

Lanesboro Heritage Preservation Commission
Regular Meeting
Monday, April 8, 2024
Lanesboro Community Center and Zoom

Present Members:

 X Mindy Albrecht-Benson X Kathryn Wade X Lori Bakke
 X Ceil Allen X Kate O’Neary

Staff:

 X Mitchell Walbridge X Darla Taylor

Visitors:

Call the Regular Meeting to Order: Member Albrecht-Benson called the regular meeting to order at 5:00 p.m.

- A. **Agenda:** Member Wade entered a motion to approve the meeting agenda as presented; Member O’Neary seconded the motion. Motion carried with all in favor.
- B. **Public Comments:** No public comments were shared.
- C. **Minutes of the Regular Meeting, March 11, 2024:** Member Allen pointed out a clerical error on the minutes and requested the meeting date be changed to March 11, 2024. Member O’Neary entered a motion to approve the minutes with the requested change; Member Wade seconded the motion. Member O’Neary mentioned concern that the windows at 201 Parkway Avenue North did not match the plans presented to the Heritage Preservation Commission at the January 2024 meeting. Members passed the motion to approve the minutes with all in favor.
Member Albrecht-Benson entered a motion to add 201 Parkway Avenue North Construction as a miscellaneous business item at the end of the meeting; Member Bakke seconded the motion. Motion carried with all in favor.

Continued Business:

- A. **Driftless Trading Post:** Zach Lind presented renderings of the signage he intends to post on his food stand to be located at 105-3/4 Parkway Avenue N. Member Albrecht-Benson entered a motion to approve the signs as submitted; Member Allen seconded the motion. Member Allen noted the design guidelines in the *Downtown Preservation Commercial Design Guidelines* document. Motion carried with all in favor.

New Business:

- A. **Driftless Trading Post – Building Permit Application:** Zach Lind presented a building permit application for the proposed permanent seasonal food stand that Driftless Trading Post intends to operate at 105-3/4 Parkway Avenue N. Members reviewed the application and discussed the layout plan of the lot, the food stand, and building materials of the food stand. Member Wade entered a motion to recommend approval of the building permit; Member O’Neary seconded the motion. Motion carried with all in favor.
- B. **Heritage Preservation Commission Training – Chapter 4: Treatment of Historic Properties:** Member discussed the content of Chapter 4 of the Heritage Preservation Training Manual. Members noted the differences between rehabilitation, restoration, and preservation. Members looked at a couple of case studies in the manual. Members expressed they would like to share this type of information with property owners who are doing construction work on historic properties in town.

Miscellaneous:

Approved 05/13/2024

A. 201 Parkway Avenue North Construction: Member O'Neary stated she did not feel that the property owners of 201 Parkway Avenue North stayed within the building plans the Heritage Preservation Commission approved for the exterior of the building. Member O'Neary stated the windows do not match the plans submitted. Members questioned if the construction is complete. City Administrator Walbridge requested that Member O'Neary email him the photos and an explanation of her concerns so that they can be evaluated further.

Next Meeting: May 13, 2024 at 5:00 p.m.

Member Albrecht-Benson adjourned the meeting at 5:27 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk