

**Lanesboro Public Utilities Commission  
Regular Meeting Agenda  
Monday, September 16, 2024 at 5:30 p.m.  
Lanesboro Community Center Meeting Room and Zoom**

\*Zoom is provided as a way to offer more accessibility to council and committee meetings.  
However, due to potential technical issues, full functionality is not guaranteed\*

<https://us02web.zoom.us/j/82892168693?pwd=YIBPbEpvU3oxK0lNejFaNldFL3ZSQ09>

Meeting ID: 828 9216 8693 Passcode: 611594

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**Call the Regular Meeting to Order**

- A. Agenda Approval
- B. Public Comments
- C. Consent Agenda
  - a. [Accounts Payable](#)
  - b. [Minutes of Regular Meeting, August 19, 2024](#)
  - c. [August 2024 YTD Financials](#)
- D. Staff Update
- E. City Council Update

**Continued Business**

- A. WWTF - Significant Industrial User Agreement
- B. [2025 Preliminary Budget](#)

**New Business**

- A. State Electric Grid Resilience Grant Program

**Miscellaneous**

**Next Meeting: Monday, October 21, 2024 at 5:30 p.m.**

**Adjourn Regular Meeting**

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# LANESBORO PUBLIC UTILITIES

09/09/24 10:27 AM

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## Payments

Current Period: September 2024

Payments Batch 09152024PAY				\$21,577.47
<u>Refer 425343 WAGNER, JEROD G</u>				
Cash Payment	E 640-60400-135	Employer Paid Other Invoice		\$25.00
Cash Payment	E 620-60200-135	Employer Paid Other Invoice		\$12.50
Cash Payment	E 610-60100-135	Employer Paid Other Invoice		\$12.50
Transaction Date	8/29/2024	Checking	10101	<b>Total</b> \$50.00
<u>Refer 425344 NORBY, JEFF</u>				
Cash Payment	E 640-60400-135	Employer Paid Other Invoice		\$25.00
Cash Payment	E 620-60200-135	Employer Paid Other Invoice		\$12.50
Cash Payment	E 610-60100-135	Employer Paid Other Invoice		\$12.50
Transaction Date	8/29/2024	Checking	10101	<b>Total</b> \$50.00
<u>Refer 425345 PRESTON AUTO PARTS</u>				
Cash Payment	E 640-60400-210	Operating Supplies (GE Invoice 807840)		\$20.74
Cash Payment	E 620-60200-210	Operating Supplies (GE Invoice 807840)		\$10.37
Cash Payment	E 610-60100-210	Operating Supplies (GE Invoice 807840)		\$10.37
Transaction Date	8/29/2024	Checking	10101	<b>Total</b> \$41.48
<u>Refer 425346 BADGER METER</u>				
Cash Payment	E 610-60100-300	Professional Svcs (GEN Invoice 80168490)		\$53.69
Transaction Date	8/30/2024	Checking	10101	<b>Total</b> \$53.69
<u>Refer 425347 BANYON DATA SYSTEMS, INC.</u>				
Cash Payment	E 640-60400-300	Professional Svcs (GEN Invoice 00165588)		\$667.50
Cash Payment	E 620-60200-300	Professional Svcs (GEN Invoice 00165588)		\$333.75
Cash Payment	E 610-60100-300	Professional Svcs (GEN Invoice 00165588)		\$333.75
Transaction Date	8/30/2024	Checking	10101	<b>Total</b> \$1,335.00
<u>Refer 425348 VISA</u>				
Cash Payment	E 620-60200-210	Operating Supplies (GE Invoice)		\$57.45
Transaction Date	9/3/2024	Checking	10101	<b>Total</b> \$57.45
<u>Refer 425349 ACENTEK</u>				
Cash Payment	E 640-60400-321	Telephone Invoice		\$110.05
Cash Payment	E 620-60200-321	Telephone Invoice		\$111.05

# LANESBORO PUBLIC UTILITIES

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## Payments

Current Period: September 2024

Cash Payment E 610-60100-321 Telephone					\$150.75
Invoice					
Transaction Date	9/3/2024	Checking	10101	<b>Total</b>	\$371.85
<hr/>					
Refer	425350 PRAXAIR				
Cash Payment E 610-60100-210 Operating Supplies (GE					\$37.87
Invoice 45006325					
Transaction Date	9/3/2024	Checking	10101	<b>Total</b>	\$37.87
<hr/>					
Refer	425351 MN DEPT OF REVENUE				
Cash Payment E 640-60400-450 Sales Tax Paid					\$5,215.00
Invoice					
Transaction Date	9/5/2024	Checking	10101	<b>Total</b>	\$5,215.00
<hr/>					
Refer	425352 LANESBORO PUBLIC UTILITIES				
Cash Payment E 610-60100-380 Utility Services (GENER					\$176.05
Invoice					
Cash Payment E 610-60100-380 Utility Services (GENER					\$103.15
Invoice					
Cash Payment E 610-60100-380 Utility Services (GENER					\$103.15
Invoice					
Cash Payment E 610-60100-380 Utility Services (GENER					\$220.48
Invoice					
Cash Payment E 610-60100-380 Utility Services (GENER					\$1,399.47
Invoice					
Cash Payment E 610-60100-380 Utility Services (GENER					\$340.81
Invoice					
Cash Payment E 640-60400-380 Utility Services (GENER					\$640.65
Invoice					
Cash Payment E 610-60100-380 Utility Services (GENER					\$200.76
Invoice					
Cash Payment E 620-60200-380 Utility Services (GENER					\$2,171.19
Invoice					
Transaction Date	9/5/2024	Checking	10101	<b>Total</b>	\$5,355.71
<hr/>					
Refer	425353 GOPHER STATE ONE-CALL				
Cash Payment E 640-60400-438 Gopher One Locates					\$16.20
Invoice 4080534					
Transaction Date	9/5/2024	Checking	10101	<b>Total</b>	\$16.20
<hr/>					
Refer	425354 BUNNELL, CJ				
Cash Payment E 640-60400-430 Miscellaneous (GENER refund on final bill					\$31.33
Invoice					
Transaction Date	9/5/2024	Checking	10101	<b>Total</b>	\$31.33
<hr/>					
Refer	425355 MINNESOTA DEPARMENT OF CO				
Cash Payment E 640-60400-439 Conservation Improvem					\$39.46
Invoice 1000052151					
Transaction Date	9/6/2024	Checking	10101	<b>Total</b>	\$39.46
<hr/>					
Refer	425356 MIENERGY COOPERATIVE				
Cash Payment E 640-60400-260 Meter Hosting & Monitor					\$280.00
Invoice 486853					

