

**Lanesboro Public Utilities Commission
Regular Meeting Agenda
Thursday, August 22, 2024 at 5:30 p.m.
Lanesboro Community Center Meeting Room and Zoom**

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However, due to potential technical issues, full functionality is not guaranteed*

<https://us02web.zoom.us/j/82892168693?pwd=YIBPbEpvU3oxK0lNejFaNldFL3ZSQ09>

Meeting ID: 828 9216 8693 Passcode: 611594

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Call the Regular Meeting to Order

- A. Agenda Approval
- B. Public Comments
- C. Consent Agenda
 - a. [Minutes of Regular Meeting, July 15, 2024](#)
 - b. [Minutes of Special Meeting, August 1, 2024](#)
 - c. [Financial Summary July 2024](#)
 - d. [Accounts Payable](#)
- D. Staff Update
- E. City Council Update

Continued Business

- A. [WWTF - Significant Industrial User Agreement](#)
- B. Capital Projects
 - a. Land Application

New Business

- A. 2025 Preliminary Budget

Miscellaneous

Next Meeting: Monday, September 16, 2024 at 5:30 p.m.

Adjourn Regular Meeting

**Lanesboro Public Utilities Commission
Regular Meeting Minutes
Monday, July 15, 2024
Lanesboro Community Center Meeting Room & Zoom**

Present

Members: X Jon Pieper Elliot Riggott X Brian Roelofs
Staff: X Mitchell Walbridge X Darla Taylor X Jerod Wagner
Visitors: Mindy Albrecht-Benson, Bonita Underbakke

Regular Meeting:

Member Pieper called the regular meeting to order at 5:30 p.m.

A. Agenda: Member Pieper entered a motion to approve the agenda as presented; Member Roelofs seconded the motion. Motion carried with all in favor.

B. Public Comments: No comments were shared.

C. Consent Agenda:

- a. Minutes of Regular Meeting, June 17, 2024
- b. Financial Summary, June 2024
- c. Accounts Payable

Member Pieper entered a motion to approve the Consent Agenda; Member Roelofs seconded the motion. Motion carried with all in favor.

D. Staff Update: Public Utilities Supervisor Jerod Wagner shared the staff update.

- Hydroelectric generation is currently running due to recent rainfall events.
- A fire hydrant will be rebuilt on July 16, 2024.
- Staff will be attending rural water and wastewater courses in Rushford for continuing education credits.

E. City Council Update: City Councilor Albrecht-Benson shared that city staff continue to work on the preliminary budget for 2025.

Continued Business

A. Lead Service Line Inventory: Administrator Walbridge stated the lead service line inventory process is underway. Citizens are self-reporting on a survey, and Bolton and Menk staff are completing door-to-door inspections on an as-needed basis. Drip lines in homes are also being inventoried.

B. Wastewater Treatment Facility Industrial User Agreement: Administrator Walbridge called for a motion to adopt the drafted agreement. Members received copies of the agreement last month for review. Utility Supervisor Wagner highlighted the potential for additional testing to identify issues with the plant's organisms and detect synthetic substances in the plant's influent flow. Member Pieper requested further details on the testing to be presented at the next meeting. Staff will also look into putting together a survey to collect safety data sheets from other industrial users who discharge into the city's wastewater system. Member Pieper entered a motion to approve the industrial user agreement; Member Roelofs seconded the motion. Motion carried with all in favor.

New Business

A. Electric Grid Resilience and Reliability Grant: Supervisor Wagner presented information on the 40101(d) Electric Grid Resilience Grant, which offers awards up to \$2 million with a one-third cost share required from Lanesboro. The project scope includes adding automated controls to the existing generator to enable automatic start during power outages, studying the impact of new solar power systems, enhancing remote monitoring for staff to assess the status of the generator, breakers, and incoming power during peak and emergency events, and installing a municipal-sized battery system to

Draft 07/16/2024

stabilize the system during outages. Frontier Energy requires a fee of \$20,000 to \$25,000 to complete a full grant application.

Member Pieper entered a motion to table the grant application discussion; Member Roelofs seconded the motion. Members inquired about the grant application deadline. Upon learning that the due date is August 26, Member Pieper rescinded his motion. Member Pieper entered a new motion to approve proceeding with the grant application and using up to \$25,000 of the commission's conservation improvement funds to cover the application fee; Member Roelofs seconded the motion. Motion carried with all in favor.

Member Pieper adjourned the meeting at 6:14 p.m.

Next Meeting: Monday, August 19, 2024 at 5:30 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk

**Lanesboro Public Utilities Commission
Special Meeting Minutes
Thursday, August 1, 2024 – 8:00 a.m.
Lanesboro Community Center Meeting Room & Zoom**

Present

Members: X Jon Pieper X Elliot Riggott X Brian Roelofs
Staff: X Mitchell Walbridge X Darla Taylor X Jerod Wagner
Visitors: Bonita Underbakke

Regular Meeting:

Member Pieper called the special meeting to order at 8:09 a.m.

- A. Agenda:** Member Pieper entered a motion to approve the agenda as presented; Member Riggott seconded the motion. Motion carried with all in favor.

Continued Business

- A. Federal Resilience and Reliability Grant 40101(d):** Administrator Walbridge asked the commission members to determine how much of the electric fund’s reserves the commission would commit to the required one-third match for the Electrical Grid Resilience and Reliability Grant. He shared the current financial position of the electric fund’s reserves and how much should be kept in reserves. Members discussed potential projects that the grant funds, if awarded, could support. Ideas included adding automated controls to the existing generator for automatic start during outages, completing a study to understand the effects of the new solar power system, adding remote monitoring for the status of generators, breakers, and incoming power sources, and conducting a study to assess the need for a municipal-sized battery system to stabilize the electrical system during outages. A battery system could potentially reduce load during peak pricing events and provide emergency power. Member Pieper entered a motion to approve matching funds for the grant not to exceed \$300,000; Member Riggott seconded the motion. Members noted that if Lanesboro Public Utilities’ financial position changed in the coming months, the commitment amount could be reduced, or the commission could decline the grant award. Motion carried with all in favor.

Member Pieper adjourned the meeting at 8:48 a.m.

