

Approved 07/17/2024

**Lanesboro Planning and Zoning Commission
Regular Meeting Minutes
Thursday, June 20, 2024 – 6:00 p.m.
Lanesboro Community Center Meeting Room and Zoom**

Present Members:

Jason Resseman Michael Seiler Jeff Lepper
 Randy Rakosnik Tom Schramm

Staff:

Mitchell Walbridge Darla Taylor

Guests: Bonita Underbakke, Mindy Albrecht-Benson

Regular Meeting

Member Resseman called to order the Regular Meeting at 6:00 p.m.

A. Agenda: City Administrator Walbridge requested changes to the agenda:

- Addition of Consent Agenda Item H, Caryl Jermier Building Permit Application
 - Addition of Consent Agenda Item I, ABC Properties Building Permit Application
 - Addition of Consent Agenda Item J, Driftless Trading Post, LLC Annual Sidewalk Permit Request
- Member Seiler entered a motion to approve the agenda with the requested additions; Member Lepper seconded the motion. Motion carried with all in favor.

B. Public Comment: No public comments were shared.

C. Consent Agenda:

- Minutes of the Regular Meeting, May 15, 2024
- Chris Mindrum – Building Permit Application
- Jeff Sanders/Bluffscape Amish Tours – Annual Sidewalk Permit Application
- Bethlehem Lutheran Church – Building Permit Application
- Keith Richardson – Building Permit Application
- Rachel Kuhnle – Chicken Permit Application
- Elliott Riggott – Building Permit Application
- Caryl Jermier - Building Permit Application
- ABC Properties - Building Permit Application
- Driftless Trading Post, LLC – Annual Sidewalk Permit Request

Member Lepper entered a motion to approve the Consent Agenda; Member Resseman seconded the motion. Motion carried with all in favor.

Continued Business

A. Downtown Commercial Land Use

- a. Chapter 120: Lodging Businesses:** Members completed a second review of the drafted Chapter 120 which proposes short-term lodging regulations. Member Lepper entered a motion to recommend Chapter 120 to the city council for its consideration; Member Seiler seconded the motion. Members discussed the definitions of *hotel* and *motel* and how to best differentiate them from other short-term lodging. Members also noted the underlying goal was to preserve main floor retail space in the downtown commercial district. Motion carried with all in favor.
- b. Chapter 151: Land Use:** Members completed a second review of the drafted Chapter 151 which provides the city's land use regulations. Members discussed the lot area and lot width

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requirements for the R-1 Single Family Residential District. Members also discussed the C-2 Highway Commercial District setback requirements.

Member Resseman entered a motion to change the C-2 Highway Commercial District's front yard and side yard setbacks to *none*; Member Lepper seconded the motion. Motion carried with all in favor.

Member Seiler entered a motion to recommend the draft of Chapter 151 to the Lanesboro City Council for its consideration; Member Lepper seconded the motion. Motion carried with all in favor.

- B. Brogle – Building Permit Application:** Administrator Walbridge stated the Heritage Preservation Commission had a special meeting on May 20, 2024 and recommended approval of the Brogle's building permit application. The special meeting of the Heritage Preservation Commission was to make a determination about the paint color and design elements of the decorative archways on the south side of the building at 201 Parkway Avenue North. Member Resseman entered a motion to approve the building permit application; Member Seiler seconded the motion. Motion carried with Members Resseman and Seiler voting in favor, and Member Lepper voting against the motion.
- C. Food Stand Regulations:** Administrator Walbridge stated he reviewed the Mobile Food Unit, Seasonal Temporary Food Stand, and Seasonal Permanent Food Stand Construction Guide. Administrator Walbridge asked what regulatory goal was for permanent seasonal food stands. Member Seiler expressed that he would like the city to have control over the 21-day operating variance. He suggested that criteria for granting the variance should include adherence to the Department of Health's requirement for the use of municipal utilities and ensuring the food stand structure is affixed and not readily movable on the land parcel. Member Resseman entered a motion to table Food Stand Regulations; Member Seiler seconded the motion. Motion carried with all in favor.

Next Meeting: Wednesday, July 17, 2024 at 6:00 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk