox"/> Mailed <input type="checkbox"/> Will Pick Up in Person | | | | | | | |
| Detailed Description of Work: | | | | | | | |
| Small paved patio.  | | | | | | | |
| Property Type: | | Construction Type: | | | | | |
| <input checked="" type="checkbox"/> Residential | | <input type="checkbox"/> New Building | | | | | |
| <input type="checkbox"/> Commercial | | <input type="checkbox"/> Deck | | | | | |
| | | <input type="checkbox"/> Addition | | | | | |
| | | <input type="checkbox"/> Re-Side | | | | | |
| | | <input type="checkbox"/> Alteration/Remodel | | | | | |
| | | <input type="checkbox"/> Re-Roof | | | | | |
| | | <input type="checkbox"/> Windows/Door Replacement | | | | | |
| | | <input type="checkbox"/> Retaining Wall | | | | | |
| | | <input type="checkbox"/> Accessory Building | | | | | |
| | | <input type="checkbox"/> Move Building | | | | | |
| | | <input type="checkbox"/> Demo Building | | | | | |
| | | <input checked="" type="checkbox"/> Other patio | | | | | |
| Setback Requirements | | | | | | | |
| <input checked="" type="checkbox"/> Residential | | | | | | <input type="checkbox"/> Commercial | |
| <input checked="" type="checkbox"/> R1 | | <input type="checkbox"/> R2 | | <input type="checkbox"/> R3 | | <input type="checkbox"/> C1 Downtown | |
| <input type="checkbox"/> C2 Highway | | | | | | | |
| Min | Actual | Min | Actual | Min | Actual | Actual | Actual |
| 30' | Front Yard: 730 | 30' | Front Yard: | 30' | Front Yard: | Front Yard: | Front Yard: |
| 6' | Side Yard: | 15' | Side Yard: | 15' | Side Yard: | Side Yard: | Side Yard: |
| 20' | Rear Yard: | 30' | Rear Yard: | 30' | Rear Yard: | Rear Yard: | Rear Yard: |
| Applicant - Please read and sign below: | | | | | | | |
| Application is made to the Zoning Department of the City of Lanesboro, Fillmore County, Minnesota. The applicant is hereby advised that no construction shall proceed under the terms of this permit until the time and date the permit application receives the signature of the Lanesboro Zoning Administrator. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro Zoning Ordinance, a copy of which is available and may be received at the City Office. | | | | | | | |
| The applicant shall attach a single 8 1/2" X 11" page illustrating: the size and dimensions of the subject property owned by the applicant; the location and size of existing and proposed buildings, such that the Zoning Administrator can identify how far all buildings are from front, side, and rear lot lines; the location of street right-of-ways; and the names of all adjacent property owners. | | | | | | | |
| Additional information may be requested by the Zoning Administrator: location of easements, foliage, topography and waterways, existing and proposed parking, landscaping, size and location of all signs, building floor plans, building elevations. If this zoning permit is granted, the applicant states that all work which shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted, and with all City Ordinances applicable hereto. The applicant understands that he or she may be requested to explain the proposed activities to the Lanesboro City Council, Lanesboro Planning and Zoning Commission, or the Lanesboro Historic Preservation Commission. In the event the building permit is denied or modified, you may appeal the decision to the Lanesboro City Council. | | | | | | | |
| This permit shall become invalid unless the work authorized is commenced within 365 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 365 days. | | | | | | | |
| Applicants Signature:  | | | | Date Signed: 4/8/2024 | | Permit Fee 20.00 | |
| | | | | | | Late Fee (2 times the permit fee) | |
| | | | | | | Total Fee Due | |
| Office Use Only | | | | | | | |
| Comments: | | | | | | | |
| Permit Approved | | Meeting Date | | Zoning Administrator Signature | | | |



City of Lanesboro
202 Parkway Avenue S, Lanesboro, MN 55949
507-467-3722

Application for Building Permit

| Property Information | | | | | |
|---|-------------|---|-------------------------------------|-------------------------------------|--|
| Site Address: 709 Rochelle ave S Lanesboro, MN | | | | Date: 4/8/2023 | |
| Property Owner: Mason Clemens | | Parcel ID: | | Project Valuation: 1500 | |
| Applicant Information | | | | | |
| Applicant is: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other | | | | | |
| Applicants Name: Mason Clemens | | | Phone Number: 507-923-6295 | | State License #: 5569-183-085-720 |
| Company Name: Clemens Construction | | | Email: mason.clem9@gmail.com | | |
| Company Address: 1256 Lone Stone Ct | | City: Chatfield | State: Minnesota | Zip Code: 55923 | |
| I would like my approved permit... | | | | | |
| <input type="checkbox"/> Emailed (if different from above): | | | <input type="checkbox"/> Mailed | | <input checked="" type="checkbox"/> Will Pick Up in Person |
| Detailed Description of Work: | | | | | |
| Install egress window | | | | | |
| Property Type: | | Construction Type: | | | |
| <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial | | <input type="checkbox"/> New Building <input type="checkbox"/> Deck <input checked="" type="checkbox"/> Windows/Door Replacement <input type="checkbox"/> Move Building | | | |
| | | <input type="checkbox"/> Addition <input type="checkbox"/> Re-Side <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Demo Building | | | |
| | | <input type="checkbox"/> Alteration/Remodel <input type="checkbox"/> Re-Roof <input type="checkbox"/> Accessory Building <input type="checkbox"/> Other | | | |
| Setback Requirements | | | | | |
| <input type="checkbox"/> Residential | | | <input type="checkbox"/> Commercial | | |
| <input type="checkbox"/> R1 | | <input type="checkbox"/> R2 | | <input type="checkbox"/> C1 Downton | |
| <input type="checkbox"/> C2 Highway | | | | | |
| Min | Actual | Min | Actual | Min | Actual |
| 30' | Front Yard: | 30' | Front Yard: | 30' | Front Yard: |
| 6' | Side Yard: | 15' | Side Yard: | | Side Yard: |
| 20' | Rear Yard: | 30' | Rear Yard: | | Rear Yard: |
| Applicant - Please read and sign below: | | | | | |
| Application is made to the Zoning Department of the City of Lanesboro, Fillmore County, Minnesota. The applicant is hereby advised that no construction shall proceed under the terms of this permit until the time and date the permit application receives the signature of the Lanesboro Zoning Administrator. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro Zoning Ordinance, a copy of which is available and may be received at the City Office. | | | | | |
| The applicant shall attach a single 8 1/2" X 11" page illustrating: the size and dimensions of the subject property owned by the applicant; the location and size of existing and proposed buildings, such that the Zoning Administrator can identify how far all buildings are from front, side, and rear lot lines; the location of street right-of-ways; and the names of all adjacent property owners. | | | | | |
| Additional information may be requested by the Zoning Administrator: location of easements, foliage, topography and waterways, existing and proposed parking, landscaping, size and location of all signs, building floor plans, building elevations. If this zoning permit is granted, the applicant states that all work which shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted, and with all City Ordinances applicable hereto. The applicant understands that he or she may be requested to explain the proposed activities to the Lanesboro City Council, Lanesboro Planning and Zoning Commission, or the Lanesboro Historic Preservation Commission. In the event the building permit is denied or modified, you may appeal the decision to the Lanesboro City Council. | | | | | |
| This permit shall become invalid unless the work authorized is commenced within 365 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 365 days. | | | | | |
| Applicants Signature: [Signature] | | Date Signed: 4/8/2023 | | Permit Fee | 20.00 |
| | | | | Late Fee (2 times the permit fee) | |
| | | | | Total Fee Due | 20.00 |
| Office Use Only | | | | | |
| Comments: | | | | | |
| Permit Approved | | Meeting Date | | Zoning Administrator Signature | |

