# Lanesboro Public Utilities Commission Regular Meeting Monday, April 15, 2024 Lanesboro Community Center Meeting Room & Zoom

<u>Present</u>			
Members:	X Jon Pieper	Elliot Riggott	X Brian Roelofs
Staff:	X Mitchell Walbridge	X Darla Taylor	X Jerod Wagner
Visitors:	Mindy Albrecht-Benson, B	onita Underbakke, And	ly Heimdahl

# **Regular Meeting:**

Member Pieper called the regular meeting to order at 5:30 p.m.

- **A. Public Comments:** No public comments were shared.
- **B.** Agenda: Member Pieper entered a motion to approve the agenda as submitted; Member Roelofs seconded the motion. Motion carried with all in favor.
- C. Consent Agenda:
  - a. Minutes of Regular Meeting, February 20, 2024
  - **b.** Accounts Payable

Member Pieper entered a motion to approve the Consent Agenda; Member Roelofs seconded the motion. Motion carried with all in favor.

- **D. Staff Update:** Public Utilities Supervisor Jerod Wagner shared a staff update.
  - On March 11, 2024 Supervisor Wagner attended a diesel generators operations roundtable in Arcadia, Wisconsin. Discussion was had about air emission permits.
  - On March 15, 2024 Supervisor Wagner attended a preliminary meeting regarding grant opportunities for batteries.
  - The generator was put back together in the past month. It is operating as it should.
  - On April 9, 2024 Supervisor Wagner met with Tom Vagts to discuss energy generation and batteries. There is potential to test the generator at full capacity in the future. Discussion was had to offset energy use during peak usage times by using battery-stored energy.
- **E.** City Council Update: City council member Mindy Albrecht-Benson shared that the city council is considering the terms and conditions for the Highway 250 project as the Minnesota Department of Transportation has sent a Letter of Intent to the City of Lanesboro.

# **Continued Business:**

- A. Lead Service Line Inventory: No updates were available.
- **B. WWTF-Industrial User Agreement:** City administration is waiting on the final draft from the city attorney.
- C. Capital Projects:
  - a. Land Application: Member stated this could be removed from the agenda.
  - **b.** Electric Meter Replacement: All meters have been replaced except for the 3-phase meters which will be done in the near future.

#### **New Business:**

A. Semcac Conservation Improvement Program Contract: City Administrator Walbridge shared that the contract with Semcac is due for renewal. Administrator Walbridge asked members to consider renewal with the understanding that there are administrative fees associated with the services provided for Semcac's Conservation Improvement Program. Member Pieper entered a motion to not renew the contract with Semcac; Member Roelofs seconded the motion. Members explained there is a fund balance of more than what the annual budget shows for conservation improvement. Administrator

## Approved 06/17/2024

Walbridge will verify what is left in the conservation improvement fund balance and will inform members at the next meeting. Member Pieper rescinded his motion and entered a new motion to table the contract consideration; Member Roelofs seconded the motion. Motion carried with all in favor.

### Miscellaneous:

- Council member Albrecht-Benson asked if the current meeting time worked for members as member Riggott was absent. Administrator Walbridge will ask Member Riggott if the current meeting time is compatible with his schedule or if the meeting time should be rescheduled.

Member Pieper entered a motion to adjourn the meeting; Member Roelofs seconded the motion. Motion carried with all in favor. The meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Mitchell Walbridge City Administrator/Clerk