

Approved 5/28/24

**Lanesboro Park Board
Regular Meeting
Tuesday, April 23, 2024 - 5:00 p.m.
Lanesboro Community Center Meeting Room and Zoom**

Members Present: Alex Gehrig, Brenda Semmen, Sam Hareldson, Joe Deden and Teri Benson

Members Absent: None

Staff: Darla Taylor, Mitchell Walbridge and Mark Lawstuen

Visitors: Kathryn Wade and Bonita Underbakke

Call to Order: Board Member Benson called the meeting of the Park Board to order at 4:59 p.m.

Welcome Guests and Comments: No Comments

Adopt Agenda: Board Member Semmen motioned to approve the agenda with the additions of Track and Field Day Use of Sylvan Park and Marge Drake Memorial Fund Request to New Business. Member Gehrig seconded the motion. Motion carried with all in favor.

Approve Minutes: A motion was made by Member Deden to approve the meeting minutes from March 26, 2024 as submitted. The motion was seconded by Member Hareldson. Motion carried with all in favor.

Consent Agenda:

- a. Class of 2025 Drive Thru Dinners - 4/24/24 & 5/15/24
- b. Boy Scouts Pinewood Derby - 4/20/24

A motion was made to approve the consent agenda items by Member Smmen and seconded by Member Benson. Motion carried with all in favor.

Staff Update: Mark Lawstuen noted that the museum requested the deck be painted and pressure washed. The work will be done by the STS crew later this summer. Recent projects include changing tires on lawn mowers, filling tree stumps with black dirt, and the repair of the water shut off valve for the park. It was also noted that the Trout Fishing Opener went well.

Old Business:

- A. Tennis Courts:** City Administrator Walbridge noted that price quotes to include on the survey were coming in slower than anticipated.
- B. Donations of Public Art, Memorials and Monuments Draft Ordinance:** Member Deden motioned to send the revised draft ordinance to the Planning and Zoning Commission for their review. Member Benson seconded the motion. Motion carried all in favor.

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- C. Lanesboro Trail Extension:** The new DNR employee will communicate possible lease language with City Administrator Walbrige once they are acclimated to the new position.
- D. Sylvan Park Cabin:** No update.
- E. Seasonal Employment:** Two applicants were interviewed on Wednesday, April 17. The recommendation of the committee is to offer John Babin the position at \$15.00 per hour. A motion was made to offer the summer seasonal employment to John Babin at \$15.00 per hour by Member Benson and seconded by Member Semmen. Motion carried all in favor.
- F. Invasive Buckthorn:** It was noted that the areas in question along the dyke and Ridgeview Lane are City of Lanesboro property. A quote will be obtained for review at the next meeting.

New Business:

- A. Lawn Mower Purchase:** A quote of \$4,200 was received from Preston Equipment to trade the 2022 X758 for a new 2024 X758. City Administrator Walbrige noted that the park vehicle replacement fund has \$21,420.00, but that the replacement of the 2016 truck was postponed in 2024 due to not enough funds available. A motion was made to approve the quote and move forward with purchasing the 2024 X758 for \$4,200 by Member Semmen and seconded by Member Gehrig. Motion carried all in favor.
- B. Track and Field Day Request:** The use of Sylvan Park on Friday, May 24 from 9am-3pm was requested for the school's track and field day. This request would require the park road to be closed for that time frame. A motion was made by Member Hareldson to approve the use of Sylvan Park request with proper signage directing campers to the alternate route into the park. The motion was seconded by Member Deden. Motion carried all in favor.
- C. Marge Drake Memorial Funds Use Request:** Kathryn Wade requested that the Marge Drake Memorial Funds be allocated to the "Light Up Lanesboro" initiative. The goal is to have holiday lights throughout Sylvan Park. A motion was made by Member Semmen and seconded by Member Benson to approve the use of the donated funds for lights in Sylvan Park. Motion carried all in favor.

Adjourn: Motion was made by Member Gehrig to adjourn at 5:24 p.m. Motion was seconded by Member Semmen. Motion carried all in favor.

Respectfully Submitted,

Darla Taylor
Deputy Clerk