Pd.
4/8/24



City of Lanesboro
202 Parkway Avenue S, Lanesboro, MN 55949
507-467-3722

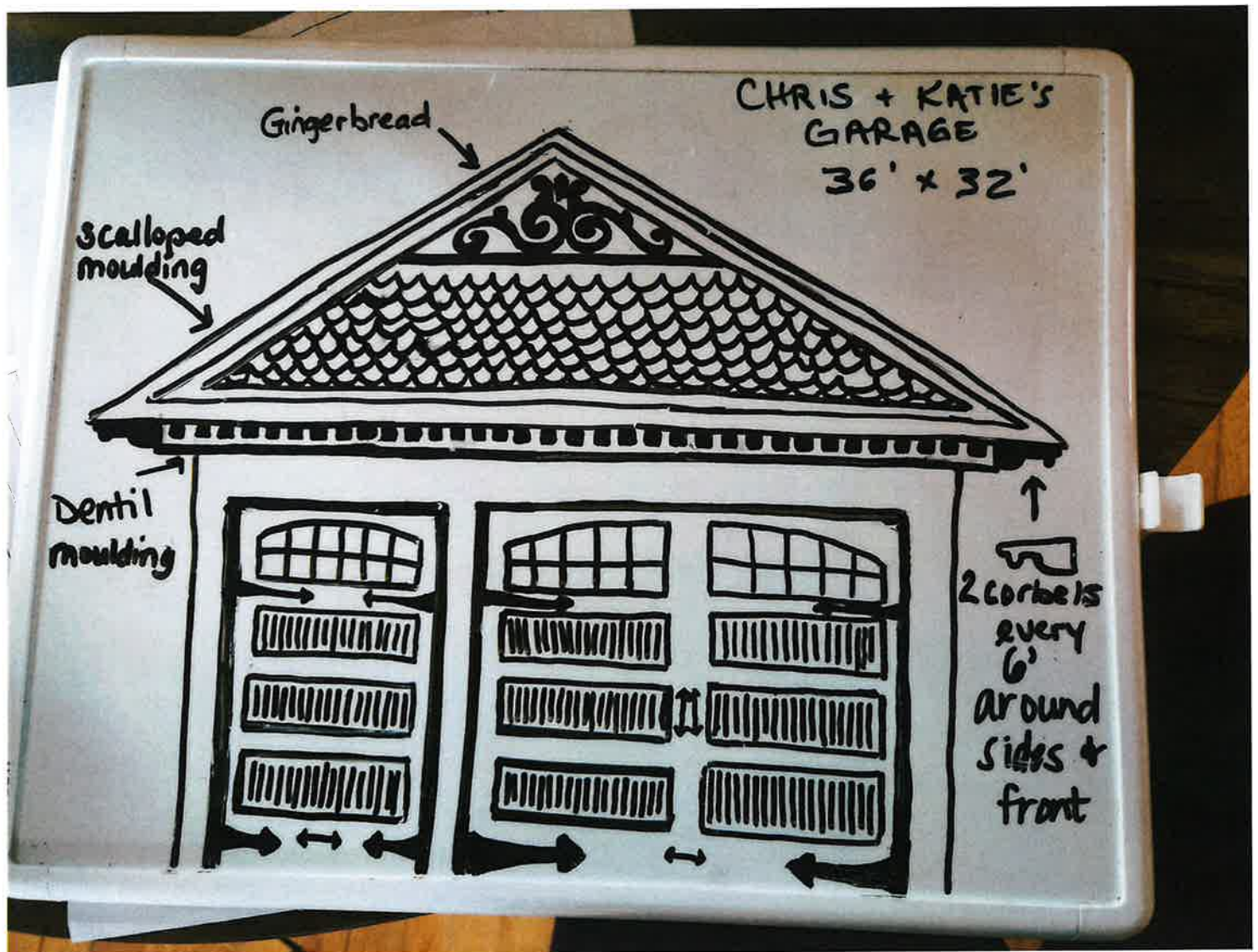
Application for Building Permit

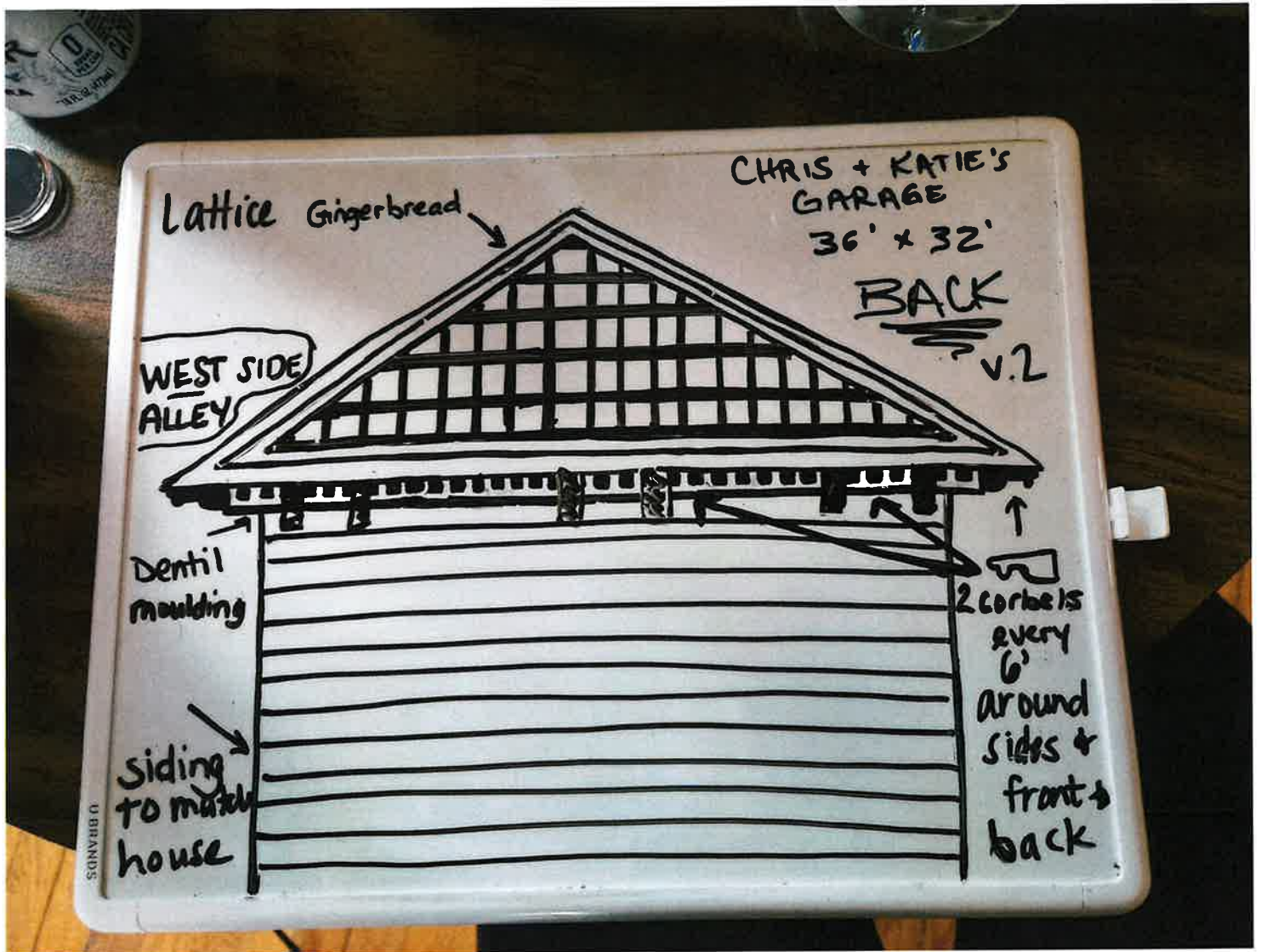
| Property Information | | | | | |
|---|------------------|--|---------------------------------|---|-------------|
| Site Address 709 Parkway Ave. S. | | | | Date April 9, 2024 | |
| Property Owner Christopher Martin & Katie Holman | | | Parcel ID 190356020 | Project Valuation \$100,000.00 | |
| Applicant Information | | | | | |
| Applicant is: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other | | | | | |
| Applicants Name Christopher Martin & Katie Holman | | | Phone Number 626-862-8687 | State License # | |
| Company Name Swartzentruber Construction | | | Email KatieLHolman@gmail.com | | |
| Company Address | | City | State | Zip Code | |
| I would like my approved permit... | | | | | |
| <input type="checkbox"/> Emailed (if different from above): <input type="checkbox"/> Mailed <input checked="" type="checkbox"/> Will Pick Up in Person | | | | | |
| Detailed Description of Work: | | | | | |
| Front porch rebuild - new foundation poured & new deck. 3-car garage built in SW corner of lot | | | | | |
| Property Type: | | Construction Type: | | | |
| <input checked="" type="checkbox"/> Residential <input checked="" type="checkbox"/> Commercial | | <input checked="" type="checkbox"/> New Building <input type="checkbox"/> Addition <input type="checkbox"/> Alteration/Remodel <input checked="" type="checkbox"/> Deck <input type="checkbox"/> Re-Side <input type="checkbox"/> Re-Roof <input type="checkbox"/> Windows/Door Replacement <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Accessory Building <input type="checkbox"/> Move Building <input type="checkbox"/> Demo Building <input type="checkbox"/> Other | | | |
| Setback Requirements | | | | | |
| <input checked="" type="checkbox"/> Residential <input type="checkbox"/> Commercial | | | | | |
| <input type="checkbox"/> R1 | | <input type="checkbox"/> R2 | | <input type="checkbox"/> R3 | |
| <input type="checkbox"/> C1 Downton | | <input type="checkbox"/> C2 Highway | | | |
| Min | Actual | Min | Actual | Min | Actual |
| 30' | Front Yard: ~50' | 30' | Front Yard: | 30' | Front Yard: |
| 6' | Side Yard: ~15' | 15' | Side Yard: | 15' | Side Yard: |
| 20' | Rear Yard: ~50' | 30' | Rear Yard: | 30' | Rear Yard: |
| Applicant - Please read and sign below: | | | | | |
| Application is made to the Zoning Department of the City of Lanesboro, Fillmore County, Minnesota. The applicant is hereby advised that no construction shall proceed under the terms of this permit until the time and date the permit application receives the signature of the Lanesboro Zoning Administrator. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro Zoning Ordinance, a copy of which is available and may be received at the City Office. | | | | | |
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| Additional information may be requested by the Zoning Administrator: location of easements, foliage, topography and waterways, existing and proposed parking, landscaping, size and location of all signs, building floor plans, building elevations. If this zoning permit is granted, the applicant states that all work which shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted, and with all City Ordinances applicable hereto. The applicant understands that he or she may be requested to explain the proposed activities to the Lanesboro City Council, Lanesboro Planning and Zoning Commission, or the Lanesboro Historic Preservation Commission. In the event the building permit is denied or modified, you may appeal the decision to the Lanesboro City Council. | | | | | |
| This permit shall become invalid unless the work authorized is commenced within 365 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 365 days. | | | | | |
| Applicants Signature: Katie Holman | | Date Signed: April 10, 2024 | Permit Fee \$ 200 | Late Fee (2 times the permit fee) 200.00 | |
| | | | Total Fee Due | 200.00 | |
| Office Use Only | | | | | |
| Comments: | | | | | |
| Permit Approved | | Meeting Date | Zoning Administrator Signature | | |

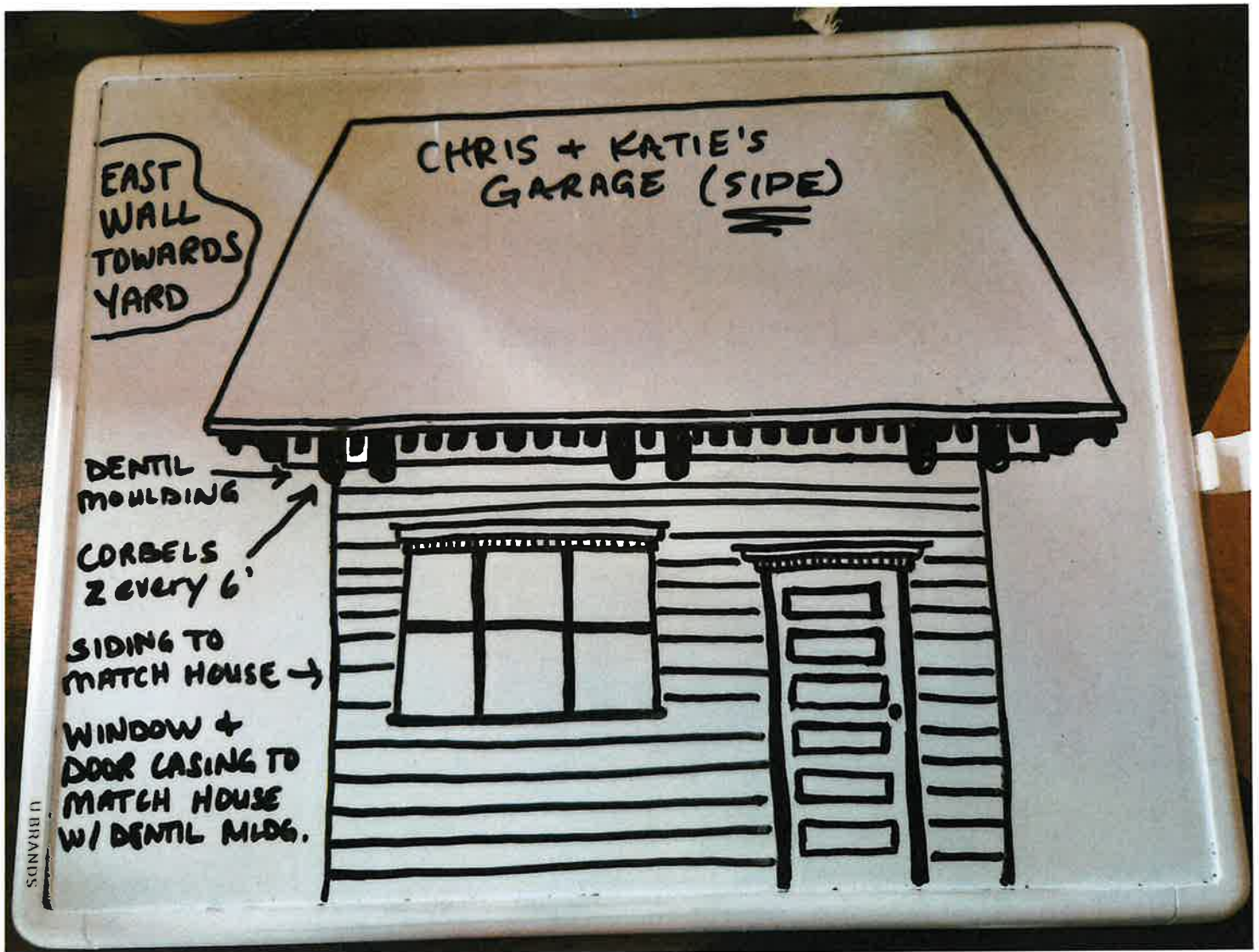
Pd.
Check

1193











CITY OF LANESBORO

202 Parkway Ave. S • P.O. Box 333 • Lanesboro, MN 55949 • (507) 467-3722 Fax (507) 467-2557 • lanesboro@acegroup.cc

www.lanesboro-mn.gov

Annual Sidewalk Permit Request

The applicant is hereby advised that no obstruction of city sidewalks is permitted until the time and date the permit application is signed by the City Administrator with approval from Planning & Zoning. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro City Ordinance, a copy of which is available and may be reviewed at the Office of the City Clerk. Permits are not transferable and may be revoked by the City, at its sole discretion, at any time.

Name of Applicant and Business: Paddle On Coffee

Address of Property: 115 Parkway Ave N

Proposed Obstructions and Dimensions: (Please attach a sketch of the proposed placement)

one sandwich board

Insurance Company: Philadelphia Ins - Auto/Owners Insurance

Amount of Liability Insurance: \$1M Date Insurance Policy ends: 6/12/2024 ^{renews}

Signature of Applicant: [Signature] Date: 4/15/24

Diagram on Back

To be completed by Administration:

Sidewalk Obstruction Permit is: ☐ Denied ☐ Approved ☐ Approved with Conditions:

Date

City Administrator Signature

Fee Amount: 25.00

Date Paid: 4-15-24

Street

Sidewalk

Sign

Paddle On Coffee



CITY OF LANESBORO

202 Parkway Ave. S • P.O. Box 333 • Lanesboro, MN 55949 • (507) 467-3722 Fax (507) 467-2557 • lanesboro@acegroup.cc

www.lanesboro-mn.gov

Annual Sidewalk Permit Request

The applicant is hereby advised that no obstruction of city sidewalks is permitted until the time and date the permit application is signed by the City Administrator with approval from Planning & Zoning. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro City Ordinance, a copy of which is available and may be reviewed at the Office of the City Clerk. Permits are not transferable and may be revoked by the City, at its sole discretion, at any time.

Name of Applicant and Business: The Lanesboro Creamery, DBA Another Time Ice Cream

Address of Property: 100 Parkway Ave No. Parlor

Proposed Obstructions and Dimensions: (Please attach a sketch of the proposed placement)

Sidewalk sign - A-frame - 24"/36"

Insurance Company: American Family Insurance

Amount of Liability Insurance: 4m Date Insurance Policy ends: 3/23/2025

Signature of Applicant: CMS Date: 4/11/2024

To be completed by Administration:

Sidewalk Obstruction Permit is: ☐ Denied ☐ Approved ☐ Approved with Conditions:

Date

City Administrator Signature

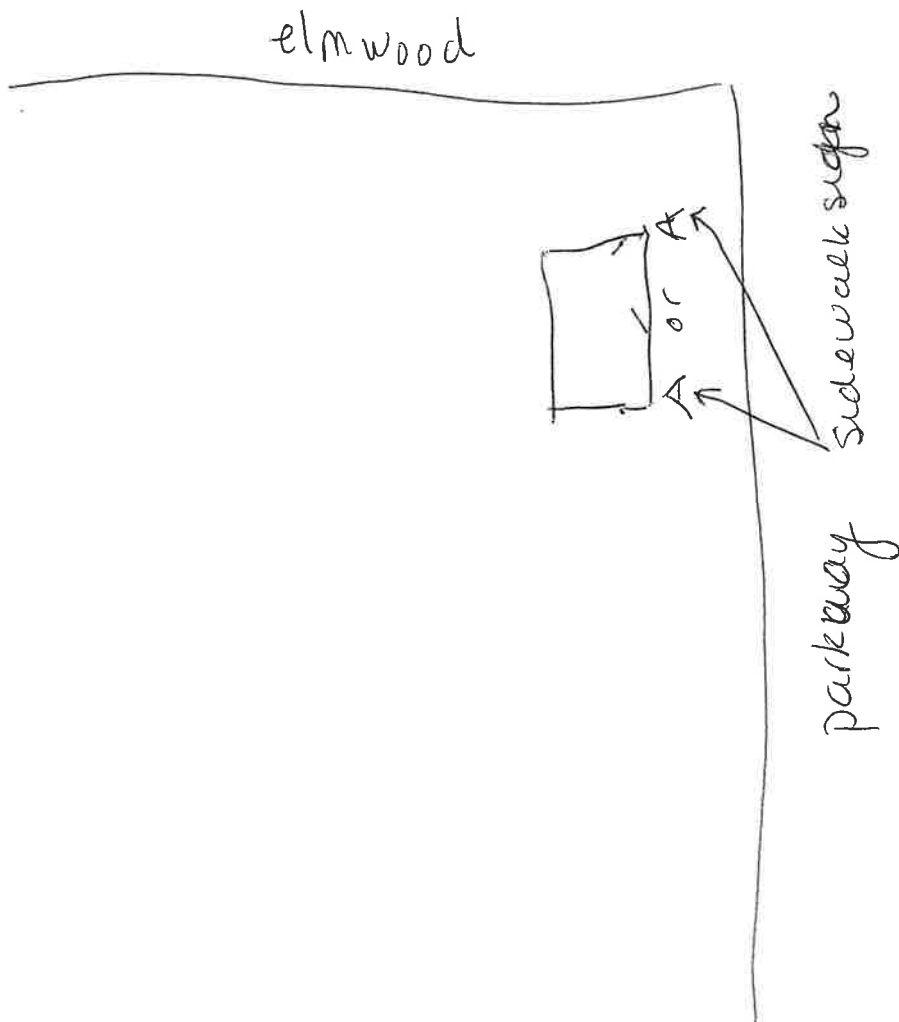
Fee Amount:

25.00

Date Paid:

4-15-24

Another Time sidewalk sign sketch





CITY OF LANESBORO

202 Parkway Ave. S • P.O. Box 333 • Lanesboro, MN 55949 • (507) 467-3722 Fax (507) 467-2557 • lanesboro@acegroup.cc

www.lanesboro-mn.gov

Annual Sidewalk Permit Request

The applicant is hereby advised that no obstruction of city sidewalks is permitted until the time and date the permit application is signed by the City Administrator with approval from Planning & Zoning. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro City Ordinance, a copy of which is available and may be reviewed at the Office of the City Clerk. Permits are not transferable and may be revoked by the City, at its sole discretion, at any time.