Next Meeting: Monday, August 19, 2024 at 5:30 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk

Department		2024 Budget	January	February	March	April	May	June	July	YTD Total	% of Budget
Fund 410 WATER CAPITAL											
R 410-60100-37740 Cell Tower Rental Fee		\$ 55,000.00	\$ 4,698.38	\$ 6,220.27	\$ 3,176.49	\$ 5,028.68	\$ 3,182.97	\$ 3,213.41	\$ 6,473.44	\$ 31,993.64	58.17%
Total		\$ 55,000.00	\$ 4,698.38	\$ 6,220.27	\$ 3,176.49	\$ 5,028.68	\$ 3,182.97	\$ 3,213.41	\$ 6,473.44	\$ 31,993.64	58.17%
Fund 440 ELECTRIC CAPITAL											
R 440-60400-37414 Green Power		\$ 2,200.00	\$ 196.49	\$ 176.12	\$ 202.78	\$ 177.00	\$ 209.16	\$ 188.78	\$ 191.15	\$ 1,341.48	60.98%
Energy Credits		\$ 2,200.00	\$ 196.49	\$ 176.12	\$ 202.78	\$ 177.00	\$ 209.16	\$ 188.78	\$ 191.15	\$ 1,341.48	#DIV/0!
Total		\$ 2,200.00	\$ 196.49	\$ 176.12	\$ 202.78	\$ 177.00	\$ 209.16	\$ 188.78	\$ 191.15	\$ 1,341.48	60.98%
Fund 610 WATER FUND											
E 610-60100-101 Wages and Salaries (GENERAL)		\$ 50,320.60	\$ 5,199.03	\$ 3,375.84	\$ 3,311.59	\$ 3,335.58	\$ 3,379.54	\$ 3,382.06	\$ 5,151.20	\$ 27,134.84	53.92%
E 610-60100-121 PERA		\$ 3,774.04	\$ 389.88	\$ 253.15	\$ 248.35	\$ 250.16	\$ 253.46	\$ 253.65	\$ 386.33	\$ 2,034.98	53.92%
E 610-60100-122 FICA		\$ 5,032.06	\$ 388.87	\$ 250.06	\$ 245.10	\$ 247.98	\$ 250.32	\$ 250.58	\$ 385.99	\$ 2,018.90	40.12%
E 610-60100-131 Employer Paid Health		\$ 9,216.50	\$ 705.01	\$ 699.50	\$ 679.25	\$ 646.50	\$ 700.11	\$ 678.83	\$ 661.16	\$ 4,770.36	51.76%
E 610-60100-134 Employer Paid Life		\$ 425.00	\$ -	\$ 55.07	\$ 27.54	\$ -	\$ 82.61	\$ -	\$ 27.54	\$ 192.76	45.36%
E 610-60100-135 Call Phone		\$ 375.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 175.00	46.67%
E 610-60100-150 Worker's Comp (GENERAL)		\$ 885.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 407.94	\$ -	\$ 407.94	46.09%
E 610-60100-208 Training and Instruction		\$ 1,250.00	\$ -	\$ -	\$ -	\$ 156.52	\$ -	\$ -	\$ 23.00	\$ 179.52	14.36%
E 610-60100-210 Operating Supplies (GENERAL)		\$ 7,725.00	\$ 373.65	\$ 1,490.86	\$ 277.05	\$ 36.46	\$ 151.99	\$ 37.17	\$ 37.87	\$ 2,405.05	31.13%
E 610-60100-212 Motor Fuels		\$ 850.00	\$ -	\$ 93.59	\$ -	\$ 135.49	\$ -	\$ 103.35	\$ -	\$ 334.43	39.34%
E 610-60100-216 Chemicals and Chem Products		\$ 5,500.00	\$ -	\$ -	\$ 3,617.15	\$ -	\$ -	\$ -	\$ -	\$ 3,617.15	65.77%
E 610-60100-219 Lab Tests		\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 610-60100-239 Clothing Allowance		\$ 330.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 610-60100-240 Small Tools and Minor Equip		\$ 2,143.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 610-60100-300 Professional Svcs (GENERAL)		\$ 3,500.00	\$ 53.69	\$ 102.44	\$ 102.44	\$ 103.69	\$ 53.69	\$ 4,760.69	\$ 253.00	\$ 5,429.64	155.13%
E 610-60100-301 Auditing and Acct g Services		\$ 2,800.00	\$ -	\$ -	\$ -	\$ 1,725.00	\$ 1,400.00	\$ 125.00	\$ -	\$ 3,250.00	116.07%
E 610-60100-303 Engineering Fees		\$ 5,000.00	\$ -	\$ 330.00	\$ -	\$ -	\$ 382.50	\$ -	\$ -	\$ 712.50	14.25%
E 610-60100-311 Membership Dues		\$ 3,677.00	\$ 242.33	\$ -	\$ 1,127.00	\$ -	\$ 400.00	\$ 1,127.00	\$ -	\$ 2,896.33	78.77%
E 610-60100-321 Telephone		\$ 2,100.00	\$ 149.37	\$ 148.47	\$ 158.97	\$ 148.97	\$ 147.37	\$ 148.07	\$ 147.81	\$ 1,049.03	49.95%
E 610-60100-322 Postage		\$ 1,450.00	\$ 75.38	\$ 75.75	\$ 112.38	\$ 75.38	\$ 199.98	\$ 87.20	\$ 150.00	\$ 770.07	53.11%
E 610-60100-331 Travel Expenses		\$ 206.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 610-60100-350 Print/Binding (GENERAL)		\$ 206.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 610-60100-361 General Liability Ins		\$ 1,854.00	\$ 1,335.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,335.31	72.02%
E 610-60100-362 Property Ins		\$ 9,500.00	\$ 8,739.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,739.00	91.99%
E 610-60100-363 Automotive Ins		\$ 215.00	\$ 218.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 218.00	101.40%
E 610-60100-380 Utility Services (GENERAL)		\$ 50,000.00	\$ 2,809.78	\$ 3,679.35	\$ 3,279.67	\$ 3,295.08	\$ 2,966.78	\$ 2,749.06	\$ 2,168.86	\$ 20,948.58	41.90%
E 610-60100-402 Repairs/Maint Structures		\$ 5,253.00	\$ -	\$ 175.00	\$ -	\$ -	\$ -	\$ 4,648.42	\$ 2,482.00	\$ 7,305.42	139.07%
E 610-60100-404 Repairs/Maint Machinery/Equip		\$ 5,150.00	\$ 57.00	\$ 300.13	\$ -	\$ -	\$ 92.15	\$ 305.41	\$ -	\$ 754.69	14.65%
E 610-60100-410 Rentals (GENERAL)		\$ 103.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 610-60100-430 Miscellaneous (General)		\$ 210.00	\$ 21.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21.25	10.12%
E 610-60100-500 Capital Outlay (GENERAL)		\$ 18,500.00	\$ -	\$ 54,050.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,050.00	292.16%
E 310-60100-611 Bond Interest		\$ 22,590.00	\$ -	\$ 11,295.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,590.00	100.00%
E 310-60100-601 Debt Srv Bond Principal		\$ 97,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97,000.00	100.00%
Vehicle Replacement		\$ 36,604.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Transfer to General Fund:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Auburn/Zenith Road Project		\$ 14,897.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Wages and Benefits - Administration		\$ 21,256.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Subtotal		\$ 390,398.05	\$ 20,782.55	\$ 76,399.21	\$ 13,211.49	\$ 10,181.81	\$ 10,479.50	\$ 19,091.43	\$ 11,899.76	\$ 270,340.75	69.25%
R 610-60100-36210 Interest Earnings		\$ 3,000.00	\$ 458.17	\$ 459.99	\$ 516.47	\$ 536.46	\$ 575.10	\$ 603.69	\$ 661.67	\$ 3,811.55	127.05%
R 610-60100-37110 Residential Water		\$ 64,479.80	\$ 5,659.39	\$ 4,741.80	\$ 4,938.61	\$ 4,552.85	\$ 5,174.01	\$ 6,477.46	\$ 5,136.02	\$ 36,680.14	56.89%