# LANESBORO PUBLIC UTILITIES

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## Payments

Current Period: September 2024

Transaction Date	9/6/2024	Checking	10101	<b>Total</b>	\$280.00
Refer	425357 <i>PLUNKETTS PEST CONTROL</i>				-
Cash Payment	E 610-60100-380 Utility Services (GENER				\$94.78
	Invoice 8758575				
Transaction Date	9/6/2024	Checking	10101	<b>Total</b>	\$94.78
Refer	425358 <i>DAKOTA SUPPLY GROUP</i>				-
Cash Payment	E 610-60100-210 Operating Supplies (GE				\$627.00
	Invoice S104034715.001				
Transaction Date	9/9/2024	Checking	10101	<b>Total</b>	\$627.00
Refer	425359 <i>UMMEG</i>				-
Cash Payment	E 640-60400-218 Purchased Power				-\$738.42
	Invoice 2915				
Cash Payment	E 640-60400-218 Purchased Power				\$6,173.81
	Invoice 6947				
Cash Payment	E 640-60400-218 Purchased Power				\$2,485.26
	Invoice 6960				
Transaction Date	9/9/2024	Checking	10101	<b>Total</b>	\$7,920.65

### Fund Summary

	10101 Checking
610 WATER FUND	\$3,877.08
620 SEWER FUND	\$2,708.81
640 ELECTRIC FUND	\$14,991.58
	\$21,577.47

Pre-Written Checks	\$5,215.00
Checks to be Generated by the Computer	\$16,362.47
Total	\$21,577.47

**Lanesboro Public Utilities Commission**  
**Regular Meeting Minutes**  
**Thursday, August 22, 2024 – 5:30 p.m.**  
**Lanesboro Community Center Meeting Room & Zoom**

**Present**

**Members:**     X Jon Pieper                             X Elliot Riggott             X Brian Roelofs  
**Staff:**        X Mitchell Walbridge           X Darla Taylor            X Jerod Wagner  
**Visitors:**     Don Bell, Stephen Rogers, Karen Heimdahl, Andy Heimdahl, Mindy Albrecht-Benson

**Regular Meeting:**

Member Pieper called the regular meeting to order at 5:30 p.m.

- A. Agenda:** Member Roelofs entered a motion to approve the agenda as submitted; Member Riggott seconded the motion. Motion carried with all in favor.
- B. Public Comments:**
- Don Bell shared comments on the wastewater treatment facility and the operation problems it has experienced in the past several months. Bell recommended the commission members and engineers look at the specifications of the plant design to determine what is malfunctioning.
- C. Consent Agenda:**
- a. Minutes of Regular Meeting, July 15, 2024
  - b. Minutes of Special Meeting, August 1, 2024
  - c. Financial Summary – July 2024
  - d. Accounts Payable
- Member Riggott entered a motion to approve the Consent Agenda; Member Roelofs seconded the motion. Motion carried with all in favor.
- D. Staff Update:** Public Utilities Supervisor Jerod Wagner shared the staff update.
- The Minnesota Pollution Control Agency (MPCA) did an audit of electrical equipment. Supervisor Wagner reported the audit went okay and expects a feedback report in the coming weeks.
  - Supervisor Wagner gave an update on the 40401(d) Electrical Resiliency Grant. At this time Wagner is uncomfortable moving forward due to the match requirement and the intended uses for grant funds as there would be additional implementation costs for Lanesboro Public Utilities once a battery study is completed. Wagner is looking forward to a state grant opportunity that is upcoming in which no matching funds would be required. Because using electric fund reserves had been authorized at the August 1, 2024 special meeting, Member Pieper entered a motion to rescind the grant expenditure authorization; Member Roelofs seconded the motion. Motion carried with all in favor.
  - Supervisor Wagner reported that the wastewater treatment facility again failed its CBOD test with a score of 30. However, Wagner reported that he thinks progress is being made in identifying where the breakdown in the process is happening. The next testing sample is due back next week. Member Roelofs requested a flow chart to help understand the stages of the treatment process and what is happening to the CBOD levels at each stage.
- E. City Council Update:** City council member Mindy Albrecht-Benson was present at the meeting but did not have any updates from the city council to share.