Name of Applicant and Business: Pedal Pushers Cafe

Address of Property: 121 Parkway Ave Lanesboro MN 55949

Proposed Obstructions and Dimensions: (Please attach a sketch of the proposed placement)

Same as last year

Insurance Company: Grishell Mutual

Amount of Liability Insurance: \$1M Date Insurance Policy ends: 4/2025

Signature of Applicant: [Signature] Date: 7/10/24

To be completed by Administration:

Sidewalk Obstruction Permit is: ☐ Denied ☐ Approved ☐ Approved with Conditions:

Date _____ City Administrator Signature _____

Fee Amount: 25.00 cash Date Paid: 4-15-24

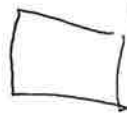
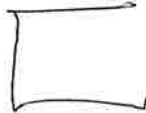
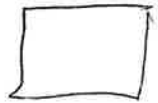
Pedal Pushers Cafe

Parkway

Coffee

sign

tables



ENTER HERE

**CITY OF LANESBORO, MINNESOTA
ORDINANCE NO. 130.02**

**AN ORDINANCE AMENDING ORDINANCE NO. 130.02 ADOPTED ON _____, AND
TITLED “AN ORDINANCE RELATING TO DISCHARGING FIREARMS.”**

The City Council of Lanesboro, Minnesota ordains:

Section 1. Ordinance No. 130.02 adopted on August 7, 2023, and titled “Discharging Firearms” is amended to read:

- (A) *General Discharge of Firearms.* It is a misdemeanor for any person to discharge any firearm or bow and arrow within the city or to cause a projectile therefrom to enter the city unless:
 - a. By a police officer in the course of law enforcement;
 - b. By a person firing for a military salute or by persons of the nation’s armed forces acting under military authority;
 - c. By a person protecting life of a person;
 - d. By a special permit of the City Council;
 - e. By a person with proper licensure hunting in an area zoned Rural Agricultural District.
- (B) *Discharge of Firearms Prohibited in Certain Places.* No person shall discharge a firearm upon or over a public road, highway, upon, over, or near a cemetery or city park, playground, orchard, or other ground appurtenant to a school, church, or an inhabited dwelling, the property of another, or charitable institution.
- (C) If any of the above provisions are found to be in conflict with M.S. ‘624.717, as it may be amended from time to time, the provisions of that statute shall prevail.
- (D) Penalty, see ‘130.99.

Section 2. This ordinance becomes effective from and after its passage and publication.

Passed by the City Council of Lanesboro, Minnesota this _____ day of Month, Year.

Mayor

Attested:

City Clerk

\$100.00 pd.
03/19/2024

**CITY OF LANESBORO
VARIANCE APPLICATION**

A. Applicant's Name:

Alanna Gibbons

Telephone

Home: 612-232-9984

Work/Cell: _____

B. Address (Street, City, State, ZIP):

109 Elmwood St E, Lanesboro MN 55949

C. Property Owner's Name (If different from above):

Same

Telephone

Home: _____

Work/Cell: _____

D. Location of Project:

Front of house on Elmwood street side (not alley)

E. Legal Description:

F. Description of Proposed Project:

Tear out old stairs leading to frontdoor @ 109 Elmwood and
rebuild stairs changing the orientation of the stairs so they
will now be east to west.
(uphill) (downhill = door)

G. Specify the section of the ordinance from which a variance is sought:

Chapter 151 - 151.22 R-2 Multiple Family Residential District
E3A and E3b.

H. Explain how you wish to vary from the applicable provisions of the ordinance:

Due to the house being built within ~5' of the sidewalk,
I am not able to comply with the front yard setback rule.
To make the stairs easier to navigate, I will need to change
the orientation of the stairs and they will start in the side yard
within 15' of property line

I. Please attach a site plan or accurate survey as may be required by ordinance.

J. Please answer the following questions as they relate to your specific variance request:

1. In your opinion, is the variance in harmony with the purposes and intent of the ordinance? Yes

Yes (X) No () Why or why not?

Will change orientation of stairs to match other houses
on the street.

2. In your opinion, is the variance consistent with the comprehensive plan?

Yes (X) No () Why or why not?

3. In your opinion, does the proposal put property to use in a reasonable manner?

Yes (X) No () Why or why not?

Makes stairs easier to navigate

4. In your opinion, are there circumstances unique to the property?

Yes (X) No () Why or why not?

This block houses are built very near to front property line.
My understanding was there used to be a home between
my house and the neighbors, & this is now empty space and

5. In your opinion, will the variance maintain the essential character of the locality?

Yes (X) No () Why or why not?

should
not
impede.

The Planning Commission must make an affirmative finding on all of the five criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the City Code and other applicable ordinances.

Applicant's Signature:

Alanna Gurobs

Date:

3/19/2024

Fee Owner's Signature:

Date



Mitchell Walbridge <mwalbridge@lanesboro-mn.gov>

City of Lanesboro - Variance Application

2 messages

Mitchell Walbridge <mwalbridge@lanesboro-mn.gov>
To: alannagibbs@gmail.com

Wed, Mar 20, 2024 at 11:31 AM

Hello Alanna,

I was looking through your Variance Application in more detail this morning. The application process requires that the City evaluate the request on three core factors to justify issuing a variance to a landowner: Reasonableness, Uniqueness, and Essential Character.

The responses regarding reasonableness and uniqueness are satisfactory. However, the question of *"In your opinion, will the variance maintain the essential character of the locality?"* You did mark 'yes' on this question, but I need a response that justifies that the essential character of the locality will not be altered.

Regarding the question of essential character, the commission members will consider whether the structure and question of the setback is consistent with the surrounding area. When thinking about the variance for an encroachment into a setback, one focus would be how the particular structure will look closer to a lot line and how it fits in with the character of the area.

If you could send me an explanation to the question posed above, I will attach it to your variance application.

Thank you,

Mitchell Walbridge
City Administrator | Lanesboro, MN
Phone: 507-467-3722
Email: MWalbridge@lanesboro-mn.gov

City of Lanesboro
PO Box 333
202 Parkway Avenue S
Lanesboro, MN 55949

Alanna G <alannagibbs@gmail.com>
To: Mitchell Walbridge <mwalbridge@lanesboro-mn.gov>

Wed, Mar 20, 2024 at 12:57 PM

Thanks Mitchell!

This gets into aesthetics a bit, which is a subjective concept. The aesthetic of the house will remain the same, and the stairs under the revised approach would be facing the same direction as other stair structures on the street (currently it's the only one on the block that faces it's current direction). In terms of aesthetic, the stairs would extend to the left beyond the physical house, similar as my neighbor to the right of me (I think that's 105 Elmwood) so it would actually be a change that increases consistency of the aesthetic within my block.

Let me know if you need additional information.

Thanks!
Alanna Gibbs
[Quoted text hidden]

Received
04/02/2024

**CITY OF LANESBORO
VARIANCE APPLICATION**

- A. Applicant's Name: Jeremy van Meter / Catherine Glynn
Telephone: Jeremy 507-676-7198 (cell) Catherine 312-342-5283 (cell)
- B. Address (Street, City, State, ZIP): 111 Kenilworth Ave N Lanesboro, MN 55949
- C. Property Owner's Name (If different from above):
- D. Location of Project: On the property; behind the existing house and between alleyway
- E. Legal Description: Lot 10 and the East 60' of Lot 9, Block 15, City of Lanesboro, Fillmore County, MN
- F. Description of Proposed Project: Two car garage construction with a second floor studio space; second floor will be equipped with bathroom/kitchen/sauna.
- G. Specify the section of the ordinance from which a variance is sought: A variance of the setback requirements is requested. Chapter 151.23, Section E.
- H. Explain how you wish to vary from the applicable provisions of the ordinance: Property owners wish to vary the side yard (15') and rear yard (30') setback requirements. A variance of 4' is requested to the side yard requirement and **5'** to the rear yard requirement. The setback variances will allow for the project size to match our desires for the proposed structure.
- I. Please attach a site plan or accurate survey as may be required by ordinance. Both survey and site plan documents are included with this application.
- J. Please answer the following questions as they relate to your specific variance request:
1. In your opinion, is the variance in harmony with the purposes and intent of the ordinance?
Yes (x) No () Why or why not?
In our opinion and as we understand the ordinance, the variance requested for the proposed parking/living use is in harmony with the stated *Purpose* in Chapter 151.23.
2. In your opinion, is the variance consistent with the comprehensive plan?
Yes (x) No () Why or why not?
The construction of an enclosed parking structure which also includes a second story living space seems to work hand in hand with the comprehensive plan. A residential property with an attached garage and studio space of high quality design maintains, if not increases, property values in the designated area.

3. In your opinion, does the proposal put property to use in a reasonable manner?

Yes (x) No () Why or why not?

The proposed structure will be constructed on an area of the property already being used for unenclosed parking. A two-car garage with second floor living space in the same location as the existing unenclosed parking area is, in our opinion, putting the property to reasonable use.

4. In your opinion, are there circumstances unique to the property?

Yes () No (x) Why or why not?

As stated in response #3, the proposed structure will not encroach onto any natural features of the property.

5. In your opinion, will the variance maintain the essential character of the locality?

Yes (x) No () Why or why not?

In the planning stages for the structure, it has always been our intention to match the design characteristics of the existing house. It is our opinion that the final product will serve to enhance the character of the locality.

The Planning Commission must make an affirmative finding on all of the five criteria listed above in order to grant a variance. The applicant for a variance has the burden of proof to show that all of the criteria listed above have been satisfied.

The undersigned certifies that they are familiar with application fees and other associated costs, and also with the procedural requirements of the City Code and other applicable ordinances.

Applicant's Signature:

Date:

4/2/2024

Fee Owner's Signature:

Date:

Received 04/02/2024



City of Lanesboro
202 Parkway Avenue S, Lanesboro, MN 55949
507-467-3722

Application for Building Permit

| Property Information | | | | | | | |
|--|-------------|---|-------------|---|-----------------------|--|-------------|
| Site Address 111 KENILWORTH AVE N LANESBORO MN 55949 | | | | | | Date 4/2/2024 | |
| Property Owner JEREMY VANMETER / CATHERINE GLYNN | | | | Parcel ID 19.0158.000 | | Project Valuation \$170,000 | |
| Applicant Information | | | | | | | |
| Applicant is: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other | | | | | | | |
| Applicants Name JEREMY VANMETER / CATHERINE GLYNN | | | | Phone Number 507-676-7198 | | State License # | |
| Company Name | | | | Email VANMETER.JEREMY@GMAIL.COM | | | |
| Company Address | | | City | | State | | Zip Code |
| I would like my approved permit: <input checked="" type="checkbox"/> Mailed PO Box 166 <input type="checkbox"/> Will Pick Up in Person | | | | | | | |
| <input type="checkbox"/> Emailed (if different from above): | | | | | | | |
| Detailed Description of Work: | | | | | | | |
| TWO CAR GARAGE CONSTRUCTION WITH SECOND FLOOR STUDIO SPACE. SECOND FLOOR WILL BE EQUIPPED W/ BATH ROOM & KITCHEN. STRUCTURE WILL CONNECT TO EXISTING HOUSE VIA BREEZENAY. | | | | | | | |
| Property Type: | | Construction Type: | | | | | |
| <input checked="" type="checkbox"/> Residential | | <input checked="" type="checkbox"/> New Building | | | | | |
| <input type="checkbox"/> Commercial | | <input checked="" type="checkbox"/> Addition | | | | | |
| | | <input type="checkbox"/> Alteration/Remodel | | | | | |
| | | <input type="checkbox"/> Deck | | | | | |
| | | <input type="checkbox"/> Re-Side | | | | | |
| | | <input type="checkbox"/> Re-Roof | | | | | |
| | | <input type="checkbox"/> Windows/Door Replacement | | | | | |
| | | <input type="checkbox"/> Retaining Wall | | | | | |
| | | <input type="checkbox"/> Accessory Building | | | | | |
| | | <input type="checkbox"/> Move Building | | | | | |
| | | <input type="checkbox"/> Demo Building | | | | | |
| | | <input type="checkbox"/> Other | | | | | |
| Setback Requirements | | | | | | | |
| <input type="checkbox"/> Residential | | | | <input type="checkbox"/> Commercial | | | |
| <input type="checkbox"/> R1 | | <input type="checkbox"/> R2 | | <input checked="" type="checkbox"/> R3 | | <input type="checkbox"/> C1 Downtown | |
| <input type="checkbox"/> C2 Highway | | | | | | | |
| Min | Actual | Min | Actual | Min | Actual | Actual | Actual |
| 30' | Front Yard: | 30' | Front Yard: | 30' | Front Yard: NA | Front Yard: | Front Yard: |
| 6' | Side Yard: | 15' | Side Yard: | 15' | Side Yard: 4' | Side Yard: | Side Yard: |
| 20' | Rear Yard: | 30' | Rear Yard: | 30' | Rear Yard: 5' | Rear Yard: | Rear Yard: |
| Applicant - Please read and sign below: | | | | | | | |
| <p>Application is made to the Zoning Department of the City of Lanesboro, Fillmore County, Minnesota. The applicant is hereby advised that no construction shall proceed under the terms of this permit until the time and date the permit application receives the signature of the Lanesboro Zoning Administrator. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro Zoning Ordinance, a copy of which is available and may be received at the City Office.</p> <p>The applicant shall attach a single 8 1/2" X 11" page illustrating: the size and dimensions of the subject property owned by the applicant; the location and size of existing and proposed buildings, such that the Zoning Administrator can identify how far all buildings are from front, side, and rear lot lines; the location of street right-of-ways; and the names of all adjacent property owners.</p> <p>Additional information may be requested by the Zoning Administrator: location of easements, foliage, topography and waterways, existing and proposed parking, landscaping, size and location of all signs, building floor plans, building elevations. If this zoning permit is granted, the applicant states that all work which shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted, and with all City Ordinances applicable hereto. The applicant understands that he or she may be requested to explain the proposed activities to the Lanesboro City Council, Lanesboro Planning and Zoning Commission, or the Lanesboro Historic Preservation Commission. In the event the building permit is denied or modified, you may appeal the decision to the Lanesboro City Council.</p> <p>This permit shall become invalid unless the work authorized is commenced within 365 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 365 days.</p> | | | | | | | |
| Applicants Signature: Jeremy VanMeter Catherine Glynn | | | | Date Signed: 4/2/2024 | | Permit Fee Late Fee (2 times the permit fee) Total Fee Due | |
| | | | | | | N/A | |
| | | | | | | — | |
| | | | | | | — | |
| Office Use Only | | | | | | | |
| Comments: | | | | | | | |
| Permit Approved | | Meeting Date | | Zoning Administrator Signature | | | |

Kyle's Plat Service, Inc.