R 610-60100-37111 Commercial Water	\$ 100,000.00	\$ 6,527.50	\$ 3,204.89	\$ 3,577.84	\$ 4,010.62	\$ 4,318.65	\$ 8,001.06	\$ 7,372.22	\$ 37,012.78	37.01%
R 610-60100-37114 State Water Fee	\$ -	\$ 7.85	\$ 1.14	\$ 4.25	\$ 1.30	\$ 1.99	\$ 29.47	\$ 4,074.85	\$ 4,120.85	
R 610-60100-37160 Water Penalty	\$ -	\$ 19.05	\$ 9.01	\$ 52.36	\$ 19.25	\$ 75.98	\$ 52.41	\$ 62.81	\$ 290.87	
R 610-60100-36200 Miscellaneous Revenues	\$ -	\$ -	\$ 1,342.07	\$ -	\$ 401.48	\$ -	\$ -	\$ -	\$ 1,743.55	
R 310-60100-37112 Water Base Charge	\$ 196,140.00	\$ 18,180.05	\$ 16,896.45	\$ 17,806.19	\$ 17,121.22	\$ 18,162.31	\$ 17,660.48	\$ 17,079.13	\$ 122,905.83	62.56%
Subtotal	\$ 363,619.80	\$ 30,852.01	\$ 26,655.35	\$ 26,895.72	\$ 26,643.18	\$ 28,308.04	\$ 32,824.57	\$ 34,386.70	\$ 206,565.57	56.81%
Fund 620 SEWER FUND										
E 620-60200-101 Wages and Salaries (GENERAL)	\$ 50,320.60	\$ 5,199.03	\$ 3,375.84	\$ 3,311.59	\$ 3,335.58	\$ 3,379.54	\$ 3,382.06	\$ 5,151.20	\$ 27,134.84	53.92%
E 620-60200-121 PERA	\$ 3,774.04	\$ 389.88	\$ 253.15	\$ 248.35	\$ 250.16	\$ 253.46	\$ 253.65	\$ 386.33	\$ 2,034.98	53.92%
E 620-60200-122 FICA	\$ 5,032.06	\$ 388.87	\$ 250.06	\$ 245.10	\$ 247.98	\$ 250.32	\$ 250.58	\$ 385.99	\$ 2,018.90	40.12%
E 620-60200-131 Employer Paid Health	\$ 9,216.50	\$ 705.01	\$ 699.50	\$ 679.25	\$ 646.50	\$ 700.11	\$ 678.83	\$ 661.16	\$ 4,770.36	51.76%
E 620-60200-134 Employer Paid Life	\$ 555.00	\$ -	\$ 55.07	\$ 27.54	\$ 27.54	\$ 82.61	\$ 25.00	\$ 27.54	\$ 192.76	34.73%
E 620-60200-135 Cell Phone	\$ 375.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00	\$ 175.00	46.67%
E 620-60200-150 Worker's Comp (GENERAL)	\$ 895.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 407.94	\$ -	\$ 407.94	45.58%
E 620-60200-208 Training and Instruction	\$ 3,090.00	\$ 100.00	\$ -	\$ -	\$ 133.52	\$ -	\$ 482.21	\$ 350.47	\$ 233.52	7.56%
E 620-60200-210 Operating Supplies (GENERAL)	\$ 4,500.00	\$ 17.80	\$ 698.34	\$ 902.46	\$ -	\$ 166.03	\$ 482.21	\$ 350.47	\$ 2,617.31	58.16%
E 620-60200-212 Motor Fuels	\$ 750.13	\$ -	\$ 93.59	\$ -	\$ 135.49	\$ -	\$ 105.35	\$ -	\$ 334.43	44.58%
E 620-60200-213 Lubricants and Additives	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 620-60200-216 Chemicals and Chem Products	\$ 4,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 620-60200-230 Permit Fees	\$ 5,150.00	\$ -	\$ -	\$ 1,450.00	\$ -	\$ -	\$ -	\$ -	\$ 1,450.00	28.16%
E 620-60200-239 Clothing Allowance	\$ 330.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 620-60200-240 Small Tools and Minor Equip	\$ 642.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 620-60200-300 Professional Svcs (GENERAL)	\$ 20,644.51	\$ 157.03	\$ 697.68	\$ 532.54	\$ 210.99	\$ 625.38	\$ 507.78	\$ 647.89	\$ 3,379.29	16.37%
E 620-60200-301 Auditing and Act g Services	\$ 2,800.00	\$ -	\$ -	\$ -	\$ 1,725.00	\$ 1,400.00	\$ 125.00	\$ -	\$ 3,250.00	116.07%
E 620-60200-303 Engineering Fees	\$ 5,358.06	\$ -	\$ -	\$ -	\$ 360.00	\$ 382.50	\$ -	\$ -	\$ 742.50	13.86%
E 620-60200-321 Telephone	\$ 1,285.93	\$ 110.96	\$ 110.86	\$ 111.86	\$ 112.11	\$ 111.01	\$ 112.41	\$ 114.43	\$ 783.64	60.94%
E 620-60200-322 Postage	\$ 1,248.48	\$ 75.38	\$ 75.75	\$ 75.38	\$ 75.38	\$ 150.38	\$ 75.00	\$ 150.00	\$ 677.27	54.25%
E 620-60200-331 Travel Expenses	\$ 206.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 620-60200-350 Print/Binding (GENERAL)	\$ 206.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 620-60200-361 General Liability Ins	\$ 500.00	\$ 155.31	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 155.31	31.06%
E 620-60200-362 Property Ins	\$ 3,415.00	\$ 11,819.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,819.00	346.09%
E 620-60200-363 Automotive Ins	\$ 1,765.00	\$ 1,916.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,916.50	108.58%
E 620-60200-380 Utility Services (GENERAL)	\$ 60,000.00	\$ 1,481.43	\$ 2,398.27	\$ 2,003.07	\$ 1,960.57	\$ 2,248.28	\$ 2,298.44	\$ 1,832.79	\$ 14,222.85	23.70%
E 620-60200-402 Repairs/Maint Structures	\$ 5,358.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 620-60200-404 Repairs/Maint Machinery/Equip	\$ 5,358.06	\$ -	\$ 18.10	\$ 650.80	\$ -	\$ -	\$ 15.63	\$ -	\$ 684.53	12.78%
E 620-60200-410 Rentals (GENERAL)	\$ 309.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 620-60200-430 Miscellaneous	\$ 28,000.00	\$ 21.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21.25	10.32%
E 620-60200-500 Capital Outlay (GENERAL)	\$ 50,594.32	\$ -	\$ 19,175.36	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,776.41	76.64%
E 320-60200-613 Debt Interest	\$ 144,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000.00	100.69%
E 320-60200 Debt Principal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Transfer to General Fund:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Wages and Benefits - Administration	\$ 21,256.53	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Auburn/Zenith Road Project	\$ 14,897.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Subtotal	\$ 457,139.25	\$ 22,562.45	\$ 27,926.57	\$ 10,262.94	\$ 4,738.06	\$ 5,108.58	\$ 4,154.76	\$ 3,120.58	\$ 242,474.99	53.04%
R 320-60200-36210 Interest Earnings	\$ 3,000.00	\$ 458.17	\$ 459.99	\$ 516.47	\$ 536.47	\$ 575.10	\$ 603.69	\$ 661.67	\$ 3,811.56	127.05%
R 320-60200-37212 Usage	\$ 134,597.90	\$ 9,242.20	\$ 5,924.00	\$ 6,828.68	\$ 7,472.11	\$ 8,460.18	\$ 11,684.52	\$ 10,310.89	\$ 59,922.58	44.52%
R 620-60200-37211 Commercial Sewer	\$ -	\$ 1,441.07	\$ 897.15	\$ 665.54	\$ -	\$ -	\$ -	\$ -	\$ 3,003.76	#DIV/0!
R 620-60200-37215 Apartment Base Charge	\$ -	\$ 394.11	\$ 423.80	\$ 354.05	\$ 372.96	\$ 372.94	\$ 352.14	\$ 364.11	\$ 2,634.12	#DIV/0!
R 620-60200-37215 Sewer Base Charge	\$ 288,249.43	\$ 24,160.68	\$ 22,325.28	\$ 23,336.49	\$ 22,564.91	\$ 23,710.58	\$ 23,096.66	\$ 22,395.21	\$ 161,589.81	56.06%