**Continued Business**

- A. WWTF – Significant Industrial User Agreement:** Andy and Karen Heimdahl of Sylvan Brewing, LLC, attended the meeting to provide feedback on the drafted industrial user agreement that had been sent to them for review. They presented data and shared their perspective on several provisions of the proposed agreement, with a focus on the costs associated with installing a holding tank, setting up a testing site, and the fee schedule outlined in the agreement. Andy Heimdahl also provided a timeline of events that led the Heimdahls to question whether their brewery is contributing to the issues at the new

Draft 08/23/2024

wastewater facility, and whether they should be required to enter into the agreement at all. Members noted that the draft agreement serves as a starting point for discussion. Member Pieper recommended forming a special committee to work with the Heimdahls to reach a compromise on the drafted agreement. Pieper then moved to appoint Public Utilities Supervisor Jerod Wagner, City Administrator Mitchell Walbridge, Jake Pichelmann, P.E. with Bolton & Menk, Inc., Public Utilities Commissioner Brian Roelofs, and City Attorney Joe O’Koren to the committee. Member Roelofs seconded the motion, which was carried unanimously.

**B. Capital Projects – Land Application:** Utilities Supervisor Wagner shared that the permit application for land application has been submitted and is being reviewed by the Minnesota Pollution Control Agency.

**New Business**

**A. 2025 Preliminary Budget:** Administrator Walbridge shared that he is working on a first draft of the public utilities budget for 2025 and will share it with members as soon as it is completed. Member Pieper entered a motion to table the budget discussion; Member Roelofs seconded the motion. Motion carried with all in favor.

Member Pieper adjourned the meeting at 6:20 p.m.

