LANESBORO PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting Minutes - September 10, 2025
Location: Lanesboro Community Center and Zoom
Time: 5:00pm
Board Members: Sjeila Goetzke, Anna Lane, Mary Junko-Isle, Mindy Albrecht-Benson
Staff: Tara Johnson, Mitchell Walbridge, Darla Taylor
Community: Linda Hennessey, Alicia Pearson, Bonita Underbakke, Anna Loney, Peter Torkelson, Bonita Underbakke, Dale Forster, Stacey Schultz, Delia Bell, Jon Nichols

Call to Order: Sjeila Goetzke called the meeting to order.

Public Comments:

1. Stacey Schultz - discussed SELCO and how board decisions should align with SELCO vision and mission
2. Peter Torkelson - discussed personnel document and verbal warning, received internal document from Tara
3. Alicia Pearson - thanked Tara for her 15 years of service as library director, thank you!

Approval of Agenda: Sjeila motioned to add secretary to the agenda, Mindy seconded, all approved. Mindy motioned to approve the agenda with addition, seconded by Sjeila, all voted in favor. Motion carried.

Approval of the Minutes: Mary pointed out typo under old business with Mindy listed as both the motion and second. Mindy motioned to table approval minutes until clarified. Anna seconded. All voted in favor. Motion carried.

Financial Report presented by Tara covering budget balance and approval of bills. R indicates revenue, E indicates expense. Anna motioned to approve bills, Mary seconded. All voted in favor. Motion carried.

Director's PTO Hours: 8 hours used on 9/8, Mindy motioned to approve, Anna seconded. All voted in favor. Motion carried.

Circulation Report was presented by Tara.

Standing And Special Committee Reports:

a. **City Council Liaison -** preliminary budget approved as is, council accepted Tamara's resignation.

b. **Friends of the Library -** follow-up event to King Lear event, encouraged to attend matinee on Sunday, September 21, Book Bag Sale, October screening of It's the Great Pumpkin, Mindy will take to Auxiliary, increasing publicity efforts, centennial year — lots of exciting events.

c. **SELCO Board Liaison -** reported about July meeting, next SELCO meeting is 9/23, shout out to Milly Halvorson who was chair of the SELCO Executive Board, encouraged to talk to legislators about library funding, set priorities for the SELCO board

Director's Reports: recipient of two small grants, one for $200 for the Great North Star read event, Saturday 9/20, another grant for $100 for the seed library from Eden Seeds

New Business

a. Tamara's resignation - No discussion
b. Mold, mildew - Historic document about mold and mildew, library monitors humidity levels daily, a few spots on the ceiling that might be concerning, city is taking appropriate steps
c. New Secretary - Anna volunteered, Mindy motioned to approve, Sjeila seconded, All voted in favor. Motion carried.

Old Business

a. Summer Reading Program - no questions, will revisit in late winter to begin preparation for summer 2026
b. Outreach to Schools - Tara presented a document outlining what she does for outreach, Sjeila encouraged making active and thoughtful connections with school, emphasized value of having public library so close to the school, Outreach example: movie screening of a book an English class just finished reading
c. Programming 2025/26 - shared calendar, excited for 100th anniversary
d. Wishlist - document presented with ideal donation items, board encouraged Tara to purchase both paper and Clorox wipes using operation budget ($500 - hasn't been used it this year), also asked to put together a big picture or dream list, what makes you excited and put it down on a list so board can help support. Tara stated that she understood and would put a list together.
    i. Sjeila motioned to receive a big picture wishlist, Mindy seconded. All voted in favor. Motion carried.
e. Budget - on agenda as ongoing issue, Mindy will identify budget items that are "negotiable", will discuss budget in October and what potential cuts would look like if needed.

Other Business

a. Library Board Book Club will be added to October agenda.

The meeting adjourned at 5:45pm. No objections.