

Approved 08/27/2024

Lanesboro Park Board
Regular Meeting
Tuesday, July 23, 2024 - 5:00 p.m.
Lanesboro Community Center Meeting Room and Zoom

Members Present: Alex Gehrig, Brenda Semmen, Sam Hareldson and Teri Benson

Members Absent: Joe Deden

Staff: Darla Taylor, Mitchell Walbridge and Mark Lawstuen

Visitors:

Call to Order: Member Benson called the meeting of the Park Board to order at 5:00 p.m.

Agenda Approval: Board Member Semmen motioned to approve the agenda with the addition of Elstad Drive-Thru Dinner for September 4, 2024 and Sandy Nelson North Shelter Rental for August 25, 2024 to the consent agenda. Member Gehrig seconded the motion. Motion carried with all in favor.

Welcome Guests and Comments: No comments were shared.

Approval of Minutes: A motion was made by Member Gehrig to approve the meeting minutes from June 25, 2024 as submitted. The motion was seconded by Member Benson. Motion carried with all in favor.

Consent Agenda:

- a. Lanesboro Community Theater Request - July 28, 2024
- b. Lanesboro Arts-Gazebo Rental - July 22, 2024
- c. Wangen Family Christmas - December 14, 2024
- d. Fireman's Dance Rain Location - August 2, 2024
- e. Elstad Drive-Thru Dinner - September 4, 2024
- f. Sandy Nelson North Shelter Rental - August 25, 2024

A motion was made by Member Semmen to approve the consent agenda items including the additions of Elstad Drive-Thru Dinner for September 4, 2024 and Sandy Nelson North Shelter Rental for August 25, 2024. Member Hareldson seconded the motion. Motion carried with all in favor.

Staff Update: Mark Lawstuen noted that mowing continues to keep staff busy. The bath house had the drinking fountain and the new flooring inspected recently. Lots of preparation for Buffalo Bill Days next week will take place. Seasonal staff is doing well.

June 2024 Financials: Reviewed and noted that camping revenue is down significantly for May-present from where we were last year, mostly assumed due to the weather.

Continued Business

- A. Lanesboro Trail Extension:** A guide of trail requirements was obtained from Bolton and Menk and will be shared with the board members via email. City Administrator Mitchell Walbridge had a conversation with Joe Nelson from the Lanesboro Sales Commission regarding an access easement. Mr. Nelson was not in favor of granting the access easement due to the high traffic of trucks and trailers in the area. Also noted by Administrator Walbridge was the fact that the city's liability insurance policy would cover an accident on the trail. A motion to table the item was made by Member Semmen and seconded by Member Gehrig. Motion carried all in favor.
- B. Sylvan Park Campground Capital Campaign:** Administrator Walbridge requested two quotes for the sign from LetterWerks and Kelly Printing. The quote from LetterWerks was included in the packet, nothing had been received at the time of the meeting from Kelly Printing.

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Administrator Walbridge also met with staff member Troy Schiltz and has a much better understanding of the electric service and capacity of the park. Administrator Walbridge will email the board members the information in an understandable format.

Miscellaneous: Administrator Walbridge noted that SMIF's Small Cities grant opportunity was currently available. A motion was made by Member Semmen to apply for the grant funds to be used towards the installation of the pickleball courts. Member Hareldson seconded the motion. Motion carried all in favor.

Adjourn: A motion was made by Member Semmen to adjourn at 5:19 p.m. The motion was seconded by Member Gehrig. Motion carried all in favor.

Respectfully submitted,

Darla Taylor
Deputy Clerk