**Next Meeting: Monday, September 16, 2024 at 5:30 p.m.**

Respectfully submitted,

Mitchell Walbridge  
City Administrator/Clerk

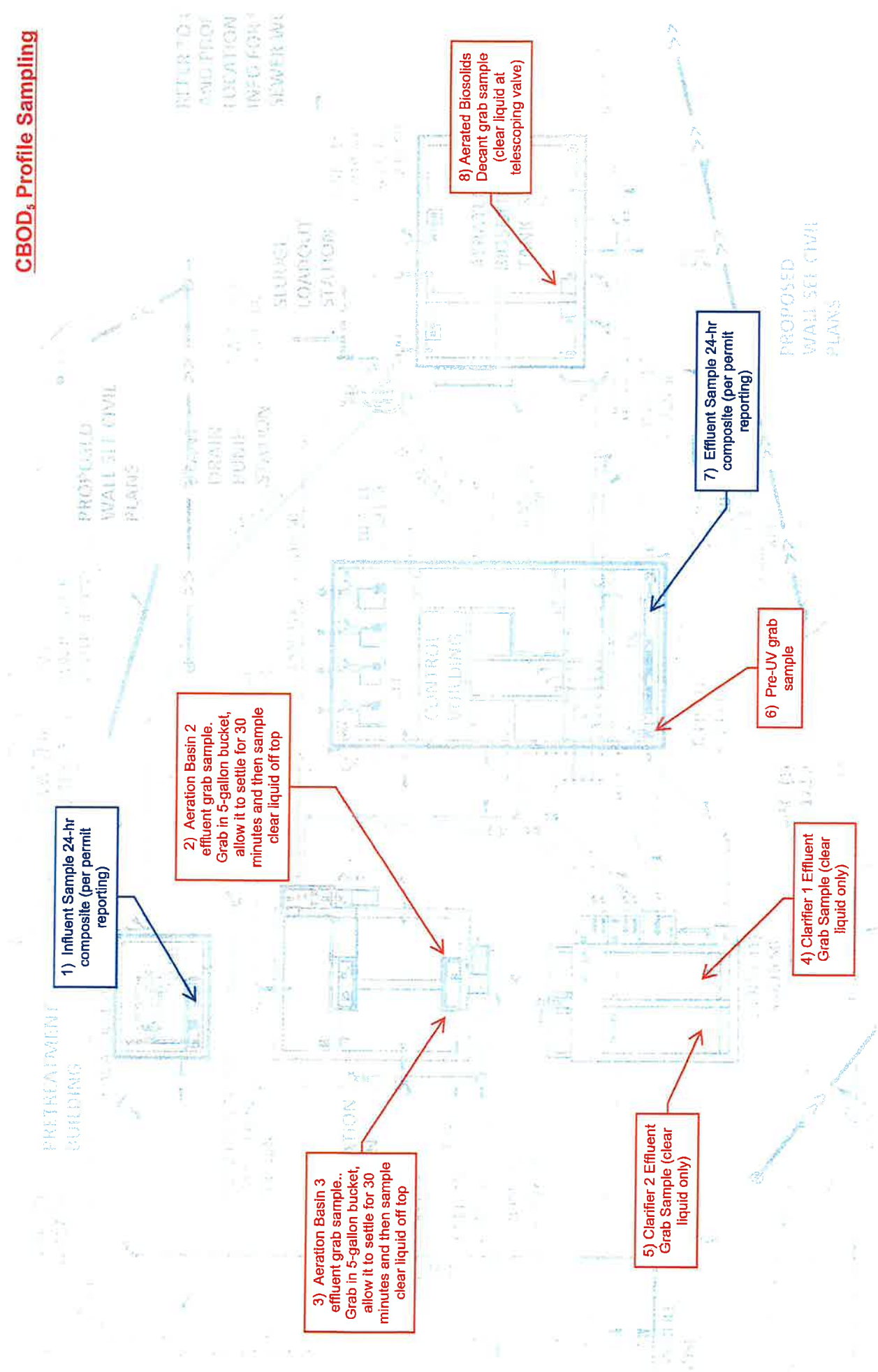






E 640-60400-131 Employer Paid Health	\$ 18,433.00	\$ 1,689.96	\$ 1,663.96	\$ 1,704.46	\$ 1,769.96	\$ 1,662.74	\$ 1,705.30	\$ 1,777.66	\$ 1,764.62	\$ 13,738.66	74.53%
E 640-60400-134 Employer Paid Life	\$ 1,110.00	\$ -	\$ 110.14	\$ 55.06	\$ -	\$ 165.20	\$ -	\$ 55.06	\$ 55.06	\$ 440.52	39.69%
E 640-60400-135 Cell Phone	\$ 375.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 400.00	106.67%
E 640-60400-150 Worker's Comp (GENERAL)	\$ 1,775.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 815.88	\$ -	\$ -	\$ 815.88	45.97%
E 640-60400-208 Training and Instruction	\$ 2,575.00	\$ -	\$ -	\$ -	\$ 315.02	\$ 137.95	\$ -	\$ -	\$ -	\$ 452.97	17.59%
E 640-60400-210 Operating Supplies (GENERAL)	\$ 15,450.00	\$ 35.59	\$ 575.00	\$ 27.98	\$ 3,453.14	\$ 4,396.05	\$ 120.56	\$ 224.64	\$ 418.59	\$ 9,251.55	59.88%
E 640-60400-212 Motor Fuels	\$ 6,429.67	\$ -	\$ 187.16	\$ -	\$ 270.98	\$ -	\$ 210.68	\$ -	\$ -	\$ 668.82	10.40%
E 640-60400-218 Purchased Power	\$ 693,600.00	\$ 46,920.83	\$ 42,219.12	\$ 33,404.48	\$ 34,633.55	\$ 30,552.79	\$ 36,010.08	\$ 43,172.46	\$ 53,724.12	\$ 320,637.43	46.23%
E 640-60400-230 Permit Fees	\$ 515.00	\$ -	\$ -	\$ -	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ 25.00	4.85%
E 640-60400-239 Clothing Allowance	\$ 660.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 640-60400-240 Small Tools and Minor Equip	\$ 3,090.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 640-60400-260 Meter Hosting & Monitoring	\$ 4,500.00	\$ -	\$ 280.60	\$ 562.20	\$ 282.92	\$ -	\$ 280.00	\$ 2,362.04	\$ 560.00	\$ 1,965.72	43.68%
E 640-60400-300 Professional Svcs (GENERAL)	\$ 12,000.00	\$ -	\$ 97.50	\$ 97.50	\$ 303.93	\$ -	\$ 250.00	\$ -	\$ -	\$ 2,860.97	23.84%
E 640-60400-301 Auditing and Act g Services	\$ 5,600.00	\$ -	\$ -	\$ -	\$ 3,450.00	\$ 2,800.00	\$ -	\$ -	\$ -	\$ 6,500.00	116.07%
E 640-60400-303 Engineering Fees	\$ 5,253.00	\$ -	\$ -	\$ -	\$ 1,260.00	\$ 2,340.00	\$ -	\$ -	\$ -	\$ 3,600.00	68.53%
E 640-60400-311 Membership Dues	\$ 1,821.74	\$ 25.00	\$ 1,114.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,139.00	117.42%
E 640-60400-321 Telephone	\$ 1,545.00	\$ 110.56	\$ 111.06	\$ 112.53	\$ 110.31	\$ 111.27	\$ 110.01	\$ 110.82	\$ 113.21	\$ 889.77	57.59%
E 640-60400-322 Postage	\$ 2,571.87	\$ 150.74	\$ 151.50	\$ 150.74	\$ 166.89	\$ 300.74	\$ 150.00	\$ 300.00	\$ 225.74	\$ 1,596.35	62.07%
E 640-60400-350 Print/Binding (GENERAL)	\$ 262.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 640-60400-361 General Liability Ins	\$ 500.00	\$ 310.63	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310.63	62.13%
E 640-60400-362 Property Ins	\$ 24,500.00	\$ 23,098.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 23,098.00	94.28%
E 640-60400-380 Utility Services (GENERAL)	\$ 445.00	\$ 436.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 436.00	97.98%
E 640-60400-383 Automotive Ins	\$ 10,400.00	\$ 506.85	\$ 794.45	\$ 611.07	\$ 776.25	\$ 680.05	\$ 755.87	\$ 651.39	\$ 710.04	\$ 5,485.97	52.75%
E 640-60400-402 Repairs/Maint Structures	\$ 4,286.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,500.00	\$ -	\$ 5,567.43	0.00%