R 620-60200-37260 Sewer Penalty			21.37	198.20	199.87	428.99	283.00	252.42	1,406.43			57.61%
R 620-60100-37740 Improvement Fee		46,195.72	3,721.64	3,814.66	3,724.84	3,903.01	3,783.60	3,694.28	26,612.38			54.86%
Subtotal		472,043.05	33,774.44	35,714.10	34,871.16	37,450.80	39,803.61	37,678.58	258,980.64			
Fund 640 ELECTRIC FUND												
E 640-60400-101 Wages and Salaries (GENERAL)	158,756.73	17,136.35	11,074.80	11,589.66	11,126.75	11,655.09	11,465.19	17,358.14	91,406.98			57.58%
E 640-60400-121 PERA	11,906.75	1,285.30	830.68	869.25	834.54	874.22	859.88	1,301.86	6,855.73			57.58%
E 640-60400-122 FICA	15,875.67	1,289.98	827.77	867.25	829.73	872.29	857.54	1,305.38	6,849.94			43.15%
E 640-60400-131 Employer Paid Health	18,433.00	1,689.96	1,663.96	1,704.46	1,769.96	1,662.74	1,705.30	1,777.66	11,974.04			64.96%
E 640-60400-134 Employer Paid Life	1,110.00	-	110.14	55.06	-	165.20	-	55.06	385.46			34.73%
E 640-60400-135 Call Phone	375.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	350.00			93.33%
E 640-60400-150 Worker's Comp (GENERAL)	1,775.00	-	-	-	-	137.95	815.88	-	815.88			45.97%
E 640-60400-208 Training and Instruction	2,575.00	-	-	-	315.02	-	-	-	452.97			17.59%
E 640-60400-210 Operating Supplies (GENERAL)	15,450.00	35.59	575.00	27.98	3,453.14	4,396.05	120.56	224.64	8,832.96			57.17%
E 640-60400-212 Motor Fuels	6,429.67	-	187.16	-	270.98	-	210.68	-	668.82			10.40%
E 640-60400-218 Purchased Power	693,600.00	46,920.83	42,219.12	33,404.48	34,633.55	30,552.79	36,010.08	43,172.46	266,913.31			38.48%
E 640-60400-230 Permit Fees	515.00	-	-	-	-	25.00	-	-	25.00			4.85%
E 640-60400-239 Clothing Allowance	660.00	-	-	-	-	-	-	-	-			0.00%
E 640-60400-240 Small Tools and Minor Equip	3,090.00	-	-	-	-	-	-	-	-			0.00%
E 640-60400-260 Meter Hosting & Monitoring	4,500.00	-	280.60	562.20	282.92	-	280.00	-	1,405.72			31.24%
E 640-60400-300 Professional Svcs (GENERAL)	12,000.00	-	97.50	97.50	303.93	-	250.00	2,362.04	2,860.97			23.84%
E 640-60400-301 Auditing and Acct'g Services	5,600.00	-	-	-	3,450.00	2,800.00	-	-	6,500.00			116.07%
E 640-60400-303 Engineering Fees	5,253.00	-	-	-	1,260.00	2,340.00	-	-	3,600.00			68.53%
E 640-60400-311 Membership Dues	1,821.74	25.00	1,114.00	1,000.00	-	-	-	-	2,139.00			117.42%
E 640-60400-321 Telephone	1,545.00	110.56	111.06	112.53	110.31	111.27	110.01	110.82	776.56			50.26%
E 640-60400-322 Postage	2,571.87	150.74	151.50	150.74	166.89	300.74	150.00	300.00	1,370.61			53.29%
E 640-60400-350 Print/Binding (GENERAL)	262.65	-	-	-	-	-	-	-	-			0.00%
E 640-60400-361 General Liability Ins	500.00	310.63	-	-	-	-	-	-	310.63			62.13%
E 640-60400-362 Property Ins	24,500.00	23,098.00	-	-	-	-	-	-	23,098.00			94.28%
E 640-60400-363 Automotive Ins	445.00	436.00	-	-	-	-	-	-	436.00			97.98%
E 640-60400-380 Utility Services (GENERAL)	10,400.00	506.85	794.45	611.07	776.25	680.05	755.87	651.39	4,775.93			45.92%
E 640-60400-402 Repairs/Maint Structures	4,286.45	-	-	-	-	-	-	-	-			0.00%
E 640-60400-404 Repairs/Maint Machinery/Equip	7,500.00	-	36.18	-	-	-	31.25	5,500.00	5,567.43			74.23%
E 640-60400-410 Rentals (GENERAL)	250.00	-	-	-	-	-	-	-	-			0.00%
E 640-60400-430 Miscellaneous (GENERAL)	515.00	42.50	-	-	-	-	-	-	42.50			8.25%
E 640-60400-438 Gopher One Locates	500.00	9.45	50.00	1.35	6.75	18.90	25.65	16.20	128.30			25.66%
E 640-60400-439 Conservation Improvement	6,399.00	2,018.14	25.00	607.27	-	100.00	35.09	75.00	2,860.50			44.70%
E 640-60400-500 Capital Outlay (GENERAL)	32,500.00	4,966.87	-	-	-	-	-	18,086.46	23,053.33			70.93%
Vehicle Replacement	86,613.06	-	-	-	-	-	-	-	-			0.00%
Transfer to General Fund:												
Auburn/Zenith Transfer	36,600.00	-	-	-	-	-	-	-	-			0.00%
Park Road Transfer	7,500.00	-	-	-	-	-	-	-	-			0.00%
Wages and Benefits Administration	42,513.07	-	-	-	-	-	-	-	-			0.00%
Subtotal	1,225,127.66	100,082.75	60,198.92	51,710.80	59,640.72	56,743.29	53,732.98	92,347.11	474,456.57			38.73%
R 640-60400-37426 City Service Charge	4,800.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	2,800.00			58.33%
R 640-60400-37425 City Street Lights	5,200.00	493.54	454.29	379.02	353.52	303.95	365.81	422.77	2,772.90			53.33%
R 640-60400-37420 Security Lights	1,450.00	124.00	124.00	124.00	116.25	124.39	131.36	116.89	860.89			59.37%
R 640-60400-37413 Commercial Electric	363,137.71	30,411.88	27,648.00	22,425.18	23,567.60	23,956.72	26,215.56	30,238.30	184,463.24			50.80%
R 640-60400-37412 Residential Electric	297,112.68	25,606.05	25,527.97	22,177.44	20,432.81	20,518.16	20,526.32	25,281.15	160,069.90			53.88%
R 640-60400-36210 Interest Earnings	800.00	916.34	920.01	1,032.93	1,072.93	1,150.20	1,207.39	1,323.36	7,623.16			952.90%