507-951-4605 / kylesplatservice@frontiernet.net

Property Inspection Request – Scott Springer Law

File #: 1484-001 **Date needed by:** April 11, 2011

Requested By: Suzanne Mueller

Property Address: 111 Kenilworth Avenue North, Lanesboro

County: Fillmore **PID:** 19.0158.000

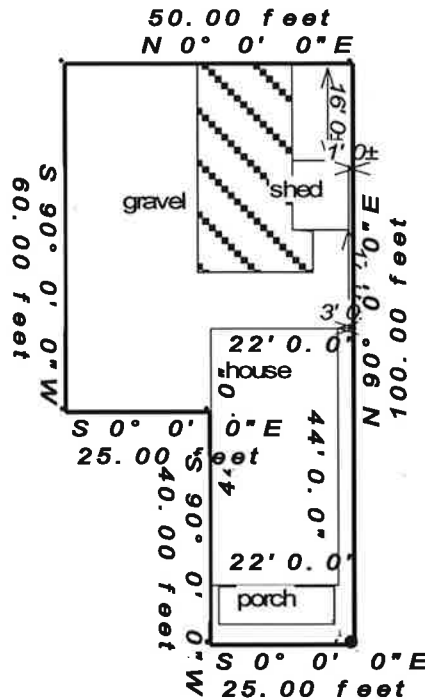
Legal Description: Lot 10 and the East 60' of Lot 9, Block 15, City of Lanesboro, Fillmore County, MN

Current Owner's Name: Noack, Carla

New Buyer's Name: van Meter, Jeremy & Glynn, Catherine



←←← NORTH



Kenilworth Ave North

Type of Home/Bldg: ☐ 1 sty ☐ 1 ½ sty ☐ 2 sty ☐ Other _____

Inspection Date: 4/6/11

☒ Frame ☐ Brick ☐ Stucco ☐ Other _____

☒ Single Family ☐ Townhouse ☐ Condo ☐ Other _____

Garage: ☐ Attached ☐ Not Attached

Alley: ☒ Yes ☐ No

Estimated Age of Improvements: ☐ New Construction ☐ Less Than 6 Mos ☐ 6Mos – 1 Year ☒ 1-5 years

Any Apparent Recent Improvements: ☒ No ☐ Yes

Do Improvements Appear to be within Property Lines? ☐ No ☒ Yes

Do Improvements on Adjoining Property Appear to Encroach: ☒ No ☐ Yes

Any Party Walls? ☒ No ☐ Yes

Apparent Easements: ☒ No ☐ Yes

Access to Property? ☒ Street/Alley ☐ Shared Drive ☐ Access Easement ☐ Other _____

Any unusual circumstances related to occupancy? ☐ Renter ☐ Unoccupied ☐ Other _____

Additional Information: house is right on the North property line

JEREMY VAN METER & CATHERINE GLYNN

111 Kenilworth Ave N, Lanesboro, MN55949

PROJECT CONTACTS

DESIGNER:
Melliott Desgins

Melanie elliott
email melliott74@hotmail.com

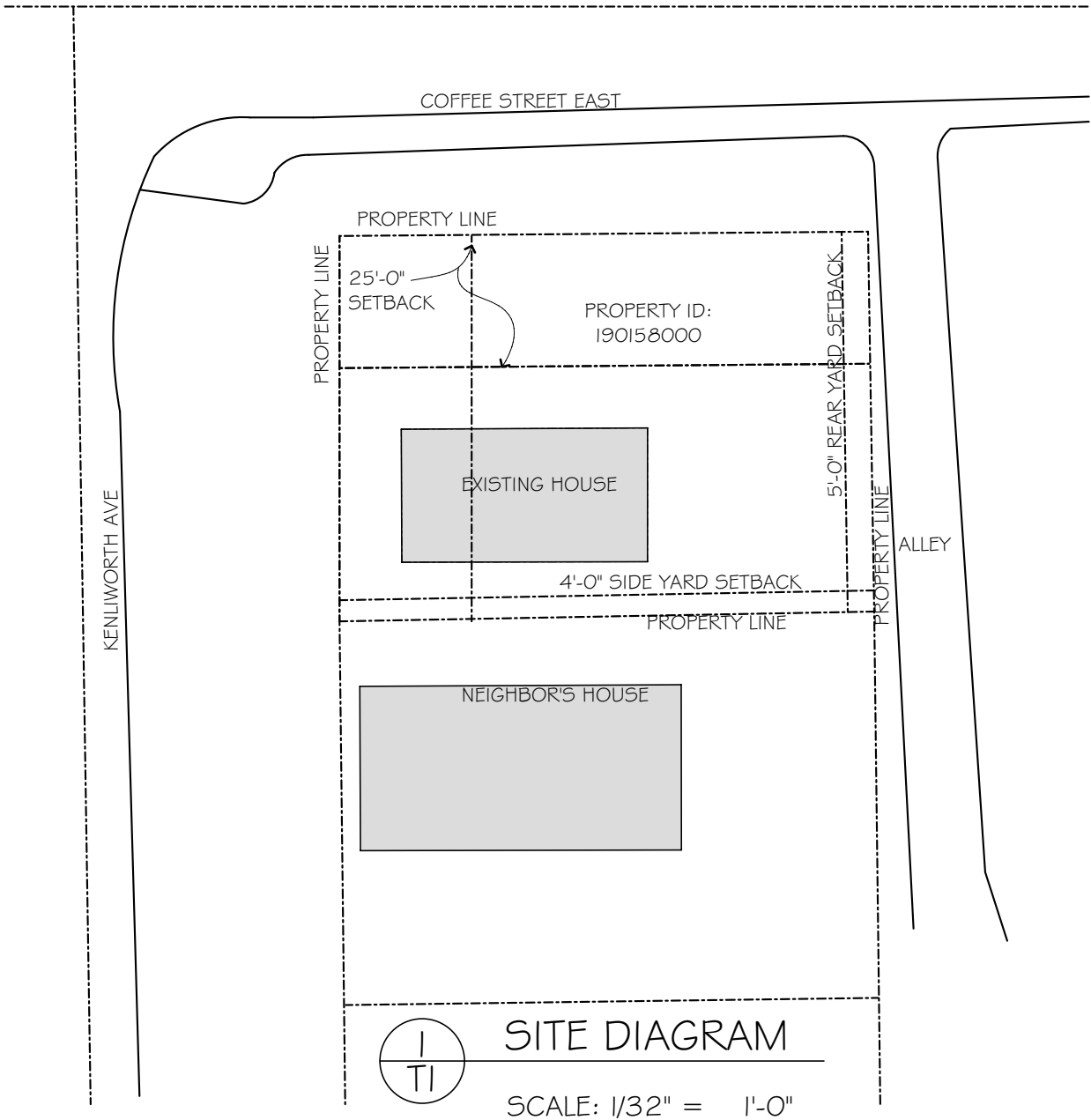
GENERALCONTRACTOR: Scott Smith

GENERAL NOTES

- 1. General Contractor to comply with all local, state and federal building codes.
- 2. All dimensions are approximate and must be field verified by General Contractor. All dimensions are to finished wall unless otherwise noted.
- 3. General Contractor to install all materials, finishes and products per manufacturer's recommendations.
- 4. Notify Melliott Designs as soon as possible with any discrepancies in drawings/ specifications and any unforeseen existing conditions.

DRAWING INDEX

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|------|----------------------------|--|--|--|--|--|--|--|--|--|--|--|--|
| T1 | TITLE SHEET | | | | | | | | | | | | |
| A1.0 | SITE PROPOSED | | | | | | | | | | | | |
| A1.1 | GARAGE PROPOSED | | | | | | | | | | | | |
| A1.2 | UPPER LEVEL PROPOSED | | | | | | | | | | | | |
| A1.3 | UPPER LEVEL 3D FLOOR PLAN | | | | | | | | | | | | |
| A1.4 | UPPER LEVEL ELECTRICAL | | | | | | | | | | | | |
| A1.5 | UPPER LEVEL ROOF PLAN | | | | | | | | | | | | |
| A2.0 | PROPOSED SECTION- STAIR | | | | | | | | | | | | |
| A2.1 | PROPOSED SECTIONS | | | | | | | | | | | | |
| A2.2 | PROPOSED SECTIONS | | | | | | | | | | | | |
| A2.3 | PROPOSED ELEVATIONS | | | | | | | | | | | | |
| A3.0 | PROPOSED 3D EXTERIOR VIEWS | | | | | | | | | | | | |



a renovation to the home of

Jeremy Van Meter & Catherine Glynn

111 Kenilworth Ave N, Lanesboro, MN 55949

MELLIOTT designs,LLC

5752 Knox Ave S
Minneapolis
MN 55419
P 702.279.6455
E melliott74@hotmail.com

PROJECT NO. #Pin

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PRICING PLANS

ENGINEER

NOTES

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| 1 | CONCEPT | 8.8.22 |
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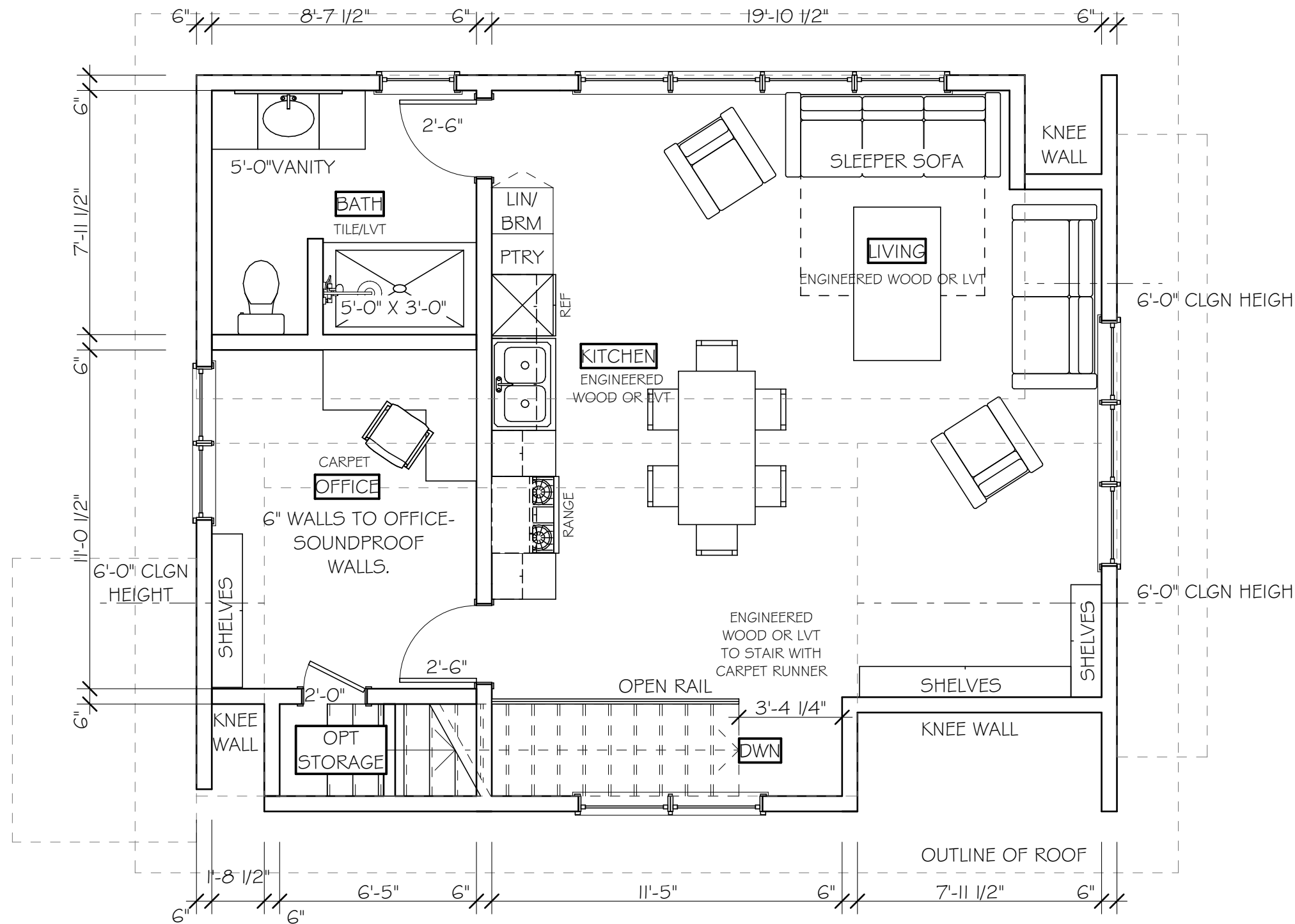
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T1

1
AI.2

UPPER LEVEL PLAN "AFTER"

SCALE: 1/4" = 1'-0"