E 640-60400-404 Repairs/Maint Machinery/Equip	\$ 7,500.00	\$ -	\$ 36.18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 640-60400-410 Rentals (GENERAL)	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
E 640-60400-430 Miscellaneous (GENERAL)	\$ 515.00	\$ 42.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22.15	\$ 64.65	12.55%
E 640-60400-438 Copier One Locates	\$ 500.00	\$ 9.45	\$ 50.00	\$ 1.35	\$ 6.75	\$ 18.90	\$ 25.65	\$ 16.20	\$ 24.30	\$ 152.60	30.52%
E 640-60400-439 Conservation Improvement	\$ 6,399.00	\$ 2,018.14	\$ 25.00	\$ 607.27	\$ -	\$ 100.00	\$ 35.09	\$ 75.00	\$ 1,000.00	\$ 3,860.50	60.33%
E 640-60400-500 Capital Outlay (GENERAL)	\$ 32,500.00	\$ 4,966.87	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,086.46	\$ 13,167.62	\$ 36,220.95	111.45%
Vehicle Replacement	\$ 86,613.06	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Transfer to General Fund:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Auburn/Zenith Transfer	\$ 36,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Park Road Transfer	\$ 7,500.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Wages and Benefits Administration	\$ 42,513.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
<b>Subtotal</b>	<b>\$ 1,225,127.66</b>	<b>\$ 100,082.75</b>	<b>\$ 60,198.92</b>	<b>\$ 51,710.80</b>	<b>\$ 59,640.72</b>	<b>\$ 56,743.29</b>	<b>\$ 53,732.98</b>	<b>\$ 92,347.11</b>	<b>\$ 84,700.56</b>	<b>\$ 559,157.13</b>	<b>45.64%</b>
R 640-60400-37426 City Service Charge	\$ 4,800.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 3,200.00	66.67%
R 640-60400-37425 City Street Lights	\$ 5,200.00	\$ 493.54	\$ 454.29	\$ 379.02	\$ 353.52	\$ 303.95	\$ 365.81	\$ 422.77	\$ 433.90	\$ 3,206.80	61.67%
R 640-60400-37420 Security Lights	\$ 1,450.00	\$ 124.00	\$ 124.00	\$ 124.00	\$ 116.25	\$ 124.39	\$ 131.36	\$ 116.89	\$ 131.11	\$ 992.00	68.41%
R 640-60400-37413 Commercial Electric	\$ 363,137.71	\$ 30,411.88	\$ 27,648.00	\$ 22,425.18	\$ 23,567.60	\$ 23,956.72	\$ 26,215.56	\$ 30,238.30	\$ 33,736.97	\$ 218,200.21	60.09%
R 640-60400-37412 Residential Electric	\$ 297,112.68	\$ 25,606.05	\$ 25,527.97	\$ 22,177.44	\$ 20,432.81	\$ 20,518.16	\$ 20,526.32	\$ 25,281.15	\$ 32,382.90	\$ 192,452.80	64.77%
R 640-60400-36210 Interest Earnings	\$ 800.00	\$ 916.34	\$ 920.01	\$ 1,032.93	\$ 1,072.93	\$ 1,150.20	\$ 1,207.39	\$ 1,323.36	\$ -	\$ 7,623.16	952.90%
R 340-60400-37415 Electric Base Charge	\$ 406,702.56	\$ 35,736.37	\$ 33,450.26	\$ 33,662.56	\$ 34,000.54	\$ 34,562.32	\$ 34,353.86	\$ 33,280.94	\$ 33,503.22	\$ 272,550.07	67.01%
R 640-60400-35000 Fines and Forfeits	\$ -	\$ 2.74	\$ 2.98	\$ 2.98	\$ -	\$ -	\$ -	\$ 3.18	\$ 20.00	\$ 100.95	0.00%
R 640-60400-36060 Elec Penalty	\$ -	\$ 214.22	\$ 99.54	\$ 290.65	\$ 363.15	\$ 523.15	\$ 493.11	\$ 273.43	\$ 355.97	\$ 2,613.22	0.00%
R 640-60400-36200 Miscellaneous Revenue	\$ -	\$ 31.91	\$ 156.07	\$ 53.88	\$ 40.06	\$ 9.93	\$ 91.52	\$ 63.14	\$ 12,876.25	\$ 13,322.76	0.00%
R 640-60400-37410 Comm Solar Energy	\$ (1,050.00)	\$ -	\$ (4.90)	\$ (31.95)	\$ (37.60)	\$ (60.15)	\$ (117.23)	\$ (95.88)	\$ (99.16)	\$ (446.87)	42.56%
R 640-60400-37411 Res. Solar Energy	\$ (4,500.00)	\$ (70.79)	\$ (85.36)	\$ (325.15)	\$ (303.78)	\$ (326.87)	\$ (419.79)	\$ (311.54)	\$ (378.23)	\$ (2,221.51)	49.37%
<b>Subtotal</b>	<b>\$ 1,079,202.95</b>	<b>\$ 93,937.05</b>	<b>\$ 88,783.12</b>	<b>\$ 80,597.71</b>	<b>\$ 79,943.65</b>	<b>\$ 81,015.74</b>	<b>\$ 83,200.30</b>	<b>\$ 91,053.41</b>	<b>\$ 100,588.10</b>	<b>\$ 699,129.08</b>	<b>64.78%</b>