R 340-60400-37415 Electric Base Charge	\$	406,702.56	\$	35,736.37	\$	33,450.26	\$	33,662.56	\$	34,000.54	\$	34,562.32	\$	34,353.86	\$	33,280.94	\$	239,046.85	58.78%
R 640-60400-35000 Fines and Forfeits	\$		\$	2.74	\$	2.98	\$	52.05	\$	-	\$	-	\$	20.00	\$	3.18	\$	80.95	
R 640-60400-37460 Elec. Penalty	\$		\$	214.22	\$	99.54	\$	290.65	\$	363.15	\$	523.15	\$	493.11	\$	273.43	\$	2,257.25	
R 640-60400-36200 Miscellaneous Revenue	\$	(1,050.00)	\$	31.91	\$	156.07	\$	53.88	\$	40.06	\$	9.93	\$	91.52	\$	63.14	\$	446.51	33.12%
R 640-60400-37410 Comm Solar Energy	\$	(4,500.00)	\$	-	\$	(4.90)	\$	(31.95)	\$	(37.60)	\$	(60.15)	\$	(117.23)	\$	(95.88)	\$	(347.71)	40.96%
R 640-60400-37411 Res. Solar Energy	\$		\$	(70.79)	\$	(85.36)	\$	(325.15)	\$	(303.78)	\$	(326.87)	\$	(419.79)	\$	(311.54)	\$	(1,843.28)	55.46%
Subtotal	\$	1,079,202.95	\$	93,937.05	\$	86,783.12	\$	80,597.71	\$	79,943.65	\$	81,015.74	\$	83,200.30	\$	91,063.41	\$	598,540.98	

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Payments

Current Period: August 2024

Payments Batch 08152024PAY				\$72,595.87
Refer	425311 WAGNER, JEROD G			-
Cash Payment	E 640-60400-135 Employer Paid Other Invoice			\$25.00
Cash Payment	E 620-60200-135 Employer Paid Other Invoice			\$12.50
Cash Payment	E 610-60100-135 Employer Paid Other Invoice			\$12.50
Transaction Date	7/31/2024	Checking	10101	Total \$50.00
Refer	425312 NORBY, JEFF			-
Cash Payment	E 640-60400-135 Employer Paid Other Invoice			\$25.00
Cash Payment	E 620-60200-135 Employer Paid Other Invoice			\$12.50
Cash Payment	E 610-60100-135 Employer Paid Other Invoice			\$12.50
Transaction Date	7/31/2024	Checking	10101	Total \$50.00
Refer	425313 BADGER METER			-
Cash Payment	E 610-60100-300 Professional Svcs (GEN Invoice 80165432			\$53.69
Transaction Date	7/31/2024	Checking	10101	Total \$53.69
Refer	425314 BROWNS TIRE			-
Cash Payment	E 620-60200-404 Repairs/Maint Machiner Invoice 258256			\$67.56
Transaction Date	7/31/2024	Checking	10101	Total \$67.56
Refer	425315 ACENTEK			-
Cash Payment	E 640-60400-321 Telephone Invoice			\$113.21
Cash Payment	E 620-60200-321 Telephone Invoice			\$111.73
Cash Payment	E 610-60100-321 Telephone Invoice			\$149.21
Transaction Date	7/31/2024	Checking	10101	Total \$374.15
Refer	425316 UC LABORATORY			-
Cash Payment	E 620-60200-300 Professional Svcs (GEN Invoice 120938			\$361.60
Transaction Date	7/31/2024	Checking	10101	Total \$361.60
Refer	425317 PRAXAIR			-
Cash Payment	E 610-60100-210 Operating Supplies (GE Invoice 44418414			\$37.17
Transaction Date	8/2/2024	Checking	10101	Total \$37.17
Refer	425318 MOTOR PARTS & EQUIPMENT INC			-
Cash Payment	E 620-60200-404 Repairs/Maint Machiner Invoice 377-003197			\$15.06
Cash Payment	E 620-60200-404 Repairs/Maint Machiner Invoice 377-003194			\$34.96

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Payments

Current Period: August 2024

Transaction Date	8/2/2024	Checking	10101	Total	\$50.02
Refer	425319 <u>PLUNKETTES PEST CONTROL</u>				-
Cash Payment	E 610-60100-300	Professional Svcs (GEN			\$564.53
	Invoice 8685493				
Transaction Date	8/2/2024	Checking	10101	Total	\$564.53
Refer	425320 <u>MPCA</u>		Ck# 042978 8/5/2024		
Cash Payment	E 620-60200-208	Training and Instruction	David Typi IV Basic Sept 10-12		\$585.00
	Invoice				
Cash Payment	E 620-60200-208	Training and Instruction	Type 4 Biosolids Operator Exam		\$15.00
	Invoice				
Transaction Date	8/5/2024	Checking	10101	Total	\$600.00
Refer	425321 <u>GOPHER STATE ONE-CALL</u>				-
Cash Payment	E 640-60400-438	Gopher One Locates			\$24.30
	Invoice 4070533				
Transaction Date	8/6/2024	Checking	10101	Total	\$24.30
Refer	425322 <u>STEVE ULRICH</u>				-
Cash Payment	E 640-60400-430	Miscellaneous (GENER	OVERPAYMENT FINAL BILL		\$22.15
	Invoice				
Transaction Date	8/6/2024	Checking	10101	Total	\$22.15
Refer	425323 <u>UMMEG</u>				-
Cash Payment	E 640-60400-218	Purchased Power			-\$725.38
	Invoice 2899				
Cash Payment	E 640-60400-218	Purchased Power			\$6,368.19
	Invoice 6896				
Cash Payment	E 640-60400-218	Purchased Power			\$2,365.47
	Invoice 6909				
Transaction Date	8/6/2024	Checking	10101	Total	\$8,008.28
Refer	425324 <u>LANESBORO PUBLIC UTILITIES</u>				-
Cash Payment	E 610-60100-380	Utility Services (GENER			\$175.29
	Invoice				
Cash Payment	E 610-60100-380	Utility Services (GENER			\$103.25
	Invoice				
Cash Payment	E 610-60100-380	Utility Services (GENER			\$102.96
	Invoice				
Cash Payment	E 610-60100-380	Utility Services (GENER			\$218.47
	Invoice				
Cash Payment	E 610-60100-380	Utility Services (GENER			\$1,275.76
	Invoice				
Cash Payment	E 610-60100-380	Utility Services (GENER			\$340.23
	Invoice				
Cash Payment	E 640-60400-380	Utility Services (GENER			\$695.54
	Invoice				
Cash Payment	E 610-60100-380	Utility Services (GENER			\$198.46
	Invoice				
Cash Payment	E 620-60200-380	Utility Services (GENER			\$1,970.01
	Invoice				
Transaction Date	8/6/2024	Checking	10101	Total	\$5,079.97