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designs,LLC

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MN 55419
P 702.279.6455
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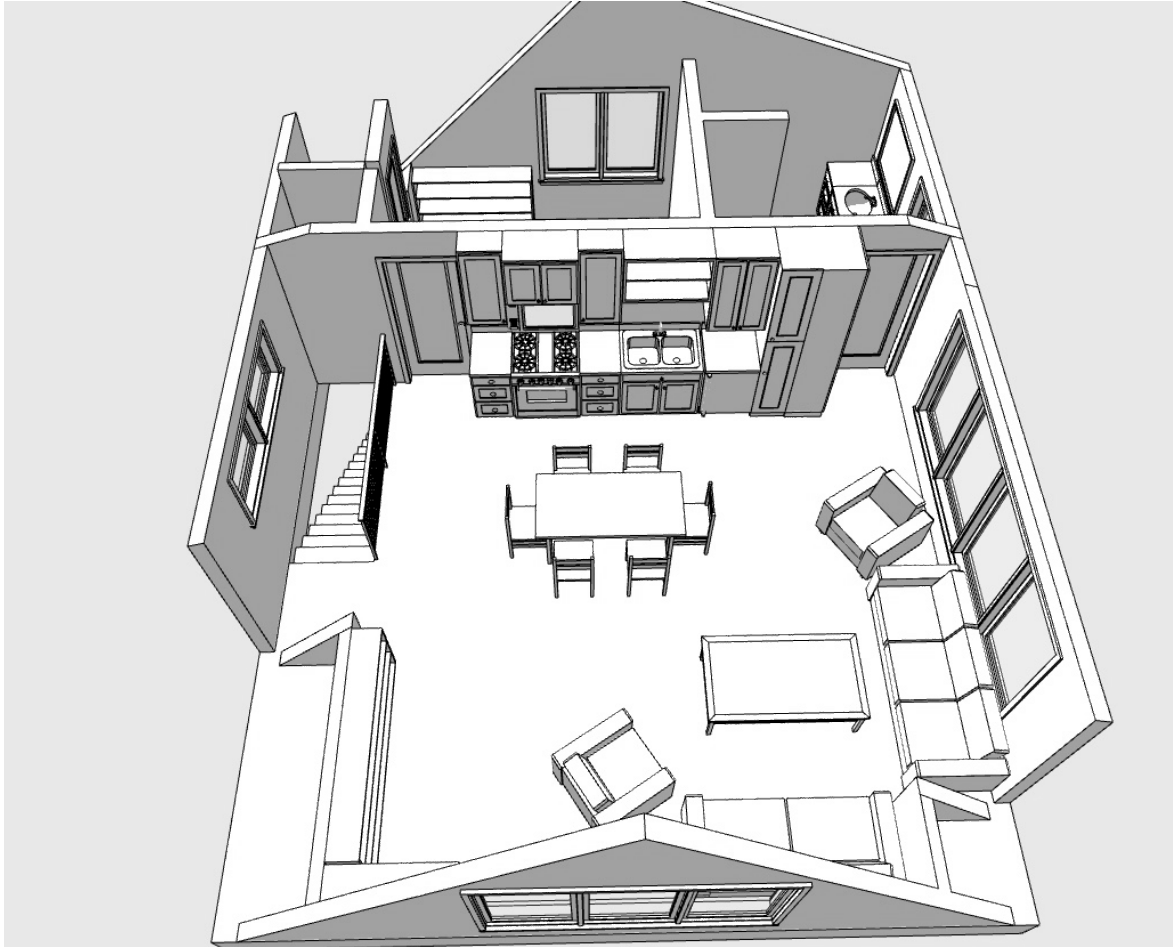
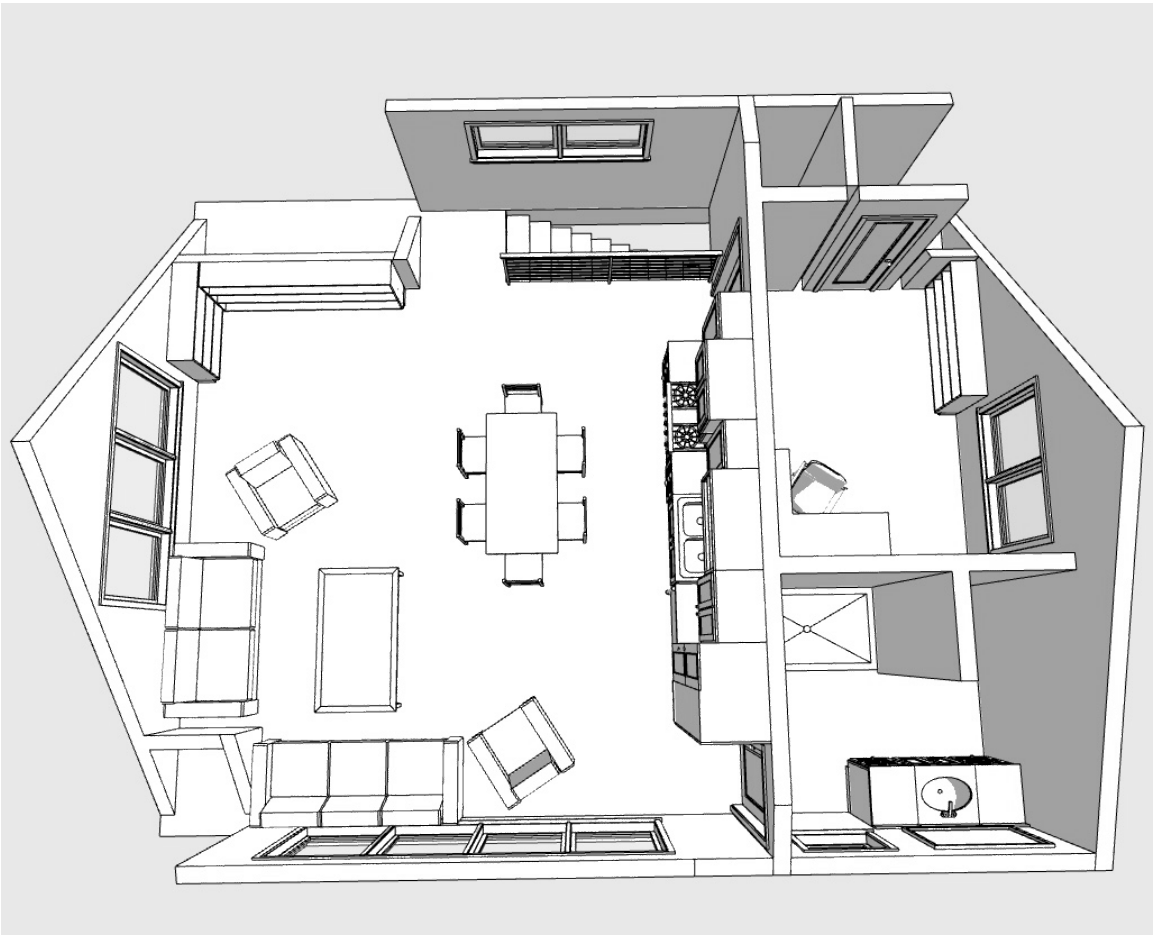
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UPPER LEVEL PROPOSED

DRAWING NO.

AI.2



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Minneapolis
MN 55419
P 702.279.6455
E melliott74@hotmail.com

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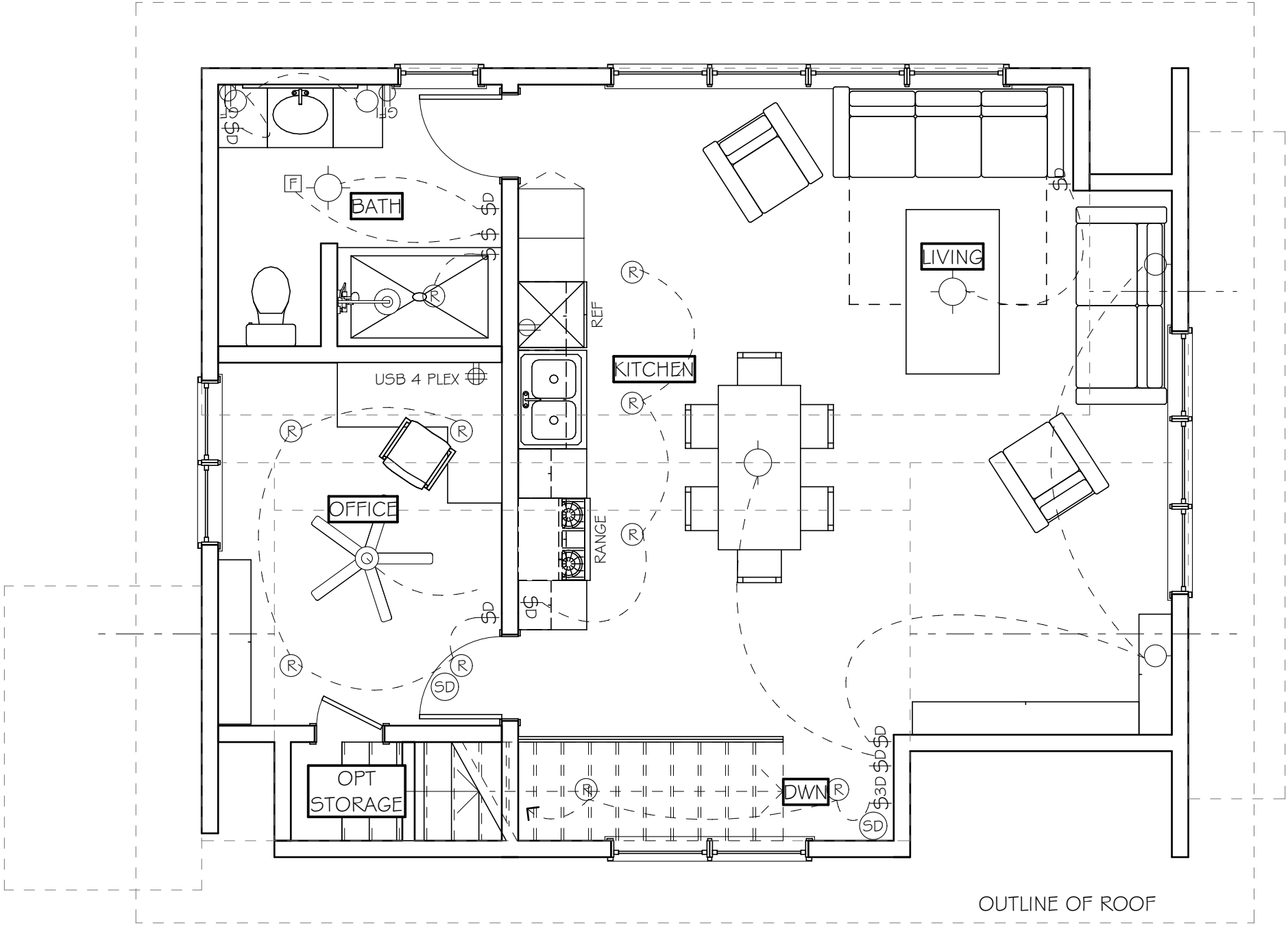
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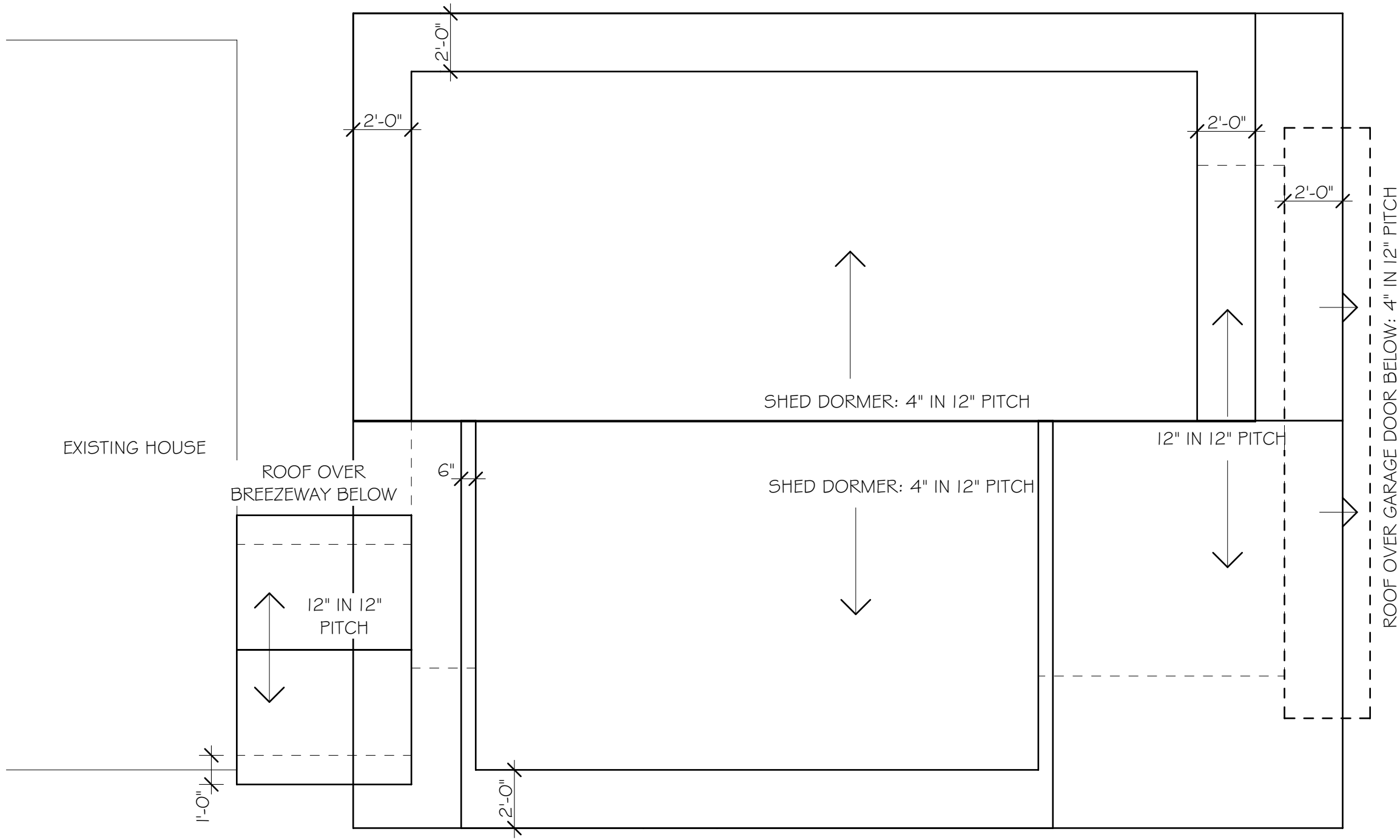
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3D VIEWS

DRAWING NO.