# CBOD<sub>5</sub> Profile Sampling



**Lanesboro Public Utilities 2025**

<u>Account</u>	<u>2025 Budget</u>	<u>2024 Budget</u>	<u>% Increase or Decrease</u>	<u>Increase or Decrease Amount</u>	<u>Reason for Change</u>
<b>Fund 410 WATER CAPITAL</b>					
Cell Tower Rental Fee	\$ 55,000.00	\$ 55,000.00	\$ -	\$ -	
<b>Total</b>	<b>\$ 55,000.00</b>	<b>\$ 55,000.00</b>	\$ -	\$ -	
<b>Fund 440 ELECTRIC CAPITAL</b>					
Green Power	\$ 2,220.00	\$ 2,220.00	\$ -	\$ -	Based on Actual Revenue
<b>Total</b>	<b>\$ 2,220.00</b>	<b>\$ 2,220.00</b>	\$ -	0%	
<b>Fund 610 WATER FUND</b>					
Wages and Salaries (GENERAL)	\$ 51,984.80	\$ 50,320.60	\$ 1,664.20	3%	COLA 3% and annual step increases
PERA	\$ 3,898.86	\$ 3,774.04	\$ 124.82	3%	Based on Wages
FICA	\$ 3,976.84	\$ 5,032.06	\$ (1,055.22)	-21%	Based on Wages
Employer Paid Health	\$ 10,561.77	\$ 9,216.50	\$ 1,345.27	15%	Estimated 15% increase
Employer Paid Life, Short & Long Term Disability	\$ 365.00	\$ 425.00	\$ (60.00)	-14%	2024 expense + 10% increase
Cell Phone	\$ 300.00	\$ 375.00	\$ (75.00)	-20%	
Worker s Comp (GENERAL)	\$ 495.00	\$ 885.00	\$ (390.00)	-44%	2024 expense + LMC recommended increase
Training and Instruction	\$ 1,275.00	\$ 1,250.00	\$ 25.00	2%	2% Standard Increase
Operating Supplies (GENERAL)	\$ 7,725.00	\$ 7,725.00	\$ -	0%	
Motor Fuels	\$ 850.00	\$ 850.00	\$ -	0%	2% Standard Increase
Chemicals and Chem Products	\$ 5,600.00	\$ 5,500.00	\$ 100.00	2%	
Lab Tests	\$ 500.00	\$ 500.00	\$ -	0%	
Clothing Allowance	\$ 330.00	\$ 330.00	\$ -	0%	
Small Tools and Minor Equip	\$ 2,143.22	\$ 2,143.22	\$ -	0%	
Professional Srvs (GENERAL)	\$ 5,500.00	\$ 3,500.00	\$ 2,000.00	57%	Based on actual expense
Auditing and Acct g Services	\$ 3,425.00	\$ 2,800.00	\$ 625.00	22%	Based on Actual Expense
Engineering Fees	\$ 5,000.00	\$ 5,000.00	\$ -	0%	Based on Actual Expense
Membership Dues	\$ 3,677.00	\$ 3,677.00	\$ -	0%	
Telephone	\$ 2,142.00	\$ 2,100.00	\$ 42.00	2%	2% Standard Increase
Postage	\$ 1,494.00	\$ 1,450.00	\$ 44.00	3%	3% Increase due to Postage Increase
Travel Expenses	\$ 206.00	\$ 206.00	\$ -	0%	
Print/Binding (GENERAL)	\$ 206.00	\$ 206.00	\$ -	0%	
General Liability Ins	\$ 1,535.00	\$ 1,854.00	\$ (319.00)	-17%	Based on actual expense + 15% increase

Property Ins	\$ 9,730.00	\$ 9,500.00	\$ 230.00	2%	Based on actual expense + recommended LMC increase
Automotive Ins	\$ 270.00	\$ 215.00	\$ 55.00	26%	Based on actual expense + recommended LMC increase
Utility Services (GENERAL)	\$ 45,000.00	\$ 50,000.00	\$ (5,000.00)	-10%	Based on Actual Expense
Repairs/Maint Structures	\$ 5,358.00	\$ 5,253.00	\$ 105.00	2%	Standard 2% increase
Repairs/Maint Machinery/Equip	\$ 5,150.00	\$ 5,150.00	\$ -	0%	
Rentals (GENERAL)	\$ 103.00	\$ 103.00	\$ -	0%	
Miscellaneous (General)	\$ 210.00	\$ 210.00	\$ -	0%	
Capital Outlay (GENERAL)	\$ 20,000.00	\$ 18,500.00	\$ 1,500.00	8%	
Bond Interest	\$ 25,056.00	\$ 22,590.00	\$ 2,466.00	11%	Per Debt Schedule
Debt Srv Bond Principal	\$ 107,000.00	\$ 97,000.00	\$ 10,000.00	10%	Per Debt Schedule
Vehicle Replacement	\$ 9,443.73	\$ 7,470.00	\$ 1,973.73	26%	See Attached Schedule
Transfer to General Fund:					
Auburn/Zenith Road Project	\$ -	\$ 14,897.00	\$ (14,897.00)	-100%	Water portion of Auburn Zenith Project
Wages and Benefits - Administration	\$ 23,607.87	\$ 21,707.10	\$ 1,900.77	9%	Per detail
<b>Subtotal</b>	<b>\$ 364,119.09</b>	<b>\$ 361,714.52</b>	<b>\$ 2,404.57</b>	<b>1%</b>	
R 610-60100-36210 Interest Earnings	\$ 3,000.00	\$ 3,000.00	\$ -	0%	Based on Actual Revenue
R 610-60100-37110 Water Usage	\$ 153,820.35	\$ 164,479.80	\$ (10,659.45)	-6%	
R 310-60100-37112 Water Base Charge	\$ 197,400.00	\$ 196,140.00	\$ 1,260.00	1%	
<b>Subtotal</b>	<b>\$ 354,220.35</b>	<b>\$ 363,619.80</b>	<b>\$ (9,399.45)</b>	<b>-3%</b>	
<b>Fund 620 SEWER FUND</b>					
Wages and Salaries (GENERAL)	\$ 51,984.80	\$ 50,320.60	\$ 1,664.20	3%	COLA 3% and annual step increases
PERA	\$ 3,898.86	\$ 3,774.04	\$ 124.82	3%	Based on Wages
FICA	\$ 3,976.84	\$ 5,032.06	\$ (1,055.22)	-21%	Based on Wages
Employer Paid Health	\$ 10,561.77	\$ 9,216.50	\$ 1,345.27	15%	
Employer Paid Life, Short & Long Term Disability	\$ 365.00	\$ 555.00	\$ (190.00)	-34%	
Cell Phone	\$ 300.00	\$ 375.00	\$ (75.00)	-20%	Per Policy
Worker s Comp (GENERAL)	\$ 495.00	\$ 885.00	\$ (390.00)	-44%	Actual with 8% estimated increase
Training and Instruction	\$ 1,275.00	\$ 3,090.00	\$ (1,815.00)	-59%	
Operating Supplies (GENERAL)	\$ 4,590.00	\$ 4,500.00	\$ 90.00	2%	Standard Increase
Motor Fuels	\$ 750.13	\$ 750.13	\$ -	0%	Standard increase
Lubricants and Additives	\$ 250.00	\$ 500.00	\$ (250.00)	-50%	Based on actual expenses
Chemicals and Chem Products	\$ 2,300.00	\$ 4,600.00	\$ (2,300.00)	-50%	Based on actual expenses