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Payments

Current Period: August 2024

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Refer	425326	MN DEPT OF REVENUE	Ck# 038862E	8/7/2024	
Cash Payment	E 640-60400-450	Sales Tax Paid			\$5,342.00
Invoice					
Transaction Date	8/7/2024	Checking	10101	Total	\$5,342.00
<hr/>					
Refer	425327	BOLTON & MENK	-		
Cash Payment	E 422-60200-303	Engineering Fees			\$2,098.00
Invoice 0341642					
Transaction Date	8/7/2024	Checking	10101	Total	\$2,098.00
<hr/>					
Refer	425328	PRESTON AUTO PARTS	-		
Cash Payment	E 610-60100-210	Operating Supplies (GE			\$15.99
Invoice 804683					
Cash Payment	E 640-60400-210	Operating Supplies (GE			\$8.99
Invoice 805461					
Cash Payment	E 620-60200-404	Repairs/Maint Machiner			\$63.41
Invoice 805508					
Transaction Date	8/8/2024	Checking	10101	Total	\$88.39
<hr/>					
Refer	425329	MIENERGY COOPERATIVE	-		
Cash Payment	E 640-60400-218	Purchased Power			\$31,967.28
Invoice					
Cash Payment	E 640-60400-260	Meter Hosting & Monitor			\$280.00
Invoice					
Cash Payment	E 640-60400-500	Capital Outlay (GENER	Lamon subdivision staking		\$235.00
Invoice					
Transaction Date	8/8/2024	Checking	10101	Total	\$32,482.28
<hr/>					
Refer	425330	MN PEIP	-		
Cash Payment	G 640-21708	Health Insurance			\$1,691.54
Invoice					
Cash Payment	G 620-21708	Health Insurance			\$845.77
Invoice					
Cash Payment	G 610-21708	Health Insurance			\$845.77
Invoice					
Transaction Date	8/8/2024	Checking	10101	Total	\$3,383.08
<hr/>					
Refer	425331	THE LINCOLN NATIONAL LIFE INS	-		
Cash Payment	E 640-60400-134	Employer Paid Life			\$55.06
Invoice					
Cash Payment	E 620-60200-134	Employer Paid Life			\$27.54
Invoice					
Cash Payment	E 610-60100-134	Employer Paid Life			\$27.54
Invoice					
Transaction Date	8/12/2024	Checking	10101	Total	\$110.14
<hr/>					
Refer	425332	DAIRYLAND POWER COOPERATIV	-		
Cash Payment	E 640-60400-218	Purchased Power			\$13,748.56
Invoice 2761					
Transaction Date	8/12/2024	Checking	10101	Total	\$13,748.56
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Payments

Current Period: August 2024

Fund Summary

	10101 Checking
422 WWTF DESIGN	\$2,098.00
610 WATER FUND	\$4,133.32
620 SEWER FUND	\$4,122.64
640 ELECTRIC FUND	\$62,241.91
	<u>\$72,595.87</u>

Pre-Written Checks	\$5,942.00
Checks to be Generated by the Computer	\$66,653.87
Total	<u>\$72,595.87</u>

INDUSTRIAL USER WASTEWATER SERVICES AGREEMENT
FOR WASTEWATER DISCHARGE TO THE LANESBORO, MINNESOTA,
MUNICIPAL SANITARY SEWER SYSTEM

This Permit is issued to Sylvan Brewing LLC (the “Company”) and permits the discharge of industrial wastes to the Lanesboro, Minnesota, Municipal Sanitary Sewer System. Effluent limitations, monitoring requirements, general permit conditions, and other specific conditions are set forth in Attachment “A” of this Permit.

Effective Date of Permit: ____ day of _____, 2024

Expiration Date of Permit: ____ day of _____, ____

This Agreement shall automatically renew unless either Party notifies the other in writing at least sixty (60) days before the Expiration Date. The terms and conditions of this Agreement are subject to modification for each renewal period at the discretion of the City of Lanesboro.

If either Party declines to renew this Agreement, no discharge may take place under this agreement after the above expiration date.

Permit Issued by: Jason Resseman, Mayor, City of Lanesboro, Minnesota (the “City”).

By: Jason Resseman Date
Its: Mayor

ATTEST:

Mitchell Walbridge Date
Its: City Administrator

Acknowledged By: Andy Heimdahl and Karen Heimdahl, owners of Sylvan Brewing LLC

Andy Heimdahl Date
Its: Owner/Member

Karen Heimdahl Date
Its: Owner/Member

This Permit is issued in accordance with the City of Lanesboro Code of Ordinances, Sewer Regulations, Chapter 51, and any other applicable City of Lanesboro Ordinances.

This Permit and authorization to discharge shall become effective immediately upon execution of the Agreement set forth on Attachment "A" immediately below. The conditions of this Permit supersede any arrangements or requirements by the City pertaining to discharges by Company to the municipal sanitary sewer system. Company must also comply with any terms of the City's Sewer Regulations which are not modified by this Permit. The terms and conditions of this Permit shall be subject to modification during the term of the Permit if limitations on wastewater influent or discharge from the wastewater treatment facility, as set forth in the City NPDES permit, are modified. The City shall notify Company of any such change in the City's NPDES permit.

ATTACHMENT "A"

TO

LANESBORO, MINNESOTA, INDUSTRIAL USER WASTEWATER SERVICES AGREEMENT

A. Initial Permit Application Data.

1. City Name: City of Lanesboro (the "City")
Mailing Address: 202 Parkway Ave. South
PO Box 333
Lanesboro, Minnesota 55949
City Administrator: Mitchell Walbridge 507-467-3722
Wastewater Operator: Jerod Wagner 507-467-2320~~50-6388~~
2. Company Name: Sylvan Brewing LLC (the "Company")
Mailing Address: 100 Beacon Street West, Lanesboro, Minnesota 55949
Address of Premises: 100 Beacon Street West, Lanesboro, Minnesota 55949
Corporate Contact: Andy Heimdahl and/or Karen Heimdahl
Local Contact: Andy Heimdahl and/or Karen Heimdahl
3. Standard Industrial Classification Code: Division D: Manufacturing; Major Group 20: Food and Kindred Products; Industry Group 208: Beverages; Sub-Group 2082: Malt Beverages.
4. Description of Pretreatment Provided, if any: No pretreatment is provided at this time

5. Allowable Waste Characterization. See Chart B-1 below.
6. Other waste characteristics (list).

In addition, the discharge of the following specific pollutants are prohibited:

- (a) Pollutants which create a fire or explosion hazard, including any discharge with a flash point less than 60° Celsius (140° Fahrenheit);
 - (b) Pollutants which will cause corrosive structural damage;
 - (c) Solid or viscous pollutants which will cause obstruction to flow or other negative impacts in the City's collection system;
 - (d) Heat which will inhibit biological activity, but in no case heat in such quantities that the temperature at the treatment plant exceeds 40° Celsius (104° Fahrenheit);
 - (e) Pollutants which result in the presence of toxic gases, vapors, or fumes that may cause acute worker health and safety problems, create a public nuisance, or are sufficient to prevent entry into the sewers for maintenance and repair.
7. Company shall provide City with SDS (Safety Data Sheet) information for all cleaning products, cleaning agents, and any other chemicals utilized in Company's cleaning process.