A1.3



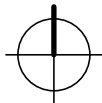
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1
A1.5

ROOF PLAN "AFTER"

SCALE: 1/4" = 1'-0"



PROJECT NORTH

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MELLIOTT
designs,LLC
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MN 55419
P 702.279.6455
E melliott74@hotmail.com

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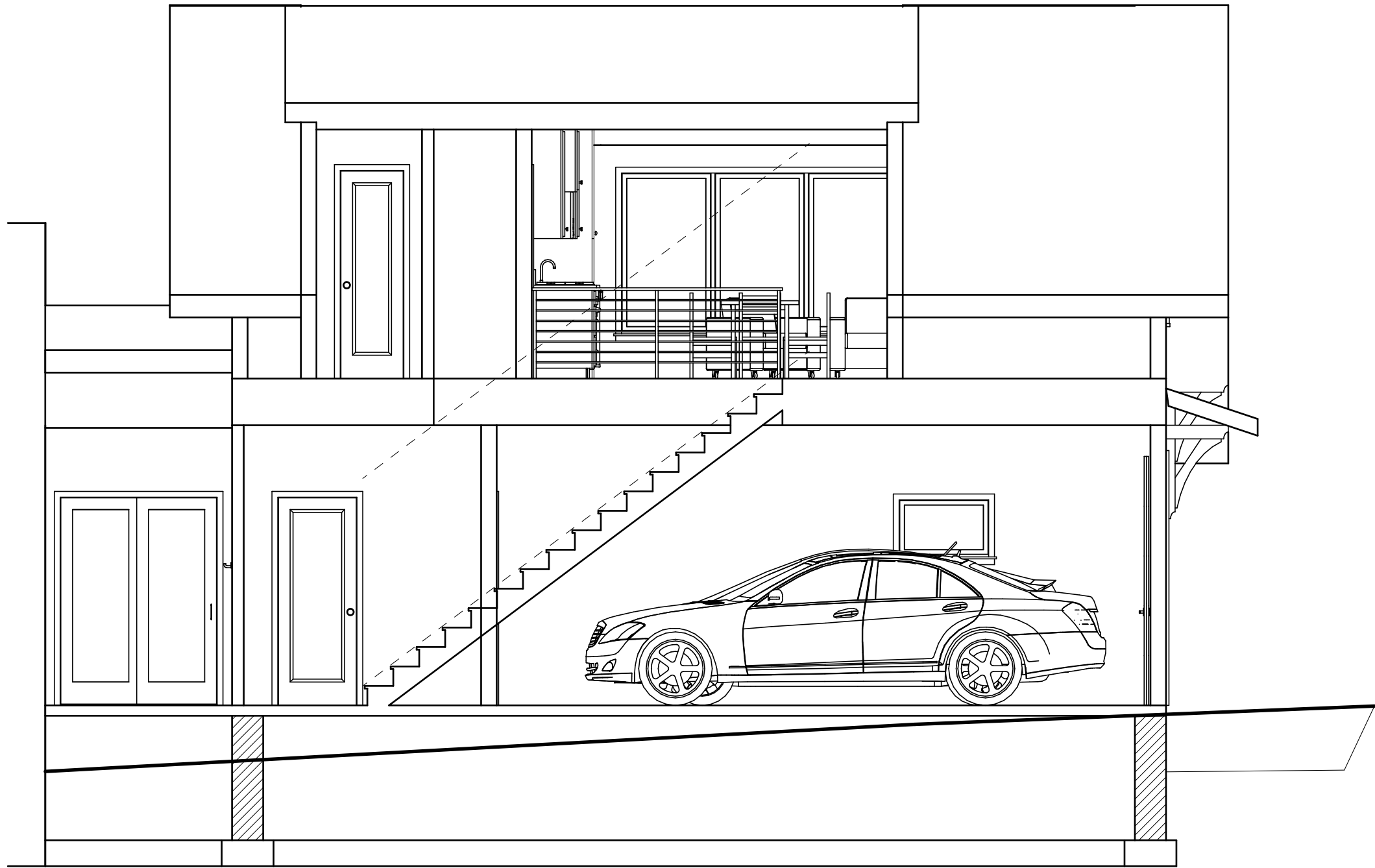
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ISSUED

TITLE
ROOF PLAN

DRAWING NO.

A1.5



1
A2.0

STAIR SECTION

SCALE: 1/4" = 1'-0"

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designs,LLC
5752 Knox Ave S
Minneapolis
MN 55419
P 702.279.6455
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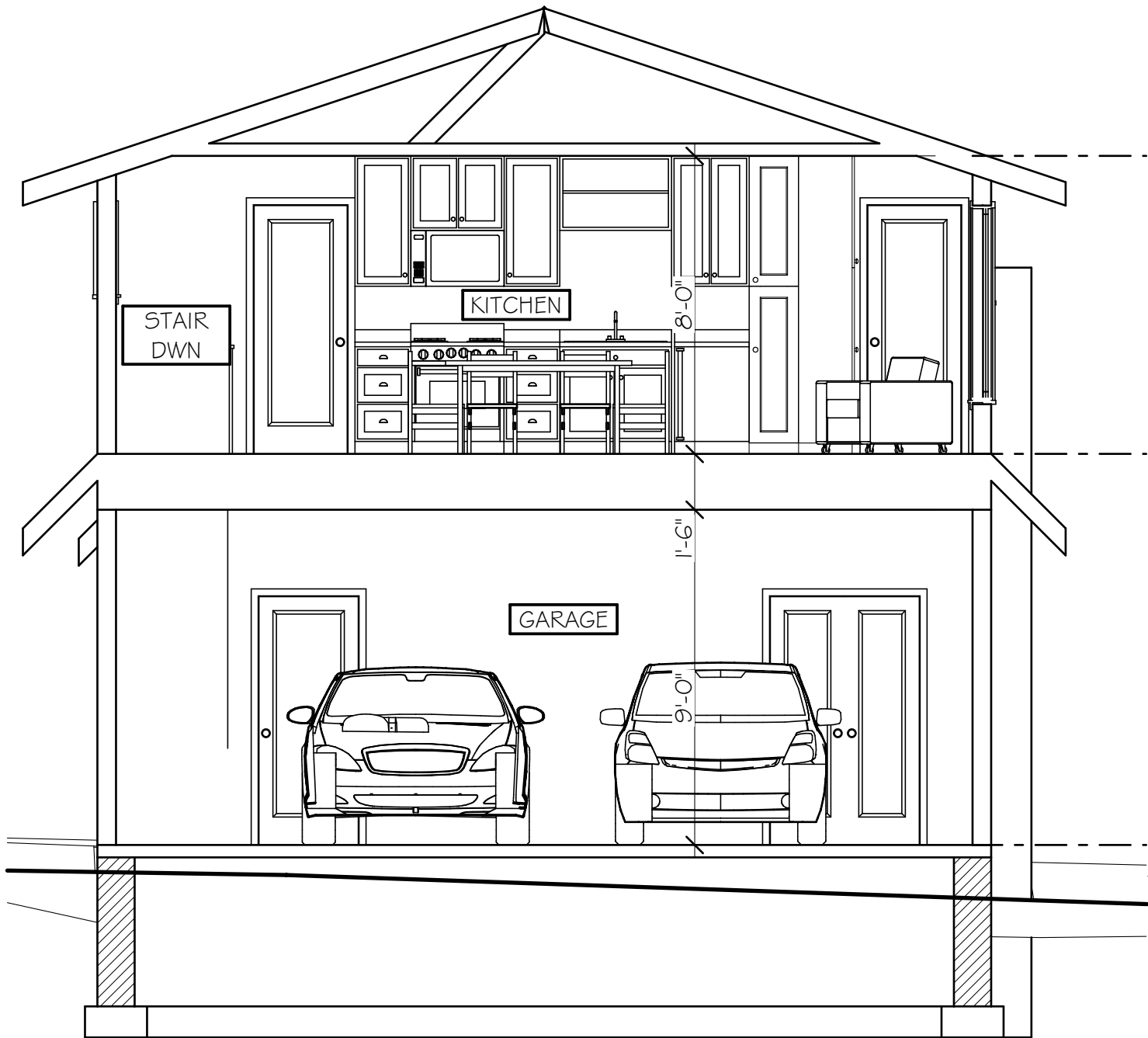
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TITLE
**PROPOSED
SECTION-STAIR**

DRAWING NO.

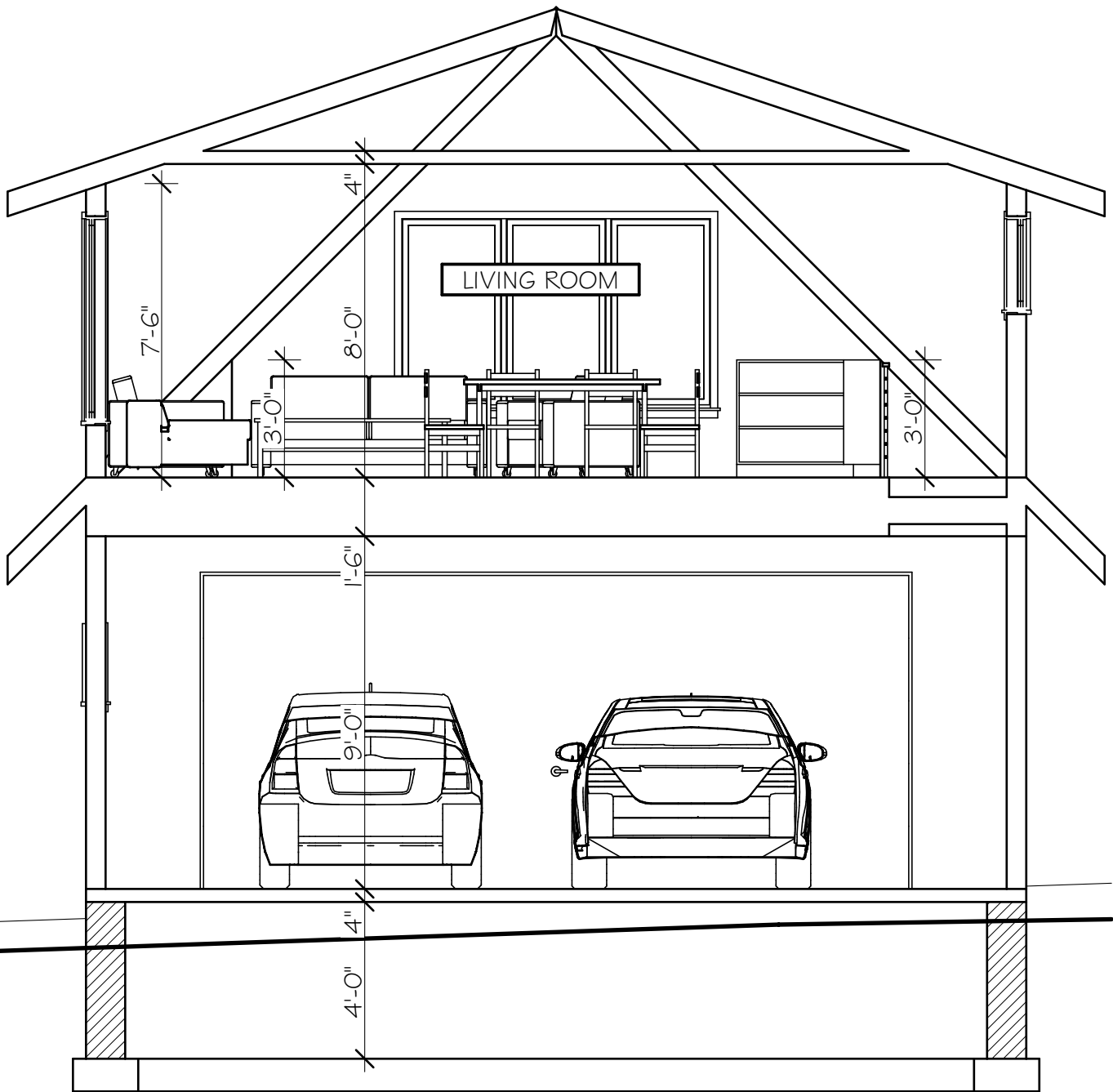
A2.0



1
A2.1

KITCHEN

SCALE: 1/4" = 1'-0"



2
A2.1

LIVING

SCALE: 1/4" = 1'-0"

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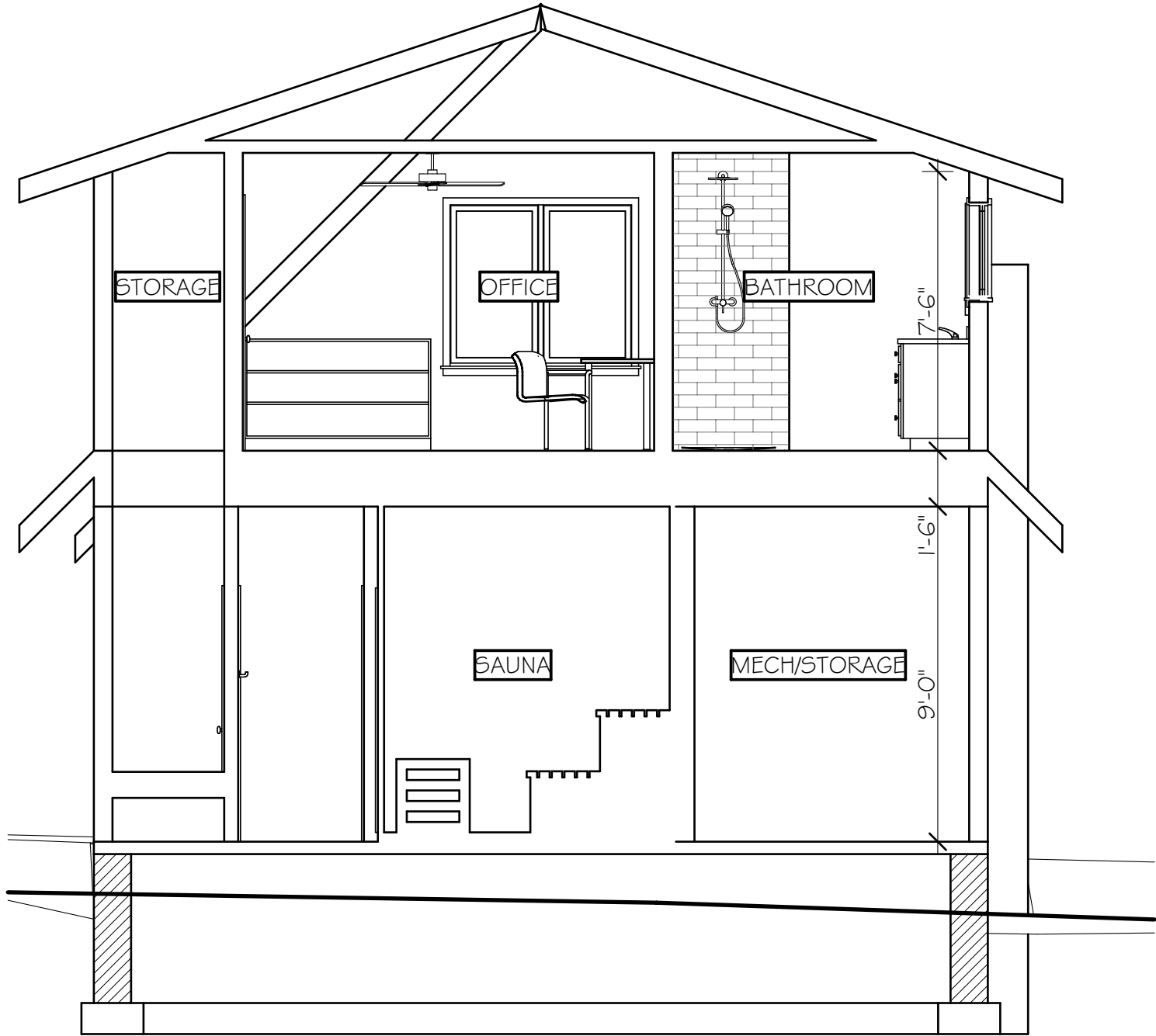
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| NO. | DESCRIPTION | DATE |