Permit Fees	\$ 2,575.00	\$ 5,150.00	\$ (2,575.00)	-50%	Based on actual expenses
Clothing Allowance	\$ 330.00	\$ 330.00	\$ -	0%	
Small Tools and Minor Equip	\$ 642.97	\$ 642.97	\$ -	0%	
Professional Svcs (GENERAL)	\$ 6,000.00	\$ 6,000.00	\$ -	0%	Based on Projected Expenses
A1 Precision Pump	\$ 5,358.06	\$ 5,358.06	\$ -	0%	Based on Projected Expenses
UC Laboratory	\$ 4,286.45	\$ 4,286.45	\$ -	0%	Based on Projected Expenses
Other	\$ 5,000.00	\$ 5,000.00	\$ -	0%	
Auditing and Acct g Services	\$ 3,425.00	\$ 2,800.00	\$ 625.00	22%	Based on actual expense
Engineering Fees	\$ 5,358.06	\$ 5,358.06	\$ -	0%	
Telephone	\$ 1,311.65	\$ 1,285.93	\$ 25.72	2%	Based on Projected Expenses
Postage	\$ 1,285.93	\$ 1,248.48	\$ 37.45	3%	Standard increase due to USPS
Travel Expenses	\$ 206.00	\$ 206.00	\$ -	0%	
Print/Binding (GENERAL)	\$ 206.00	\$ 206.00	\$ -	0%	
General Liability Ins	\$ 164.63	\$ 500.00	\$ (335.37)	-67%	Based on 2024 expense and LMC recommendation
Property Ins	\$ 12,528.00	\$ 3,415.00	\$ 9,113.00	267%	Based on 2024 expense and LMC recommendation
Automotive Ins	\$ 2,108.15	\$ 1,765.00	\$ 343.15	19%	Based on 2024 expense and LMC recommendation
Utility Services (GENERAL)	\$ 55,000.00	\$ 60,000.00	\$ (5,000.00)	-8%	Based on actual expenses
Repairs/Maint Structures	\$ 5,358.06	\$ 5,358.06	\$ -	0%	
Repairs/Maint Machinery/Equip	\$ 5,358.06	\$ 5,358.06	\$ -	0%	
Rentals (GENERAL)	\$ 309.00	\$ 309.00	\$ -	0%	
Miscellaneous	\$ 206.00	\$ 206.00	\$ -	0%	
Capital Outlay (GENERAL)	\$ 28,000.00	\$ 28,000.00	\$ -	0%	See Attached Schedule
Vehicle Replacement	\$ 9,443.73	\$ 8,349.85	\$ 1,093.88	13%	See Attached Schedule
Debt Interest	\$ 47,519.82	\$ 50,594.32	\$ (3,074.50)	-6%	Per Debt Schedule
Debt Principal	\$ 160,000.00	\$ 144,000.00	\$ 16,000.00	11%	Per Debt Schedule
Transfer to General Fund:					
Wages and Benefits - Administration	\$ 23,607.87	\$ -	\$ 23,607.87	#DIV/0!	Per detail
Auburn/Zenith Road Project		\$ 14,897.00	\$ (14,897.00)	-100%	Sewer portion of Auburn Zenith Project
<b>Subtotal</b>	<b>\$ 466,335.84</b>	<b>\$ 444,222.57</b>	<b>\$ 22,113.27</b>	<b>5%</b>	
Interest Earnings	\$ 3,000.00	\$ 3,000.00	\$ -	0%	Based on actual revenue
Tier Usage	\$ 129,061.19	\$ 134,597.90	\$ (5,536.71)	-4%	Increase to rate structure to meet Bond requirements
Sewer Base Charge, Apartment & Flat	\$ 284,493.60	\$ 288,249.43	\$ (3,755.83)	-1%	Increase to rate structure to meet Bond requirements

