

Approved 9/24/24

**Lanesboro Park Board
Regular Meeting Minutes
Tuesday, August 27, 2024 – 5:00 p.m.
Lanesboro Community Center Meeting Room and Zoom**

Present Members:

Teri Benson Joe Deden Alex Gehrig Samantha Hareldson Brenda Semmen

Staff Members:

Mark Lawstuen Darla Taylor Mitchell Walbridge

Guests: Vicki McKinney, Kate O’Neary, Kathryn Wade, Adelyn Sobeniak

Member Benson called the meeting of the Lanesboro Park Board to order at 5:00 p.m.

- A. Agenda:** City Administrator Walbridge requested that Camping Reservations be added to Miscellaneous. Member Deden entered a motion to approve the agenda with the requested addition; Member Gehrig seconded the motion. Motion carried with all in favor.
- B. Public Comments:** No public comments were shared.
- C. Approval of Minutes:**
 - a. Minutes of Regular Meeting, July 23, 2024: Member Semmen entered a motion to approve the minutes as submitted; Member Benson seconded the motion. Motion carried with all in favor.
- D. Consent Agenda:**
 - a. Ruen 90th Birthday Party – October 19, 2024
 - b. Lanesboro High School Soil & Water Judging – October 30, 2024
 - c. Lanesboro Elementary School 5th Grade Class Fundraiser – September 21, 2024
 - d. Greatest Journey Children’s After School Program – Wednesdays – September 11-November 27
 - e. Bradley North Park Shelter – Craft Fair – September 21, 2024Member Hareldson entered a motion to approve the consent agenda; Member Semmen seconded the motion. Motion carried with all in favor.

Staff Update

- A. Staff Projects: Park Facilities Manager Mark Lawstuen delivered a park department staff update.
 - The DNR completed pond shocks in Sylvan Park to eradicate carp.
 - The shoreline restoration project for the ponds in Sylvan Park is still anticipated for Fall 2024.
 - A new drinking fountain is being installed at the Visitor’s Center.
 - Changing tables are being installed in the men’s restrooms at Sylvan Park Bath House and the Visitor’s Center.

Member Deden recommended the city apply for a Paint the Town Grant in 2025 to have the posts in the park painted.

- B. June 2024 Financials: The financial report was reviewed.
- C. July 2024 Financials: The financial report was reviewed.

Continued Business

- A. Lanesboro Trail System: Administrator Walbridge shared that the Lanesboro Sales Commission is not in favor of granting an easement on their property for the trail extension. This is due to the area having high vehicle traffic. Member Deden stated he had a conversation with Diane Amdahl about the trail running along the north side of the Root River on the Amdahl property. Diane will talk with her sons to see if they are willing to consider the installation of a trail and have an easement agreement. No action was taken this day.
- B. Sylvan Park Capital Campground Campaign: Estimates for information signs were reviewed. Members noted that funds are not budgeted in 2024 for the sign expense. No action was taken this day.

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- C. Pickleball Courts: Administrator Walbridge shared that a grant application has been submitted for the Taylor Rural Improvements Grant in the amount of \$20,000 for the pickleball court project. It was noted no further action is needed until the grant award announcement is made.

New Business

- A. Prairie Seed for Ridgeview Lane: With the completion of the buckthorn removal project, Member Deden recommended that the Park Board authorize the purchase of prairie seed for the Ridgeview Lane area. An estimate from Shooting Star Native Seeds was reviewed. Member Hareldson entered a motion to approve the expenditure up to \$897.72 coming from the Tree budget allowance; Member Gehrig seconded the motion. Motion carried with Members Benson, Gehrig, Hareldson, and Semmen voting in favor; Member Deden abstained from voting.
- B. Fundraising for Sylvan Park Cabin: Vicki McKinney and Kate O'Neary asked about the procedure for donations to the City for improvements to the Sylvan Park Cabin. Administrator Walbridge explained that each donation would need to be accepted by resolution of the Lanesboro City Council. O'Neary and McKinney requested a copy of the signed resolution acknowledging the cabin as a local historic landmark. O'Neary and McKinney also would like estimates for roof replacement, signage, tuckpointing, multi-pane windows, and shutters so a fundraising goal can be established.
- C. Flower Baskets for 2025: Member Semmen entered a motion to approve obtaining flower baskets again in 2025; Member Hareldson seconded the motion. Administrator Walbridge explained that the baskets are a joint effort with the Lanesboro Area Chamber of Commerce. The motion carried with all in favor.

Miscellaneous

- A. Camping Reservations: Administrator Walbridge stated the city has received several calls this summer asking whether the city takes reservations at its campgrounds. The city's administration will be looking into reservation systems as to whether the city would see a benefit to taking reservations, and how a reservation system would work with the staffing level currently available. A recommendation will be made to the park board by the end of the year.

Next Meeting: Tuesday, September 24, 2024 at 5:00 p.m.

Respectfully submitted,

Mitchell Walbridge
City Administrator/Clerk