ISSUED

TITLE
PROPOSED
SECTIONS

DRAWING NO.
A2.1



1
A2.2

OFFICE/BATH

SCALE: 1/4" = 1'-0"

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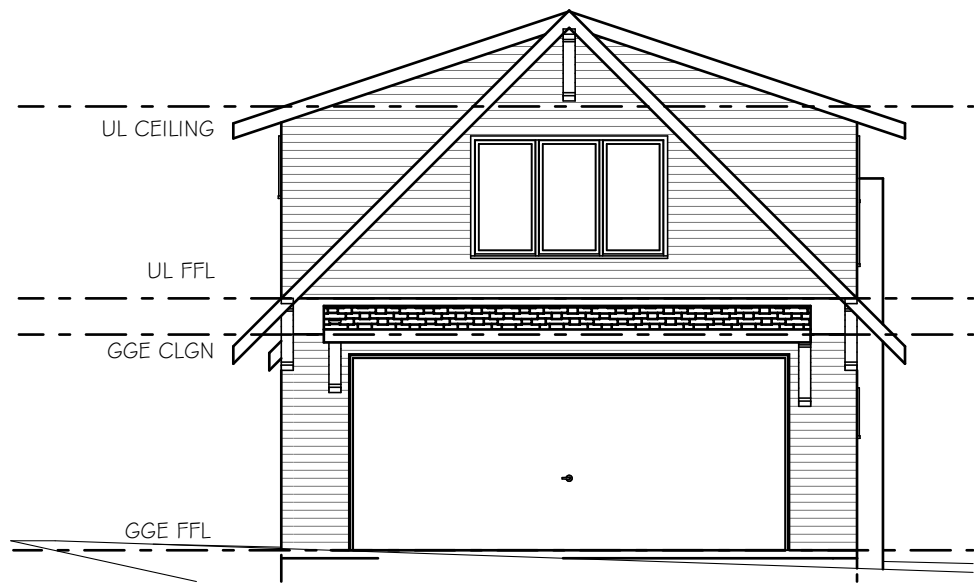
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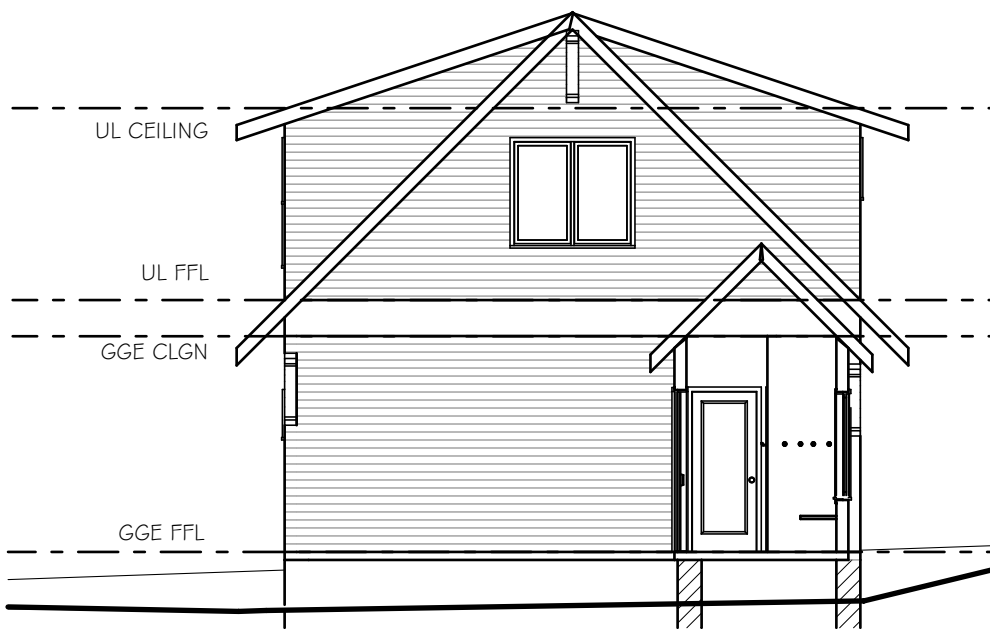
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SECTIONS

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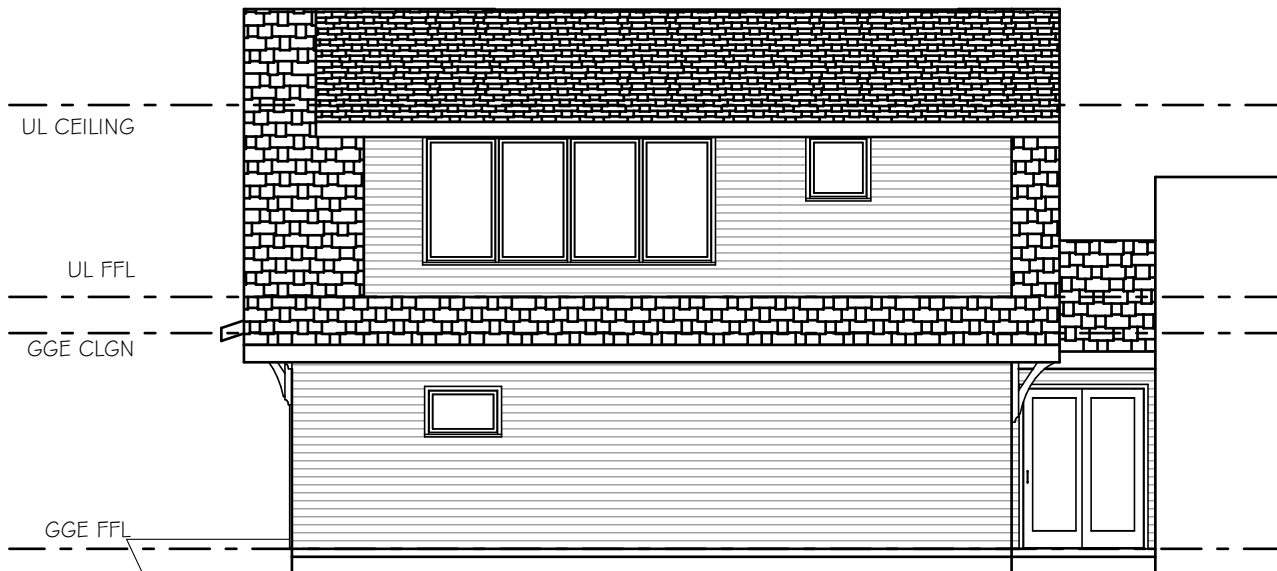
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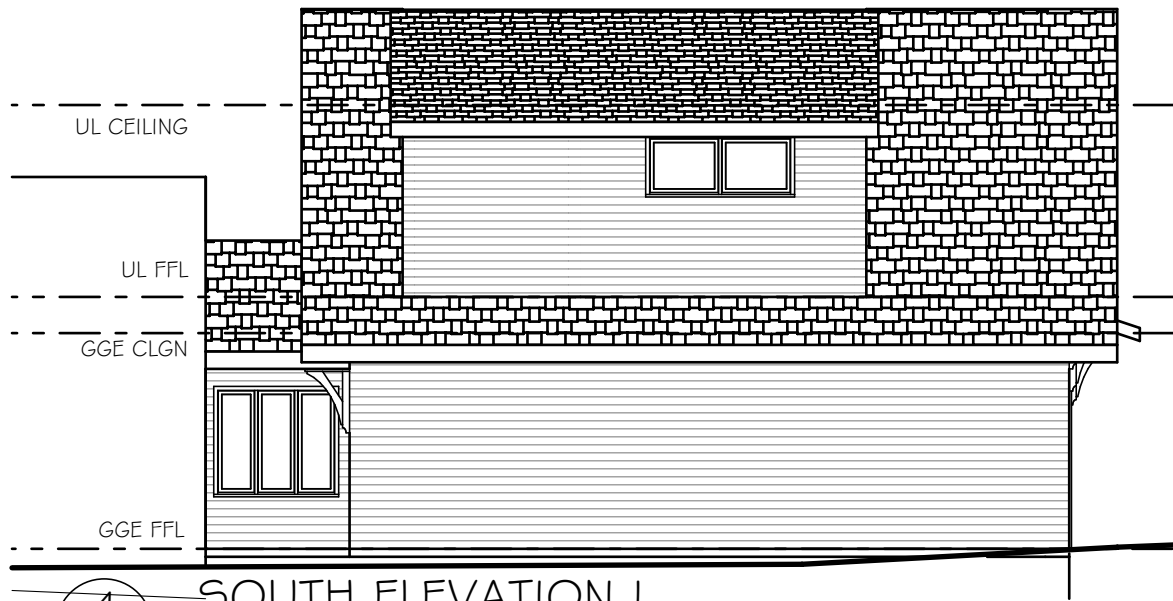
2 EAST ELEVATION I
A2.3 SCALE: 1/8" = 1'-0"



1 WEST ELEVATION I
A2.3 SCALE: 1/8" = 1'-0"



3 NORTH ELEVATION I
A2.3 SCALE: 1/8" = 1'-0"



4 SOUTH ELEVATION I
A2.3 SCALE: 1/8" = 1'-0"

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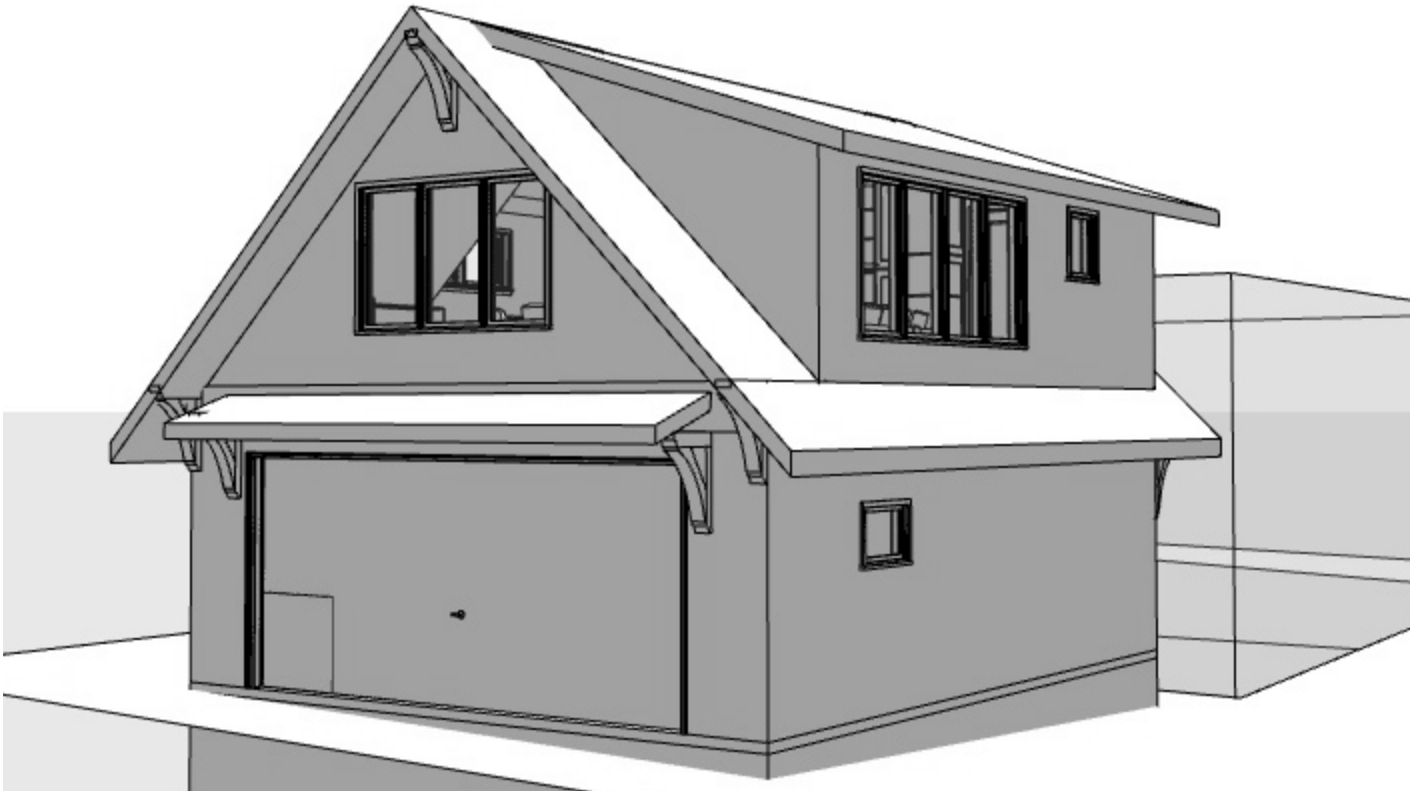
ISSUED