Improvement Fee	\$ 45,524.76	\$ 46,195.72	\$ (670.96)	-1%	Increase to rate structure to meet Bond requirements
<b>Subtotal</b>	<b>\$ 462,079.55</b>	<b>\$ 472,043.05</b>	<b>\$ (9,963.50)</b>	<b>-2%</b>	
<b>Fund 640 ELECTRIC FUND</b>					
Wages and Salaries (GENERAL)	\$ 154,762.90	\$ 158,756.73	\$ (3,993.83)	-3%	COLA 3% and annual step increases
PERA	\$ 11,607.22	\$ 11,906.75	\$ (299.54)	-3%	Based on Wages
FICA	\$ 11,839.36	\$ 15,875.67	\$ (4,036.31)	-25%	Based on Wages
Employer Paid Health	\$ 21,123.54	\$ 18,433.00	\$ 2,690.54	15%	Estimated increase
Employer Paid Life, Short & Long Term Disability	\$ 730.00	\$ 1,110.00	\$ (380.00)	-34%	
Cell Phone	\$ 600.00	\$ 375.00	\$ 225.00	60%	Per Policy
Worker s Comp (GENERAL)	\$ 916.65	\$ 1,775.00	\$ (858.35)	-48%	
Training and Instruction	\$ 2,000.00	\$ 2,575.00	\$ (575.00)	-22%	
Operating Supplies (GENERAL)	\$ 15,450.00	\$ 15,450.00	\$ -	0%	
Motor Fuels	\$ 6,558.26	\$ 6,429.67	\$ 128.59	2%	2% Standard Increase
Purchased Power	\$ 707,472.00	\$ 693,600.00	\$ 13,872.00	2%	Standard 2% increase
Residential Solar Energy Purchase	\$ 4,000.00	\$ 4,500.00	\$ (500.00)	-11%	Estimated
Commercial Solar Energy Purchase	\$ 1,000.00	\$ 1,050.00	\$ (50.00)	-5%	Estimated
Permit Fees	\$ 515.00	\$ 515.00	\$ -	0%	
Clothing Allowance	\$ 660.00	\$ 660.00	\$ -	0%	Increase based on increased costs
Small Tools and Minor Equip	\$ 2,000.00	\$ 3,090.00	\$ (1,090.00)	-35%	
Meter Hosting & Monitoring	\$ 4,500.00	\$ 4,500.00	\$ -	0%	
Professional Svcs (GENERAL)	\$ 5,000.00	\$ 5,000.00	\$ -	0%	
Trees	\$ 7,000.00	\$ 7,000.00	\$ -	0%	Tree trimming that is near power lines
Auditing and Acct g Services	\$ 6,850.00	\$ 5,600.00	\$ 1,250.00	22%	Based on actual expenses
Engineering Fees	\$ 5,358.00	\$ 5,253.00	\$ 105.00	2%	
Membership Dues	\$ 2,181.78	\$ 1,821.74	\$ 360.04	20%	Based on 2024 actual expenses
Telephone	\$ 1,545.00	\$ 1,545.00	\$ -	0%	
Postage	\$ 2,623.30	\$ 2,571.87	\$ 51.43	2%	Standard increase
Print/Binding (GENERAL)	\$ 262.65	\$ 262.65	\$ -	0%	
General Liability Ins	\$ 338.59	\$ 500.00	\$ (161.41)	-32%	Based on Actual Expense with 9% increase per LMC
Property Ins	\$ 25,407.00	\$ 24,500.00	\$ 907.00	4%	Based on Actual Expense with 10% increase per LMC
Automotive Ins	\$ 480.00	\$ 445.00	\$ 35.00	8%	Based on Actual Expense with 10% increase per LMC
Utility Services (GENERAL)	\$ 10,400.00	\$ 10,400.00	\$ -	0%	Based on actual expenses

Repairs/Maint Structures	\$ 4,286.45	\$ 4,286.45	\$ 0.00	0%		
Repairs/Maint Machinery/Equip	\$ 7,500.00	\$ 7,500.00	\$ -	0%		
Rentals (GENERAL)	\$ 250.00	\$ 250.00	\$ -	0%		
Miscellaneous (GENERAL)	\$ 515.00	\$ 515.00	\$ -	0%		
Gopher One Locates	\$ 500.00	\$ 500.00	\$ -	0%		
Conservation Improvement	\$ 6,431.00	\$ 6,399.00	\$ 32.00	1%		
Capital Outlay (GENERAL)	\$ 32,500.00	\$ 32,500.00	\$ -	0%	See Attached Schedule	
Vehicle Replacement	\$ 18,887.46	\$ 16,699.70	\$ 2,187.76	13%	See Attached Schedule	
Transfer to General Fund:						
Auburn/Zenith Transfer	\$ 36,600.00	\$ 36,600.00	\$ -	0%	Per Council decision based on recommendation from	Financial Advisor
Park Road Transfer	\$ 7,500.00	\$ 7,500.00	\$ -	0%	Per Council decision based on recommendation from	Financial Advisor
Wages and Benefits Administration	\$ 47,215.74	\$ 42,513.06	\$ 4,702.68	11%	Per detail	
<b>Subtotal</b>	<b>\$ 1,175,366.90</b>	<b>\$ 1,160,764.29</b>	<b>\$ 14,602.61</b>	<b>1%</b>		
City Service Charge	\$ 4,800.00	\$ 4,800.00	\$ -	0%		
City Street Lights	\$ 5,217.37	\$ 5,200.00	\$ 17.37	0%		
Security Lights	\$ 1,488.00	\$ 1,450.00	\$ 38.00	3%		
Residential & Commercial Electric Usage	\$ 644,093.15	\$ 660,250.39	\$ (16,157.24)	-2%		
Interest Earnings	\$ 3,000.00	\$ 800.00	\$ 2,200.00	275%		
Electric Base Charge	\$ 395,490.24	\$ 406,702.56	\$ (11,212.32)	-3%		
<b>Subtotal</b>	<b>\$ 1,054,088.76</b>	<b>\$ 1,079,202.95</b>	<b>\$ (25,114.19)</b>	<b>-2%</b>		
<b>**All shared expenses are allocated at 50% Electric, 25% Water, and 25% Sewer**</b>						