B. Permit Effluent Limitations and Monitoring Requirements.

1. The Company is authorized to discharge process wastewater in compliance with the limits and monitoring requirements specified on Chart B-1 of this Permit.
2. Samples shall be collected and analyzed by City in conformance with the monitoring requirements specified on Chart B-1, which shall be taken at the Effluent Sampling and Flow Monitoring Facility located on the Premises. City shall send Company a monthly invoice for the applicable costs associated with the collecting and sampling required under this Agreement.
3. Company shall, at its own expense, maintain as operational a wastewater flow metering facility in order to measure Company's sewage flow on a continuous basis. The wastewater metering facility shall be equipped with a flow volume totalizer. The control panel for the totalizer shall be secured in an enclosure. City shall record the daily flows and provide the Company with a summary of written daily flows at the end of every month. In addition, Company may at any time have its representative review the records of daily flows.
4. Company shall, at its own expense maintain as operational a flow proportional sampler to measure Company's sewage loading. City shall collect samples and such samples shall be analyzed for the effluent parameters listed in Chart B-1. The samples shall be collected, packaged, and transported to a Minnesota Pollution Control Agency-certified testing laboratory in conformance with Minnesota Pollution Control Agency and testing laboratory required procedures. The sampling method shall be flow proportional, twenty-four (24) hour

composite sampling. The frequency of sampling for testing shall be as listed in Chart B-1. Samples for testing shall be collected on production days.

5. Company shall, at its own expense, provide for an annual inspection and calibration of the flow metering facilities and the flow proportional sampler facilities. The annual inspection and calibration shall be performed by a qualified, independent contractor who shall certify that said components are operating within the manufacturer's established limits of accuracy. The City may request that said components be calibrated at such other times as it may suspect said components are not within established calibrations. If the components are found to be within five percent (5%) of its calibration level, the cost of the re-calibration shall be the responsibility of the City.

6. Company shall, at its own expense, install and maintain sufficient storage volume to hold seven (7) days' worth of process waste to allow for timed release into the City's sanitary sewer collection system. The holding tank shall be installed upstream of the flow metering and sampling facilities. The City shall have the right of access to the holding tank for inspection and grab sampling. Company shall notify the City immediately by phone and within seven (7) days in writing in the event Company has knowledge that said wastewater flow metering, flow proportional sample components, or the holding tank, are malfunctioning or are under repair.

~~6.7.~~ City must preapprove any installation by Company of the flow metering facility under Paragraph B(3), the flow proportional sampler under Paragraph B(4), the Storage tank under Paragraph B(6), and any other installation necessary for Company to comply with the terms of this Agreement. The flow metering facility, flow proportional sampler, storage tank, and any other installations required under this Agreement shall be installed and made operational by Company no later than _____.

~~7.8.~~ City shall designate a person known to Company, which designation can be an employee or consultant of the City and changed at the City's discretion by advance notice, who shall be empowered by this Permit to enter upon the property of Company at reasonable times without notice to inspect the wastewater flow metering and flow proportional sampler components and to take suitable samples of wastewater discharge for analysis. The City's right of free access shall be subject to reasonable sanitary, safety, and confidentiality regulations of Company, and shall extend only to the area of Company's facility necessary to access and inspect such metering and sampling facilities. Company shall make the City aware of the required sanitary, safety and confidentiality regulations.

~~8.9.~~ The Company shall have the right to observe the testing and sampling procedures utilized by City at the flow proportional sampler site, and to split any samples collected by City for the Company's own analysis. The Company shall have the right to collect its own samples at the metering facility.

~~9.10.~~ City shall maintain effluent sampling and flow monitoring records, which shall be deemed sufficient as proof of compliance or non-compliance with this Permit, unless the Company is able to establish that such records are inaccurate.

~~10.11.~~ Company shall comply with the requirements stated in the City of Lanesboro Code of Ordinances, Sewer Regulations, Chapter 51, and any other applicable City of Lanesboro Ordinances.

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~~11.12.~~ For the purposes of the monitoring requirements specified on Chart B-1, a composite sample shall consist of a series of discrete samples collected at a volume and interval that are proportional to the flow measurement.

~~12.13.~~ Rate structure shall be on the basis of Paragraph "E."

Chart B-1, Final Limits and Monitoring Requirements:

Effluent Parameter	Maximum Monthly Average	Daily Maximum	Monitoring Requirements	
			Minimum Measurement Frequency	Sample Type
Flow	750 gpd	1,000 gpd	Daily	Continuous Recording
CBOD5 (lb/day)	9.2	12.3	1 time/week	24-Hour Composite
TSS (lb/day)	12.3	16.4	1 time/week	24-Hour Composite
TKN (lb/day)	Monitor Only	Monitor Only	1 time/week	24-Hour Composite
TP (lbs/day)	Monitor Only	Monitor Only	1 time/week	24-Hour Composite
pH	6-9	6-9	1 time/week	Grab
The final limits and monitoring requirements are subject to change as required to meet the City's NPDES permit effluent limits and requirements. The City reserves the right to modify the Agreement accordingly.				

If the Effluent Parameters are exceeded by Company, all associated costs and necessary corrective actions to abate nuisances and comply with Federal, State, and Local laws will be the responsibility of Company to the extent that such costs and corrective actions are attributable to or necessitated by the exceeding of the Effluent Parameters by Company. In the event that the City Wastewater Treatment Facility becomes overloaded or biologically upset by any discharge of a non-routine, episodic nature, including, but not limited to, an accidental spill or non-customary batch discharge ("Slug Discharge") as a result of Company's actions or inaction, Company, at the request of the City, will reduce or stop discharging wastewater into the City's Wastewater Treatment Facility until the City Wastewater Treatment Facility is no longer overloaded or the biological upset is corrected.

C. Submission of Hazardous Reports and Records.

1. Upon being made aware, Company shall immediately notify the City, by telephone and within seven (7) days in writing, of any discharge of a substance that would, if otherwise disposed of, be considered a hazardous waste under 40 CFR Part 261. Notification shall take place at least 30 days before the date of discharge and shall conform to 40 CFR Section 403.12(p). No discharge of any hazardous wastes may take place without prior approval of the City.

2. City shall submit to Company once a month a report containing daily records of wastewater flow. The report shall be submitted to Company no later than _____ of each month unless City makes other arrangements satisfactory to Company for reporting.

The analysis results of samples taken by City shall be reported directly to the City by the testing laboratory. The testing laboratory shall be certified by the MPCA. The testing laboratory and test results shall be subject to acceptance by the MPCA and the City.