TITLE

PROPOSED ELEVATIONS

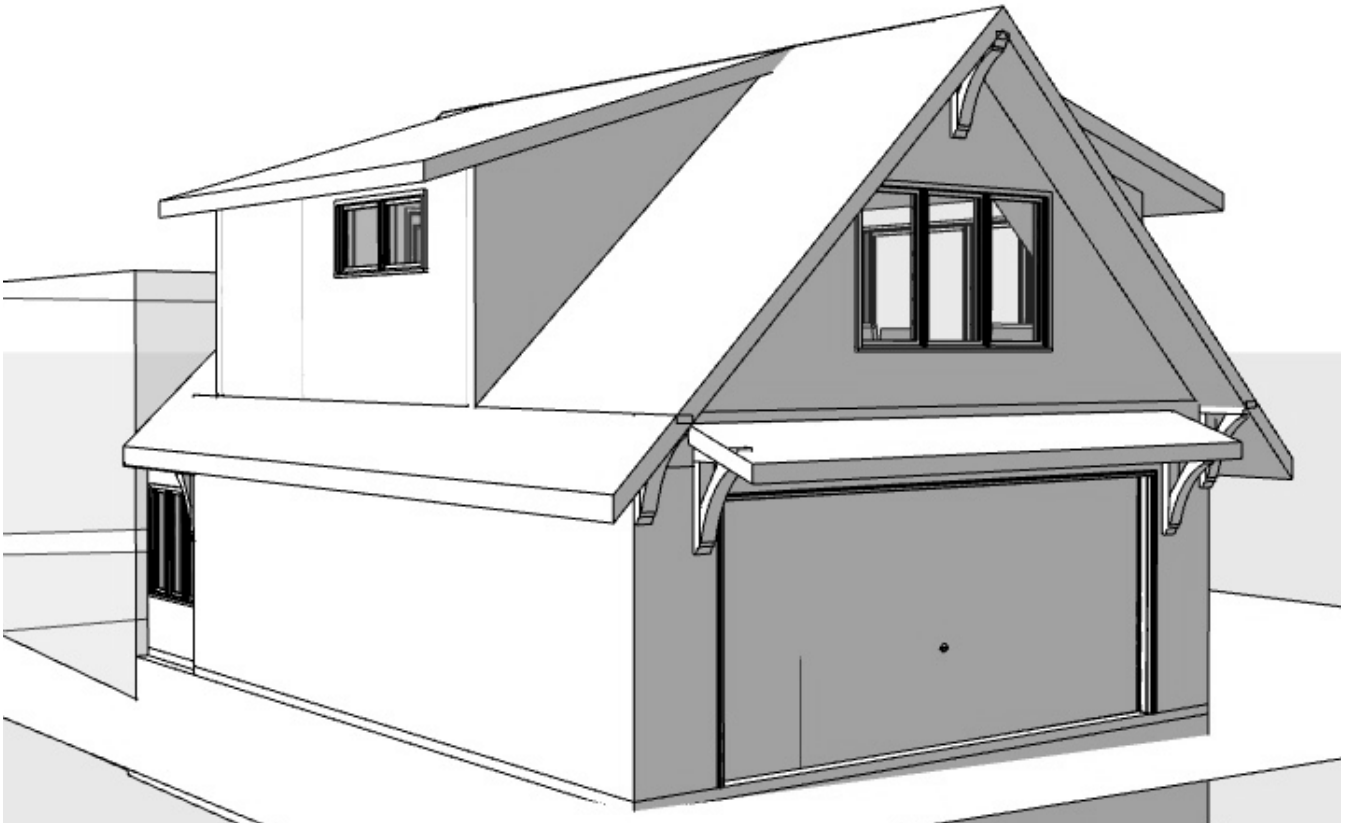
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A2.3



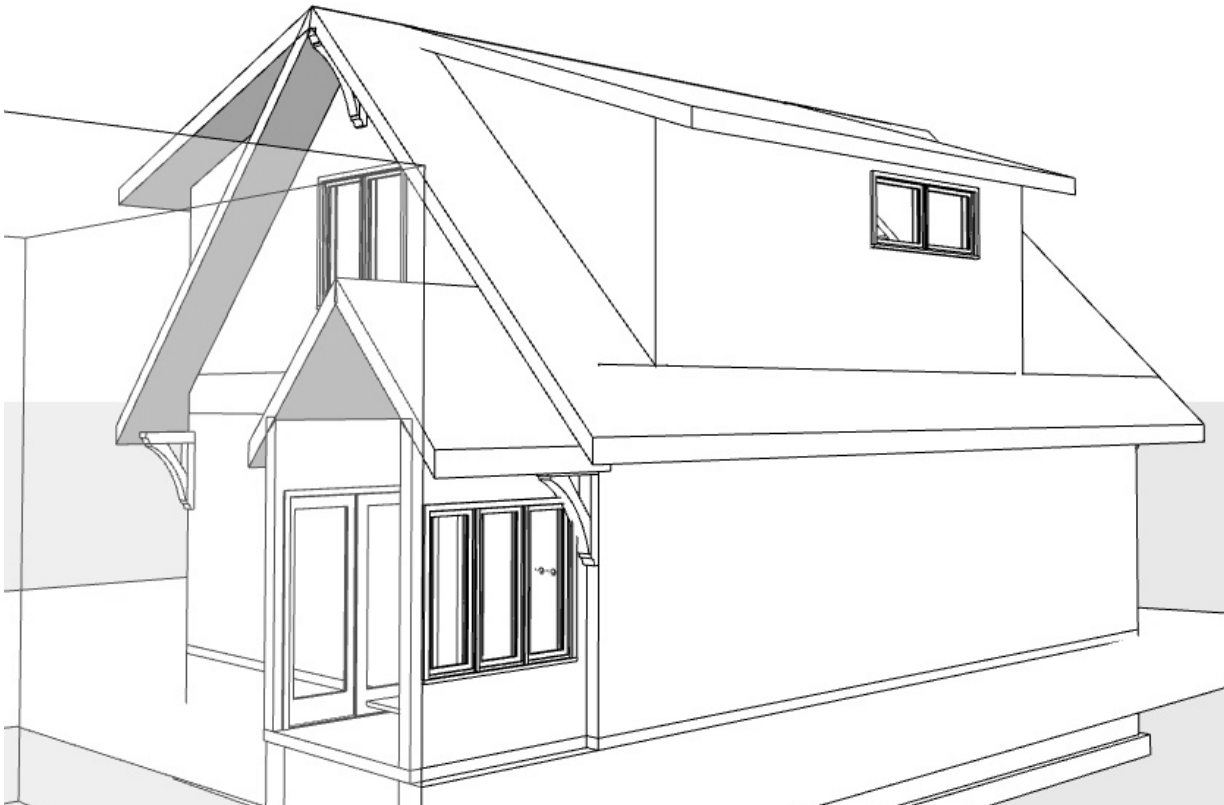
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A3.0

EXTERIOR 1



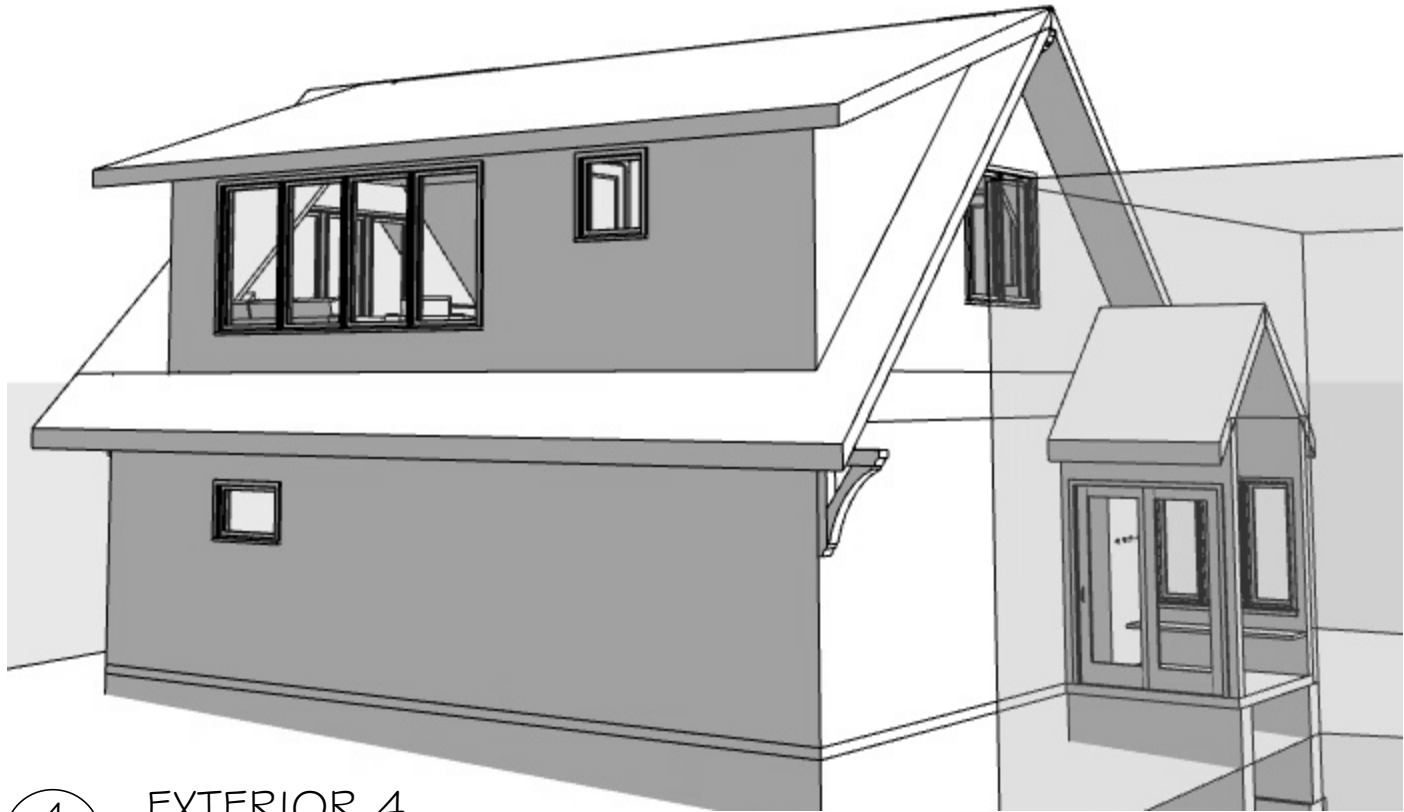
2
A3.0

EXTERIOR 2



3
A3.0

EXTERIOR 3



4
A3.0

EXTERIOR 4

a renovation to the home of

Jeremy Van Meter & Catherine Glynn
111 Kenilworth Ave N, Lanesboro, MN 55949

MELLIOTT
designs, LLC
5752 Knox Ave S
Minneapolis
MN 55419
P 702.279.6455
E melliott74@hotmail.com

PROJECT NO.

#Pin

ISSUE

PRICING PLANS

ENGINEER

NOTES

PLANS IN THIS ISSUE FOR CONCEPT AND PRICING ONLY. ALL DIMENSIONS TO BE SITE VERIFIED BY CONTRACTOR. MELLIOTT DESIGN ACCEPTS NO LIABILITY FOR CONSTRUCTION CONTRACTOR TO ENSURE ALL WORK MEETS LOCAL CODE REQUIREMENTS

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| | | |
|-----|-------------|---------|
| 2 | PRICING | 9.13.22 |
| 1 | CONCEPT | 8.8.22 |
| NO. | DESCRIPTION | DATE |

ISSUED

TITLE
3D EXTERIOR
VIEWS

DRAWING NO.

A3.0



City of Lanesboro
202 Parkway Avenue S, Lanesboro, MN 55949
507-467-3722

Application for Building Permit

| Property Information | | | | | | | |
|--|-------------|---|-------------|-------------------------------------|-------------|---|-------------|
| Site Address 109 Elmwood Street East, Lanesboro MN 55949 | | | | | | Date 03-19-24 | |
| Property Owner Alanna Gibbs | | | | Parcel ID 190205000 | | Project Valuation 60,000 | |
| Applicant Information | | | | | | | |
| Applicant is: <input checked="" type="checkbox"/> Property Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other | | | | | | | |
| Applicants Name Alanna Gibbs | | | | Phone Number 612-232-9984 | | State License # | |
| Company Name | | | | Email | | | |
| Company Address | | | City | | State | | Zip Code |
| I would like my approved permit... | | | | | | | |
| <input checked="" type="checkbox"/> Emailed (if different from above): <input type="checkbox"/> Mailed <input type="checkbox"/> Will Pick Up in Person | | | | | | | |
| Detailed Description of Work: | | | | | | | |
| Tear out old stairs leading to front door on Elmwood Street and rebuild changing orientation of stairs (currently goes from downhill to uphill (door) to uphill (base) to downhill (door)). This will be the same orientation as other houses on this block. | | | | | | | |
| Property Type: | | Construction Type: | | | | | |
| <input type="checkbox"/> Residential <input type="checkbox"/> Commercial | | <input type="checkbox"/> New Building <input type="checkbox"/> Deck <input type="checkbox"/> Windows/Door Replacement <input type="checkbox"/> Move Building <input type="checkbox"/> Addition <input type="checkbox"/> Re-Side <input type="checkbox"/> Retaining Wall <input type="checkbox"/> Demo Building <input checked="" type="checkbox"/> Alteration/Remodel <input type="checkbox"/> Re-Roof <input type="checkbox"/> Accessory Building <input type="checkbox"/> Other | | | | | |
| Setback Requirements | | | | | | | |
| <input type="checkbox"/> Residential | | | | <input type="checkbox"/> Commercial | | | |
| <input type="checkbox"/> R1 | | <input checked="" type="checkbox"/> R2 | | <input type="checkbox"/> R3 | | <input type="checkbox"/> C1 Downton <input type="checkbox"/> C2 Highway | |
| Min | Actual | Min | Actual | Min | Actual | Actual | Actual |
| 30' | Front Yard: | 30' | Front Yard: | 30' | Front Yard: | Front Yard: | Front Yard: |
| 6' | Side Yard: | 15' | Side Yard: | 15' | Side Yard: | Side Yard: | Side Yard: |
| 20' | Rear Yard: | 30' | Rear Yard: | 30' | Rear Yard: | Rear Yard: | Rear Yard: |
| Applicant - Please read and sign below: | | | | | | | |
| <p>Application is made to the Zoning Department of the City of Lanesboro, Fillmore County, Minnesota. The applicant is hereby advised that no construction shall proceed under the terms of this permit until the time and date the permit application receives the signature of the Lanesboro Zoning Administrator. The applicant is further advised that review of the permit application is made according to the terms of the Lanesboro Zoning Ordinance, a copy of which is available and may be recieved at the City Office.</p> <p>The applicant shall attach a single 8 1/2" X 11" page illustrating: the size and dimensions of the subject property owned by the applicant; the location and size of existing and proposed buildings, such that the Zoning Administrator can identify how far all buildings are from front, side, and rear lot lines; the location of street right-of-ways; and the names of all adjacent property owners.</p> <p>Additional information may be requested by the Zoning Administrator: location of easements, foliage, topography and waterways, existing and proposed parking, landscaping, size and location of all signs, building floor plans, building elevations. If this zoning permit is granted, the applicant states that all work which shall be done and all materials which shall be used shall comply with the plans and specifications herewith submitted, and with all City Ordinances applicable hereto. The applicant understands that he or she may be requested to explain the proposed activities to the Lanesboro City Council, Lanesboro Planning and Zoning Commission, or the Lanesboro Historic Preservation Commission. In the event the building permit is denied or modified, you may appeal the decision to the Lanesboro City Council.</p> <p>This permit shall become invalid unless the work authorized is commenced within 365 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 365 days.</p> | | | | | | | |
| Applicants Signature: Alanna Gibbs | | | | Date Signed: 3/19/2024 | | Permit Fee 50 | |
| | | | | | | Late Fee (2 times the permit fee) 0 | |
| | | | | | | Total Fee Due 50 | |
| Office Use Only | | | | | | | |
| Comments: | | | | | | | |
| Permit Approved | | Meeting Date | | Zoning Administrator Signature | | | |

3-19-24
pd ck
#102

Front
door

side yard

House

West
(downhill)

Sidewalk

East (uphill)