D. General Requirements.

1. Industrial wastewater discharges from Company shall be in accordance with applicable provisions of the City Code of Ordinances and this Permit.
2. No unpolluted water or storm water shall be intentionally discharged into the sanitary sewer. Such water shall be discharged only to storm sewers or to natural outlets approved by the appropriate regulatory agencies. Discharges of the following substances shall be limited to concentrations or quantities which will not harm the wastewater facilities, streams, soils, vegetation, groundwater and will not otherwise create a hazard or nuisance, including:
 - a. Wastewater having a temperature greater than 150°F. (65.6°C), or causing individually or in combination with other wastewater, the influent at the treatment facilities to have a temperature exceeding 104°F (40°C), or having heat in amounts which will be detrimental to biological activity in the treatment facilities.
 - b. Noxious or malodorous liquids, gases, or solids.
 - c. Radioactive wastes or isotopes in concentrations that exceed limits established by applicable state and federal regulations.
 - d. Wastewater containing substances which cannot be treated, or which otherwise disrupt the treatment process, to produce effluent quality required by the City's NPDES and SDS permits, or causes a violation of any applicable local, state, or federal regulation.
3. Company shall not knowingly make a false statement, representation, or certification in any record, report, or plan required to be submitted to the City under the provisions of the City Code of Ordinances, or this Permit.
4. Company shall not assign (in whole or in part) any of its rights or obligations in this Permit without the prior written consent of City. Any partial or total assignment of this Permit by Company without the City's prior written consent shall be void. In the event the City allows assignment, the written acknowledgment by the transferee of the assumption of all conditions and provisions of this Permit shall be required before the assignment is effective.
5. The City and Company shall maintain and retain records relating to wastewater discharge as specified by the City for a minimum of three (3) years, regardless of the origin of said records or information.

6. Upon being made aware, Company shall immediately notify the City of any Slug Discharge or accidental discharge of a substance or wastewater in violation of the City Code of Ordinances or this Permit.
7. Company shall operate and maintain sampling and flow monitoring devices in proper working order at its own expense.
8. Upon receiving 24 hours advance notice from the City, Company shall allow the City's representative designated under Paragraph B(-8)-7 above, to enter upon Company's premises to the extent necessary to determine compliance with the City Code of Ordinances, the Federal Pretreatment Regulations, and this Permit. These obligations shall be in addition to and in harmony with those responsibilities and obligations as set forth in Paragraph B(8)-7 above.
9. The City may revoke this Permit if Company fails to comply with the conditions set forth herein, the City Code of Ordinances, or applicable State and Federal Regulations. Provided, however, the City shall not revoke this Permit prior to providing written notice to Company and providing Company with at least sixty (60) days in which to correct such failure to comply. If Company fails to comply with the conditions set forth herein, the City Code of Ordinances, or applicable State and Federal Regulations, the City may have the option to temporarily suspend operational flow into the wastewater system until Company returns to compliance. Any applicable usage charges shall remain effective during suspension.
10. Upon being made aware, any significant change in volume or characteristics of industrial wastewater introduced into the City's wastewater collection and treatment system by Company shall be immediately reported to the Wastewater Superintendent or City Administrator. In such cases this Agreement may be subject to modification by negotiation between the Parties. The Parties shall voluntarily share all information as may reasonably be deemed necessary by the other in order to determine compliance with this agreement; except that neither Party shall be required to furnish any information which is legally protected from disclosure.
11. Company shall provide written notice to the City at least thirty (30) days in advance of any anticipated increase in pollutants.
12. In the event of Company's noncompliance, Company shall be subject to penalties, surcharge fees, as well as the rules and regulations relating to municipal utilities in accordance with the City Code of Ordinances, in addition to any penalties which may be imposed pursuant to this Agreement.
13. City shall not be obligated to accept discharges which contain pollutants which will cause structural damage to the system or waste which will cause obstruction to the flow.
14. All notices, requests, demands and other communication hereunder shall be in writing and shall be deemed to have been given if and when delivered or mailed to:

a. City of Lanesboro
Attn: City Administrator
202 Parkway Ave. South
PO Box 333
Lanesboro, Minnesota 55949

b. Sylvan Brewing LLC
Attn: Andy and Karen Heimdahl
100 Beacon Street West
Lanesboro, Minnesota 55949

E. Waste Treatment Charges.

Rate Schedule

1. The Company shall pay \$8.21 per 750 gallons discharged to the City's Wastewater Treatment Plant up to 750 gallons per day of flow and a surcharge for flow beyond 750 gallons per day.
 - a. **Surcharge.** If the Company exceeds average monthly daily flow of 750 gallons per day, the Company shall pay \$16.42 per 750 gallons per day of excess flow.
2. The Company shall pay \$3.16 per pound of CBOD based on the monthly average daily discharge for discharging up to 9.2 pounds per day of CBOD to the City's Wastewater Treatment Plant Facility and a surcharge for CBOD in excess of 9.2 pounds per day.
 - a. **Surcharge.** If the Company exceeds average monthly daily load of 9.2 pounds per day of CBOD, the Company shall pay the following surcharges:
 - i. \$6.32 per pound of CBOD for each excess pound (9.3 pounds to 12.3 pounds per day);
 - ii. \$9.48 per pound of CBOD for each excess pound (12.4 pounds to 18.4 pounds per day);
 - iii. \$12.64 per pound of CBOD for each excess pound over 18.4 pounds per day.
 - iv. \$200.00 per occurrence for exceeding Daily Maximum.
3. The Company shall pay \$1.89 per pound of TSS based on the monthly average daily discharge for discharging up to 12.3 pounds per day of TSS to the City's Wastewater Treatment Plant Facility and a surcharge for TSS in excess of 12.3 pounds per day.
 - a. **Surcharge.** If the Company exceeds average monthly daily load of 12.3 pounds per day of CBOD, the Company shall pay the following surcharges:
 - i. \$3.78 per pound of TSS for each excess pound (12.4 pounds to 16.4 pounds per day);
 - ii. \$5.67 per pound of TSS for each excess pound (16.5 pounds to 24.6 pounds per day);
 - iii. \$7.56 per pound of TSS for each excess pound over 24.6 pounds per day;

iv. \$200 per occurrence for exceeding Daily Maximum.

4. The Company shall pay \$100.00 per day when the measured pH is less than 6.0 and greater than 9.0 based on a grab sample.
5. The Rate Schedule is subject to annual review and may be adjusted through City's Sewer Regulations Ordinance, and any other applicable City Ordinances. No surcharge should be imposed if caused by a force majeure, unless the discharge emitted by Company causing the surcharge could have been reasonably prevented by Company.
6. Company shall be responsible for the costs of monthly testing services, which cost shall be included in the monthly billing as described under Paragraph B-(2) of this Agreement.

Greatest Journey

Permission Slip

- Greatest Journey(G. J.) is an exciting religious education program that teaches character and values through Bible-based lessons. We use music, drama, games, and interactive lessons to engage the kids!
- Kids that are signed up for the Greatest Journey will be met up by a G. J. staff volunteer at a designated location on the school property at dismissal time and walked down to the **Community Center** where they will remain until 5:00 pm pick-up time and will then be released to a parent /guardian.

Open to Grades 2–5 Wednesdays, 3–5 pm

This paper serves as a parental Consent Form for Greatest Journey attendance. It must be filled out by a parent or guardian and returned to Jennifer Kimball-Olson.

Child's NAME _____ Grade _____

has my permission to attend the Greatest Journey.

Parent's Signature _____ Date _____

Phone Number _____

2024–25 Greatest Journey Dates *these dates can change

September 9, 11, 18, 25

October 2, 9, *16, 23, 30

November 6, 13, 20, *27

Questions, Contact Jennifer at 507–421–3060